



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details   |                                     |                 |                                   |
|---|-------------------------------------|-----------------|-----------------------------------|
| Program Name<br>TINY TOTS INC                             | Program Number<br>000000100232      |                 | Program Type<br>Child Care Center |
| Address<br>586 YOUNGSTOWN POLAND RD STRUTHERS<br>OH 44471 |                                     |                 | County<br>MAHONING                |
|   |                                     |                 |                                   |
| Building Approval Date                                    | Use Group/Code                      | Occupancy Limit | Maximum Under 2 ½                 |
| Fire Inspection Approval Date<br>09/30/2020               | Food Service Risk Level<br>Level II |                 |                                   |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>06/08/2021 | Begin Time 2:00 PM       | End Time 5:00 PM                 |
| Reviewer:<br>KATHLEEN BONACCI |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>59 | No. Rules with Non-compliances<br>7 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>8 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              |                  | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 0          | 0         | 0     |
| School Age  |                  | 22         | 0         | 22    |
| <b>Total Capacity/Enrollment</b>                          | 72               | 22         | 0         | 22    |

| Staff-Child Ratios at the Time of Inspection |                          |                |           |
|--|--------------------------|----------------|-----------|
| Group  | Age Group/Range          | Ratio Observed | Comment   |
| Combined group                               | School-Age to < 11 years | 2 to 12        | Free play |



### Summary of Non-Compliances

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

#### Low Risk Non-Compliances

**Domain: 00 License & Approvals**

**Rule:** 5101:2-12-02 Current Information

**Code:** The rule requires the program to keep their information current in OCLQS.



Finding: During the inspection, it was determined the information in numbers 4 and 5 below was not up to date in the Ohio Child Licensing and Quality System (OCLQS):

- 1) Mailing Address
- 2) Telephone Number
- 3) Email Address
- 4) Days and Hours of Operation
- 5) Services Offered
- 6) Name of Program

Technical assistance was provided, and as discussed, log on to OCLQS and update the information, as required.

#### **Domain: 05 Health & Safety**

Rule: 5101:2-12-16 First Aid/Standard Precautions

Code: The program is required to have a first aid kit onsite.

Finding: During the inspection, it was determined the program was missing required items listed in appendix A of this rule, that are to be contained in a first aid kit, as noted in number 2,3,5,6,7,8,9,10,11,12,13,14,15,16 below:

1. The program did not have a first aid kit.
2. One roll of hypoallergenic first-aid tape.
3. Individually wrapped sterile gauze squares in assorted sizes.
4. Sterile adhesive bandages in assorted sizes.
5. Tweezers.
6. Gauze rolled bandage.
7. Triangular bandage.
8. Rounded end scissors.
9. Tooth preservation system or fresh chilled liquid milk in which to transport a lost permanent tooth, including a written reference indicating location of the refrigerator/freezer where milk is stored if a tooth preservation system is not part of the first aid kit (for programs serving school age children only).
10. A working digital thermometer.
11. Disposable non-latex gloves.
12. A working flashlight.
13. An instant cold pack that has not been activated or ice, including a written reference indicating location of the refrigerator/freezer where the ice is stored if an instant cold pack is not part of the first aid kit.
14. Sealable leak-proof plastic bags in assorted sizes or double bagged plastic bags that can be securely tied for materials soiled with blood or bodily fluids.
15. Pocket mask or face shield, appropriate for all ages of children in care, for cardiopulmonary resuscitation (CPR) administration.
16. Soap or waterless sanitizer (field trip or transporting away from the program only).
17. Bottled water (field trip or transporting away from the program only).
18. The program did not have a system to replace items as they were used, expired, damaged or sterile packages were opened.



Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time. 1 st floor gym area.

**Domain: 08 Staff Files**

**Rule:** 5101:2-12-10 Health Training Requirements

**Code:** The program is required to have staff complete the required one hour prescribed Child Abuse training.

**Finding:** In review of the staff records, it was determined that the requirement for the ODJFS one-hour prescribed Child Abuse Training was not met as noted in number 3 below:

1. The training was not completed within sixty days of hire;
2. The training expired, as it is only valid for two years;
3. Not all administrators, Child Care Staff Members, and substitutes have completed the training.

Refer to the Employee Record Chart for the name(s) of the Child Care Staff Member(s) who must complete the ODJFS one-hour prescribed Child Abuse Training. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/08/2021

**Domain: 08 Staff Files**

**Rule:** 5101:2-12-09 Background Check Requirements

**Code:** The program is required to maintain a current JFS 01176 "Program Notification of Background Check Review for Child Care" on file for each staff.

**Finding:** In review of the staff records, it was determined that background check requirements had not been followed, for the individual(s) listed on the Employee Record Chart, as noted in number 2 and 3 below:

1. The JFS 01176 Program Notification of Background Check Review for Child Care the program received from the Department was not on file and the individual was not left alone with children.
2. The JFS 01177 Individual Notification of Background Check Review for Child Care was on file instead of the JFS 01176.
3. The JFS 01176 on file was for a different program.

