

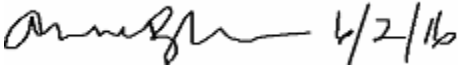

Ohio Department of Job & Family Services

Bureau of Child Care & Development
 Center Monitoring and Technical Assistance
 4200 E 5th Avenue
 PO BOX 183204
 Columbus, OH 43218
 (877) 302-2347



Department of
 Job and Family Services

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC		License Number 400236
Address 188 MORGAN DRIVE LUCASVILLE, OH 45648		County SCIOTO Phone Number (740) 876-9272
Inspection Date - Time 06/02/2016 - 10:30 AM to 04:00 PM	Inspection Date - Time (Day 2) N/A	Inspection Date - Time (Day 3) N/A
Inspection Type Standard	Inspection Scope Full	Inspection Notice Unannounced
Administrator's/Designee's signature indicates acknowledgement of the report only, not necessarily agreement with the findings.		
 ANNE BLANKESTYN		 TONYA FETZER 6-2-16
Date		Date

All licensed child care providers are required to post, at a minimum, all substantiated complaint investigation allegation findings, as well as all regular inspection findings, in a conspicuous place at the center/ type A home. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website at <http://jfs.ohio.gov/CDC/childcare.stm> for a public records request.

Note: All Findings/Corrections printed in **RED** are considered serious risk violations. Documenting Statements, Supplemental Information and Rationales may be included in this report; this information is provided for technical assistance, and may not be associated with any Out of Compliance items. A serious risk noncompliance finding may impact a quality-rated program's SUTQ rating.

License/Approvals

5101:2-12-07: Inspection and Investigation Rights In Compliance

5101:2-12-09: Application Denial/License Revocation Compliance Not Verified

5104.02/5104.04: License/Report Posted In Compliance

License Location	Report Location
Administrator's Office	Administrator's Office

5101:2-12-03: License Capacity (E) In Compliance

Age Group	License Capacity	Current Enrollment		
	Totals	Full Time	Part Time	Totals
Infant		3	0	3
Younger Toddlers		10	0	10
Under 30 Months	24			13
Older Toddlers		6	0	6
Preschool		33	0	33
Schoolage		42	0	42
Totals:	69	94	0	94
Staff Needed:	6			

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
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License/Approvals

Documenting Statements/Supplemental Information

Please be reminded that you will need to request a change for the program's license capacity in COLTS-SOLAR, to reflect the new full walls which have been erected in the center. The new maximum capacity is for 65 children, 23 of which may be under the age of 2 1/2 years.

5101:2-12-10: Building Approval (E)

Out of Compliance

Building Department
SCIOTO COUNTY COMMERCIAL/INDUSTRIAL BLDG DET

Structure Name	Use Group	Approval Date	Occupancy Limit
LIL LAMBS LEARNING CENTER	E	09/21/2011	69

Code

This rule requires the child-care center to secure a building inspection and written approval upon initial licensure, for a change of location, upon major modification or remodeling, or prior to the use of any parts of the structure not previously approved for use for child care. Building approvals may include occupancy or other limitations, which the center must adhere to during all hours of operation.

Findings/Corrections - Serious Risk

It was observed that the following space was being used: infant, toddler, and preschool classrooms, which had been modified but not yet re-inspected and approved for use for child care. Building approval must be secured prior to continued use of this space. Please submit building approval for use of this space or a written statement that it is no longer being used.

Compliance Response Due by: 07/02/2016

5101:2-12-11: Fire Department Approval (E)

Out of Compliance

Approval Type	Approval Date
Annual Inspection	08/19/2015

Code

This rule requires the center to obtain a fire inspection and written approval from the state fire marshal or the local fire safety inspector in the following circumstances: upon initial licensure; for a change of location; upon major modification or remodeling of the structure; prior to the use of any parts of the structure not previously approved for use for child care; annually from the date of the last fire approval report; and prior to caring for infants and nonambulatory children on other than the first floor.

