



## Program Details

Program Type: Child Care Center	Program Name: COUNTRYSIDE YMCA LANDEN	Program Number: 000000200424
Address: 2894 US RT 22 & 3 SUITE 3 MAINEVILLE OH 45039		County: WARREN

## Inspection Information

Inspection Type: Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Reviewer: CHRIS PETERSON	Visit Date: 10/27/2017	Begin Time: 9:15 AM
		End Time: 11:11 AM

All licensed child care programs are inspected at least once each year. All documented non-compliances are grouped as Serious, Moderate and Low risk violations. Documenting statements and supplemental information may be included in this report. This information is provided for technical assistance, and may not be associated with any Out of Compliance items.

Licensing inspection reports from the previous two years can be found on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. Complaint investigations that resulted in additional non-compliance findings are also available on the website, however allegations that were unable to be substantiated are not included. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website for a public records request.

## Summary of Findings

Number of Rules Verified: 59	Number of Rules with Non-Compliances: 8	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 9

## Summary of Non-Compliances

Program Fully Compliant? No

### Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

### Moderate Risk Non-Compliances



No Moderate Risk Non-Compliances were observed during this inspection

### Low Risk Non-Compliances

**Domain: 05 Health & Safety**

Rule: 5101:2-12-16 Emergency Drills

Code: The program is required to complete fire drills, weather drills, and emergency/lockdown drills appropriately.

Findings: During the inspection, it was determined that the required drills were not completed for item number [ 3 ] below:

1. Monthly fire drills;
2. Monthly weather emergency drills (March through September);
3. Quarterly emergency/lockdown drills.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/26/2017

**Domain: 05 Health & Safety**

Rule: 5101:2-12-16 Management of Communicable Disease

Code: The program is required to post the JFS 08087 "Ohio Department of Health Communicable Disease Chart."

Findings: During the inspection, it was determined that the JFS 08087 "Ohio Department of Health Communicable Disease Chart" was not posted as required, as indicated in item [ 2 ] below:

1. In a location readily available to program staff and parents;
2. The posted chart was not the current version.

Technical assistance was provided at the time of inspection, and as discussed, please correct this rule



noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 08 Staff Files**

Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements

Code: The program staff is required to have educational verification on file at the program.

Findings: In review of the staff records, it was determined that verification of a high school education was not on file for a Child Care Staff Member listed on the Employee Record Chart, as required. Submit the program's corrective action plan, which includes a copy of the verification of a high school education, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/26/2017

**Domain: 08 Staff Files**

Rule: 5101:2-12-10 Professional Development Requirements

Code: The program staff is required to obtain at least 6 hours of professional development annually.

Findings: In review of the staff records, it was determined that Child Care Staff Members had not completed at least 6 hours of professional development annually, as required by this rule. Refer to the Employee Record Chart for the name of the Child Care Staff Member who must complete additional professional development hours. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/26/2017

**Domain: 08 Staff Files**

Rule: 5101:2-12-10 Health Training Requirements

Code: The program is required to have staff complete the required one hour prescribed Child Abuse training by the required date.

Findings: In review of the staff records, it was determined that not all Child Care Staff Members and substitutes employed on or before the effective date of the rule had completed the ODJFS prescribed one-hour Child Abuse Training by June 30, 2017, as required. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/26/2017

**Domain: 08 Staff Files**

Rule: 5101:2-12-10 Health Training Requirements



Code: The program is required to maintain a staff schedule with coverage of the required health trainings.

Findings: In review of the staff records, it was determined that at least one Child Care Staff Member with currently valid training in First Aid was not present/scheduled to be present during operating hours on M-TH, as required, for the following reason as noted in number [ 1 ] below:

1. The training taken by staff present/scheduled had expired;
2. Child Care Staff Members scheduled during this time had not taken First Aid;
3. A trained Child Care Staff Member was not present in each building used by the program;
4. A Child Care Staff Member scheduled at this time did not have verification of completion of First Aid.

Submit the program's corrective action plan, which includes verification of complete coverage for First Aid training, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/26/2017

**Domain: 08 Staff Files**

Rule: 5101:2-12-08 Orientation and Staff Records

Code: The program is required to have staff completed the online orientation by the required date.

Findings: In review of the staff records, it was determined that the Child Care Staff Member(s) listed on the Employee Record Chart, who was employed prior to the effective date of this rule, did not complete the online orientation by June 30, 2017, as required. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/26/2017

**Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to have an updated medical statement on file at the program for each child enrolled.

Findings: In review of 25% of the children's records, it was determined that current medical statements updated every 13 months were not on file, as required, for children listed on the Children Record Review. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/26/2017

**Domain: 10 Written Policies & Procedures**

Rule: 5101:2-12-07 Written Program Policies and Procedures



Code: The program's policies and procedures are required to include all topics outlined in rule.

Findings: During the inspection, it was determined the program's written policies and procedures provided to the parents/guardians and employees had not been updated to comply with the revised rules.

