

Ohio Department of Job & Family Services

Bureau of Child Care & Development
 Center Monitoring and Technical Assistance
 6680 Poe Avenue, Suite 300
 Vandalia, Ohio 45414
 (937) 264-5893 Desk,
 (937) 264-5892



Department of
 Job and Family Services

COMPLIANCE INSPECTION

Name THE LEARNING GARDEN ACADEMY LLC.		License Number 201231
Address 18 ESWIN STREET CINCINNATI, OH 45218		County HAMILTON Phone Number (513) 825-1011
Inspection Date - Time 11/16/2016 - 08:05 AM to 02:00 PM	Inspection Date - Time (Day 2) N/A	Inspection Date - Time (Day 3) N/A
Inspection Type LPO Onsite	Inspection Scope Full	Inspection Notice Unannounced
Administrator's/Designee's signature indicates acknowledgement of the report only, not necessarily agreement with the findings.		
 _____ PAMELA M DAUIDSTEL Date		 _____ MELISSA WEBSTER Date

All licensed child care providers are required to post, at a minimum, all substantiated complaint investigation allegation findings, as well as all regular inspection findings, in a conspicuous place at the center/type A home. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website at <http://jfs.ohio.gov/CDC/childcare.stm> for a public records request.

Note: All Findings/Corrections printed in **RED** are considered serious risk violations. Documenting Statements, Supplemental Information and Rationales may be included in this report; this information is provided for technical assistance, and may not be associated with any Out of Compliance items. A serious risk noncompliance finding may impact a quality-rated program's SUTQ rating.

License/Approvals

5101:2-12-07: Inspection and Investigation Rights In Compliance

5101:2-12-09: Application Denial/License Revocation Compliance Not Verified

5104.02/5104.04: License/Report Posted In Compliance

License Location	Report Location
Front Entry	Sign-in Area

5101:2-12-03: License Capacity (E) In Compliance

Age Group	License Capacity	Current Enrollment		
	Totals	Full Time	Part Time	Totals
Infant	12	12	0	12
Younger Toddlers	7	9	0	9
Under 30 Months	19			21
Older Toddlers	7	5	0	5
Preschool	52	49	0	49
Schoolage	36	37	0	37
Totals:	114	112	0	112
Staff Needed:	10			

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License/Approvals

5101:2-12-10: Building Approval (E)

In Compliance

Building Department
Village of Green Hills

Structure Name	Use Group	Approval Date	Occupancy Limit
The Learning Garden Academy	E with I-2	01/13/2016	157

5101:2-12-11: Fire Department Approval (E)

In Compliance

Approval Type	Approval Date
Initial Licensure	01/13/2016

Documenting Statements/Supplemental Information

PLEASE NOTE: An annual fire inspection approval must be secured for the center. Secure a new approval by 1/13/17. Please submit the written approval to this office as soon as it is received.

5101:2-12-12: Food Service Licensure/Food Catered

In Compliance

License/Exemption	Health Department
Class 3	Hamilton County

Documenting Statements/Supplemental Information

License #MWIS-9YVKY5
 Audit #MARN-A8QEL
 Exp. 3/1/17

Space/Program

5101:2-12-13: Indoor Floor Space

In Compliance

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Space/Program

Room	Area
Preschool Room	620.5 Sq. Ft.
Preschool Art/Sensory Rm	186.49 Sq. Ft.
Pre K Rm	708.83 Sq. Ft.
Pre K Art/Sensory Rm	221.81 Sq. Ft.
Schoolage Rm	446.39 Sq. Ft.
Schoolage Dram Play/Blocks Rm	104.44 Sq. Ft.
Schoolage Language/Computer Rm	122.87 Sq. Ft.
Schoolage Art/Sensory	320.55 Sq. Ft.
Boys' Restroom	169.76 Sq. Ft.
Girls' Restroom	191.49 Sq. Ft.
Total Area:	3093 Sq. Ft.

Total Children: 88
(The number of children permitted is based on the total square footage.)