Findings/Corrections - Serious Risk

The center was using the following space, infant, toddler, and preschool classrooms, which had been modified but not yet re-inspected and approved by the fire department or the state fire marshal's office for use as child care space. Secure a fire inspection and written approval prior to continued use of this space. Please submit the fire approval for use of this space or a written statement that the center has discontinued use of this space.

Compliance Response Due by: 07/02/2016

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
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License/Approvals

5101:2-12-12: Food Service Licensure/Food Catered

In Compliance

License/Exemption	Health Department
Class 2	SCIOTO COUNTY HEALTH DEPT

Space/Program

5101:2-12-13: Indoor Floor Space

In Compliance

Room	Area
PRESCHOOL	704.38 Sq. Ft.
SCHOOL AGE	794.19 Sq. Ft.
Total Area:	1499 Sq. Ft.

Total Children: 42
(The number of children permitted is based on the total square footage.)

5101:2-12-13: Separation of Infants and Toddlers Under 2 1/2 Yrs

In Compliance

Room	Area	Children Allowed
INFANT	342.00 Sq. Ft.	9
TODDLER	504.58 Sq. Ft.	14

5101:2-12-14: Onsite Outdoor Play Space (*)

Out of Compliance

Play Space	Area	Children Allowed
SCHOOL AGE FIELD (APPROX)	10000.00 Sq. Ft.	166
TODDLER/PRESCHOOL SPACE	3111.00 Sq. Ft.	51

Code

This rule requires that the center have a safe outdoor play space that is protected from traffic and other hazards which provides at least 60 square feet of space for each of the children using it at any one time. The center's program must provide an opportunity for daily outdoor play for toddlers, preschool children and school children who are in attendance more than four consecutive daylight hours, and for any school children attending after school care for more than two hours. When a group of children is outdoors, the child-care staff member in charge must be able to summon a second adult so that the group is not left unsupervised. Children must have access to bathrooms and drinking water.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
---------------------------------------	--------------------------

Space/Program

Findings/Corrections

During the inspection, it was observed that the outdoor area was littered with debris. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During this inspection, it was observed that a shaded area was needed and had not been provided in the outdoor play area to protect children from prolonged exposure to the sun. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-14: Outdoor Play Equipment

Out of Compliance

Code

This rule requires that children shall only use equipment, both stationary and portable, that is safe and appropriate for their age or development. The equipment shall be anchored or stable, be in good working order and repair, and placed out of the main traffic pattern.

Findings/Corrections

During this inspection, it was observed that the the fencing around the air conditioning units is unstable, flimsy, and leaning into the children's playspace and posed a safety risk. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

It was observed during the inspection that the outdoor play equipment was positioned too closely together, posing a risk of injury if a child were to fall from one piece of equipment into another, on the Toddler/Preschool play area. The center is required to provide equipment that is safe and that has adequate fall zones of protective ground covering. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-14: Outdoor Play Fall Surface

Out of Compliance

Code

This rule requires equipment designed for climbing, swinging and sliding have a fall zone of protective and resilient material on the ground under and around the equipment. For equipment over twelve inches in height, the resilient material depth needs to meet the specifications outlined in Appendix A of this rule. Equipment can not be placed over any hard surface, including grass, concrete, asphalt, blacktop, dirt, or rocks. Synthetic surfaces shall follow manufacturer's guidelines for depth. The loose fill material used for ground cover, such as mulch must be turned over or raked monthly.

Findings/Corrections - Serious Risk

During the inspection, it was observed that the center's playground did not have any fall surface, in that the 4-seat bouncer on the Toddler/Preschool playground has no fall surface underneath. With any equipment designed for climbing, swinging, bouncing, or sliding, that is over twelve inches in height, resilient material, as specified in Appendix A, needs to be added in order to protect children in the event of a fall. Please submit written verification of the discontinued use of this equipment until corrections are made along with a written description of the resilient material added for compliance with this rule.

