

COMPLIANCE INSPECTION

Name LUXOR LEARNING ACADEMY		License Number 300774
Address 619 NORTHFIELD RD. BEDFORD, OH 44146		County CUYAHOGA
		Phone Number (440) 945-6664
Inspection Date - Time 12/08/2016 - 03:10 PM to 07:30 PM	Inspection Date - Time (Day 2) N/A	Inspection Date - Time (Day 3) N/A
Inspection Type LPO Onsite	Inspection Scope Full	Inspection Notice Unannounced
Administrator's/Designee's signature indicates acknowledgement of the report only, not necessarily agreement with the findings.		
 _____ RENADA FITCH		 _____ Rickeya Gilliam
Date		Date

All licensed child care providers are required to post, at a minimum, all substantiated complaint investigation allegation findings, as well as all regular inspection findings, in a conspicuous place at the center/type A home. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website at <http://jfs.ohio.gov/CDC/childcare.stm> for a public records request.

Note: All Findings/Corrections printed in **RED** are considered serious risk violations. Documenting Statements, Supplemental Information and Rationales may be included in this report; this information is provided for technical assistance, and may not be associated with any Out of Compliance items. A serious risk noncompliance finding may impact a quality-rated program's SUTQ rating.

License/Approvals

5101:2-12-07: Inspection and Investigation Rights In Compliance

5101:2-12-09: Application Denial/License Revocation **Out of Compliance**

Code

This rule requires the center to provide accurate and truthful information to the department. Should a center present misleading or false information, a center's license may be revoked.

Findings/Corrections - Serious Risk

During the inspection it was observed that the administrator provided misleading or false information, in that multiple forms were altered by the administrator. The rule requires the center to provide accurate and truthful information to the department. Provide a written account of how this incident occurred, as well as the center's plan to assure compliance with this requirement in the future.

Compliance Response Due by: 01/07/17

5104.02/5104.04: License/Report Posted In Compliance

License Location	Report Location
Classroom	Classroom

5101:2-12-03: License Capacity (E) In Compliance

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License/Approvals

Age Group	License Capacity	Current Enrollment		
	Totals	Full Time	Part Time	Totals
Infant	0	0	0	0
Younger Toddlers	6	8	0	8
Under 30 Months	6			8
Older Toddlers	7	0	0	0
Preschool	11	7	0	7
Schoolage	11	12	0	12
Totals:	35	27	0	27
Staff Needed:	4			

5101:2-12-10: Building Approval (E)

In Compliance

Building Department
Bedford

Structure Name	Use Group	Approval Date	Occupancy Limit
Luxor Learning Academy	E	05/29/2016	See Below

Documenting Statements/Supplemental Information

18mos-42 mos-15
42 mos and up 21
Employees-10

5101:2-12-11: Fire Department Approval (E)

In Compliance

Approval Type	Approval Date
Annual Inspection	06/20/2016

Documenting Statements/Supplemental Information

PLEASE NOTE: An annual fire inspection approval must be secured for the center. Secure a new approval by 6-20-17. Please submit the written approval to this office as soon as it is received.

5101:2-12-12: Food Service Licensure/Food Catered

In Compliance

License/Exemption	Health Department
Class 3	Cuyahoga

Space/Program

5101:2-12-13: Indoor Floor Space

In Compliance

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Space/Program

Room	Area
Toddlers	489.67 Sq. Ft.
gross motor	134.82 Sq. Ft.
Nap rm	105.56 Sq. Ft.
Computer Rm	86.67 Sq. Ft.
Preschool 1	168.29 Sq. Ft.
Art rm	76.64 Sq. Ft.
School Age	169.20 Sq. Ft.
Total Area:	1231 Sq. Ft.

Total Children: 35
(The number of children permitted is based on the total square footage.)