5101:2-12-13: Separation of Infants and Toddlers Under 2 1/2 Yrs

In Compliance

Room	Area	Children Allowed
Infant Room	439.37 Sq. Ft.	12
Toddler Room	571.35 Sq. Ft.	16

5101:2-12-14: Onsite Outdoor Play Space (*)

In Compliance

Play Space	Area	Children Allowed
Fenced Play Area	1133 Sq. Ft.	18

Documenting Statements/Supplemental Information

Shade was provided by means of a play structure.

The outdoor play area was separated from traffic and other hazards by a fence.

The quarterly playground inspection(s) were completed and documented, as required. The most recent inspection report form was dated 9/9/16.

5101:2-12-14: Outdoor Play Equipment

In Compliance

Documenting Statements/Supplemental Information

Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards.

5101:2-12-14: Outdoor Play Fall Surface

N/A

Documenting Statements/Supplemental Information

There is no equipment that requires fall surface material.

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Space/Program

5101:2-12-14: Parks/Indoor Play Space N/A

5101:2-12-15.3: Smoke Free Environment In Compliance

Documenting Statements/Supplemental Information

No smoking was allowed on the premises, and the notice stating that smoking is prohibited was observed posted in a conspicuous place.

5101:2-12-17: Swimming and Water Safety (*) In Compliance

Documenting Statements/Supplemental Information

The center participated in 1 swim trip. Children use wading pools and the swim permission forms are on file.

5101:2-12-18: Transportation Procedural Requirements (*) In Compliance

Documenting Statements/Supplemental Information

The center transports children to and from school only. In the summer, they participate in field trips using a contracted bus service. Field trip and routine trip forms and the rules were reviewed.

5101:2-12-18.2: Transportation/Driver Requirements (*) In Compliance

Documenting Statements/Supplemental Information

The employee(s) used to transport children completed the transportation safety training and had documentation of the training on file.

5101:2-12-18.1: Transportation/Vehicle Requirements (*) In Compliance

Documenting Statements/Supplemental Information

During the inspection, weekly safety inspections and monthly emergency exiting drills were completed and documented, as required using the ODJFS sample form.

An annual safety check of the vehicle(s), using the Vehicle Inspection Report form, was verified and dated 4/30/16.

5101:2-12-23: Evening and Overnight Care (Between 7:00 PM - 6:00 AM) N/A

Classroom

5101:2-12-15: Safe Indoor Equipment/Environment (*) **Out of Compliance**

Code

This rule requires the center to provide a safe environment for the children, including safe furniture, materials, equipment and surroundings.

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Classroom

Findings/Corrections

Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, the following equipment was observed to be in need of repair or hazardous to children:

- there is a hole in the drywall in the Schoolage Literacy room;
- there is a protruding screw on a low cabinet door in the Girls' Restroom where the door knob has come off.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. Submit a written description of action taken for compliance.

Compliance Response Due by: 12/16/16

5101:2-12-15: Sanitary Indoor Equipment/Environment

Out of Compliance

Code

This rule requires the center to provide a sanitary environment for the children, including sanitary furniture, materials, equipment, and surroundings. A cleaning schedule outlined in Appendix A for this rule shall be followed for all equipment, furnishings and materials at the center.

Findings/Corrections

During the inspection, the following equipment was observed to be unclean: floors in the Schoolage rooms (Motor Room, Literacy/Computer room, Dramatic Play/Block room) were littered with scraps of paper and dirt early in the morning before the rooms were used. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. Submit a written description of action taken for compliance.

Compliance Response Due by: 12/16/16

5101:2-12-15.4: Toothbrushing

N/A

5101:2-12-16: Programming Environment

In Compliance

Documenting Statements/Supplemental Information

On the day of the inspection, developmentally-appropriate practices were observed in the all classrooms.

Daily schedules were observed posted.

Quiet areas were observed in all classrooms.

