



## Program Details

Program Type: Child Care Center	Program Name: YMCA AT ARROWOOD	Program Number: 000000200403
Address: 1588 PAWNEE DR. XENIA OH 45385		County: GREENE

## Inspection Information

Inspection Type: Annual	Inspection Scope: Full	Inspection Notice: Unannounced	
Reviewer: CHRIS PETERSON	Visit Date: 12/04/2017	Begin Time: 7:00 AM	End Time: 8:45 AM

All licensed child care programs are inspected at least once each year. All documented non-compliances are grouped as Serious, Moderate and Low risk violations. Documenting statements and supplemental information may be included in this report. This information is provided for technical assistance, and may not be associated with any Out of Compliance items.

Licensing inspection reports from the previous two years can be found on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. Complaint investigations that resulted in additional non-compliance findings are also available on the website, however allegations that were unable to be substantiated are not included. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website for a public records request.

## Summary of Findings

Number of Rules Verified: 57	Number of Rules with Non-Compliances: 4	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 4

## Summary of Non-Compliances

Program Fully Compliant? No

### Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

### Moderate Risk Non-Compliances



No Moderate Risk Non-Compliances were observed during this inspection

### Low Risk Non-Compliances

#### Domain: 08 Staff Files

Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements

Code: The program staff is required to have educational verification on file at the program.

Findings: In review of the staff records, it was determined that verification of a high school or college graduation was not on file for Child Care Staff Member listed on the Employee Record Chart, as required. Submit the program's corrective action plan, which includes a copy of the verification of a high school education, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/03/2018

#### Domain: 09 Children's Files

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information For Child Care" on file for each child enrolled.

Findings: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) [ 5 (page 2) ] below:

1. Complete parent information;
2. Complete emergency contact information;
3. Complete physician information;
4. Information regarding the parent list;
5. Health information;
6. Additional information for all boxes checked "yes";
7. Emergency transportation information;



8. Parent/guardian's signature;
9. Diapering Statement;
10. Acknowledgement of Policies and Procedures.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 10 Written Policies & Procedures**

Rule: 5101:2-12-07 Written Program Policies and Procedures

Code: The program's handbook is required to be available at the program.

Findings: During the inspection, it was determined the written policies and procedures were not available at the program as required. A copy must be made available onsite for review. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule along with a copy of the policies for review. .

Corrective Action Plan Due: 01/03/2018

**Domain: 10 Written Policies & Procedures**

Rule: 5101:2-12-16 Written Disaster Plan

Code: The program is required to have a written disaster plan available.

Findings: During the inspection, it was determined the written disaster plan was not available to all Child Care Staff Members and employees. Submit the program's corrective action plan, along with a copy of the program's disaster plan, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/03/2018

**Rules in Compliance/Not Verified**

Rule: 5101:2-12-22 Meal and Snack Requirements	<i>Compliant</i>
Rule: 5101:2-12-13 Handwashing Requirements	<i>Compliant</i>
Rule: 5101:2-12-04 Fire Approval	<i>Compliant</i>



Rule: 5101:2-12-16 Management of Communicable Disease	<i>Compliant</i>
Rule: 5101:2-12-13 Smoke Free Environment	<i>Compliant</i>
Rule: 5101:2-12-07 Administrator Qualifications	<i>Compliant</i>
Rule: 5101:2-12-08 Medical Statement	<i>Compliant</i>
Rule: 5101:2-12-04 Food License	<i>Compliant</i>
Rule: 5101:2-12-13 Sanitary Equipment and Environment	<i>Compliant</i>
Rule: 5101:2-12-19 Child Guidance	<i>Compliant</i>
Rule: 5101:2-12-16 First Aid/Standard Precautions	<i>Compliant</i>
Rule: 5101:2-12-11 Outdoor Play Fall Zones Documenting Statement: The protective material used under outdoor equipment was mulch.	<i>Compliant</i>
Rule: 5101:2-12-18 License Capacity	<i>Compliant</i>
Rule: 5101:2-12-22 Safe Food Handling/Storage	<i>Compliant</i>
Rule: 5101:2-12-11 Indoor Space Requirements	<i>Compliant</i>
Rule: 5101:2-12-16 Emergency Drills	<i>Compliant</i>
Rule: 5101:2-12-17 Materials and Equipment	<i>Compliant</i>
Rule: 5101:2-12-11 Outdoor Play Equipment	<i>Compliant</i>
Rule: 5101:2-12-17 Daily Outdoor Play	<i>Compliant</i>