5101:2-12-13: Separation of Infants and Toddlers Under 2 1/2 Yrs In Compliance

Room	Area	Children Allowed
Toddlers	489.67 Sq. Ft.	13

5101:2-12-14: Onsite Outdoor Play Space (*) Compliance Not Verified

Documenting Statements/Supplemental Information

The outdoor play space was not viewed or inspected during this inspection due to snow covering.

5101:2-12-14: Outdoor Play Equipment Compliance Not Verified

Documenting Statements/Supplemental Information

The outdoor play space and equipment were not viewed during this inspection due to snow covering; however, the requirements were discussed.

5101:2-12-14: Outdoor Play Fall Surface Compliance Not Verified

5101:2-12-14: Parks/Indoor Play Space N/A

5101:2-12-15.3: Smoke Free Environment In Compliance

Documenting Statements/Supplemental Information

No smoking was allowed on the premises, and the notice stating that smoking is prohibited was observed posted in a conspicuous place.

5101:2-12-17: Swimming and Water Safety (*) N/A

5101:2-12-18: Transportation Procedural Requirements (*) **Out of Compliance**

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Space/Program

Code

This rule requires certain safety precautions be followed whenever children are transported or walked off the center's premises for either field trips or routine trips. This rule includes requirements for the vehicle driver, child restraint systems, and items to be taken on the trips, such as a first aid kit and information on the children. Written parental permission that contains specific information is required before a child may be taken off the center premises. Each child shall wear identification that includes the center's name, address, and telephone number except for routine trips to and from home or school. The rule also requires that a person trained in first aid, management of communicable disease and CPR be present at the field trip site. A person trained in first aid/management of communicable disease must be on the vehicle used for routine trips.

Findings/Corrections

During the inspection, it was observed that a person trained in first aid and management of communicable diseases did not accompany the children on the vehicle during a routine trip to school. A fully trained person must be present with the children for all routine trips. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time. Please submit written verification of compliance.

Compliance Response Due by: 01/07/17

5101:2-12-18.2: Transportation/Driver Requirements (*) In Compliance

Documenting Statements/Supplemental Information

The employee(s) used to transport children completed the transportation safety training and had documentation of the training on file.

5101:2-12-18.1: Transportation/Vehicle Requirements (*) In Compliance

Documenting Statements/Supplemental Information

During the inspection, weekly safety inspections and monthly emergency exiting drills were completed and documented, as required using the ODJFS sample form.

5101:2-12-23: Evening and Overnight Care (Between 7:00 PM - 6:00 AM) In Compliance

Documenting Statements/Supplemental Information

At the time of the inspection, adequate indoors and outdoors lighting was provided during evening hours.

Classroom

5101:2-12-15: Safe Indoor Equipment/Environment (*) In Compliance

5101:2-12-15: Sanitary Indoor Equipment/Environment In Compliance

Documenting Statements/Supplemental Information

During the inspection, the equipment was observed clean and in good repair.

5101:2-12-15.4: Toothbrushing N/A

5101:2-12-16: Programming Environment In Compliance

Documenting Statements/Supplemental Information

Daily schedules were observed posted.

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Classroom

5101:2-12-16: Equipment/Materials

In Compliance

Documenting Statements/Supplemental Information

Sufficient equipment was observed in all categories.

5101:2-12-19: Cots

In Compliance

Cots Needed	Cots Verified	Mats Verified for School Age
24	35	0

Documenting Statements/Supplemental Information

Cots were assigned individually by a child's name.

5101:2-12-20: Staff/Child Ratios (E)

Out of Compliance

Ratios	Age Group	Observation	Notes
1 : 8	18 Months < 30 Months	1st	Toddlers during afternoon
1 : 6	3 Years < 4 Years	1st	Preschool during afternoon
1 : 9	School Age < 11 Years	1st	School Aged after school
2 : 3	18 Months < 30 Months	2nd	Center combined for evening care

Code

This rule requires that the following staff/child ratios and group sizes be maintained:

- 1:5 infants under 12 months of age
- 1:6 infants 12 months of age to 18 months
- 1:7 toddlers 18 to 30 months of age
- 1:8 toddlers 30 to 36 months of age
- 1:12 preschoolers 3 years of age
- 1:14 preschoolers 4 and 5 years of age
- 1:18 school children under 11 years of age
- 1:20 school children 11 years of age and older

The rule allows twice the number of toddlers, preschool, and school children per child-care staff member for up to two hours in a 24-hour period during nap time once all children are resting or sleeping on cots and as long as enough child-care staff members remain available in the building to meet staff/child ratio requirements. An Employee Record Chart must be maintained at the center which demonstrates that enough child care staff members are employed to meet the required staff/child ratio for the number of children currently enrolled, or the license capacity, whichever is less.

Findings/Corrections - Serious Risk

During the inspection, a ratio of 1 child-care staff member(s) for 8 children was observed for the toddler group when a child-care staff member was unable to work. Additional child-care staff members must be hired or current child-care staff members must be rescheduled to maintain compliance. Review the requirements of the rule with all child-care staff members, and submit send a statement to verify corrective action taken.

Compliance Response Due by: 01/07/17

5101:2-12-20: Group Size (*)

In Compliance

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Classroom

Documenting Statements/Supplemental Information

The group sizes observed on the day of the inspection were in compliance.

5101:2-12-20: Supervision (E) In Compliance

5101:2-12-21: Care/Nurturing of Children (*) In Compliance

Documenting Statements/Supplemental Information

During the inspection, child-care staff in the toddler; preschool; school child classroom were observed meeting the basic needs of all children assigned to the group.

5101:2-12-22: Child Guidance/Management (*) In Compliance

5101:2-12-34: Medical/Dental/General Emergency Plan (*) In Compliance

Documenting Statements/Supplemental Information

On the day of this inspection, the complete prescribed medical, dental, and general emergency plan(s) were posted in the center as required.

Posted documentation for completed fire and weather emergency drills was verified during this inspection.

Staffing/Attendance

5101:2-12-20: Children Combined When No More Than 12 on Premises In Compliance

Location
Toddlers

5101:2-12-20: Second Adult N/A

5101:2-12-20: Attendance In Compliance

Documenting Statements/Supplemental Information

The Required Staff/Child Ratios form was posted at the center, in conspicuous area(s) at the entrance to each classroom, as required.

5101:2-12-20: Substitutes In Compliance

Documenting Statements/Supplemental Information

The center had available substitutes listed on the Employee Record Chart.

Staff Requirements

5101:2-12-24: Administrator Responsibilities/Time On-Site (E) In Compliance

Posted Location	Designee
Administrator's Office	yes

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Staff Requirements

5101:2-12-24: Administrator Qualifications (E) In Compliance

Administrator(s)	Qualifications	Rules Course Completed
RICKEYA GILLIAM	College/CD Courses	Yes

5101:2-12-25: Child-Care Staff Educational Requirements (E) In Compliance

Documenting Statements/Supplemental Information

All child-care staff members had verification of educational requirements on file at the center.

5101:2-12-25: Employee Records (*) In Compliance

Documenting Statements/Supplemental Information

All employees had current medical statements on file.

5101:2-12-26: Statement of Nonconviction and Criminal Records Checks (E) In Compliance

Documenting Statements/Supplemental Information

At the time of the inspection, signed Statements of Nonconviction were on file for all employees listed on the Employee Record Chart.

5101:2-12-27: FA/Disease Management/CPR/Child Abuse Prevention (*) Out of Compliance

Code

This rule requires that child-care centers have at least one child-care staff member readily accessible in each building used by the center, during all hours of operation who has currently valid training in the following: First Aid, Management of Communicable Disease, Infant/Child Cardiopulmonary Resuscitation (CPR), and Child Abuse Recognition and Prevention.

Findings/Corrections

In review of the staff records, it was determined that at least one child-care staff member with currently valid training in Management of Communicable Disease was not present from the during the time trained staff were out of the building due to transportation as required, in that child-care staff scheduled during this time did not have verification of completion of management of communicable disease on file. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time. Please submit written verification of compliance.