5101:2-12-16: Equipment/Materials

In Compliance

5101:2-12-19: Cots

In Compliance

Cots Needed	Cots Verified	Mats Verified for School Age
64	80	1

5101:2-12-20: Staff/Child Ratios (E)

In Compliance

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Classroom

Ratios	Age Group	Observation	Notes
1 : 4	< 12 Months	1st	Infants @ arrival
1 : 4	18 Months < 30 Months	1st	Toddlers @ arrival
2 : 11	18 Months < 30 Months	1st	Preschool @ arrival
2 : 16	3 Years < 4 Years	1st	Pre K @ arrival
1 : 12	School Age < 11 Years	1st	Schoolage @ arrival
1 : 7	School Age < 11 Years	2nd	Group of SA leaving on center bus for school
1 : 9	School Age < 11 Years	3rd	Group of SA leaving for school on center bus
2 : 10	< 12 Months	2nd	Infants
2 : 10	18 Months < 30 Months	2nd	Toddlers
2 : 22	30 Months < 36 Months	2nd	Preschool w/ 1 Tod (over 2 1/2)
2 : 23	4 Years < 5 Years	2nd	Pre K

Documenting Statements/Supplemental Information

Staff/child ratios observed during the inspection surpassed those required by the rule.

5101:2-12-20: Group Size (*) In Compliance

5101:2-12-20: Supervision (E) In Compliance

Documenting Statements/Supplemental Information

Child-care staff members were observed properly supervising the children and were able to intervene as needed.

5101:2-12-21: Care/Nurturing of Children (*) In Compliance

5101:2-12-22: Child Guidance/Management (*) In Compliance

Documenting Statements/Supplemental Information

The center staff were observed using the following positive child management techniques: recognizing, encouraging and praising children's acceptable behavior; communicating clear directions and expectations; encouraging children to control their own behavior and cooperate with others; notifying children several minutes prior to a change of activity which allowed for a comfortable transition.

5101:2-12-34: Medical/Dental/General Emergency Plan (*) In Compliance

Documenting Statements/Supplemental Information

On the day of this inspection, the complete prescribed medical, dental, and general emergency plan(s) were posted in the center as required.

Posted documentation for completed fire and weather emergency drills was verified during this inspection.

Staffing/Attendance

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Staffing/Attendance

5101:2-12-20: Children Combined When No More Than 12 on Premises In Compliance

Location
Toddler Room

5101:2-12-20: Second Adult N/A

5101:2-12-20: Attendance In Compliance

5101:2-12-20: Substitutes In Compliance

Documenting Statements/Supplemental Information

The center had available substitutes listed on the Employee Record Chart.

Staff Requirements

5101:2-12-24: Administrator Responsibilities/Time On-Site (E) In Compliance

Posted Location	Designee
Front Entry	Co-Administrators

5101:2-12-24: Administrator Qualifications (E) In Compliance

Administrator(s)	Qualifications	Rules Course Completed
KRISTINA DENT	AA Child Dev./ECE	Yes
MELISSA WEBSTER	AA Child Dev./ECE	Yes

5101:2-12-25: Child-Care Staff Educational Requirements (E) In Compliance

Documenting Statements/Supplemental Information

All child-care staff members had verification of educational requirements on file at the center.

5101:2-12-25: Employee Records (*) In Compliance

Documenting Statements/Supplemental Information

On the day of this inspection, all employee files were complete and up to date.

5101:2-12-26: Statement of Nonconviction and Criminal Records Checks (E) In Compliance

Documenting Statements/Supplemental Information

At the time of the inspection, signed Statements of Nonconviction were on file for all employees listed on the Employee Record Chart.

At the time of this inspection, the required FBI and BCI&I criminal records check results were on file for those employees listed on the Employee Record Chart.

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Staff Requirements

5101:2-12-27: FA/Disease Management/CPR/Child Abuse Prevention (*) In Compliance

Documenting Statements/Supplemental Information

The center had at least one child-care staff member with currently valid training in both First Aid and the Management of Communicable Disease, CPR, and Child Abuse Prevention scheduled and readily accessible during all hours of operation.

