



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                  |                                   |                                   |                        |
|--|-----------------------------------|-----------------------------------|------------------------|
| Program Name<br>Imani Family Center              | Program Number<br>000000200597    | Program Type<br>Child Care Center |                        |
| Address<br>241 E. CLIFTON CINCINNATI<br>OH 45202 |                                   | County<br>HAMILTON                |                        |
| Building Approval Date<br>08/21/2013             | Use Group/Code<br>E               | Occupancy Limit<br>1821           | Maximum Under 2 ½<br>0 |
| Fire Inspection Approval Date<br>03/25/2021      | Food Service Risk Level<br>Exempt |                                   |                        |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>09/21/2021 | Begin Time 2:30 PM       | End Time 4:20 PM                 |
| Reviewer:<br>BRIAN CHASTAIN   |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>57 | No. Rules with Non-compliances<br>5 | No. Serious Risk<br>0 | No. Moderate Risk<br>1 | No. Low Risk<br>4 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 1         | 1     |
| Preschool   |                  | 0          | 9         | 9     |
| School Age  |                  | 0          | 48        | 48    |
| <b>Total Capacity/Enrollment</b>                          | 160              | 0          | 58        | 58    |

| Staff-Child Ratios at the Time of Inspection |                      |                |          |
|--|----------------------|----------------|----------|
| Group  | Age Group/Range      | Ratio Observed | Comment  |
| Preschool                                    | 3 years to < 4 years | 1 to 11        | PS & Kdg |



|           |                          |         |                     |
|-----------|--------------------------|---------|---------------------|
| 1st       | School-Age to < 11 years | 2 to 14 | 1st & 2nd           |
| 3rd & 4th | School-Age to < 11 years | 1 to 18 | 3rd-6th             |
| 5th & 6th | School-Age to < 11 years | 4 to 36 | All groups combined |

**Summary of Non-Compliances**

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

**Serious Risk Non-Compliances**

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**Domain: 08 Staff Files**

Rule: 5101:2-12-09 Background Check Requirements  
Code: The program is required to have documentation from ODJFS, indicating the individual is eligible to be employed in child care, on file before allowing the staff to have sole responsibility of children.

Finding: During the inspection, it was determined that Child Care Staff Member(s) had sole responsibility of children in the 3rd-6th grade group(s) and the JFS 01176 Program Notification of Background Check Review for Child Care was not on file as required. Submit the program’s corrective action plan, which includes a copy of the JFS 01176 or a statement that the Child Care Staff Member(s) no longer have sole responsibility of children, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/22/2021



### Low Risk Non-Compliances

**Domain: 08 Staff Files**

Rule: 5101:2-12-10 Professional Development Requirements

Code: The program staff is required to obtain at least 6 hours of professional development annually.

Finding: In review of the staff records, it was determined that at least one child care staff member did not meet the annual professional development requirement as noted in number 1 below:

1. The child care staff member(s) had not completed at least 6 hours of professional development.
2. Documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
3. Training topic did not meet the requirements listed in appendix A of this rule.
4. Documentation of training did not meet the requirements of this rule.
5. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/22/2021

**Domain: 08 Staff Files**

Rule: 5101:2-12-08 Medical Statement

Code: The program staff medicals are required to be completed and on file at the program.

Finding: In review of the staff records, it was determined that a completed medical examination statement(s) for the employee listed on the Employee Record Chart was not on file, as required by this rule. Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/22/2021

**Domain: 08 Staff Files**

Rule: 5101:2-12-07 Administrator Responsibilities/Requirements

Code: The program administrator is required to maintain current employee records in the Ohio Professional Registry.



Finding: During the inspection, it was determined employment records were not entered or updated within five calendar days of the change in the Ohio Professional Registry (OPR) as noted in number 2, 3 below:

1. At least one administrator, employee or child care staff member (including substitutes) had not created an employment record in the OPR for the program.
2. The administrator had not assigned at least one employee or child care staff member to the program's organization dashboard in the OPR.
3. At least one individual's schedule was not current.
4. At least one individual's position or role was not current.
5. At least one individual's employment had not been end dated.
6. Other: [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/22/2021

**Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 Child Enrollment and Health Information For Child Care, as required, for the items in numbers 5, 12 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete parent information
4. Complete emergency contact information
5. Complete physician information
6. Information regarding the parent list
7. Health information
8. Additional information for all boxes checked "yes"
9. Emergency transportation information
10. Parent/guardian's signature
11. Diapering Statement
12. Acknowledgement of Policies and Procedures
13. Enrollment form for at least one child was not updated by either the parent or the administrator
14. Enrollment form for at least one child was not signed by the administrator
15. Other [ ]



Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Rules In-Compliance/Not Verified**

| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-12-22 Meal and Snack Requirements                      | Compliant |   |
| 5101:2-12-13 Handwashing Requirements                         | Compliant |   |
| 5101:2-12-04 Fire Approval                                    | Compliant |   |
| 5101:2-12-16 Management of Communicable Disease               | Compliant |   |
| 5101:2-12-13 Smoke Free Environment                           | Compliant |   |
| 5101:2-12-07 Administrator Qualifications                     | Compliant |   |
| 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant |   |
| 5101:2-12-16 Written Disaster Plan                            | Compliant |   |



| Rule   | Status    | Documenting Statement(s), If applicable |
|--|-----------|---|
| 5101:2-12-04 Food License                            | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-13 Sanitary Equipment and Environment      | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-19 Child Guidance                          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-22 Fluid Milk Requirements                 | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-16 First Aid/Standard Precautions          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Outdoor Play Fall Zones                 | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-18 License Capacity                        | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-22 Safe Food Handling/Storage              | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-07 Written Program Policies and Procedures | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Indoor Space Requirements               | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-16 Emergency Drills                        | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-17 Materials and Equipment                 | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |



|   |               |  |
|---|---------------|--|
| 5101:2-12-11 Outdoor Play Equipment           | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-17 Daily Outdoor Play               | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-04 Building Approval                | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-02 License Posted                   | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-11 Outdoor Space Requirements | Compliant     | Documenting Statement: The quarterly playground inspection(s) were completed and documented, as required. The most recent inspection report form was dated 9/2/21. |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-19 Supervision                      | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-02 Current Information              | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-17 Daily Schedule                   | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-12 Safe Equipment             | Compliant     | Documenting Statement: Equipment was observed to be in good condition.   |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-15 Medical/Physical Care Plans      | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-08 Orientation and Staff Records    | Compliant     |  |
| <b>Rule</b>                                   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |



|   |               |   |
|---|---------------|---|
| Rule: 5101:2-12-10 Health Training Requirements                   | Compliant     | Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation. |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-12 Safe Environment                                     | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-16 Incident/Injury Reporting                            | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-16 Medical, Dental, and General Emergency Plan          | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-18 Attendance Records                                   | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-18 Group Size   | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-18 Ratio  | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-25 Medication Administration and Food Supplements | Compliant     | Documenting Statement: There were no children on medication at the time of the inspection; however, the method of storage and practices for the administration were reviewed.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-03 Inspection Requirements                              | Compliant     |   |