

Ohio Department of Job & Family Services

Bureau of Child Care & Development
 Center Monitoring and Technical Assistance
 615 West Superior Ave
 10th floor
 Cleveland, OH 44113
 (216) 787-3402



Department of
 Job and Family Services

COMPLIANCE INSPECTION

Name ROUND THE CLOCK CHILD CARE LLC		License Number 100246
Address 1676 PORTAGE RD. WOOSTER, OH 44691		County WAYNE Phone Number (330) 262-2023
Inspection Date - Time 11/21/2016 - 01:15 PM to 07:15 PM	Inspection Date - Time (Day 2) N/A	Inspection Date - Time (Day 3) N/A
Inspection Type Standard	Inspection Scope Full	Inspection Notice Unannounced
Administrator's/Designee's signature indicates acknowledgement of the report only, not necessarily agreement with the findings.		
 REBECCA KOTEWICZ		 H Tresenrider
Date 11/21/16		Date 11-21-16

All licensed child care providers are required to post, at a minimum, all substantiated complaint investigation allegation findings, as well as all regular inspection findings, in a conspicuous place at the center/ type A home. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website at <http://jfs.ohio.gov/CDC/childcare.stm> for a public records request.

Note: All Findings/Corrections printed in **RED** are considered serious risk violations. Documenting Statements, Supplemental Information and Rationales may be included in this report; this information is provided for technical assistance, and may not be associated with any Out of Compliance items. A serious risk noncompliance finding may impact a quality-rated program's SUTQ rating.

License/Approvals

5101:2-12-07: Inspection and Investigation Rights In Compliance

5101:2-12-09: Application Denial/License Revocation Compliance Not Verified

5104.02/5104.04: License/Report Posted In Compliance

License Location	Report Location
Main Hall	Parent Board

Documenting Statements/Supplemental Information

The license and all inspection reports were posted as required.

5101:2-12-03: License Capacity (E) In Compliance

Age Group	License Capacity	Current Enrollment		
	Totals	Full Time	Part Time	Totals
Infant		12	0	12
Younger Toddlers		19	0	19
Under 30 Months	25			31
Older Toddlers		11	0	11
Preschool		33	0	33
Schoolage		10	0	10
Totals:	64	85	0	85
Staff Needed:	11			

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License/Approvals

Documenting Statements/Supplemental Information

The center was operating within their license capacity limits.

5101:2-12-10: Building Approval (E)

In Compliance

Building Department
Wayne County

Structure Name	Use Group	Approval Date	Occupancy Limit
Round the Clock LLC	E	09/19/2013	98

Documenting Statements/Supplemental Information

On the day of the inspection, the center was operating in compliance with the current building approval(s).

5101:2-12-11: Fire Department Approval (E)

In Compliance

Approval Type	Approval Date
Annual Inspection	06/10/2016

Documenting Statements/Supplemental Information

PLEASE NOTE: An annual fire inspection approval must be secured for the center. Secure a new approval by 6/09/17. Please submit the written approval to this office as soon as it is received.

5101:2-12-12: Food Service Licensure/Food Catered

In Compliance

License/Exemption	Health Department
Class 3	WCHD

Documenting Statements/Supplemental Information

The food service license was observed posted. Following is the audit number and date: March 1, 2017; 9793590.

Space/Program

5101:2-12-13: Indoor Floor Space

In Compliance

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Space/Program

Room	Area
Room # 3	283.94 Sq. Ft.
Room # 4	266.29 Sq. Ft.
Room # 5	247.04 Sq. Ft.
Room # 6	187.69 Sq. Ft.
Room # 9	304 Sq. Ft.
children's rest room	106.88 Sq. Ft.
Total Area:	1396 Sq. Ft.

Total Children: 39

(The number of children permitted is based on the total square footage.)

Documenting Statements/Supplemental Information

The restrooms are used exclusively by the child-care center.

5101:2-12-13: Separation of Infants and Toddlers Under 2 1/2 Yrs

In Compliance

Room	Area	Children Allowed
Infant room #1	466.61 Sq. Ft.	13
Toddler room # 2	466.61 Sq. Ft.	

5101:2-12-14: Onsite Outdoor Play Space (*)

In Compliance

Play Space	Area	Children Allowed
Fenced in play area	5780 Sq. Ft.	96

Documenting Statements/Supplemental Information

Shade is provided by means of an awning; a play structure.

