



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                                     |                                   |                        |
|--|-------------------------------------|-----------------------------------|------------------------|
| Program Name<br>RITTMAN UNITED METHODIST CHURCH<br>PRESCHOOL | Program Number<br>000000100637      | Program Type<br>Child Care Center |                        |
| Address<br>211 N METZGER AVE RITTMAN<br>OH 44270             |                                     | County<br>WAYNE                   |                        |
| Summary of Program Details                                   |                                     |                                   |                        |
| Building Approval Date<br>04/13/1976                         | Use Group/Code<br>BB 61 (1972-1979) | Occupancy Limit<br>135            | Maximum Under 2 ½<br>0 |
| Fire Inspection Approval Date<br>07/15/2021                  | Food Service Risk Level<br>Exempt   |                                   |                        |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/27/2021 | Begin Time 9:30 AM       | End Time 11:12 AM                |
| Reviewer:<br>REBECCA KOTEWICZ |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>56 | No. Rules with Non-compliances<br>2 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>1 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 0          | 12        | 12    |
| School Age  |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 39               | 0          | 12        | 12    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |



|         |                      |         |         |
|---------|----------------------|---------|---------|
| PS TWTH | 3 years to < 4 years | 2 to 12 | Arrival |
|---------|----------------------|---------|---------|

**Summary of Non-Compliances**

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

**Serious Risk Non-Compliances**

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**No Moderate Risk Non-Compliances were observed during this inspection**

**Low Risk Non-Compliances**

**Domain: 08 Staff Files**

**Rule:** 5101:2-12-10 Health Training Requirements  
**Code:** The program is required to have staff complete the required one hour prescribed Child Abuse training.



**Finding:** In review of the staff records, it was determined that the requirement for the ODJFS one-hour prescribed Child Abuse Training was not met as noted in number(s) 3 below:

1. The training was not completed within sixty days of hire;
2. The training expired, as it is only valid for two years;
3. Not all administrators, Child Care Staff Members, and substitutes have completed the training.

Refer to the Employee Record Chart for the name(s) of the Child Care Staff Member(s) who must complete the ODJFS one-hour prescribed Child Abuse Training. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/26/2021

**Rules In-Compliance/Not Verified**

| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| 5101:2-12-22 Meal and Snack Requirements        | Compliant |   |
| 5101:2-12-13 Handwashing Requirements           | Compliant |   |
| Rule: 5101:2-12-04 Fire Approval                | Compliant | Documenting Statement: Please Note: An annual fire inspection approval must be secured for the program. Secure a new approval by 7/15/22. |
| 5101:2-12-16 Management of Communicable Disease | Compliant |   |
| 5101:2-12-13 Smoke Free Environment             | Compliant |   |



| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| 5101:2-12-07 Administrator Qualifications                     | Compliant |   |
| 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant |   |
| 5101:2-12-16 Written Disaster Plan                            | Compliant |   |
| 5101:2-12-04 Food License                                     | Compliant |   |
| Rule: 5101:2-12-13 Sanitary Equipment and Environment         | Compliant | Documenting Statement: During the inspection, the equipment was observed clean and in good repair.                          |
| 5101:2-12-19 Child Guidance                                   | Compliant |   |
| 5101:2-12-22 Fluid Milk Requirements                          | Compliant |   |
| Rule: 5101:2-12-16 First Aid/Standard Precautions             | Compliant | Documenting Statement: During the inspection, 1 first aid kit was reviewed and available as required.                       |
| 5101:2-12-18 License Capacity                                 | Compliant |   |
| 5101:2-12-22 Safe Food Handling/Storage                       | Compliant |   |
| Rule: 5101:2-12-07 Written Program Policies and Procedures    | Compliant | Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete. |



| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| 5101:2-12-11 Indoor Space Requirements                  | Compliant |  |
| Rule: 5101:2-12-16 Emergency Drills                     | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.                       |
| 5101:2-12-04 Building Approval                          | Compliant |  |
| Rule: 5101:2-12-02 License Posted                       | Compliant | Documenting Statement: The license was posted in a visible location as required.   |
| Rule: 5101:2-12-19 Supervision                          | Compliant | Documenting Statement: During the inspection, child care staff were observed assisting children throughout the day.  |
| 5101:2-12-02 Current Information                        | Compliant |  |
| Rule: 5101:2-12-17 Daily Schedule                       | Compliant | Documenting Statement: Daily schedules were observed posted.   |
| Rule: 5101:2-12-17 Daily Schedule                       | Compliant | Documenting Statement: During the inspection, developmentally-appropriate practices were observed in the classroom(s).                                     |
| Rule: 5101:2-12-15 Child Medical and Enrollment Records | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule. |
| Rule: 5101:2-12-15 Child Medical and Enrollment Records | Compliant | Documenting Statement: In review of 25% of the records, at the time of the   |



|  |              | inspection, children's medical statements were complete and on file, as required by the rule.   |
|--|--------------|---|
| Rule   | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-12 Safe Equipment                              | Compliant    | Documenting Statement: Equipment was observed to be in good condition.  |
| Rule   | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-15 Medical/Physical Care Plans                 | Compliant    | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.                                   |
| Rule   | Status       | Documenting Statement(s), If applicable   |
| 5101:2-12-08 Orientation and Staff Records                     | Compliant    |   |
| Rule   | Status       | Documenting Statement(s), If applicable   |
| 5101:2-12-10 Professional Development Requirements             | Compliant    |   |
| Rule   | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-12 Safe Environment                            | Compliant    | Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which threaten their health, safety and well-being.         |
| Rule   | Status       | Documenting Statement(s), If applicable   |
| 5101:2-12-14 Transportation - Vehicle Requirements             | Not Verified |   |
| Rule   | Status       | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Incident/Injury Reporting                         | Compliant    |   |
| Rule   | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant    | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |
| Rule   | Status       | Documenting Statement(s), If applicable   |
|  |              |   |



|   |               |   |
|---|---------------|---|
| Rule: 5101:2-12-18 Attendance Records                             | Compliant     | Documenting Statement: Child Care Staff Members were observed recording the attendance for each child upon arrival and documenting each child's departure.                    |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-18 Group Size   | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-18 Ratio  | Compliant     | Documenting Statement: Staff/child ratios observed during the inspection surpassed those required by the rule.  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-25 Medication Administration and Food Supplements | Compliant     | Documenting Statement: There were no children on medication at the time of the inspection; however, the method of storage and practices for the administration were reviewed. |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-09 Background Check Requirements                  | Compliant     | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.                                    |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-03 Inspection Requirements                              | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-07 Administrator Responsibilities/Requirements          | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-08 Medical Statement                              | Compliant     | Documenting Statement: All employees had current medical statements on file.  |