



Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name KNIGHT & DAY CHILDCARE	Program Number 000000300063	Program Type FCC - Type A Home	
Address 144 S. CHESTNUT ST. JEFFERSON OH 44047		County ASHTABULA	
<i>Building and Fire Approvals apply to Type A Family Child Care Homes only</i>			
Building Approval Date	Use Group/Code	Occupancy Limit	Maximum Under 2 ½
Fire Inspection Approval Date 05/01/2018			

Inspection Information				
Inspection Type Compliance	Inspection Scope Full	Inspection Notice Unannounced		
Inspection Date 01/21/2020	Begin Time 12:45 PM	End Time 3:30 PM		
Reviewer: Christina Conley				
Summary of Findings				
No. Rules Verified 78	No. Rules with Non-compliances 17	No. Serious Risk 0	No. Moderate Risk 2	No. Low Risk 17

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		4	0	4
Young Toddler		7	0	7
Total Under 2 Years	12	11	0	11
Older Toddler		2	0	2
Preschool		4	0	4
School Age		4	1	5
Total Capacity/Enrollment	12	10	1	22

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Tracey Knight	Mixed Age Group	3 to 12	One child left during the



			inspection and another came in. Ratio remained at 12.
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Summary of Non-Compliances

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-13-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: 08 Staff Files

Rule: 5101:2-13-09 Background Checks

Code: The program is required to have background checks for all staff and residents over 18 years of age.

Findings: In review of staff records, it was determined that background checks were not requested for the person listed on the Employee Record Chart as noted in numbers 1,2 below:

1. Submitting the JFS 01175 "Request for a Background Check for Child Care" or the OPR generated equivalent to the Department;
2. Submitting fingerprints electronically according to the process established by the BCI.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/23/2020

Domain: 09 Children's Files

Rule: 5101:2-13-15 Health Conditions

Code: The program is required to have a completed JFS 01236 "Medical/Physical Care Plan" on file for each health condition for each child.



Findings: "A written, signed and dated JFS 01236 "Child Medical/Physical Care Plan" must be on file for any child having health conditions which require monitoring for symptoms or a medical procedure be performed at the program. In review of the children's records, it was determined that the required written information was either not on file, implemented or followed, for at least one child indicated on the Children Records Review, as noted in number 1 below:

1. No plan was on file.
2. Child's name was missing.
3. Child's date of birth was missing.
4. Name of the condition was missing.
5. Symptoms to watch for were missing.
6. Action to be taken if symptoms to occur were missing.
7. Activities/foods/environmental conditions to avoid, if applicable, were missing.
8. Medical procedures to be followed were missing.
9. Expected benefit was missing.
10. Name of any applicable medication was missing.
11. Instructions regarding emergency evacuation, if applicable, were missing.
12. Training instructions were missing.
13. Dated signature of parent or certified professional who trained the program staff was missing.
14. Dated signature(s) of child care staff member(s) trained to perform the procedure were missing.
15. Directions regarding additional services, if applicable, were missing.
16. Dated signature of parent giving permission to perform the procedure was missing.
17. Dated signature of program administrator was missing.
18. The plan was not implemented.
19. The plan was not followed.

Submit the program's corrective action plan, which includes a copy of the completed JFS 01236 "Child Medical/Physical Care Plan", to the Department to verify compliance with the requirements of this rule."

Corrective Action Plan Due: 02/23/2020

Low Risk Non-Compliances

Domain: 00 License & Approvals

Rule: 5101:2-13-03 Compliance Inspection and Complaint Investigation of a Licensed Family Child Care Provider
Code: The program is required to address all non-compliances documented on the licensing inspection report.

Findings: During the inspection, it was determined the program had not responded to the non-compliances addressed in the inspection report dated 10/30/2019. The rule requires that the program provide materials to correct non-compliances detailed in written inspection reports within the timeframe outlined in the report. Submit the program's corrective action plan, which includes a statement that current and future corrective action plans will be submitted timely, to the Department to verify compliance with the requirements of this rule.



Corrective Action Plan Due: 02/23/2020

Domain: 01 Ratio & Supervision

Rule: 5101:2-13-18 Attendance

Code: The program is required to have attendance records with the required information.