The quarterly playground inspection(s) were completed and documented, as required. The most recent inspection report form was dated 9/30/16.

5101:2-12-14: Outdoor Play Equipment

Compliance Not Verified

5101:2-12-14: Outdoor Play Fall Surface

Compliance Not Verified

5101:2-12-14: Parks/Indoor Play Space

N/A

5101:2-12-15.3: Smoke Free Environment

In Compliance

Documenting Statements/Supplemental Information

No smoking was allowed on the premises, and the notice stating that smoking is prohibited was observed posted in a conspicuous place.

5101:2-12-17: Swimming and Water Safety (*)

N/A

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Space/Program

5101:2-12-18: Transportation Procedural Requirements (*)	N/A
5101:2-12-18.2: Transportation/Driver Requirements (*)	N/A
5101:2-12-18.1: Transportation/Vehicle Requirements (*)	N/A
5101:2-12-23: Evening and Overnight Care (Between 7:00 PM - 6:00 AM)	In Compliance

Documenting Statements/Supplemental Information

Children had clean, individually labeled hygiene items provided by the center, which were viewed being stored in a sanitary manner.

Classroom

5101:2-12-15: Safe Indoor Equipment/Environment (*)	In Compliance
<p>Documenting Statements/Supplemental Information</p> <p>Equipment was observed to be in good condition.</p> <p>Pets were viewed to be properly housed and cared for.</p> <p>All electrical outlets were manufactured not needing covers</p>	

5101:2-12-15: Sanitary Indoor Equipment/Environment	In Compliance
<p>Documenting Statements/Supplemental Information</p> <p>We discussed the cleaning and sanitation of items and toys mouthed by children.</p> <p>On the day of the inspection, the center provided a clean environment in accordance with Appendix A of this rule, which included the furniture, materials and equipment.</p>	

5101:2-12-15.4: Toothbrushing	N/A
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5101:2-12-16: Programming Environment	In Compliance
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5101:2-12-16: Equipment/Materials	In Compliance
<p>Documenting Statements/Supplemental Information</p> <p>Sufficient equipment was observed in all categories.</p>	

5101:2-12-19: Cots	In Compliance
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Cots Needed	Cots Verified	Mats Verified for School Age
35	52	1

Documenting Statements/Supplemental Information

Cots were placed appropriately and safely during nap time. Additional cots are stored in the shed.

The rest area had adequate lighting, which allowed for the visual supervision of children.

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Classroom

5101:2-12-20: Staff/Child Ratios (E)

In Compliance

Ratios	Age Group	Observation	Notes
3 : 10	< 12 Months	1st	Arrival
1 : 10	18 Months < 30 Months	1st	NapTime
1 : 8	30 Months < 36 Months	1st	NapTime
1 : 7	3 Years < 4 Years	1st	NapTime
1 : 11	4 Years < 5 Years	1st	NapTime
1 : 5	< 12 Months	2nd	PROGRAMMING
1 : 4	18 Months < 30 Months	3rd	DINNER
2 : 17	30 Months < 36 Months	3rd	DINNER 2.5 YEARS AND ABOVE

Documenting Statements/Supplemental Information

Staff/child ratios observed during the inspection were in compliance.
Enough child-care staff members were observed in the building during nap time.

5101:2-12-20: Group Size (*)

In Compliance

Documenting Statements/Supplemental Information

The group sizes observed on the day of the inspection were in compliance.

5101:2-12-20: Supervision (E)

In Compliance

Documenting Statements/Supplemental Information

Child-care staff members were observed properly supervising the children and were able to intervene as needed.

5101:2-12-21: Care/Nurturing of Children (*)

In Compliance

Documenting Statements/Supplemental Information

During the inspection, child-care staff in the infant; toddler; preschool classroom were observed meeting the basic needs of all children assigned to the group.
The food served at meal time to the toddlers was developmentally appropriate and did not pose a choking hazard.

5101:2-12-22: Child Guidance/Management (*)

In Compliance

Documenting Statements/Supplemental Information

Appropriate child guidance and management techniques were observed being used during the inspection.

