



Program Details

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| Program Type: Child Care Center | Program Name: LUXOR LEARNING ACADEMY | Program Number: 000000300774 |
| Address: 619 NORTHFIELD RD. BEDFORD OH 44146 | | County: CUYAHOGA |

Inspection Information

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|----------------------------|---------------------------|-----------------------------------|
| Inspection Type: Annual | Inspection Scope: Full | Inspection Notice: Unannounced |
| Reviewer: RENADA FITCH | Visit Date: 11/03/2017 | Begin Time: 8:30 AM |
| | | End Time: 3:30 PM |

All licensed child care programs are inspected at least once each year. All documented non-compliances are grouped as Serious, Moderate and Low risk violations. Documenting statements and supplemental information may be included in this report. This information is provided for technical assistance, and may not be associated with any Out of Compliance items.

Licensing inspection reports from the previous two years can be found on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. Complaint investigations that resulted in additional non-compliance findings are also available on the website, however allegations that were unable to be substantiated are not included. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website for a public records request.

Summary of Findings

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| Number of Rules Verified: 59 | Number of Rules with Non-Compliances: 9 | |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 1 | Low Risk Non-Compliances: 9 |

Summary of Non-Compliances

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| Program Fully Compliant? No |
| Serious Risk Non-Compliances |
| No Serious Risk Non-Compliances were observed during this inspection |
| Moderate Risk Non-Compliances |
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Domain: 06 Program Information

Rule: 5101:2-12-14 Transportation - Vehicle Requirements

Code: The program is required to have all vehicles used to transport children be inspected by an ASE certified mechanic annually.

Findings: During the inspection, it was determined that the vehicle used by the program (Dodge Caravan VIN 5406) to transport children did not have a complete annual vehicle inspection for each vehicle as required, as noted in the following number(s) 4 below:

1. The vehicle was not inspected
2. The vehicle was inspected by someone other than an ASE certified mechanic or other approved entity
3. The vehicle inspection was incomplete
4. The vehicle inspection was not updated annually
5. The vehicle inspection completed from the Ohio Highway Patrol did not meet the rule requirement

Submit the program's corrective action plan, which includes a copy of the updated JFS 01230 "Vehicle Inspection Report" for each applicable vehicle, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/06/2017

Low Risk Non-Compliances

Domain: 01 Ratio & Supervision

Rule: 5101:2-12-19 Child Guidance

Code: The program staff shall use developmentally appropriate techniques when managing children's behavior. Corporal punishment is prohibited, as well as any cruel, harsh, unusual or extreme techniques.

Findings: During the inspection, it was determined that a child care staff member used a discipline technique to guide or discipline child(ren) that was not developmentally appropriate, consistent, or occurred at the time of the incident. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/06/2017

Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Environment

Code: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

Findings: Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that children were not protected from the following item(s) or



condition(s) which may threaten their health, safety, or well-being as noted in the following number(s) 13 below:

1. Open pull cords that are not closed loop;
2. Telephone cords;
3. Electrical/extension cords attached to an object that would not likely result in a severe injury if pulled;
4. Stacked chairs;
5. Employee(s) purse(s);
6. Diaper bags;
7. Television not securely anchored;
8. Small or lightweight pieces of shelving units are not securely anchored to the wall (easels)
9. Smoke detector needing batteries replaced;
10. Staff member stepped over a barrier/gate while holding a child;
11. Chipping or peeling paint;
12. Emergency exits were blocked by the following classroom furniture: [];
13. Other-Television cords posing a tripping hazard in Preschool; art easals not stable.

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/06/2017

Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Environment

Code: The program is required to provide nonskid rugs and correct any floor hazard that may be unsafe.

Findings: During the inspection, it was determined that the program had [an area rug that did not have a nonskid backing and a floor surface that was unsafe, in that, some of the rugs did not have a nonskid back, some of the carpet in the toddler room had rips which would be a tripping hazard, a rug in the toddler room was buckled . A walking surface that is not hazardous to children must be maintained at the program. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 05 Health & Safety

Rule: 5101:2-12-22 Fluid Milk Requirements

Code: The program is required to obtain documentation from a licensed physician if a child between 12 and 24



months of age is to be served anything other than whole homogenized Vitamin D fortified milk.

Findings: During the inspection, it was determined that there was no documentation from a licensed physician, physician's assistant, or certified nurse practitioner as required by the rule, when children between 12 and 24 months of age were served anything other than whole homogenized Vitamin D fortified fluid milk. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 06 Program Information

Rule: 5101:2-12-14 Transportation - Driver Requirements

Code: The program is required to have all drivers transporting children complete the driver training.

Findings: During the inspection, it was determined that all employee(s) who are responsible for transporting children did not have documentation of completion of the driver training as noted in the following number(s) [3] below:

1. No documentation on file;
2. Incomplete documentation;
3. Documentation not annually updated.

Please refer to the Employee Record Chart which indicates any driver needing [to document/to annually update] the training. Complete the training as discussed. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/06/2017

Domain: 08 Staff Files

Rule: 5101:2-12-10 Health Training Requirements

Code: The program is required to have staff complete the required one hour prescribed Child Abuse training.