Findings: During the inspection, it was determined that the attendance records did not include all of the required information listed below:

1. The name of the child;
2. The birth date of the child;
3. The child's weekly schedule. 4. The time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.

Information in number 2 must be added to the form used to maintain attendance records. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/23/2020

Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-13-13 Smoke Free

Code: The program is required to provide a smoke free environment during operating hours.

Findings: During the inspection, it was determined the program did not provide a smoke free environment for children during the hours of child care in that smoking was occurring in the attached garage. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/23/2020

Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-13-12 Safe Environment

Code: The program is required to have all outlets and surge protectors covered.

Findings: During the inspection, it was determined that surge protectors or outlets did not have childproof receptacle covers. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 02/23/2020



Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-13-12 Safe Environment

Code: The program is required to refrain from using and storing outdoor machinery around children.

Findings: "During the inspections, a potentially hazardous substance, which was determined to not present a serious risk to a child, was accessible to children as noted in number 2 below:

1. Cosmetics
2. Disinfecting wipes
3. Fish food
4. Hand lotion
5. Hand sanitizer (for children under 24 months).
6. Laundry detergent
7. Powder dish washing soap
8. Paint cans
9. White out
10. Potting soil
11. Other potentially hazardous substance []

The potentially hazardous substance was determined to be accessible to children in the following area:
bathroom counter

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 02/23/2020

Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-13-12 Safe Environment

Code: The program is required to protect children in care from items and conditions that threaten their health, safety, and well being.

Findings: Children in care shall be protected from any items and conditions which threaten their health, safety, and well being. During the inspection, it was determined that children were not protected from the following items or conditions which may threaten their health, safety, or well being as noted in the following number 12 below:

1. Open pull cords that are not closed loop;
2. Telephone cords;
3. Electrical/Extension cords attached to an object that would likely result in a severe injury if pulled;
4. Stacked chairs;
5. Employee(s) purse(s);
6. Diaper bags;



7. Television not securely anchored;
8. Small or lightweight pieces of shelving units are not securely anchored to the wall;
9. Staff member stepped over a barrier/gate while holding a child;
10. Chipping or peeling paint;
11. Emergency exits were blocked by the following furniture: [];
12. Other: two unlocked drawers in the kitchen had sharp kitchen tools.(pizza cutter, blender insert, vegetable peeler)

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 02/23/2020

Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-13-12 Pets

Code: The program is required to properly care for all pets.

Findings: During the inspection, it was determined that a pet at the program posed a threat to the safety or health of the children, in that inoculations not on file. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/23/2020

Domain: 05 Health & Safety

Rule: 5101:2-13-22 Fluid Milk

Code: The program is required to have written documentation from a licensed physician if child is to be served something other than the required fluid milk.

Findings: During the inspection, it was determined a non-cow milk substitute was served to a child over twelve months of age, but there was no written consent from the parent on file. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 02/23/2020

Domain: 05 Health & Safety

Rule: 5101:2-13-22 Meals and Snacks

Code: The program is required to post menu in a noticeable place



Findings: "During the inspection, it was determined that the program's weekly menu was not posted in a visible place readily accessible to parents, as required by the rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.
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Corrective Action Plan Due: 02/23/2020

Domain: 05 Health & Safety

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to complete and document the required drills.

Findings: During the inspection, it was determined that the required drills were not completed for item numbers 1 and 3 below:

1. Monthly fire drills
2. Monthly weather emergency drills (March through September)
3. Quarterly emergency/lockdown drills.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/23/2020

Domain: 07 Diapering & Infant Care

Rule: 5101:2-13-23 Infant Bottle and Food Preparation

Code: The program is required to retain and update infant feeding instructions.

Findings: During the inspection, it was determined that written instructions for feeding the infant noted on the Children Record Review form were not on file, as required by this rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 02/23/2020

Domain: 08 Staff Files

Rule: 5101:2-13-08 Employee Requirements

Code: The program is required to obtain completed medical statements for all program staff.

Findings: During the inspection, it was determined that a completed medical examination statement for the employees listed on the Employee Record Chart was not on file, as required by this rule. Submit the program's



corrective action plan, which includes a copy of the completed medical statement with all required information, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/23/2020

Domain: 08 Staff Files

Rule: 5101:2-13-09 Background Checks

Code: The program is required to receive a preliminary approval from ODJFS prior to allowing an individual to engage in assigned duties or be near children.