Submit the program's corrective action plan, which includes a statement that the correct form is now on file, to the Department to verify compliance with the requirements of this rule.



Corrective Action Plan Due: 07/08/2021

**Domain: 08 Staff Files**

Rule: 5101:2-12-07 Administrator Responsibilities/Requirements

Code: The program administrator is required to maintain current employee records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records were not entered or updated within five calendar days of the change in the Ohio Professional Registry (OPR) as noted in numbers 3 and 4 below:

1. At least one administrator, employee or child care staff member (including substitutes) had not created an employment record in the OPR for the program.
2. The administrator had not assigned at least one employee or child care staff member to the program's organization dashboard in the OPR.
3. At least one individual's schedule was not current.
4. At least one individual's position or role was not current.
5. At least one individual's employment had not been end dated.
6. Other: [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/08/2021

**Domain: 08 Staff Files**

Rule: 5101:2-12-08 Medical Statement

Code: The program staff medicals are required to include all information.

Finding: In review of the staff records, it was determined that the medical statements for those employees listed on the Employee Record Chart did not include the required information listed below in number 1.

1. Date of examination;
2. Signature, business address, and telephone number of the licensed physician, physician assistant, advanced practice nurse, certified midwife, or certified nurse practitioner who completed the examination;
3. A statement that verifies that the employee is:
  - a. Physically fit for employment in a program caring for children;
  - b. Immunized against Tetanus, Diphtheria, Pertussis (Tdap);
  - c. Immunized against Measles, Mumps, and Rubella (MMR);



4. Tuberculosis (TB) screening/test

- a. Documentation of the screening process to determine if the employee resided in a country identified by the World Health Organization as having a high burden of TB and arrived in the United States within the five years preceding the date of application for employment;
- b. Results of a TB test for employees meeting both criteria in 4a;
- c. Results of additional testing for employees with a positive TB test;
- d. Written statement, signed by a representative of the TB control unit, that the employee's TB is no longer infectious or the individual is receiving a TB treatment regimen for employees with a positive TB test.

Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, or TB results/documentation, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/08/2021

**Domain: 08 Staff Files**

Rule: 5101:2-12-08 Orientation and Staff Records

Code: The program is required to have staff complete the online staff orientation training.

Finding: In review of the staff records, it was determined that child care staff member(s) had not completed the online orientation training as noted in number 2 below:

1. Within 30 days of starting employment at the program as a child care staff member.
2. No documentation of completing the training after December 31, 2016.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/08/2021

**Domain: 08 Staff Files**

Rule: 5101:2-12-10 Health Training Requirements

Code: The program is required to maintain a staff schedule with coverage of the required health trainings.

Finding: In review of the staff records, it was determined the program did not have at least one child care staff member present/scheduled to be present during all hours of operation with currently valid documentation for the trainings listed in numbers 10 and 14 below:

1. First Aid – child care staff members scheduled during the hours of [ ] and [ ] had expired training



2. First Aid – child care staff members scheduled during the hours of [ ] and [ ] had not taken First Aid training
3. First Aid – trained child care staff member was not present in each building used by the program.
4. First Aid – child care staff member scheduled during the hours of [ ] and [ ] did not have verification of completion of First Aid
5. CPR – child care staff members scheduled during the hours of [ ] and [ ] had expired training
6. CPR – child care staff scheduled during the hours of [ ] and [ ] had not taken CPR training
7. CPR – trained child care staff member was not present in each building used by children
8. CPR – child care staff member scheduled during the hours of [ ] and [ ] did not have verification of completion of CPR
9. CPR – training taken by staff did not include all age groups the program serves
10. Communicable Disease – child care staff members scheduled during the hours of 7:30 AM and 3:00 PM had expired training
11. Communicable Disease – child care staff scheduled during the hours of [ ] and [ ] had not taken Communicable Disease training
12. Communicable Disease – trained child care staff member was not present in each building used by the program
13. Communicable Disease – child care staff member scheduled during the hours of [ ] and [ ] did not have verification of completion of the full Communicable Disease training
14. Child Abuse – child care staff members scheduled during the hours of 7:30 AM and 3:00 PM had expired training
15. Child Abuse – trained child care staff was not in each building used by the program
16. Child Abuse – child care staff scheduled during the hours of [ ] and [ ] had not taken Child Abuse training
17. Child Abuse – child care staff member scheduled during the hours of [ ] and [ ] did not have verification of completion of the full six-hour Child Abuse training
18. Child Abuse – child care staff considered to be providing coverage had only the ODJFS prescribed Child Abuse training, which does not meet this rule compliance

Refer to the Employee Record Chart for specific details. Submit the program's corrective action plan, which includes verification of complete coverage for any training listed, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/08/2021

