

Ohio Department of Job & Family Services

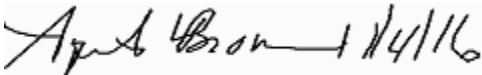
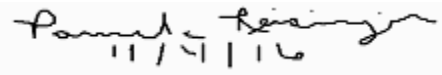
Bureau of Child Care & Development
 Center Monitoring and Technical Assistance
 615 W. Superior Ave.



Department of
Job and Family Services

Cleveland, OH 44113
 (216) 787-5116

COMPLIANCE INSPECTION

Name BAINBRIDGE CHRISTIAN PRESCHOOL		License Number 305823
Address 17989 CHILLICOTHE ROAD CHAGRIN FALLS, OH 44023		County GEAUGA Phone Number (440) 543-2221
Inspection Date - Time 11/04/2016 - 08:30 AM to 10:35 AM	Inspection Date - Time (Day 2) N/A	Inspection Date - Time (Day 3) N/A
Inspection Type Standard	Inspection Scope Full	Inspection Notice Unannounced
Administrator's/Designee's signature indicates acknowledgement of the report only, not necessarily agreement with the findings.		
 _____ AQILA BROWN Date		 _____ Pam Reisinger 11/4/16 Date

All licensed child care providers are required to post, at a minimum, all substantiated complaint investigation allegation findings, as well as all regular inspection findings, in a conspicuous place at the center/type A home. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website at <http://jfs.ohio.gov/CDC/childcare.stm> for a public records request.

Note: All Findings/Corrections printed in **RED** are considered serious risk violations. Documenting Statements, Supplemental Information and Rationales may be included in this report; this information is provided for technical assistance, and may not be associated with any Out of Compliance items. A serious risk noncompliance finding may impact a quality-rated program's SUTQ rating.

License/Approvals

- 5101:2-12-07: Inspection and Investigation Rights In Compliance
- 5101:2-12-09: Application Denial/License Revocation Compliance Not Verified
- 5104.02/5104.04: License/Report Posted In Compliance

License Location	Report Location
Front Entry	Front Entry

Documenting Statements/Supplemental Information

The license and all inspection reports were posted as required.

- 5101:2-12-03: License Capacity (E) In Compliance

Age Group	License Capacity	Current Enrollment		
	Totals	Full Time	Part Time	Totals
Infant		0	0	0
Younger Toddlers		0	0	0
Under 30 Months	18			0
Older Toddlers		0	0	0
Preschool		0	71	71
Schoolage		0	0	0
Totals:	91	0	71	71
Staff Needed:	6			

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License/Approvals

Documenting Statements/Supplemental Information

The center was operating within their license capacity limits.

5101:2-12-10: Building Approval (E)

In Compliance

Building Department
Geauga County

Structure Name	Use Group	Approval Date	Occupancy Limit
Bainbridge Christian Preschool	A-4	01/18/2002	115
Lord of Life Lutheran	E	08/14/2001	433

Documenting Statements/Supplemental Information

On the day of the inspection, the center was operating in compliance with the current building approval.

5101:2-12-11: Fire Department Approval (E)

In Compliance

Approval Type	Approval Date
Annual Inspection	08/23/2016

Documenting Statements/Supplemental Information

PLEASE NOTE: An annual fire inspection approval must be secured for the center. Secure a new approval by 8/23/2017. Please submit the written approval to this office as soon as it is received.

5101:2-12-12: Food Service Licensure/Food Catered

In Compliance

License/Exemption	Health Department
Exempted	Geauga County

Space/Program

5101:2-12-13: Indoor Floor Space

In Compliance

Room	Area
Toddlers	661.24 Sq. Ft.
PS-Rooms 120, 122, 124, 126 (Connected)	966.15 Sq. Ft.
PS Rooms 121, 123, 125 (connected)	937.01 Sq. Ft.
Gross Motor 109, 111	665.32 Sq. Ft.
Total Area:	3230 Sq. Ft.

Total Children: 92

(The number of children permitted is based on the total square footage.)

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Space/Program

5101:2-12-13: Separation of Infants and Toddlers Under 2 1/2 Yrs N/A

5101:2-12-14: Onsite Outdoor Play Space (*) In Compliance

Play Space	Area	Children Allowed
Outdoor Area	2414 Sq. Ft.	40

Documenting Statements/Supplemental Information

The outdoor play area is separated from traffic and other hazards by a fence.

The quarterly playground inspections were completed and documented, as required. The most recent inspection report form was dated 10/20/2016.

5101:2-12-14: Outdoor Play Equipment In Compliance

Documenting Statements/Supplemental Information

Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards.

5101:2-12-14: Outdoor Play Fall Surface In Compliance

Documenting Statements/Supplemental Information

The protective material used under outdoor equipment was mulch.

5101:2-12-14: Parks/Indoor Play Space N/A

5101:2-12-15.3: Smoke Free Environment In Compliance

Documenting Statements/Supplemental Information

No smoking was allowed on the premises, and the notice stating that smoking is prohibited was observed posted in a conspicuous place.