Revise the program's written policies and procedures to include the revised information required in the appendix. Submit the program's corrective action plan, which includes the revised written policies and procedures, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/26/2017

### Rules in Compliance/Not Verified

Rule: 5101:2-12-18 Ratio Documenting Statement: Staff/child ratios observed during the inspection surpassed those required by the rule.	<i>Compliant</i>
Rule: 5101:2-12-07 Administrator Responsibilities/Requirements	<i>Compliant</i>
Rule: 5101:2-12-16 Incident/Injury Reporting Documenting Statement: The requirements for completing JFS 01299 "Incident/Injury Report For Child Care" reports were discussed during the inspection. Be reminded that these now need to be reported in the OCLQS system for serious injuries or incidents.	<i>Compliant</i>
Rule: 5101:2-12-13 Handwashing Requirements	<i>Compliant</i>
Rule: 5101:2-12-04 Fire Approval	<i>Compliant</i>
Rule: 5101:2-12-13 Smoke Free Environment	<i>Compliant</i>
Rule: 5101:2-12-07 Administrator Qualifications	<i>Compliant</i>
Rule: 5101:2-12-25 Medication Administration and Food Supplements Documenting Statement: The program had complete written documentation for administering medication or food supplements.	<i>Compliant</i>
Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan	<i>Compliant</i>
Rule: 5101:2-12-08 Medical Statement	<i>Compliant</i>



Rule: 5101:2-12-16 Written Disaster Plan Documenting Statement: The program's written disaster plan was reviewed during the inspection and met the requirements.	<i>Compliant</i>
Rule: 5101:2-12-03 Inspection Requirements	<i>Compliant</i>
Rule: 5101:2-12-04 Food License	<i>Compliant</i>
Rule: 5101:2-12-13 Sanitary Equipment and Environment	<i>Compliant</i>
Rule: 5101:2-12-19 Child Guidance Documenting Statement: Appropriate child guidance techniques and practices were observed being used during the inspection.	<i>Compliant</i>
Rule: 5101:2-12-16 First Aid/Standard Precautions	<i>Compliant</i>
Rule: 5101-2-12-09 Statement of Nonconviction and Criminal Records Check	<i>Compliant</i>
Rule: 5101:2-12-18 License Capacity	<i>Compliant</i>
Rule: 5101:2-12-22 Safe Food Handling/Storage	<i>Compliant</i>
Rule: 5101:2-12-11 Indoor Space Requirements	<i>Compliant</i>
Rule: 5101:2-12-12 Safe Environment	<i>Compliant</i>
Rule: 5101:2-12-17 Materials and Equipment Documenting Statement: Quiet areas were observed in the classroom.	<i>Compliant</i>
Rule: 5101:2-12-11 Outdoor Play Equipment	<i>Compliant</i>
Rule: 5101:2-12-04 Building Approval	<i>Compliant</i>
Rule: 5101:2-12-02 License Posted Documenting Statement: The license was posted in a visible location as required.	<i>Compliant</i>



Rule: 5101:2-12-11 Outdoor Space Requirements Documenting Statement: Outdoor play was not observed due to cool weather conditions however, the quarterly playground inspections were discussed and documentation was on file, as required.	<i>Compliant</i>
Rule: 5101:2-12-19 Supervision Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed.	<i>Compliant</i>
Rule: 5101:2-12-02 Current Information	<i>Compliant</i>
Rule: 5101:2-12-17 Daily Schedule	<i>Compliant</i>
Rule: 5101:2-12-18 Group Size	<i>Compliant</i>
Rule: 5101:2-12-18 Attendance Records	<i>Compliant</i>
Rule: 5101:2-12-12 Safe Equipment	<i>Compliant</i>
Rule: 5101:2-12-07 Administrator Responsibilities/Requirements B	<i>Compliant</i>
Rule: 5101:2-12-15 Medical/Physical Care Plans Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.	<i>Compliant</i>

Supplemental Information		
<b>Building Approval</b>		
Building Department: Warren County	Use Group/Building Code: E	Maximum Occupancy Limit: 30
Structure/Name Description:	Approval Date: 01/08/2013	Maximum Occupancy Under 2 ½:
<b>Fire Approval</b>		
Approval Type: Annual	Inspection Date: 12/30/2016	
<b>Food Service</b>		
License/Exemption: Exempt	Health Department: Warren County	
<b>Indoor Space Log</b>		



Room/Space	Area	Children Allowed
Preschool space	736	
<b>Total</b>	736	0

### Indoor Space Log for Groups with Children under 2 ½

No Room Space Log for Groups with Children under 2 ½ was observed during this Inspection

Room/Space	Area	Children Allowed
<b>Total</b>	0	0

### Outdoor Space Log

No Outdoor Space Log was observed during this Inspection

Room/Space	Area	Children Allowed
<b>Total</b>	0	0

### Ratios (Number of Staff to Children)

Group	Age Group/Range	Ratio	Comment
MWF am class	3 years to < 4 years	1 to 8	

### License Capacity and Enrollment

Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 months)		0	0	0
Young Toddler (18 months to < 30 months)		0	0	0
<b>Total Under 2 ½</b>	<b>0</b>	0	0	<b>0</b>
Older Toddlers (30 months to < 3 years)		0	0	0
Preschool (3 years to Kindergarten)		0	23	23
School Age (Kindergarten to 15 years)		0	0	0
<b>Total</b>	<b>12</b>	0	23	<b>23</b>

### Technical Assistance