



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                                |                 |                                   |
|--|--------------------------------|-----------------|-----------------------------------|
| Program Name<br>HEAVEN SENT CHILDREN'S ACADEMY         | Program Number<br>000000400157 |                 | Program Type<br>Child Care Center |
| Address<br>5616 GENDER RD. CANAL WINCHESTE<br>OH 43110 |                                |                 | County<br>FRANKLIN                |
|  |                                |                 |                                   |
| Building Approval Date                                 | Use Group/Code                 | Occupancy Limit | Maximum Under 2 ½                 |
| Fire Inspection Approval Date<br>02/07/2018            | Food Service Risk Level        |                 |                                   |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/17/2022 | Begin Time 8:15 AM       | End Time 11:42 AM                |
| Reviewer:<br>HEATHER STILLION |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>58 | No. Rules with Non-compliances<br>4 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>5 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 13         | 0         | 13    |
| Young Toddler   |                  | 15         | 0         | 15    |
| <b>Total Under 2 ½ Years</b>                              | 34               | 28         | 0         | 28    |
| Older Toddler   |                  | 3          | 0         | 3     |
| Preschool   |                  | 17         | 0         | 17    |
| School Age  |                  | 0          | 19        | 19    |
| <b>Total Capacity/Enrollment</b>                          | 105              | 20         | 19        | 67    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |



|           |  |         |  |
|-----------|--|---------|--|
| Infant    |  | 2 to 6  |  |
| Infant 2  |  | 2 to 10 | Combined with<br>Infants and<br>Toddlers |
| Infant 2  |  | 2 to 7  |  |
| Toddler   |  | 1 to 5  |  |
| 3's       |  | 2 to 5  |  |
| PreK      |  | 2 to 10 | Combined with<br>3's                     |
| PreK      |  | 1 to 9  |  |
| Schoolage |  | 1 to 7  |  |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**



### Low Risk Non-Compliances

#### Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Environment

Code: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

Finding: Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that children were not protected from the following item(s) or condition(s) which may threaten their health, safety, or well-being as noted in number(s) 12 below:

1. Open pull cords that are not closed loop.
2. Telephone cords.
3. Electrical/extension cords attached to an object that would not likely result in a severe injury if pulled.
4. Stacked chairs.
5. Employee(s) purse(s).
6. Diaper bags.
7. Television not securely anchored.
8. Small or lightweight pieces of shelving units are not securely anchored to the wall.
9. Smoke detector needing batteries replaced.
10. Staff member stepped over a barrier/gate while holding a child.
11. Emergency exits were blocked by the following classroom furniture: [ ].
12. Other- Adult scissors.

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/16/2022

#### Domain: 03 Postings & Equipment

Rule: 5101:2-12-17 Materials and Equipment

Code: The program is required to have enough equipment for all children in care.

Finding: During the inspection, it was determined that equipment and materials in the following categories 1 & 5 were not provided in sufficient quantities for children in the toddler classroom, as required by the rule:



1. Art supplies (excludes infants);
2. Manipulative materials and equipment;
3. Blocks;
4. Science-nature equipment (excludes infants);
5. Language arts and auditory materials and equipment;
6. Pretend or dramatic play materials;
7. Music equipment;
8. Transportation materials and equipment;
9. Gross motor equipment;
10. Sensory motor equipment.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

#### **Domain: 08 Staff Files**

Rule: 5101:2-12-08 Medical Statement

Code: The program staff medicals are required to be completed and on file at the program.

Finding: In review of the staff records, it was determined a completed medical examination statement for the employee(s) listed on the Employee Record Chart was not on file, as required by this rule. Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/16/2022

#### **Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to have a completed medical on file at the program for each child enrolled.

Finding: In review of 25% of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in number(s) 2 below:

1. No medical was on file for at least one child
2. Medical(s) on file was not updated every 13 months



3. Medical(s) were missing child's name and date of birth
4. Medical(s) were missing the date of the medical examination
5. The date of the exam was more than 13 months prior to the date the form was signed.
6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule
10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
11. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/16/2022

#### **Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 14 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement



13. Acknowledgement of Policies and Procedures

14. Enrollment form for at least one child was not updated by either the parent or the administrator

15. Enrollment form for at least one child was not signed by the administrator

16. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

### Rules In-Compliance/Not Verified

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| 5101:2-12-02 License Posted                  | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-02 Current Information             | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-03 Inspection Requirements         | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-04 Building Department Inspection  | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-04 Fire Inspection                 | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-04 Food Service Requirements | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: 9946073 exp 3/1/23. |



| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-12-05 Denial, Revocation and Suspension                | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-07 Administrator Qualifications                     | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-07 Administrator Responsibilities/Requirements      | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-07 Written Program Policies and Procedures          | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-08 Orientation Training & Whistle Blower Protection | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-09 Background Check Requirements                    | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-10 Health Training Requirements                     | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-10 Professional Development Requirements            | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Indoor Space Requirements                        | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Separation of Children Under 2 1/2 Years         | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |



|  |           |   |
|--|-----------|---|
| 5101:2-12-11 Outdoor Space Requirements                  | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Outdoor Play Equipment                      | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-11 Outdoor Play Fall Zones                     | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-12 Safe Equipment                              | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-13 Sanitary Equipment and Environment          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-13 Handwashing Requirements                    | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-13 Smoke Free Environment                      | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-15 Medical/Physical Care Plans                 | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-16 Emergency Drills                            | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-16 First Aid/Standard Precautions              | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-16 Management of Communicable Disease          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |





|  |           |   |
|--|-----------|---|
| 5101:2-12-16 Incident/Injury Reporting   | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-16 Written Disaster Plan       | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-17 Daily Schedule              | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-17 Daily Outdoor Play          | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-18 License Capacity            | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-18 Ratio                       | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-18 Group Size                  | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-18 Attendance Records          | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-19 Supervision                 | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-19 Child Guidance              | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-20 Cots and Napping            | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-20 Cribs                       | Compliant |   |
| Rule                                     | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-22 Meal and Snack Requirements | Compliant |   |



| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-12-22 Fluid Milk Requirements            | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-22 Safe Food Handling/Storage         | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-23 Infant Daily Care                  | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-23 Infant Bottle and Food Preparation | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-23 Diapering and Toilet Training      | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-25 Medication Administration          | Compliant |   |