Compliance Response Due by: 07/02/2016

5101:2-12-14: Parks/Indoor Play Space

N/A

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
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Space/Program

5101:2-12-15.3: Smoke Free Environment	In Compliance
5101:2-12-17: Swimming and Water Safety (*)	N/A
5101:2-12-18: Transportation Procedural Requirements (*)	N/A
5101:2-12-18.2: Transportation/Driver Requirements (*)	N/A
5101:2-12-18.1: Transportation/Vehicle Requirements (*)	N/A
5101:2-12-23: Evening and Overnight Care (Between 7:00 PM - 6:00 AM)	N/A

Classroom

5101:2-12-15: Safe Indoor Equipment/Environment (*)	Out of Compliance
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Code

This rule requires the center to provide a safe environment for the children, including safe furniture, materials, equipment and surroundings.

Findings/Corrections

During the inspection, it was observed that the following equipment manufactured with straps; changing table, was not being used according to the product safety guidelines. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that the following hazardous conditions existed at the center: stacked tables were accessible to children in the preschool room and a child was observed to be sitting on the top chair in a stack of chairs at least 5 chairs high. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection, it was observed that children were not protected from the following condition(s) which may threaten their health, safety, or well-being: employee's personal belongings accessible to children in the preschool room. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-15: Sanitary Indoor Equipment/Environment	Out of Compliance
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Code

This rule requires the center to provide a sanitary environment for the children, including sanitary furniture, materials, equipment, and surroundings. A cleaning schedule outlined in Appendix A for this rule shall be followed for all equipment, furnishings and materials at the center.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
---------------------------------------	--------------------------

Classroom

Findings/Corrections

During the inspection the following conditions were observed in the Boys and Girls restrooms: a strong urine odor; the plunger was accessible to the children; there were no paper towels; the toilets were dirty; the floor was dirty. The restroom(s) must be kept in sanitary condition at all times. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection, it was observed that toilets were not being flushed after each use in the "Boy's" restroom. Toilets are required to be flushed after each use. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection, it was observed that an appropriate germicidal solution was not used to sanitize the tables, as required by Appendix A of this rule, in the Toddler room before lunch. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection, the following unsanitary conditions were observed at the center: several of the toddlers sippy cups were observed on the classroom floor, with children drinking out of each other's cup. A clean and healthy environment, including furniture, materials and equipment must be provided, and the center shall be cleaned daily. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection, the following equipment was observed to be unclean: children's cots in the preschool classroom. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection, it was observed that the bottles in the infant room were not being cleaned and sanitized after each use, as required. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-15.4: Toothbrushing	N/A
5101:2-12-16: Programming Environment	In Compliance
5101:2-12-16: Equipment/Materials	Out of Compliance

Code

This rule states that age-appropriate indoor and outdoor equipment and durable furnishings need to be available and readily accessible to accommodate the age levels, abilities and numbers of children in care. Play materials need to be visible, arranged orderly, accessible to the children, sufficiently varied and in sufficient quantities so that at any one time in the daily program and as the program's schedule allows, each child the center is licensed to serve can be actively involved in play with appropriate equipment or materials. These requirements are specified by age category.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
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Classroom

Findings/Corrections

On the day of the inspection, it was observed that equipment and materials in the following categories were not provided for the toddlers in the toddler classroom, as required by the rule: blocks; manipulative materials and equipment; music equipment; science and nature materials; sensory motor materials. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-19: Cots

In Compliance

Cots Needed	Cots Verified	Mats Verified for School Age
27	31	N/A

5101:2-12-20: Staff/Child Ratios (E)

Out of Compliance

Ratios	Age Group	Observation	Notes
1 : 4	< 12 Months	1st	INFANT (INCLUDED 2 SCHOOL AGE CHILDREN)
1 : 8	18 Months < 30 Months	1st	Out of Compliance - TODDLER
1 : 20	3 Years < 4 Years	1st	Out of Compliance - PRESCHOOL & SCHOOL AGE OUTDOORS (OUT OF FENCE)
1 : 15	3 Years < 4 Years	1st	Out of Compliance - PRESCHOOL & SCHOOL AGE OUTDOOR FENCED AREA
1 : 2	< 12 Months	2nd	INFANT
1 : 8	18 Months < 30 Months	2nd	TODDLER
1 : 19	3 Years < 4 Years	2nd	NapTime - PRESCHOOL
1 : 17	School Age < 11 Years	2nd	SCHOOL AGE

