



## Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                     |                                |                                   |
|---|--------------------------------|-----------------------------------|
| Program Name<br>ARCHES OAK HILLS CHILDCARE          | Program Number<br>000000200080 | Program Type<br>Child Care Center |
| Address<br>6453 BRIDGETOWN ROAD CINCINNATI OH 45248 |                                | County<br>HAMILTON                |

| Inspection Information       |                              |                             |                                  |
|------------------------------|------------------------------|-----------------------------|----------------------------------|
| Inspection Type<br>Complaint |                              | Inspection Scope<br>Partial | Inspection Notice<br>Unannounced |
| Reviewer(s) PAMELA DAUDISTEL | Inspection Day<br>09/07/2022 | Begin Time<br>3:35 PM       | End Time<br>4:45 PM              |
| Reviewer(s) PAMELA DAUDISTEL | Inspection Day<br>09/08/2022 | Begin Time<br>3:25 PM       | End Time<br>4:10 PM              |

| Summary of Findings     |                                     |                       |                        |                   |
|-------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>7 | No. Rules with Non-compliances<br>2 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>2 |

| Staff-Child Ratios at the Time of Inspection |                          |                |   |
|--|--------------------------|----------------|---|
| Group  | Age Group/Range          | Ratio Observed | Comment                                     |
| Preschool                                    | 3 years to < 4 years     | 3 to 30        | 2 groups in Motor Room                      |
| Gathering Room-Cafeteria                     | School-Age to < 11 years | 4 to 50        | children arriving from school in front room |
| Gathering Room-Cafeteria                     | School-Age to < 11 years | 2 to 21        | snack time                                  |
| K-5th combined group                         | School-Age to < 11 years | 1 to 18        |   |
| K-5th combined group                         | School-Age to < 11 years | 1 to 2         | 2 children in office                        |
| K-5th 2nd Group                              | School-Age to < 11 years | 2 to 36        |   |



### Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Domain:08 Staff Files

Rule: 5101:2-12-07 Administrator Responsibilities/Requirements

Code: The program administrator is required to be onsite at the program for the required amount of time.

Allegation: The Administrator is only onsite a few hours a week.

Determination: Substantiated

Findings: During the inspection, it was determined that the program did not have at least one administrator onsite for 50 percent of the program's operating hours or 40 hours a week, as required by this rule during the summer months. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/26/2022

### Summary of Additional Non-Compliances

#### Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection

#### Moderate Risk Non-Compliances

No Additional Moderate Risk Non-Compliances were observed during this inspection



**Low Risk Non-Compliances**

**Domain:05 Health & Safety**

Rule: 5101:2-12-16 Incident/Injury Reporting

Code: The program is required to retain completed JFS 01299 "Incident/Injury Report For Child Care" on file for at least one year.

Findings: In review of the program's records, it was determined that completed JFS 01299 "Incident/Injury Report For Child Care" forms were not being kept on file at the program for at least one year, as required in that reports for specific dates could not be found. Submit the program's corrective action plan, which includes a statement that all JFS 01299 forms will be maintained on file at the program for a minimum of one year, to the Department to verify compliance with the requirements of the rule.

Corrective Action Plan Due: 10/26/2022