Findings: In review of the staff records, it was determined that the requirement for the ODJFS one-hour prescribed Child Abuse Training was not met as noted in number(s) [3] below:

1. The training was not completed within sixty days of hire;
2. The training expired, as it is only valid for two years;
3. Not all administrators, Child Care Staff Members, and substitutes have completed the training.



Refer to the Employee Record Chart for the name(s) of the Child Care Staff Member(s) who must complete the ODJFS one-hour prescribed Child Abuse Training. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/06/2017

Domain: 08 Staff Files

Rule: 5101:2-12-08 Medical Statement

Code: The program staff medicals are required to be completed within the previous 12 months from the employee's first day of employment.

Findings: In review of the staff records, it was determined that medical examination statement(s) on file at the program were not dated within 12 months of the employee's first day of employment, for the employee(s) listed on the Employee Record Chart. Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/06/2017

Domain: 08 Staff Files

Rule: 5101:2-12-08 Orientation and Staff Records

Code: The program is required to have staff complete the online staff orientation training.

Findings: In review of the staff records, it was determined that Child Care Staff Member(s) had not completed the online orientation training as noted in number(s) [1] below:

1. Within 30 days of starting employment at the program as a Child Care Staff Member.
2. No documentation of completing the training after December 31, 2016.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/06/2017

Domain: 09 Children's Files

Rule: 5101:2-12-25 Medication Administration and Food Supplements

Code: The program is required to use the appropriate form and retain current documentation to administer medications. The program is also required to obtain separate documentation for each medication and child, and retain on file each JFS 01217 "Request for Administration of Medication for Child Care" for at least one year.

Findings: During the inspection, it was determined the program did not meet the requirements for the JFS 01217



"Request for Administration of Medication for Child Care" as noted in number(s) [4] below:

1. The program used an old version of the JFS 01217;
2. The signature date on the JFS 01217 exceeded more than 12 months;
3. The time period to administer the medication on the JFS 01217 was exceeded;
4. The JFS 01217 included more than one medication;
5. The JFS 01217 included more than one child's name;
6. The JFS 01217 was not on file for one year.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/06/2017

Rules in Compliance/Not Verified

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| Rule: 5101:2-12-22 Meal and Snack Requirements Documenting Statement: Meals served at the program included foods from the four food groups in sufficient amounts. Documenting Statement: The menu was posted in the front hallway. | <i>Compliant</i> |
| Rule: 5101:2-12-07 Administrator Responsibilities/Requirements | <i>Compliant</i> |
| Rule: 5101:2-12-13 Handwashing Requirements Documenting Statement: Children were viewed washing their hands, as required by the rule. | <i>Compliant</i> |
| Rule: 5101:2-12-04 Fire Approval Documenting Statement: Please Note: An annual fire inspection approval must be secured for the program. Secure a new approval by [3-2-18]. | <i>Compliant</i> |
| Rule: 5101:2-12-22 Meals and Snacks | <i>Compliant</i> |
| Rule: 5101:2-12-16 Management of Communicable Disease | <i>Compliant</i> |
| Rule: 5101:2-12-13 Smoke Free Environment Documenting Statement: No smoking was allowed on the premises, and the notice stating that smoking is prohibited was observed posted in a conspicuous place. | <i>Compliant</i> |
| Rule: 5101:2-12-07 Administrator Qualifications | <i>Compliant</i> |



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| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | <i>Compliant</i> |
| Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program. | |
| Rule: 5101:2-12-16 Written Disaster Plan | <i>Compliant</i> |
| Documenting Statement: The program's written disaster plan was reviewed during the inspection and met the requirements. | |
| Rule: 5101:2-12-04 Food License | <i>Compliant</i> |
| Rule: 5101:2-12-13 Sanitary Equipment and Environment | <i>Compliant</i> |
| Rule: 5101:2-12-16 First Aid/Standard Precautions | <i>Compliant</i> |
| Documenting Statement: During the inspection, 3 first aid kits were reviewed and available as required. | |
| Rule: 5101:2-12-11 Outdoor Play Fall Zones | <i>Compliant</i> |
| Rule: 5101:2-12-18 License Capacity | <i>Compliant</i> |
| Rule: 5101:2-12-22 Safe Food Handling/Storage | <i>Compliant</i> |
| Rule: 5101:2-12-07 Written Program Policies and Procedures | <i>Compliant</i> |
| Rule: 5101:2-12-21 Evening and Overnight Care | <i>Compliant</i> |
| Rule: 5101:2-12-11 Indoor Space Requirements | <i>Compliant</i> |
| Rule: 5101:2-12-16 Emergency Drills | <i>Compliant</i> |
| Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills were verified during this inspection. | |
| Rule: 5101:2-12-17 Materials and Equipment | <i>Compliant</i> |
| Rule: 5101:2-12-11 Outdoor Play Equipment | <i>Compliant</i> |
| Rule: 5101:2-12-17 Daily Outdoor Play | <i>Compliant</i> |