Code

This rule requires that the following staff/child ratios and group sizes be maintained:

- 1:5 infants under 12 months of age
- 1:6 infants 12 months of age to 18 months
- 1:7 toddlers 18 to 30 months of age
- 1:8 toddlers 30 to 36 months of age
- 1:12 preschoolers 3 years of age
- 1:14 preschoolers 4 and 5 years of age
- 1:18 school children under 11 years of age
- 1:20 school children 11 years of age and older

The rule allows twice the number of toddlers, preschool, and school children per child-care staff member for up to two hours in a 24-hour period during nap time once all children are resting or sleeping on cots and as long as enough child-care staff members remain available in the building to meet staff/child ratio requirements. An Employee Record Chart must be maintained at the center which demonstrates that enough child care staff members are employed to meet the required staff/child ratio for the number of children currently enrolled, or the license capacity, whichever is less.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
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Classroom

Findings/Corrections - Serious Risk

During the inspection, the following staff/child ratios were observed: 1 child-care staff member(s) for 8 children in the toddler group, 1 child-care staff member(s) for 20 in the mixed age group (school age and preschool on school age play space), and 1 child-care staff member for 15 children in the mixed age group (preschool and school age on preschool play space). The required staff/child ratios for these groups are 1:7, 1:12, and 1:12. Additional staff members must be hired or current child-care staff members must be rescheduled to maintain compliance. Submit a revised schedule with child-care staff member assignments to verify corrective action taken.

Compliance Response Due by: 07/02/2016

During the inspection, it was observed that enough child-care staff members were not readily available in the building during the nap time period. There were 5 child-care staff in the building and 6 were needed for the number of children present. Child-care staff members' schedules must be rearranged, including breaks, so enough are in the building to meet the required staff/child ratios. Please submit the revised staff schedules to demonstrate enough child-care staff members will be on the premises during the nap time period.

Compliance Response Due by: 07/02/2016

5101:2-12-20: Group Size (*)

Out of Compliance

Code

This rule requires children to be organized in groups to give continuity of care and supervision to children on a day by day basis. Children shall not be moved from one group to another to maintain staff/child ratios. The following group sizes shall be maintained by the center:

- 2:12 infants
- 2:14 toddlers 18 to 30 months of age
- 2:16 toddlers 30 to 36 months of age
- 2:24 preschoolers 3 years of age
- 2:28 preschoolers 4 and 5 years of age
- 2:36 school children < 11 years of age
- 2:40 school children > 11 years of age

Children may be transitioned into the next age group as long as the following are met: there is room in the group; the staff/child ratio and group size are maintained; there is a procedure for listing these children on the attendance records, which includes the specific days and times they are in either group; and a written transition agreement is available in the classroom with each transitioning child.

Findings/Corrections

During the inspection, it was observed that children were moved from toddler group to infant group in order to maintain compliance with staff/child ratios and group size limitations. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-20: Supervision (E)

In Compliance

5101:2-12-21: Care/Nurturing of Children (*)

Out of Compliance

Code

This rule requires that child-care staff be responsible for the well-being and safety of each child in the group to which the child-care staff member is assigned, and for meeting each child's basic and special needs. When a child with special needs receives care at the center, staff shall implement practices supportive of the child's individual developmental needs. Diapers must be checked regularly and any wet or soiled diapers and/or clothing must be changed immediately. The center's staff shall protect or remove children from a person or situation that is determined to be unsafe. The rule also requires staff to immediately report their suspicions of child abuse or neglect to their local children's protective services agency.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
---------------------------------------	--------------------------

