



## Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                               |                                |                                   |
|---|--------------------------------|-----------------------------------|
| Program Name<br>TOTS LEARNING CENTER          | Program Number<br>000000103795 | Program Type<br>Child Care Center |
| Address<br>263 S PROSPECT ST RAVENNA OH 44266 |                                | County<br>PORTAGE                 |

| Inspection Information       |                              |                             |                                  |
|------------------------------|------------------------------|-----------------------------|----------------------------------|
| Inspection Type<br>Complaint |                              | Inspection Scope<br>Partial | Inspection Notice<br>Unannounced |
| Reviewer(s) SHAWN CRAWFORD   | Inspection Day<br>05/03/2022 | Begin Time<br>10:00 AM      | End Time<br>11:00 AM             |
| Reviewer(s) SHAWN CRAWFORD   | Inspection Day<br>05/03/2022 | Begin Time<br>9:15 AM       | End Time<br>11:00 AM             |

| Summary of Findings     |                                     |                       |                        |                   |
|-------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>3 | No. Rules with Non-compliances<br>2 | No. Serious Risk<br>1 | No. Moderate Risk<br>0 | No. Low Risk<br>1 |

| Staff-Child Ratios at the Time of Inspection |                  |                |                                   |
|--|------------------|----------------|-----------------------------------|
| Group  | Age Group/Range  | Ratio Observed | Comment                           |
| Combined Group (Inf-Tod)                     | 0 to < 12 months | 2 to 5         | Wobbler, Infant, Toddler combined |
| Combined Group (Inf-Tod)                     | 0 to < 12 months | 3 to 5         | Infant, Toddler, Wobbler combined |



### Complaint Allegations

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

#### Domain:01 Ratio & Supervision

Rule: 5101:2-12-19 Supervision

Code: The program staff are not permitted to leave children unattended.

Allegation: Child unattended outside center. Child dropped off by school bus and staff were not there to meet child. Child was unable to get into building, left center and walked home.

Determination: Substantiated

Findings: During the inspection, it was determined that children were not supervised while outside the program as noted in number(s) 1 below, in that a school age child was dropped off at program by a school bus and no staff were present to meet the child. Child could not get into building due to locked doors and no one responding to door bell; so child left program premises and walked home:

1. Child(ren) left unattended outside the facility building.
2. Child(ren) left unattended outside the facility building more than once.
3. Child(ren) left unattended off the program's premises.
4. Child(ren) left unattended during a swimming activity.
5. Child(ren) left unattended in a vehicle.
6. Child(ren) left unattended inside the building and no adults were present in the building.
7. Other [ ].

Children must be supervised and within sight and hearing of a child care staff member at all times. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Risk Level: Serious

Corrective Action Plan Due: 05/09/2022

### Summary of Additional Non-Compliances

#### Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection



### Moderate Risk Non-Compliances

No Additional Moderate Risk Non-Compliances were observed during this inspection

### Low Risk Non-Compliances

#### Domain:05 Health & Safety

Rule: 5101:2-12-16 Incident/Injury Reporting

Code: The program is required to submit notification of a serious incident in OCLQS by the next business day.

Findings: During the inspection, it was determined that a Serious Incident was not reported in the Ohio Child Licensing and Quality System (OCLQS), as required, by the program administrator or designee for an incident(s) as listed in number(s) 3 below:

1. An incident, injury or illness that required professional medical consultation or treatment.
2. An unusual or unexpected incident which jeopardizes the safety of a child, child care staff member or employee of the program.
3. An incident defined as a serious risk non-compliance in appendix A to rule 5101:2-12-03 of the Administrative Code.
4. The program did not submit the report in OCLQS by the next business day as required by rule.

Submit the program's corrective action plan, which includes a statement that the program administrator or designee has completed the Serious Incident Report in OCLQS, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2022