Findings: During the inspection, it was determined that individuals had engaged in assigned duties or were near children and preliminary approval from ODJFS was not on file as required. Submit the program's corrective action plan, which includes a copy of the preliminary approval or a statement that the individuals are no longer engaged in assigned duties and is not near children, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/23/2020

Domain: 08 Staff Files

Rule: 5101:2-13-08 Staff Records

Code: The program is required to include days and hours worked, duties, and group assignments in each staff file.

Findings: During the inspection it was determined that employee records did not include days and hours worked, duties and group assignments. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/23/2020

Domain: 08 Staff Files

Rule: 5101:2-13-09 Background Checks

Code: Individuals associated to the program are required to create a profile in the registry.

Findings: "In review of the staff records, it was determined that an individual did not create a profile in the Ohio Professional Registry (OPR). Submit the program's corrective action plan, which includes a statement the individual has created a profile in the OPR to verify compliance with the requirements of this rule."

Corrective Action Plan Due: 02/23/2020



Domain: 09 Children's Files

Rule: 5101:2-13-15 Child's Medical

Code: The program is required to have a completed medical on file for each child.

Findings: "In review of of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in numbers 1,2 below:

1. No medical was on file for at least one child
2. Medicals on file was not updated every 13 months
3. Medical(s) were missing child's name and date of birth
4. Medical(s) were missing the date of the medical examination
5. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
6. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
7. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
8. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule
9. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
10. Other []

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule."

Corrective Action Plan Due: 02/23/2020

Domain: 09 Children's Files

Rule: 5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in numbers 1,3,4,7,8,13. below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete parent information
4. Complete emergency contact information



- 5. Complete physician information
 - 6. Information regarding the parent list
 - 7. Health information
 - 8. Additional information for all boxes checked "yes"
 - 9. Emergency transportation information
 - 10. Parent/guardian's signature
 - 11. Diapering Statement
 - 12. Acknowledgement of Policies and Procedures
 - 13. Enrollment form for at least one child was not updated by either the parent or the administrator
 - 14. Enrollment form for at least one child was not signed by the administrator
 - 15. Other []
- Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.
- Corrective Action Plan Due: 02/23/2020

Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Driver Requirements	Compliant	
5101:2-13-21 Evening and Overnight Care	Compliant	
5101:2-13-02 License Posted	Compliant	
5101:2-13-23 Infant Daily Care	Compliant	
5101:2-13-16 Disaster Plan	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Ratio and Group Size	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Ratio and Group Size	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Provider Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Indoor Space	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Child Care Staff Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Topical Products and Lotions	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Fire Inspection for Type A Homes	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Handwashing	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Programming	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 On-site Pools	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-10 Health Training	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Parent Permission for Swimming	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Sleep and Napping Requirements for a Licensed Family Child Care Provider	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Standard Precautions	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Inspections	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 JFS 00598 'Owner's Authorized Representative/Partnership Form for Child Care'	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Review Policies and Procedures	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Voluntary Temporary Closure	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Crib and Playpen Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Requirements	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Fall Zone	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Incident/Injury	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Building Inspections for Type A Homes	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Diapering	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Swimming Sites	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-22 Food Handling	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Child Guidance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 First Aid Kit	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Heaters in a Type B Home	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Ratio and Supervision for Field and Routine Trips	Compliant	
5101:2-13-16 Medical, Dental, and General Emergency Requirements	Compliant	
5101:2-13-25 Medication Storage	Compliant	
5101:2-13-19 School Age Supervision	Compliant	
5101:2-13-13 Toothbrushing	Compliant	
5101:2-13-17 Materials and Equipment	Compliant	
5101:2-13-19 Supervision	Compliant	
5101:2-13-13 Clean Environment and Equipment	Compliant	
5101:2-13-16 Communicable Diseases	Compliant	
5101:2-13-21 Sanitary Environment and Hygiene	Compliant	
Rule	Status	Documenting Statement(s), If applicable



5101:2-13-25 Medication Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Information in Provider Portal	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Requirements for Field and Routine Trips	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Whistle Blower	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Serious Incident	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-10 Professional Development	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Use of Crib and Playpen	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Substitute Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Substitute Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Information in OCLQS	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Space	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Provider Medical	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Provider Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Change of Location	Compliant	