Classroom

Findings/Corrections

During the inspection, it was observed that the toddler group was served pretzels, which posed a choking hazard. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-22: Child Guidance/Management (*) In Compliance

5101:2-12-34: Medical/Dental/General Emergency Plan (*) In Compliance

Staffing/Attendance

5101:2-12-20: Children Combined When No More Than 12 on Premises N/A

5101:2-12-20: Second Adult N/A

5101:2-12-20: Attendance Out of Compliance

Code

This rule states that a record of daily attendance for each group must be kept by the person responsible for that group. Attendance records shall remain with the group at all times throughout the day, including outdoor play, emergency evacuations, field trips, and when groups are combined. Specific information listed in the rule, such as the recording of each child's arrival and the documentation of each child's departure, must be contained in these records.

Findings/Corrections

During the inspection, it was observed that the child-care staff members responsible for the toddler; preschool; school child group were not recording attendance upon the arrival; departure of each child. As a result, child care staff were unaware of how many children were present in the group. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection, it was observed that the attendance record had not remained with the group of toddlers at all times throughout the day. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-20: Substitutes In Compliance

Staff Requirements

5101:2-12-24: Administrator Responsibilities/Time On-Site (E) In Compliance

Posted Location	Designee
Administrator's Office	yes

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
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Staff Requirements

5101:2-12-24: Administrator Qualifications (E)

Out of Compliance

Administrator(s)	Qualifications	Rules Course Completed
AMY STUMP	Experience	Yes

Code

This rule outlines educational, experience, and training requirements for the person designated as the administrator of a center. Written documentation which verifies the administrator's qualification shall be kept on file at the center. All administrators are required to complete a rules review course provided by the department. A change in the position of administrator needs to be reported to the licensing office within five business days.

Findings/Corrections

During the inspection, it was determined that the administrator hired on June 2, 2015 had not completed at least one of the requirements outlined in the rule, within a year of being designated. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time. Please submit a request through the COLTS-SOLAR program to remove the current administrator from the child care license. The program has 30 days to replace the administrator.

Compliance Response Due by: 07/02/2016

5101:2-12-25: Child-Care Staff Educational Requirements (E)

In Compliance

5101:2-12-25: Employee Records (*)

Out of Compliance

Code

This rule requires that the center shall secure by the first day of employment and maintain on file for review, information for each employee which includes the following:

1. A current medical examination from a licensed physician, a physician's assistant, advanced practice nurse or a certified nurse practitioner dated within twelve months prior to the first day of employment.
2. A statement signed by the employee which verifies the administrator has reviewed the licensing rules, the center's parent/employee policies and procedures and the center's medical, dental and general emergency plan;
3. Employment records which document the days and hours worked, duties, and group assignments, if applicable, for current employees as well as those who have left the center's employment within the past three years.;
4. Within ninety days of employment, all child-care staff members need to have documentation of completed orientation training.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
---------------------------------------	--------------------------

Staff Requirements

Findings/Corrections

During the inspection, it was determined that completed medical examination statement(s) for 1 employee was not on file, as required by this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

In review of the employees' records, it was determined that the medical statements for those employees listed on the Employee Record Chart did not include the required information about the physician, physician's assistant, advanced practice nurse, or certified nurse practitioner. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection it was determined that the staff indicated on the Employee Record Chart did not have the prescribed form on file, as required. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection it was determined that the administrator or designee had not conducted orientation training for new child-care staff employed at the center. The rule requires the administrator or designee to present an orientation training covering all topics pertaining to the center, using the outline prepared by the department. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-26: Statement of Nonconviction and Criminal Records Checks (E)

Out of Compliance

Code

The rule requires that all employees, second adults and owners annually sign a nonconviction statement as a screening measure, which secures the employees' assurance that they have not been convicted of specific crimes that bar child-care employment or had a child removed from their care. The prescribed form lists the specific crimes on the reverse side so that staff can have full knowledge of the barred offenses prior to signing the form. The rule also requires that each employer submit requests for BCII and FBI criminal records checks to the Bureau of Criminal Identification and Investigation prior to hiring an individual. The BCII is then required every four years thereafter. Both the BCII and FBI criminal records checks are required every four years for administrators and individual owners.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
---------------------------------------	--------------------------