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| Rule: 5101:2-12-04 Building Approval | <i>Compliant</i> |
| Rule: 5101:2-12-02 License Posted | <i>Compliant</i> |
| Rule: 5101:2-12-11 Outdoor Space Requirements | <i>Compliant</i> |
| Rule: 5101:2-12-19 Supervision | <i>Compliant</i> |
| Rule: 5101:2-12-02 Current Information | <i>Compliant</i> |
| Rule: 5101:2-12-17 Daily Schedule Documenting Statement: Daily schedules were observed posted. | <i>Compliant</i> |
| Rule: 5101:2-12-20 Cots and Napping Documenting Statement: During the inspection, it was determined that the placement of cots or mats in the preschool nap room did not allow for a clear pathway to each cot. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time. | <i>Compliant</i> |
| Rule: 5101:2-12-15 Child Medical and Enrollment Records Documenting Statement: In review of 25% of the records, at the time of the inspection, children's medical statements were complete and on file, as required by the rule. | <i>Compliant</i> |
| Rule: 5101:2-12-12 Safe Equipment | <i>Compliant</i> |
| Rule: 5101:2-12-15 Medical/Physical Care Plans | <i>Compliant</i> |
| Rule: 5101:2-12-11 Separation of Children Under 2 1/2 Years | <i>Compliant</i> |
| Rule: 5101:2-12-03 Inspection Requirements | <i>Compliant</i> |
| Rule: 5101:2-12-07 Administrator Responsibilities/Requirements | <i>Compliant</i> |
| Rule: 5101:2-12-10 Professional Development Requirements | <i>Compliant</i> |



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| Rule: 5101:2-12-14 Transportation and Field Trip Procedures | <i>Compliant</i> |
| Rule: 5101:2-12-16 Incident/Injury Reporting Documenting Statement: The JFS 01299 "Incident/Injury Report For Child Care" forms reviewed during this inspection were complete as required. | <i>Compliant</i> |
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | <i>Compliant</i> |
| Rule: 5101:2-12-18 Attendance Records Documenting Statement: Child Care Staff Members were observed recording the attendance for each child upon arrival and documenting each child's departure. | <i>Compliant</i> |
| Rule: 5101:2-12-18 Group Size | <i>Compliant</i> |
| Rule: 5101:2-12-18 Ratio Documenting Statement: Staff/child ratios observed during the inspection were in compliance. | <i>Compliant</i> |
| Rule: 5101:2-12-23 Diapering and Toilet Training Documenting Statement: Appropriate diaper changing procedures were observed during the inspection in the toddler room. | <i>Compliant</i> |
| Rule: 5101:2-12-09 Background Check Requirements Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed. | <i>Compliant</i> |

| Supplemental Information | | |
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| Building Approval | | |
| Building Department: Bedford | Use Group/Building Code: E | Maximum Occupancy Limit: 36 |
| Structure/Name Description: Luxor Learning Academy | Approval Date: 05/29/2016 | Maximum Occupancy Under 2 ½: 15 |
| Fire Approval | | |
| Approval Type: Initial | Inspection Date: 03/02/2017 | |
| Food Service | | |
| License/Exemption: Level III | Health Department: Cuyahoga | |
| Indoor Space Log | | |



| Room/Space | Area | Children Allowed |
|---------------|--------------|------------------|
| Toddlers | 489 | 13 |
| Preschool | 168 | 4 |
| School Age | 169 | 4 |
| Gross Motors | 134 | 3 |
| Nap Room | 105 | 3 |
| Computer Room | 86 | 2 |
| Art Rm | 76 | 2 |
| Total | 1,227 | 31 |

Indoor Space Log for Groups with Children under 2 ½

| Room/Space | Area | Children Allowed |
|--------------|------------|------------------|
| Toddlers | 489 | |
| Total | 489 | 0 |

Outdoor Space Log

| Room/Space | Area | Children Allowed |
|--------------|--------------|------------------|
| Playground | 1,014 | 16 |
| Total | 1,014 | 16 |

Ratios (Number of Staff to Children)

| Group | Age Group/Range | Ratio | Comment |
|------------|--------------------------|---------|---------|
| Toddlers | 18 months to < 30 months | 2 to 7 | Am |
| Toddlers | 18 months to < 30 months | 2 to 8 | Nap |
| Preschool | 3 years to < 4 years | 1 to 6 | Am |
| Preschool | 3 years to < 4 years | 1 to 11 | Nap |
| School Age | School-Age to < 11 years | 1 to 4 | |

License Capacity and Enrollment



| Age Group | License Capacity | Enrollment | | |
|--|------------------|------------|-----------|-----------|
| | Totals | Full Time | Part Time | Total |
| Infant (Birth to < 18 months) | | 0 | 0 | 0 |
| Young Toddler (18 months to < 30 months) | | 4 | 0 | 4 |
| Total Under 2 ½ | 6 | 4 | 0 | 4 |
| Older Toddlers (30 months to < 3 years) | | 4 | 0 | 4 |
| Preschool (3 years to Kindergarten) | | 14 | 0 | 14 |
| School Age (Kindergarten to 15 years) | | 1 | 21 | 22 |
| Total | 35 | 19 | 21 | 44 |

Technical Assistance