5101:2-12-17: Swimming and Water Safety (*) N/A

5101:2-12-18: Transportation Procedural Requirements (*) N/A

5101:2-12-18.2: Transportation/Driver Requirements (*) N/A

5101:2-12-18.1: Transportation/Vehicle Requirements (*) N/A

5101:2-12-23: Evening and Overnight Care (Between 7:00 PM - 6:00 AM) N/A

Classroom

5101:2-12-15: Safe Indoor Equipment/Environment (*) In Compliance

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Classroom

Documenting Statements/Supplemental Information

The indoor temperature of the center during the inspection was comfortable.
 Equipment was observed to be in good condition.
 All electrical outlets were covered with safety receptacles.
 Cleaning supplies were viewed stored out of the reach of children.

5101:2-12-15: Sanitary Indoor Equipment/Environment

In Compliance

Documenting Statements/Supplemental Information

On the day of the inspection, the center provided a clean environment in accordance with Appendix A of this rule, which included the furniture, materials and equipment.

5101:2-12-15.4: Toothbrushing

N/A

5101:2-12-16: Programming Environment

In Compliance

Documenting Statements/Supplemental Information

Daily schedules were observed posted.
 The following activities were observed: Playdough craft, Reading, Free Play.

5101:2-12-16: Equipment/Materials

In Compliance

Documenting Statements/Supplemental Information

Sufficient equipment was observed in all categories.

5101:2-12-19: Cots

N/A

5101:2-12-20: Staff/Child Ratios (E)

In Compliance

Ratios	Age Group	Observation	Notes
1 : 1	3 Years < 4 Years	1st	3's T, F / Arrival
2 : 5	3 Years < 4 Years	1st	3's - T,W,F
1 : 7	3 Years < 4 Years	2nd	3's T, W, F
2 : 13	3 Years < 4 Years	2nd	3's T, F
1 : 2	3 Years < 4 Years	1st	Fun Friday Group
1 : 2	3 Years < 4 Years	2nd	Fun Friday Group

Documenting Statements/Supplemental Information

Staff/child ratios observed during the inspection were in compliance.

5101:2-12-20: Group Size (*)

In Compliance

Documenting Statements/Supplemental Information

The group sizes observed on the day of the inspection were in compliance.

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Classroom

5101:2-12-20: Supervision (E) In Compliance

Documenting Statements/Supplemental Information

Child-care staff members were observed properly supervising the children and were able to intervene as needed.

5101:2-12-21: Care/Nurturing of Children (*) In Compliance

Documenting Statements/Supplemental Information

During the inspection, child-care staff in the preschool classroom were observed meeting the basic needs of all children assigned to the group.

5101:2-12-22: Child Guidance/Management (*) In Compliance

Documenting Statements/Supplemental Information

Appropriate child guidance and management techniques were observed being used during the inspection.

5101:2-12-34: Medical/Dental/General Emergency Plan (*) In Compliance

Documenting Statements/Supplemental Information

On the day of this inspection, the complete prescribed medical, dental, and general emergency plans were posted in the center as required.

Posted documentation for completed fire and weather emergency drills was verified during this inspection.

Staffing/Attendance

5101:2-12-20: Children Combined When No More Than 12 on Premises N/A

5101:2-12-20: Second Adult N/A

5101:2-12-20: Attendance In Compliance

Documenting Statements/Supplemental Information

The Required Staff/Child Ratios form was posted at the center, in conspicuous area(s) at the entrance to each classroom, as required.

During the inspection, attendance records were reviewed. Child-care staff members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times.

5101:2-12-20: Substitutes In Compliance

Documenting Statements/Supplemental Information

The center had enough child-care staff members to substitute for each other in the event of a staff absence.

Staff Requirements

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Staff Requirements

5101:2-12-24: Administrator Responsibilities/Time On-Site (E)

In Compliance

Posted Location	Designee
Administrator's Office	Yes

Documenting Statements/Supplemental Information

The administrator's hours of availability were Monday - Friday 8:30 am - 6:30 pm and were posted in the office.

The administrator provided assurance that a child-care staff member was always designated to be in charge in her absence and had access to records, as required by the rule.

5101:2-12-24: Administrator Qualifications (E)

In Compliance

Administrator(s)	Qualifications	Rules Course Completed
PAMELA REISINGER	Bachelors Degree	Yes

5101:2-12-25: Child-Care Staff Educational Requirements (E)

In Compliance

Documenting Statements/Supplemental Information

All child-care staff members had verification of educational requirements on file at the center.

5101:2-12-25: Employee Records (*)

Out of Compliance

Code

This rule requires that the center shall secure by the first day of employment and maintain on file for review, information for each employee which includes the following:

1. A current medical examination from a licensed physician, a physician's assistant, advanced practice nurse or a certified nurse practitioner dated within twelve months prior to the first day of employment.
2. A statement signed by the employee which verifies the administrator has reviewed the licensing rules, the center's parent/employee policies and procedures and the center's medical, dental and general emergency plan;
3. Employment records which document the days and hours worked, duties, and group assignments, if applicable, for current employees as well as those who have left the center's employment within the past three years.;
4. Within ninety days of employment, all child-care staff members need to have documentation of completed orientation training.