Rule: 5101:2-12-04 Building Approval	<i>Compliant</i>
Rule: 5101:2-12-02 License Posted Documenting Statement: The license was posted in a visible location, the parent board, as required.	<i>Compliant</i>
Rule: 5101:2-12-11 Outdoor Space Requirements Documenting Statement: Outdoor play was not observed during the AM session, however, the quarterly playground inspections were discussed and documentation was on file, as required.	<i>Compliant</i>
Rule: 5101:2-12-19 Supervision	<i>Compliant</i>
Rule: 5101:2-12-02 Current Information	<i>Compliant</i>
Rule: 5101:2-12-17 Daily Schedule	<i>Compliant</i>
Rule: 5101:2-12-12 Safe Equipment	<i>Compliant</i>
Rule: 5101:2-12-15 Medical/Physical Care Plans Documenting Statement: At the time of the inspection, there were no children currently enrolled who had health conditions.	<i>Compliant</i>
Rule: 5101:2-12-03 Inspection Requirements	<i>Compliant</i>
Rule: 5101:2-12-07 Administrator Responsibilities/Requirements	<i>Compliant</i>
Rule: 5101:2-12-08 Orientation and Staff Records	<i>Compliant</i>
Rule: 5101:2-12-10 Health Training Requirements Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation.	<i>Compliant</i>
Rule: 5101:2-12-10 Professional Development Requirements	<i>Compliant</i>
Rule: 5101:2-12-12 Safe Environment	<i>Compliant</i>
Rule: 5101:2-12-16 Incident/Injury Reporting	<i>Compliant</i>



Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan	<i>Compliant</i>
Rule: 5101:2-12-18 Attendance Records	<i>Compliant</i>
Rule: 5101:2-12-18 Group Size	<i>Compliant</i>
Rule: 5101:2-12-18 Ratio	<i>Compliant</i>
Rule: 5101:2-12-25 Medication Administration and Food Supplements Documenting Statement: There were no children on medication at the time of the inspection; however, the method of storage and practices for the administration were reviewed.	<i>Compliant</i>
Rule: 5101:2-12-09 Background Check Requirements	<i>Compliant</i>

Supplemental Information		
<b>Building Approval</b>		
Building Department: Greene County	Use Group/Building Code:	Maximum Occupancy Limit:
Structure/Name Description:	Approval Date:	Maximum Occupancy Under 2 ½:
<b>Fire Approval</b>		
Approval Type: N/A	Inspection Date:	
<b>Food Service</b>		
License/Exemption: Exempt	Health Department: Greene County	
<b>Indoor Space Log</b>		
<b>Room/Space</b>	<b>Area</b>	<b>Children Allowed</b>
Schoolagers	2,251	64
<b>Total</b>	2,251	64
<b>Indoor Space Log for Groups with Children under 2 ½</b>		



No Room Space Log for Groups with Children under 2 ½ was observed during this Inspection

Room/Space	Area	Children Allowed
<b>Total</b>	0	0

**Outdoor Space Log**

Room/Space	Area	Children Allowed
Younger SA space	3,750	62
Older SA space	6,016	100
<b>Total</b>	9,766	162

**Ratios (Number of Staff to Children)**

Group	Age Group/Range	Ratio	Comment
Before/after school group	School-Age to < 11 years	2 to 6	
Before/after school group	School-Age to < 11 years	2 to 10	

**License Capacity and Enrollment**

Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 months)		0	0	0
Young Toddler (18 months to < 30 months)		0	0	0
<b>Total Under 2 ½</b>	<b>0</b>	0	0	<b>0</b>
Older Toddlers (30 months to < 3 years)		0	0	0
Preschool (3 years to Kindergarten)		0	0	0
School Age (Kindergarten to 15 years)		0	18	18
<b>Total</b>	<b>36</b>	0	18	<b>18</b>

**Technical Assistance**