Compliance Response Due by: 01/07/17

5101:2-12-28: Inservice Training (*) In Compliance

Center Policies

5101:2-12-29: Nondiscriminatory Practices In Compliance

5101:2-12-30: Center Information/Policies/Procedures In Compliance

Documenting Statements/Supplemental Information

Statements signed by parents/guardians, which indicated receipt of the center policies and procedures, were verified on file.

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Center Policies

5101:2-12-31: Administration of Medication In Compliance

5101:2-12-33: Management of Illness In Compliance

Documenting Statements/Supplemental Information

The Communicable Disease Chart was posted and was readily available to staff and parents in the administrator's office.

5104.011: Unlimited Access In Compliance

Emergency Planning

5101:2-12-35: Incident/Injury Reporting In Compliance

Documenting Statements/Supplemental Information

The Incident/Injury Reports reviewed during this inspection were complete as required.

5101:2-12-36: First Aid Supplies/Procedures (*) In Compliance

Children's Records

5101:2-12-37: Medical/Enrollment Records *Out of Compliance*

Code

Each child attending the center, except those children who are attending a grade of kindergarten or above in an elementary school, shall have a medical statement on file within 30 days of the child's date of admission. The medical statement must have a date of examination within the 12 months preceding the child's date of enrollment and be updated every 13 months after the examination date. The form prescribed by the department, JFS 01234 "Child Enrollment and Health Information", shall be used to secure enrollment, health, and emergency transportation information for children. The completed forms for each child who attends must be maintained on file at the center and updated annually.

Findings/Corrections

In review of 25% of the children's records, it was determined that current medical statements were not on file, as required, for children listed on the Children's Records Review form. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time. Please submit an updated medical form for the child indicated on the Child Record Review.

Compliance Response Due by: 01/07/17

5101:2-12-38: Care Plan for Children with Health Conditions In Compliance

Documenting Statements/Supplemental Information

The center had current information on the medical status and the required treatment plan for the children with health conditions.

Handwashing and Infant/Toddler Care

5101:2-12-15.1: Handwashing and Standard Precautions (*) *Out of Compliance*

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Handwashing and Infant/Toddler Care

Code

This rule requires the center to provide liquid soap, a handwashing facility and individually assigned or disposable toweling, in all restrooms. Specific instances are listed in the rule where handwashing is required for all children and employees, such as upon arrival, after changing diapers or pull-ups, after toileting or assisting with toileting, returning inside from outside, before eating, serving or preparing food, before and after administering medication, first aid, or completing a medical procedure.

Findings/Corrections

During the inspection, it was observed that staff with the toddler group did not wash his hands with liquid soap and running water after contact with bodily fluids such as wiping a child's nose. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 01/07/17

5101:2-12-15.2: Diapering and Toilet Training (*) In Compliance

Documenting Statements/Supplemental Information

Appropriate diaper changing procedures were observed during the inspection in the toddler room(s).

5101:2-12-40: Infant Daily Program (*) N/A

5101:2-12-40: Infant Care Giver N/A

5101:2-12-41: Infant Food/Formula N/A

5101:2-12-42: Cribs (*) N/A

Food/Nutrition

5101:2-12-39: Intervals of Meals/Snacks In Compliance

5101:2-12-39: Requirements for Meals/Snacks In Compliance

Documenting Statements/Supplemental Information

snack: goldfish/ animal crackers and milk
dinner: hotdogs, bread, fruit cocktail, tator tots and milk

5101:2-12-39: Menus In Compliance

5101:2-12-39: Requirements for Food Provided by Parents N/A

5101:2-12-39: Food Safety and Sanitation In Compliance

5101:2-12-39: Infant Formula and Toddler Milk In Compliance

Documenting Statements/Supplemental Information

During the inspection, all infants and toddlers between the ages of 12 and 24 months were served whole homogenized vitamin D fortified cows milk, as required.