### Rules In-Compliance/Not Verified

| Rule | Status | Documenting Statement(s), If applicable |
|------|--------|---|
|------|--------|---|



| Rule: 5101:2-12-22 Meal and Snack Requirements                      | Compliant | Documenting Statement: The breakfast and snack menu was posted parent board .  |
|---|-----------|--|
| Rule: 5101:2-12-22 Meal and Snack Requirements                      | Compliant | Documenting Statement: The program had on file nutritional information that was to be provided to parents.   |
| Rule: 5101:2-12-22 Meal and Snack Requirements                      | Compliant | Documenting Statement: Snacks were provided at intervals as required by this rule.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-13 Handwashing Requirements                               | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-04 Fire Approval  | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-16 Management of Communicable Disease                     | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-13 Smoke Free Environment                                 | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-07 Administrator Qualifications                           | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-16 Written Disaster Plan                                  | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-04 Food License                                     | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: 9925454, 704, Mahoning , Class 2 ,expires 3-1-21. |





| Rule   | Status    | Documenting Statement(s), If applicable                                     |
|--|-----------|---|
| 5101:2-12-13 Sanitary Equipment and Environment      | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |
| 5101:2-12-19 Child Guidance                          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |
| 5101:2-12-18 License Capacity                        | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |
| 5101:2-12-22 Safe Food Handling/Storage              | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |
| 5101:2-12-07 Written Program Policies and Procedures | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |
| 5101:2-12-11 Indoor Space Requirements               | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |
| 5101:2-12-16 Emergency Drills                        | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |
| Rule: 5101:2-12-17 Materials and Equipment           | Compliant | Documenting Statement: Sufficient equipment was observed in all categories. |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |
| 5101:2-12-17 Daily Outdoor Play                      | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |
| 5101:2-12-04 Building Approval                       | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |
| 5101:2-12-02 License Posted                          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable                                     |



| Rule: 5101:2-12-11 Outdoor Space Requirements           | Compliant    | Documenting Statement: The outdoor play area is separated from traffic and other hazards by a weather fence.  |
|---|--------------|---|
| Rule: 5101:2-12-11 Outdoor Space Requirements           | Compliant    | Documenting Statement: The quarterly playground inspection was completed and documented, as required. The most recent inspection report form was dated 5-19-21. |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| 5101:2-12-19 Supervision                                | Compliant    |   |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-17 Daily Schedule                       | Compliant    | Documenting Statement: Daily schedules were observed posted.  |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-20 Cots and Napping                     | Compliant    | Documenting Statement: The mats were disinfected daily.   |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-15 Child Medical and Enrollment Records | Compliant    | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule.      |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| 5101:2-12-12 Safe Equipment                             | Compliant    |   |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-15 Medical/Physical Care Plans          | Compliant    | Documenting Statement: At the time of the inspection, there were no children currently enrolled who had health conditions.                                      |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| 5101:2-12-10 Professional Development Requirements      | Not Verified |   |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| 5101:2-12-12 Safe Environment                           | Compliant    |   |



| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5101:2-12-14 Transportation and Field Trip Procedures | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding transportation and field trip procedures were discussed. Center is considering filed trips . Struthers school bussing possible / Camelot bowling. |

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5101:2-12-16 Incident/Injury Reporting | Compliant | Documenting Statement: The requirements for completing JFS 01299 "Incident/Injury Report For Child Care" reports were discussed during the inspection. |

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |

| Rule                                  | Status    | Documenting Statement(s), If applicable   |
|---------------------------------------|-----------|---|
| Rule: 5101:2-12-18 Attendance Records | Compliant | Documenting Statement: During the inspection, attendance records were reviewed. Child Care Staff Members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times. |

| Rule                    | Status    | Documenting Statement(s), If applicable |
|-------------------------|-----------|---|
| 5101:2-12-18 Group Size | Compliant |   |

| Rule                     | Status    | Documenting Statement(s), If applicable   |
|--------------------------|-----------|---|
| Rule: 5101:2-12-18 Ratio | Compliant | Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required. |



| Rule: 5101:2-12-18 Ratio  | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.   |
|---|-----------|--|
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-25 Medication Administration and Food Supplements | Compliant | Documenting Statement: There were no children on medication at the time of the inspection; however, the method of storage and practices for the administration were reviewed.  |
| Rule: 5101:2-12-25 Medication Administration and Food Supplements | Compliant | Documenting Statement: Medication was stored shelf in the closet.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-03 Inspection Requirements                              | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: CCCMTL No. 25   | Compliant | <p>Documenting Statement: During the inspection, documents and/or professional development as outlined in Child Care Center Manual Transmittal Letter (CCCMTL) No. 25, "Reopening Child Care Operations Following the Response to the Coronavirus (COVID-19) Pandemic", were not assessed. Compliance not assessed until July 1, 2021: Professional development.</p> <p>Requirements will be assessed according to the schedule outlined in CCCMTL No. 25. Please ensure all requirements are met and maintained on file for review.</p> |