

Ohio Department of Job & Family Services


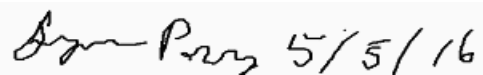
Bureau of Child Care & Development
 Center Monitoring and Technical Assistance
 6680 Poe Avenue



Department of
 Job and Family Services

Vandalia, OH 45414
 (937) 264-5897

COMPLIANCE INSPECTION

Name YMCA AT ARROWOOD		License Number 200403
Address 1588 PAWNEE DR. XENIA, OH 45385		County GREENE Phone Number (937) 376-9622
Inspection Date - Time 05/05/2016 - 07:20 AM to 08:40 AM	Inspection Date - Time (Day 2) N/A	Inspection Date - Time (Day 3) N/A
Inspection Type Standard	Inspection Scope Focused	Inspection Notice Unannounced
Administrator's/Designee's signature indicates acknowledgement of the report only, not necessarily agreement with the findings.		
 _____ CHRIS PETERSON		 _____ LYNN PERRY
Date		Date

All licensed child care providers are required to post, at a minimum, all substantiated complaint investigation allegation findings, as well as all regular inspection findings, in a conspicuous place at the center/type A home. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website at <http://jfs.ohio.gov/CDC/childcare.stm> for a public records request.

Note: All Findings/Corrections printed in **RED** are considered serious risk violations. Documenting Statements, Supplemental Information and Rationales may be included in this report; this information is provided for technical assistance, and may not be associated with any Out of Compliance items. A serious risk noncompliance finding may impact a quality-rated program's SUTQ rating.

A Focused Inspection is an abbreviated inspection that includes essential health and safety items and a selected group of items which are reliable predictors of a center's overall compliance. A center may only be selected for this type of inspection if they have a past history which qualifies them for the shortened inspection. The center must be in substantial compliance during the Focused Inspection, or the inspection will be switched from a Focused to a Full Inspection.

License/Approvals

5101:2-12-07: Inspection and Investigation Rights Compliance Not Verified

5101:2-12-09: Application Denial/License Revocation Compliance Not Verified

5104.02/5104.04: License/Report Posted Compliance Not Verified

5101:2-12-03: License Capacity (E) In Compliance

Age Group	License Capacity	Current Enrollment		
	Totals	Full Time	Part Time	Totals
Infant		0	0	0
Younger Toddlers		0	0	0
Under 30 Months	0			0
Older Toddlers		0	0	0
Preschool		0	0	0
Schoolage		0	16	16
Totals:	36	0	16	16
Staff Needed:	1			

5101:2-12-10: Building Approval (E) N/A

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License/Approvals

Documenting Statements/Supplemental Information

This program serves only school children and operates in an elementary school building.

5101:2-12-11: Fire Department Approval (E)

In Compliance

Approval Type	Approval Date
Annual Inspection	08/12/2015

5101:2-12-12: Food Service Licensure/Food Catered

Compliance Not Verified

Space/Program

5101:2-12-13: Indoor Floor Space

In Compliance

Room	Area
Cafeteria	2251 Sq. Ft.
Total Area:	2251 Sq. Ft.

Total Children: 64

(The number of children permitted is based on the total square footage.)

5101:2-12-13: Separation of Infants and Toddlers Under 2 1/2 Yrs

N/A

5101:2-12-14: Onsite Outdoor Play Space (*)

In Compliance

Play Space	Area	Children Allowed
Outdoor play area for younger schoolage children	3750 Sq. Ft.	62
Outdoor play area for older schoolage children	6016 Sq. Ft.	100

Documenting Statements/Supplemental Information

Outdoor play was not observed due to wet weather conditions however, the quarterly playground inspections were discussed and documentation was on file, as required.

5101:2-12-14: Outdoor Play Equipment

In Compliance

5101:2-12-14: Outdoor Play Fall Surface

In Compliance

Documenting Statements/Supplemental Information

The protective material used under outdoor equipment was mulch.

5101:2-12-14: Parks/Indoor Play Space

N/A

5101:2-12-15.3: Smoke Free Environment

In Compliance

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Space/Program

5101:2-12-17: Swimming and Water Safety (*)	N/A
5101:2-12-18: Transportation Procedural Requirements (*)	N/A
5101:2-12-18.2: Transportation/Driver Requirements (*)	N/A
5101:2-12-18.1: Transportation/Vehicle Requirements (*)	N/A
5101:2-12-23: Evening and Overnight Care (Between 7:00 PM - 6:00 AM)	N/A

Classroom

5101:2-12-15: Safe Indoor Equipment/Environment (*)	In Compliance
5101:2-12-15: Sanitary Indoor Equipment/Environment	Compliance Not Verified
5101:2-12-15.4: Toothbrushing	Compliance Not Verified
5101:2-12-16: Programming Environment	Compliance Not Verified
5101:2-12-16: Equipment/Materials	Compliance Not Verified
5101:2-12-19: Cots	N/A
5101:2-12-20: Staff/Child Ratios (E)	In Compliance

Ratios	Age Group	Observation	Notes
1 : 7	School Age < 11 Years	1st	Before school
1 : 9	School Age < 11 Years	2nd	Before school

Documenting Statements/Supplemental Information

Staff/child ratios observed during the inspection surpassed those required by the rule.