5101:2-12-34: Medical/Dental/General Emergency Plan (*)

In Compliance

Documenting Statements/Supplemental Information

On the day of this inspection, the complete prescribed medical, dental, and general emergency plan(s) were posted in the center as required.
Posted documentation for completed fire and weather emergency drills was verified during this inspection.

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Staffing/Attendance

5101:2-12-20: Children Combined When No More Than 12 on Premises In Compliance

Location
Infant/toddler

Documenting Statements/Supplemental Information

When there are 12 or fewer children on the premises, all the children are cared for in one group in the Infant/toddler room.

5101:2-12-20: Second Adult N/A

5101:2-12-20: Attendance In Compliance

Documenting Statements/Supplemental Information

The Required Staff/Child Ratios form was posted at the center, in conspicuous area(s) at the entrance to each classroom, as required. During the inspection, attendance records were reviewed. Child-care staff members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times.

5101:2-12-20: Substitutes In Compliance

Documenting Statements/Supplemental Information

The center's administrator was available to substitute for child-care staff members.

Staff Requirements

5101:2-12-24: Administrator Responsibilities/Time On-Site (E) In Compliance

Posted Location	Designee
Parent Board	Becky

Documenting Statements/Supplemental Information

The administrator's hours of availability were M-F 11-3 and were posted on the parent bulletin board.

5101:2-12-24: Administrator Qualifications (E) In Compliance

Administrator(s)	Qualifications	Rules Course Completed
HEATHER TRESEN RIDER	College/CD Courses	Yes

Documenting Statements/Supplemental Information

The administrator has completed the rules review course.

5101:2-12-25: Child-Care Staff Educational Requirements (E) In Compliance

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Staff Requirements

Documenting Statements/Supplemental Information

All child-care staff members had verification of educational requirements on file at the center.

5101:2-12-25: Employee Records (*) In Compliance

Documenting Statements/Supplemental Information

All employees had current medical statements on file.

5101:2-12-26: Statement of Nonconviction and Criminal Records Checks (E) Out of Compliance

Code

The rule requires that all employees, second adults and owners annually sign a nonconviction statement as a screening measure, which secures the employees' assurance that they have not been convicted of specific crimes that bar child-care employment or had a child removed from their care. The prescribed form lists the specific crimes on the reverse side so that staff can have full knowledge of the barred offenses prior to signing the form. The rule also requires that each employer submit requests for BCII and FBI criminal records checks to the Bureau of Criminal Identification and Investigation prior to hiring an individual. The BCII is then required every four years thereafter. Both the BCII and FBI criminal records checks are required every four years for administrators and individual owners.

Findings/Corrections

In review of the employees' records, it was determined that an updated Statement of Nonconviction was not on file for 1 of 19 employees, as indicated on the Employee Record Chart. By the date of hire and annually thereafter, each employee, administrator, second adult and owner must sign the prescribed form which is to be kept on file at the center and available for review by the director's representative. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time. Corrected at the time of inspection.

Compliance Response Due by: 11/21/2016

5101:2-12-27: FA/Disease Management/CPR/Child Abuse Prevention (*) In Compliance

Documenting Statements/Supplemental Information

The center had at least one child-care staff member with currently valid training in both First Aid and the Management of Communicable Disease, CPR, and Child Abuse Prevention scheduled and readily accessible during all hours of operation.

5101:2-12-28: Inservice Training (*) In Compliance

Documenting Statements/Supplemental Information

At the time of the inspection, all staff were current with inservice training.

Center Policies

5101:2-12-29: Nondiscriminatory Practices In Compliance

5101:2-12-30: Center Information/Policies/Procedures In Compliance

Documenting Statements/Supplemental Information

No changes have been made to the parent handbook since it was last approved by this department.

5101:2-12-31: Administration of Medication Out of Compliance

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Center Policies

Code

The rule states that whenever medication is administered to children by center personnel, a form prescribed by the department must be completed and signed by the parent/guardian prior to the medication being given. Over-the-counter medications for fever which do not contain aspirin, or cough and cold medications which do not contain codeine, and topical ointments/lotions may be administered for limited times periods specified in this rule with only the parent/guardian's written permission, if the center chooses to make that part of their policy. Other medications or lengthened use of those previously mentioned requires the written instructions of a licensed physician, advanced practice nurse certified to prescribe medication, or dentist on the prescribed form or in the form of a prescription label. Medication safeguards include safe handling and storage provisions, documentation on the prescribed form, and to assure accurate dosages are given, only designated individuals may administer the medication.