Findings/Corrections

During the inspection, it was determined that completed medical examination statement for 1 of 13 employees was not on file, as required by this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 12/04/16

During the inspection, it was observed that a complete employee statement which verified review of the licensing rules and the review and receipt of the center's policies and procedures and medical, dental, and a general emergency plan, was not on file for each employee as required. Refer to the Employee Record Chart for the names of any staff who did not have a statement on file. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 11/04/2016

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Staff Requirements

5101:2-12-26: Statement of Nonconviction and Criminal Records Checks (E) **Out of Compliance**

Code

The rule requires that all employees, second adults and owners annually sign a nonconviction statement as a screening measure, which secures the employees' assurance that they have not been convicted of specific crimes that bar child-care employment or had a child removed from their care. The prescribed form lists the specific crimes on the reverse side so that staff can have full knowledge of the barred offenses prior to signing the form. The rule also requires that each employer submit requests for BCII and FBI criminal records checks to the Bureau of Criminal Identification and Investigation prior to hiring an individual. The BCII is then required every four years thereafter. Both the BCII and FBI criminal records checks are required every four years for administrators and individual owners.

Findings/Corrections

In review of the employee records, it was determined that the BCI & FBI results for the employees indicated on the Employee Record Chart was not requested using the appropriate BCI reason code of 5104.013, as required. The employee(s) must have a new criminal records check completed using the correct code. As confirmation of compliance, submit a copy of the results once received.

Compliance Response Due by: 12/04/16

5101:2-12-27: FA/Disease Management/CPR/Child Abuse Prevention (*) **In Compliance**

Documenting Statements/Supplemental Information

The center had at least one child-care staff member with currently valid training in both First Aid and the Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation.

5101:2-12-28: Inservice Training (*) **In Compliance**

Documenting Statements/Supplemental Information

At the time of the inspection, all staff were current with inservice training.

Center Policies

5101:2-12-29: Nondiscriminatory Practices **In Compliance**

5101:2-12-30: Center Information/Policies/Procedures **In Compliance**

Documenting Statements/Supplemental Information

No changes have been made to the parent handbook since it was last approved by this department.

5101:2-12-31: Administration of Medication **In Compliance**

Documenting Statements/Supplemental Information

The center had complete written documentation for administering medication or food supplements.

5101:2-12-33: Management of Illness **In Compliance**

Documenting Statements/Supplemental Information

The Communicable Disease Chart was posted and was readily available to staff and parents in the administrator's office.

5104.011: Unlimited Access **In Compliance**

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Emergency Planning

5101:2-12-35: Incident/Injury Reporting In Compliance

Documenting Statements/Supplemental Information

The Incident/Injury Reports reviewed during this inspection were complete as required.

5101:2-12-36: First Aid Supplies/Procedures (*) In Compliance

Documenting Statements/Supplemental Information

The center had a complete first aid kit readily available at the center.

Children's Records

5101:2-12-37: Medical/Enrollment Records In Compliance

Documenting Statements/Supplemental Information

At this inspection 18 out of 71, or 25%, of the children's records were reviewed.

At this inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule.

5101:2-12-38: Care Plan for Children with Health Conditions In Compliance

Documenting Statements/Supplemental Information

The center had current information on the medical status and the required treatment plan for the children with health conditions.

Handwashing and Infant/Toddler Care

5101:2-12-15.1: Handwashing and Standard Precautions (*) In Compliance

Documenting Statements/Supplemental Information

Appropriate handwashing by staff was observed during the inspection.

Children were viewed washing their hands, as required by the rule.

5101:2-12-15.2: Diapering and Toilet Training (*) N/A

5101:2-12-40: Infant Daily Program (*) N/A

5101:2-12-40: Infant Care Giver N/A

5101:2-12-41: Infant Food/Formula N/A

5101:2-12-42: Cribs (*) N/A

Food/Nutrition

5101:2-12-39: Intervals of Meals/Snacks N/A

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Food/Nutrition

5101:2-12-39: Requirements for Meals/Snacks N/A

5101:2-12-39: Menus N/A

5101:2-12-39: Requirements for Food Provided by Parents In Compliance

Documenting Statements/Supplemental Information

Supplemental foods from the four food groups were readily accessible.

The center was providing nutritional information to parents.

Sack lunches were stored with individual cold packs.

5101:2-12-39: Food Safety and Sanitation In Compliance

Documenting Statements/Supplemental Information

Water was provided to children throughout the day by availability of a water fountain.

Food was stored in a safe and sanitary manner.

Surfaces, appliances and kitchen equipment were kept clean and in good repair.

5101:2-12-39: Infant Formula and Toddler Milk N/A