



Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name WEE CARE DAY CARE AND LEARNING CENTRE	Program Number 000000104249	Program Type Child Care Center
Address 1145 NILES CORTLAND RD NW WARREN OH 44484		County TRUMBULL

Inspection Information			
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced
Reviewer(s) SHELLY WILLIAMS	Inspection Day 08/25/2021	Begin Time 2:00 PM	End Time 4:30 PM
Summary of Findings			
No. Rules Verified 19	No. Rules with Non-compliances 11	No. Serious Risk 0	No. Moderate Risk 2
		No. Low Risk 10	

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Infants	0 to < 12 months	2 to 8	
Mickey's	12 months to < 18 months	1 to 6	
Busy Bees	18 months to < 30 months	1 to 6	
Mighty Explorers	3 years to < 4 years	1 to 8	



Complaint Allegations

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

Domain:02 Safe & Sanitary Environment

Rule: 5101:2-12-13 Sanitary Equipment and Environment

Code: The program is required to follow the cleaning schedule for equipment.

Allegation: It is alleged that staff do not use soap/water and/or bleach to clean and sanitize as required.

Determination: Substantiated

Findings: During the inspection, it was determined that the program was not providing a clean and healthy environment, furniture, materials and equipment as required by Appendix A, as noted in number(s) 1 below:

1. The changing table was not sanitized after each use. This was observed by the specialist at the time of the inspection.
2. The floors were not being cleaned.
3. The carpets were not vacuumed.
4. The food prep areas were not being cleaned and sanitized before and after food prep.
5. Toilet seat(s), handle(s) and toilet bowl(s) were not being cleaned when visibly soiled and sanitized.
6. The sinks were not clean.
7. Diaper receptacles were not being cleaned and sanitized.
8. Other [].

Furniture, materials and equipment must be maintained according to the cleaning and sanitizing schedule in Appendix A to this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time.

Risk Level: Low

Corrective Action Plan Due: 10/15/2021

Domain:02 Safe & Sanitary Environment

Rule: 5101:2-12-13 Sanitary Equipment and Environment

Code: The program is required to follow the cleaning schedule for equipment.

Allegation: It is alleged that cots are not assigned by name and are not cleaned with soap and water and bleach after use

Determination: Substantiated

Findings: During the inspection, it was determined that cots, pads and mats were not cleaned and sanitized, as required. Cots, pads, and mats need to be cleaned with soap and water and sanitized prior to reassignment, every three months, or immediately, if soiled. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time. This was observed by the specialist at the time of the inspection.

Risk Level: Low

Corrective Action Plan Due: 10/15/2021



Domain:02 Safe & Sanitary Environment

Rule: 5101:2-12-13 Handwashing Requirements

Code: The program is required to have all staff wash their hands as outlined in rule.

Allegation: it is alleged that children are not washing hands at times required by rule.

Determination: Substantiated

Findings: During the inspection, it was determined that at least one staff member with the infant, toddler group did not wash his or her hands at the time listed in number(s) 5,9 below, as required in rule: This was observed by the specialist at the time of the inspection.

1. Upon arrival for the day;
2. After breaks;
3. Upon returning from outside;
4. After toileting or assisting a child with toileting;
5. After each diaper change or pull-up change;
6. After contact with bodily fluids or cleaning up spills or objects contaminated with bodily fluids;
7. After cleaning or sanitizing or using any chemical products;
8. After handling pets, pet cages or other pet objects that have come in contact with the pet;
9. Before eating, serving or preparing food or bottles or feeding a child;
10. Before and after completing a medical procedure or administering medication;
11. When visibly soiled (must use soap and water);
12. Other [].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/15/2021

Domain:02 Safe & Sanitary Environment

Rule: 5101:2-12-13 Handwashing Requirements

Code: The program is required to have all children wash their hands as outlined in rule.

Allegation: It is alleged that child care staff are not washing hands at times required by rule.

Determination: Substantiated

Findings: During the inspection, it was determined that at least one child in the infant, toddler group did not wash his or her hands at the time listed in number(s) 2 below, as required in rule:

1. Upon arrival;
2. After toileting/diaper change;
3. After contact with bodily fluids;
4. After returning from outdoor play;
5. After handling pets, pet cages, or other pet objects that have come in contact with the pet, before moving on to another activity;
6. Before eating or assisting with food preparation;
7. After water activities;
8. When visibly soiled (must use soap and water);
9. Other [].



Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/15/2021

Domain:05 Health & Safety

Rule: 5101:2-12-16 Emergency Drills

Code: The program is required to complete fire drills, weather drills, and emergency/lockdown drills appropriately.

Allegation: It is alleged that required drills Fire, weather and lock down are not being completed as required monthly.

Determination: Substantiated

Findings: During the inspection, it was determined that the required drills were not completed for item number(s) 1,2,3 below:

1. Monthly fire drills;
2. Monthly weather emergency drills (March through September);
3. Quarterly emergency/lockdown drills.

The children must participate in drills as required by rule.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/15/2021

Domain:07 Diapering & Infant Care

Rule: 5101:2-12-23 Diapering and Toilet Training

Code: The program staff is required to have adequate supplies for diapering available.

Allegation: It is alleged that a barrier is not being used for all diaper changes.

Determination: Substantiated

Findings: During the inspection, it was determined the required supplies were not available for diaper changing as noted in the following number(s) 1 below:

1. There was no disposable separation material; observed by specialist at the time of inspection.
2. There was no germicidal solution for sanitizing;
3. There were no plastic containers or bags for the storage of soiled clothing;
4. There was no clean supply of diapers;
5. There was no extra change of clothing;
6. Other [].

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/15/2021



Domain:09 Children's Files

Rule: 5101:2-12-15 Medical/Physical Care Plans

Code: The program is required to have the JFS 01236 "Child Medical/Physical Care Plan For Child Care" accessible at all times.

Allegation: It is alleged that the program may be enrolling children with incomplete medical care plans

Determination: Substantiated

Findings: During the inspection, it was determined that staff did not have access to the JFS 01236 "Child Medical/Physical Care Plan", as noted in number(s) 3 below:

1. The form(s) were locked in the office.
2. The form(s) were locked in a cabinet.
3. Other: The program could not produce a copy of the child's file at the time of the inspection which included the JFS1236. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/15/2021

Domain:09 Children's Files

Rule: 5101:2-12-25 Medication Administration and Food Supplements

Code: The program is required to use the appropriate form and retain current documentation to administer medications. The program is also required to obtain separate documentation for each medication and child, and retain on file each JFS 01217 "Request for Administration of Medication for Child Care" for at least one year. The program is required to administer medication only if it has the prescription label attached or had written instructions from a licensed physician. The program is also required to have each medication to be administered stored in its original container.

Allegation: It is alleged that the program may not have complete medication administration forms on file.

Determination: Substantiated

Findings: During the inspection, it was determined the program did not meet the requirement(s) for administering a medication, food supplement or medical food to a child as noted in number(s) 1,5,12,13,14,19,20 below:

1. No JFS 01217 "Request for Administration of Medication for Child Care" was on file.
2. The child's name was missing on the JFS 01217.
3. The child's date of birth was missing on the JFS 01217.
4. The child's weight was missing on the JFS 01217.
5. The name of the medication was missing on the JFS 01217.
6. The exact dose was missing on the JFS 01217.
7. The time to administer was missing on the JFS 01217.
8. The time period to administer was missing on the JFS 01217.
9. The Parent/Guardian's dated signature was missing on the JFS 01217.
10. Possible side effects were missing on the JFS 01217.
11. Expiration date was missing on the JFS 01217.
12. Physician instructions were missing on the JFS 01217.
13. Physician's dated signature was missing on the JFS 01217.
14. Physician's phone number was missing on the JFS 01217.
15. Date medication was administered was missing on the JFS 01217.



16. Time medication was administered was missing on the JFS 01217.
17. Dosage administered was missing on the JFS 01217.
18. Staff member's signature was missing on the JFS 01217.
19. A prescription label was not attached to the prescription medication.
20. The medication or product, [], was not brought to the program in its original container.
21. Parent instructions conflict with either the manufacturer or physician instructions.

Submit the program's corrective action plan, which includes the completed JFS 01217 for each child needed, verification that the prescription label is now attached, and/or verification that the medication or product is now in its original container, and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Risk Level: Moderate

Corrective Action Plan Due: 10/15/2021

Domain:09 Children's Files

Rule: 5101:2-12-25 Medication Administration and Food Supplements

Code: The program is required to use the appropriate form and retain current documentation to administer medications. The program is also required to obtain separate documentation for each medication and child, and retain on file each JFS 01217 "Request for Administration of Medication for Child Care" for at least one year.

