



Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details

| | | |
|--|--------------------------------|-----------------------------------|
| Program Name SMALL HANDS A .B.C | Program Number 000000200224 | Program Type Child Care Center |
| Address 5454 COLERAIN CINCINNATI OH 45239 | | County HAMILTON |

Inspection Information

| | | | |
|------------------------------|------------------------------|----------------------------------|----------------------|
| Inspection Type Complaint | Inspection Scope Partial | Inspection Notice Unannounced | |
| Reviewer(s) Yolonda McIntosh | Inspection Day 12/04/2018 | Begin Time 11:00 AM | End Time 11:30 AM |

Summary of Findings

| | | | | |
|-------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified 2 | No. Rules with Non-compliances 1 | No. Serious Risk 0 | No. Moderate Risk 0 | No. Low Risk 2 |
|-------------------------|-------------------------------------|-----------------------|------------------------|-------------------|

Staff-Child Ratios at the Time of Inspection

| Group | Age Group/Range | Ratio Observed | Comment |
|-----------|-----------------|----------------|---------|
| Toddler | | 1 to 2 | |
| Preschool | | 1 to 1 | |



Complaint Allegations

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

No Complaints were observed during this inspection.

Summary of Additional Non-Compliances

Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Additional Moderate Risk Non-Compliances were observed during this inspection



Low Risk Non-Compliances

Domain:01 Ratio & Supervision

Rule: 5101:2-12-18 Attendance Records

Code: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the attendance record for a period of one year.

Findings: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record as listed in numbers 1 and 2 below:

1. No attendance record was being maintained;
2. The attendance record was not being consistently completed;
3. The attendance documentation was not kept at the program for a period of one year.

Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/04/2019

Domain:01 Ratio & Supervision

Rule: 5101:2-12-18 Attendance Records

Code: The program is required to have the information listed in rule on all attendance records.

Findings: During the inspection, it was determined that the attendance records did not include all of the required information listed below:

1. The name of the child;
2. The birth date of the child;
3. The assigned group;
4. The child's weekly schedule;
5. The time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.

Information in numbers 1, 2, 3, 4 must be added to the form used to maintain attendance records. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/04/2019