Findings/Corrections

In review of the medication forms, it was determined that medication was being administered and the JFS 01217 form had exceeded twelve months. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 11/21/2016

On the day of the inspection, it was observed that a medication label did not contain a current date. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 11/25/2016

5101:2-12-33: Management of Illness

In Compliance

Documenting Statements/Supplemental Information

During the inspection the requirements regarding the isolation of a child suspected of having a communicable disease were discussed, but not observed.

5104.011: Unlimited Access

In Compliance

Emergency Planning

5101:2-12-35: Incident/Injury Reporting

In Compliance

Documenting Statements/Supplemental Information

The Incident/Injury Reports reviewed during this inspection were complete as required.

5101:2-12-36: First Aid Supplies/Procedures (*)

In Compliance

Documenting Statements/Supplemental Information

The center had a complete first aid kit readily available at the center.

Children's Records

5101:2-12-37: Medical/Enrollment Records

In Compliance

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Children's Records

Documenting Statements/Supplemental Information

In review of 25% of the records, at the time of the inspection, children's medical statements were complete and on file, as required by the rule.

5101:2-12-38: Care Plan for Children with Health Conditions

Out of Compliance

Code

The rule requires a child-care center that provides care for children who have health conditions or who require medical procedures to do so in accordance with a written, detailed Medical/Physical Care plan.

Findings/Corrections

The Medical/Physical Care Plan must be updated annually or more often if necessary. It was determined that the Medical/Physical Care Plan on file for the children, as noted on the Children's Records Review form, had not been updated annually, as required. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 11/21/2016

Handwashing and Infant/Toddler Care

5101:2-12-15.1: Handwashing and Standard Precautions (*)

In Compliance

Documenting Statements/Supplemental Information

Staff were viewed washing their hands upon arrival at the center and at other times, as required by the rule. Children were viewed washing their hands, as required by the rule.

5101:2-12-15.2: Diapering and Toilet Training (*)

In Compliance

Documenting Statements/Supplemental Information

Appropriate diaper changing procedures were observed during the inspection in the infant room(s).

5101:2-12-40: Infant Daily Program (*)

In Compliance

Daily Record
Yes

Documenting Statements/Supplemental Information

Appropriate daily written records for all infants (less than eighteen months of age) were viewed. Cribs were separated from the play area by book shelves; baby gates.

5101:2-12-40: Infant Care Giver

In Compliance

Documenting Statements/Supplemental Information

Child-care staff members were assigned to each group of infants, and parents had been notified of the assignment.

5101:2-12-41: Infant Food/Formula

In Compliance

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Handwashing and Infant/Toddler Care

Documenting Statements/Supplemental Information

All surfaces used for the preparation of food were maintained in a sanitary manner.

5101:2-12-42: Cribs (*)

In Compliance

Porta-cribs	Full-sized Cribs
10	0

Documenting Statements/Supplemental Information

All cribs were spaced two feet apart or had a plexiglass divider that met the rule requirements.

All cribs were labeled with the assigned infant's name.

Food/Nutrition

5101:2-12-39: Intervals of Meals/Snacks

In Compliance

Documenting Statements/Supplemental Information

Meals were provided at intervals as required by this rule.

Snacks were provided at intervals as required by this rule.

5101:2-12-39: Requirements for Meals/Snacks

In Compliance

Documenting Statements/Supplemental Information

Snacks served at the center included foods from two of the four food groups and provided nutritional value in addition to calories.

5101:2-12-39: Menus

In Compliance

Documenting Statements/Supplemental Information

Posted menus included foods from all four food groups.

The menu posted reflected the meal served.

The menu was posted in the entryway; on the parent bulletin board.

5101:2-12-39: Requirements for Food Provided by Parents

N/A

5101:2-12-39: Food Safety and Sanitation

In Compliance

Documenting Statements/Supplemental Information

Food was stored in a safe and sanitary manner.

Surfaces, appliances and kitchen equipment were kept clean and in good repair.

5101:2-12-39: Infant Formula and Toddler Milk

In Compliance

Documenting Statements/Supplemental Information

All infants/toddlers were served formula/milk in sufficient amounts to meet the nutritional requirements.