Allegation: It is alleged that the program may not have complete medication administration forms on file.

Determination: Substantiated

Findings: During the inspection, it was determined the program did not meet the requirements for the JFS 01217 "Request for Administration of Medication for Child Care" as noted in number(s) 1 below:

1. The JFS 01217 was missing or incomplete for a topical product, food supplement, medical food.
2. The program used an old version of the JFS 01217.
3. The signature date on the JFS 01217 exceeded more than 12 months.
4. The time period to administer the medication on the JFS 01217 was exceeded.
5. The JFS 01217 included more than one medication.
6. The JFS 01217 included more than one child's name.
7. The JFS 01217 was not on file for one year.
8. The prescription label was not current.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/15/2021

Domain:10 Written Policies & Procedures

Rule: 5101:2-12-16 Written Disaster Plan

Code: The program is required to have a written disaster plan.

Allegation: It is alleged that staff are not trained for the disaster plan which include procedures that will be used to prepare for and respond to emergency or disaster situations.



Determination: Substantiated

Findings: During the inspection, it was determined the program's written disaster plan did not meet the requirement or was missing the information in number(s) 2,17,18 below:

Procedures:

1. The written disaster plan had not been completed
2. The plan was not provided to all child care staff and employees
3. The plan was not used to respond to an emergency or disaster situation
4. Weather emergencies and natural disasters which include severe thunderstorms, tornadoes, flash flooding, major snowfall, blizzards, ice storms or earthquakes
5. Emergency outdoor and indoor lockdown or evacuation due to threats of violence which includes active shooter, bioterrorism or terrorism
6. Emergency or disaster evacuations due to hazardous materials and spills, gas leaks or bomb threats.
7. Outbreaks, epidemics or other infectious disease emergencies
8. Loss of power, water, or heat
9. Other threatening situations that may pose a health or safety hazard to the children in the program

Details:

10. Shelter in place or evacuation, how the program will care for and account for the children until they can be reunited with the parent
11. Assisting infants and children with special needs and/or health conditions
12. Emergency contact information for parents and the program
13. Procedures for notifying and communicating with parents regarding the location of the children if evacuated
14. Procedures for communicating with parents during loss of communications, no phone or internet service available
15. The location of supplies and procedures for gathering necessary supplies for staff and children if required to shelter in place
16. What to do if a disaster occurs during the transport of children or when on a field trip or routine trip
17. Training of staff or reassignment of staff duties as appropriate
18. Updating the plan on a yearly basis
19. Contact with local emergency management officials

Make the necessary revisions to the disaster plan. Submit the program's corrective action plan, which includes the revised information, to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/15/2021

Summary of Additional Non-Compliances

Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection



Moderate Risk Non-Compliances

Domain:09 Children's Files

Rule: 5101:2-12-15 Medical/Physical Care Plans

Code: The program is required to have staff trained to perform the procedures on the JFS 01236 "Child Medical/Physical Care Plan" present at the program when the child requiring the procedure is onsite. The program staff that are trained to perform the procedures listed on the JFS 01236 "Child Medical/Physical Care Plan" are to be the only staff permitted to perform the procedures.

Findings: During the inspection, it was determined a child with a condition that required a medical/physical care plan had been present and the program did not meet the requirement(s) noted in number(s) 5 below:

1. None of the child care staff members trained in the procedures on the medical/physical care plan were onsite when a child requiring the plan was present.
2. Child care staff members trained in the procedures on the medical/physical care plan were not scheduled to be present the entire the time the child requiring the plan was onsite.
3. None of the child care staff members trained in the procedures on the medical/physical care plan accompanied the child requiring the plan during a trip.
4. A child care staff member who had not been trained in the procedures on the medical/physical care plan performed the procedure.
5. Other: Child care staff members were not being trained by the parent or certified medical caregiver. It was the procedure of the program that an administrator or designee was trained and then all child care staff members were asked to sign as informed and trained without training from the parent.

Provide update program program procedures and provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/15/2021

Low Risk Non-Compliances

Domain:09 Children's Files

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to have all children's records available.

Findings: During the inspection, it was determined that children's records had not been available to the Department and/or the Ohio Department of Health. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule. Child's file not available for review at the time of the inspection.

Corrective Action Plan Due: 10/15/2021



Department of Education
Department of Job and Family Services

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