5101:2-12-20: Group Size (*)	In Compliance
5101:2-12-20: Supervision (E)	In Compliance

Documenting Statements/Supplemental Information

Child-care staff members were observed properly supervising the children and were able to intervene as needed.

5101:2-12-21: Care/Nurturing of Children (*)	Compliance Not Verified
5101:2-12-22: Child Guidance/Management (*)	Compliance Not Verified
5101:2-12-34: Medical/Dental/General Emergency Plan (*)	In Compliance

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Classroom

Documenting Statements/Supplemental Information

On the day of this inspection, the complete prescribed medical, dental, and general emergency plans were posted in the center as required.

Posted documentation for completed fire and weather emergency drills was verified during this inspection.

Staffing/Attendance

5101:2-12-20: Children Combined When No More Than 12 on Premises Compliance Not Verified

5101:2-12-20: Second Adult Out of Compliance

Code

This rule requires that when there are seven or more children in attendance, two responsible adults must be available within the building. One adult must be a child-care staff member. If this second adult is not a center employee, a signed second adult statement, on the prescribed form, must be on file and updated annually. The statement confirms the understanding that the individual will be called upon and must be able to respond in an emergency situation. The second adult must also sign a Nonconviction Statement as required by Rule 5101:2-12-26.

Findings/Corrections

During the inspection, it was observed that an individual serving as the center's second adult, as noted on the Employee Record Chart, did not have a currently dated, signed statement on file. This statement must be on file and updated annually. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 05/05/2016

5101:2-12-20: Attendance Compliance Not Verified

5101:2-12-20: Substitutes Compliance Not Verified

Staff Requirements

5101:2-12-24: Administrator Responsibilities/Time On-Site (E) In Compliance

Posted Location	Designee
Parent Board	Yes

5101:2-12-24: Administrator Qualifications (E) In Compliance

Administrator(s)	Qualifications	Rules Course Completed
LYNN PERRY	AA Child Dev./ECE	Yes

5101:2-12-25: Child-Care Staff Educational Requirements (E) In Compliance

5101:2-12-25: Employee Records (*) Compliance Not Verified

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Staff Requirements

5101:2-12-26: Statement of Nonconviction and Criminal Records Checks (E)

Out of Compliance

Code

The rule requires that all employees, second adults and owners annually sign a nonconviction statement as a screening measure, which secures the employees' assurance that they have not been convicted of specific crimes that bar child-care employment or had a child removed from their care. The prescribed form lists the specific crimes on the reverse side so that staff can have full knowledge of the barred offenses prior to signing the form. The rule also requires that each employer submit requests for BCII and FBI criminal records checks to the Bureau of Criminal Identification and Investigation prior to hiring an individual. The BCII is then required every four years thereafter. Both the BCII and FBI criminal records checks are required every four years for administrators and individual owners.

Findings/Corrections

In review of the employees' records, it was determined that an updated Statement of Nonconviction was not on file for the substitute and a second adult, as indicated on the Employee Record Chart. By the date of hire and annually thereafter, each employee, administrator, second adult and owner must sign the prescribed form which is to be kept on file at the center and available for review by the director's representative. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 05/05/2016

Documenting Statements/Supplemental Information

Although previously verified, the complete BCI & FBI results were not on file for the administrator. As discussed, complete results need to also be kept on file onsite.

5101:2-12-27: FA/Disease Management/CPR/Child Abuse Prevention (*)

In Compliance

Documenting Statements/Supplemental Information

The center had at least one child-care staff member with currently valid training in both First Aid and the Management of Communicable Disease, CPR, and Child Abuse Prevention scheduled and readily accessible during all hours of operation.

5101:2-12-28: Inservice Training (*)

In Compliance

Center Policies

5101:2-12-29: Nondiscriminatory Practices

Compliance Not Verified

5101:2-12-30: Center Information/Policies/Procedures

Compliance Not Verified

5101:2-12-31: Administration of Medication

Compliance Not Verified

5101:2-12-33: Management of Illness

Compliance Not Verified

5104.011: Unlimited Access

Compliance Not Verified

Emergency Planning

5101:2-12-35: Incident/Injury Reporting

Compliance Not Verified

5101:2-12-36: First Aid Supplies/Procedures (*)

Compliance Not Verified

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Children's Records

5101:2-12-37: Medical/Enrollment Records	Compliance Not Verified
5101:2-12-38: Care Plan for Children with Health Conditions	Compliance Not Verified

Handwashing and Infant/Toddler Care

5101:2-12-15.1: Handwashing and Standard Precautions (*)	In Compliance
5101:2-12-15.2: Diapering and Toilet Training (*)	N/A
5101:2-12-40: Infant Daily Program (*)	N/A
5101:2-12-40: Infant Care Giver	N/A
5101:2-12-41: Infant Food/Formula	N/A
5101:2-12-42: Cribs (*)	N/A

Food/Nutrition

5101:2-12-39: Intervals of Meals/Snacks	Compliance Not Verified
5101:2-12-39: Requirements for Meals/Snacks	Compliance Not Verified
5101:2-12-39: Menus	Compliance Not Verified
5101:2-12-39: Requirements for Food Provided by Parents	Compliance Not Verified
5101:2-12-39: Food Safety and Sanitation	Compliance Not Verified
5101:2-12-39: Infant Formula and Toddler Milk	N/A