5101:2-12-28: Inservice Training (*) In Compliance

Center Policies

5101:2-12-29: Nondiscriminatory Practices In Compliance

5101:2-12-30: Center Information/Policies/Procedures In Compliance

Documenting Statements/Supplemental Information

No changes have been made to the parent handbook since it was last approved by this department.

5101:2-12-31: Administration of Medication N/A

Documenting Statements/Supplemental Information

The center's policy was not to administer any medications.

5101:2-12-33: Management of Illness In Compliance

Documenting Statements/Supplemental Information

The Communicable Disease Chart was posted and was readily available to staff and parents.

5104.011: Unlimited Access In Compliance

Emergency Planning

5101:2-12-35: Incident/Injury Reporting In Compliance

5101:2-12-36: First Aid Supplies/Procedures (*) In Compliance

Documenting Statements/Supplemental Information

During the inspection, 2 first aid kits were reviewed and available as required.

Children's Records

5101:2-12-37: Medical/Enrollment Records In Compliance

Documenting Statements/Supplemental Information

At this inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule.

5101:2-12-38: Care Plan for Children with Health Conditions N/A

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Children's Records

Documenting Statements/Supplemental Information

At the time of the inspection, there were no children currently enrolled who had health conditions.

Handwashing and Infant/Toddler Care

5101:2-12-15.1: Handwashing and Standard Precautions (*) In Compliance

Documenting Statements/Supplemental Information

Staff and/or children were observed washing hands as required by the rule.

5101:2-12-15.2: Diapering and Toilet Training (*) In Compliance

Documenting Statements/Supplemental Information

Appropriate diaper changing procedures were observed during the inspection in the infant room(s).

5101:2-12-40: Infant Daily Program (*) In Compliance

Daily Record
Yes

Documenting Statements/Supplemental Information

An appropriate program of activities with infants was observed.

5101:2-12-40: Infant Care Giver In Compliance

Documenting Statements/Supplemental Information

Child-care staff members were assigned to each group of infants, and parents had been notified of the assignment.

5101:2-12-41: Infant Food/Formula In Compliance

Documenting Statements/Supplemental Information

All bottles were labeled as required.

All bottles were warmed in accordance with the rules in a: crock pot.

Infants were fed in conformity with parent/guardian's written, dated instructions.

5101:2-12-42: Cribs (*) In Compliance

Porta-cribs	Full-sized Cribs
12	0

Documenting Statements/Supplemental Information

All cribs were labeled with the assigned infant's name.

All infants observed in the cribs were placed on their backs to sleep.

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Food/Nutrition

5101:2-12-39: Intervals of Meals/Snacks In Compliance

Documenting Statements/Supplemental Information

The center provides breakfast, lunch and an afternoon snack.

5101:2-12-39: Requirements for Meals/Snacks In Compliance

Documenting Statements/Supplemental Information

Breakfast - French toast sticks, peaches, milk
PM Snack - club crackers, cheese sticks

Lunch included turkey hot dog, bun, green beans, fruit cocktail and milk.

5101:2-12-39: Menus In Compliance

5101:2-12-39: Requirements for Food Provided by Parents N/A

5101:2-12-39: Food Safety and Sanitation In Compliance

5101:2-12-39: Infant Formula and Toddler Milk **Out of Compliance**

Code

This rule requires that infants/toddlers shall be served formula/milk in sufficient amounts to meet the meal pattern and quantity in accordance with the USDA Child and Adult Food Program and the developmental needs of each individual child.

Findings/Corrections

During this inspection, it was observed that there was no documentation from a licensed physician, as required by the rule, when children between 12 and 24 months of age were served anything other than whole homogenized Vitamin D fortified fluid milk. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. Submit a written description of action taken for compliance including a copy of the required documentation for the child indicated on the Children's Records Review form.

Compliance Response Due by: 12/16/2016