



Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name THE LEARNING TREE CHILDCARE CENTER LLC	Program Number 000000100421	Program Type Child Care Center
Address 76 S MARKET ST EAST PALESTINE OH 44413		County COLUMBIANA

Inspection Information				
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced	
Reviewer(s) SHERI BAILEY	Inspection Day 05/26/2021	Begin Time 8:20 AM	End Time 10:15 AM	
Summary of Findings				
No. Rules Verified 7	No. Rules with Non-compliances 5	No. Serious Risk 1	No. Moderate Risk 0	No. Low Risk 5

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
School Age	School-Age to < 11 years	1 to 10	
Infant/Toddler	0 to < 12 months	1 to 4	
Preschool	3 years to < 4 years	1 to 6	



Complaint Allegations

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

Domain:01 Ratio & Supervision

Rule: 5101:2-12-19 Supervision

Code: The program staff is required to supervise children in their assigned group by sight and hearing.

Allegation: A toddler got out of the building and was found outside.

Determination: Substantiated

Findings: During the inspection, it was determined that children were not supervised while outside the program as noted in number 1 below:

1. Child(ren) were left unattended outside the facility building.
2. Child(ren) were left unattended outside the facility building more than once.
3. Child(ren) were left unattended off the program's premises.
4. Child(ren) were left unattended during a swimming activity.
5. Other [].

Children must be supervised and within sight and hearing of a child care staff member at all times. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Risk Level: Serious

Corrective Action Plan Due: 06/16/2021

Domain:05 Health & Safety

Rule: 5101:2-12-16 Incident/Injury Reporting

Code: The program is required to provide a copy of the JFS 01299 "Incident/Injury Report For Child Care" to parents or the person picking up the child on the day of the incident.

Allegation: No incident report was provided to parent for a serious incident.

Determination: Substantiated

Findings: During the inspection, it was determined that parents or a person picking up a child did not receive the JFS 01299 "Incident/Injury Report For Child Care" on the day of the incident, as required by the rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time.

Risk Level: Low

Corrective Action Plan Due: 07/11/2021

Summary of Additional Non-Compliances



Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection

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Moderate Risk Non-Compliances

No Additional Moderate Risk Non-Compliances were observed during this inspection

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Low Risk Non-Compliances

Domain:00 License & Approvals

Rule: 5101:2-12-02.2 Transitional Pandemic Requirements

Code: The program is required to ensure all administrators, employees, child care staff members and school-age children wear a face covering while indoors, unless not medically or developmentally appropriate.

Findings: During the inspection, it was determined that the program did not follow the requirements for wearing face coverings as noted in number 2 below:

1. At least one administrator, child care staff member or employee did not wear a face covering while indoors and it was medically appropriate for the individual to wear a face covering.
2. At least one school-age child did not wear a face covering while indoors and it was medically and developmentally appropriate for the individual to wear a face covering.
3. At least one individual's face covering did not cover their nose and mouth.
4. At least one child under two years old wore a face covering.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.



Corrective Action Plan Due: 07/11/2021

Domain:01 Ratio & Supervision

Rule: 5101:2-12-18 Attendance Records

Code: The program is required to have a method for tracking the children in each group. The tracking method must be updated throughout the day and kept with the group at all times.

Findings: During the inspection, it was determined that the method for tracking children in each group did not meet the requirements of the rule as noted in number 1 below:

1. There was no method in place;
2. The method did not include each child's name;
3. The method did not include each child's date of birth;
4. The tracking method did not remain with the group at all times;
5. The tracking method was not updated throughout the day as children entered or left the group.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/11/2021

Domain:01 Ratio & Supervision

Rule: 5101:2-12-18 Attendance Records

Code: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the attendance record for a period of one year.

Findings: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record as listed in number 1 below:

1. No attendance record was being maintained;
2. The attendance record was not being consistently completed;
3. The attendance documentation was not kept at the program for a period of one year.

Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/11/2021

Domain:05 Health & Safety

Rule: 5101:2-12-16 Incident/Injury Reporting

Code: The program is required to notify the Department of a serious incident by submitting a JFS 01156 "Serious Incident Reporting for Child Care".

Findings: During the inspection, it was determined that a Serious Incident was not reported in the Ohio Child Licensing and Quality System (OCLQS), as required, by the program administrator or designee for an incident(s) as listed in number 4 below:



1. A child received a bump or blow to the head that required first aid or medical attention.
2. An incident, injury or illness that required a child to be removed by the parent or emergency services from the program for medical treatment.
3. A usual or unexpected incident which jeopardizes the safety of a child or employee of the program.
4. An incident defined as a serious risk noncompliance in appendix A to rule 5101:2-12-03 of the Administrative Code.
5. The program did not submit the report in the OCLQS by the next business day as required by rule.

Submit the program's corrective action plan, which includes a statement that the program administrator or designee has completed the Serious Incident Report in OCLQS, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/11/2021