Staff Requirements

Findings/Corrections - Serious Risk

Prior to employees having sole responsibility of children, the administrator must receive and approve both their BCI&I and FBI results. During the inspection, it was observed that 1 child care staff member(s) had sole responsibility for a group of children, and the criminal record checks results were not on file at the center, as required. Please send a statement to verify this procedure is in place, and submit copies of the criminal record checks results.

Compliance Response Due by: 07/02/2016

In review of the employees' records, it was determined that a completed Statement of Nonconviction was not on file for 1 employee, as indicated on the Employee Record Chart. By the date of hire, each employee must sign the prescribed form which is to be kept on file at the center and available for review by the director's representative. Please secure a signed statement for the employee(s) indicated and send a copy to verify compliance.

Compliance Response Due by: 07/02/2016

During the inspection, it was determined an employee had been rehired and the FBI and BCI&I criminal records check(s) had not been updated as required. Please see the Employee Record Chart for the name(s) of the employee(s) and submit the necessary criminal records check. Please submit copies of the completed criminal records check(s).

Compliance Response Due by: 07/02/2016

Findings/Corrections

In review of the employee records, it was determined that the BCI results for the employee(s) indicated on the Employee Record Chart was not requested using the appropriate BCI reason code of 5104.013, as required. The employee(s) must have a new criminal records check completed using the correct code. As confirmation of compliance, submit a copy of the results once received.

Compliance Response Due by: 07/02/2016

In review of the employee records, it was determined that although the BCI&I criminal records checks were on file, the administrator did not sign the nonconviction statement for all employees indicating the criminal records checks were requested, as required. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-27: FA/Disease Management/CPR/Child Abuse Prevention (*) In Compliance

5101:2-12-28: Inservice Training (*) In Compliance

Center Policies

5101:2-12-29: Nondiscriminatory Practices In Compliance

5101:2-12-30: Center Information/Policies/Procedures Out of Compliance

Code

This rule requires the center to supply parents/guardians, at the time of enrollment, and all employees at the time of employment, with current and accurate written information concerning licensing, the program, policies and procedures of the center. A copy of this center information, which includes specific items required by the rule, shall be available at the facility for review. The center staff are required to follow these policies. Parents, guardians and employees are required to sign a statement, which is kept on file at the center, verifying the review and receipt of the written policies and procedures. The center administrator or designee is required to conduct a preadmission interview with each child and the parent/guardian.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
---------------------------------------	--------------------------

Center Policies

Findings/Corrections

In review of the children's files, it was determined that the required signed statements were not on file for all parents/guardians of the children enrolled at the center, which verified the review and receipt of policies and procedures outlined in paragraph (A) of this rule. Please see the Children's Record Review Form for those families needing signed statements. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-31: Administration of Medication

Out of Compliance

Code

The rule states that whenever medication is administered to children by center personnel, a form prescribed by the department must be completed and signed by the parent/guardian prior to the medication being given. Over-the-counter medications for fever which do not contain aspirin, or cough and cold medications which do not contain codeine, and topical ointments/lotions may be administered for limited times periods specified in this rule with only the parent/guardian's written permission, if the center chooses to make that part of their policy. Other medications or lengthened use of those previously mentioned requires the written instructions of a licensed physician, advanced practice nurse certified to prescribe medication, or dentist on the prescribed form or in the form of a prescription label. Medication safeguards include safe handling and storage provisions, documentation on the prescribed form, and to assure accurate dosages are given, only designated individuals may administer the medication.

Findings/Corrections

On the day of the inspection, it was observed that medication no longer being administered to a child was still stored at the center. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-33: Management of Illness

In Compliance

5104.011: Unlimited Access

In Compliance

Emergency Planning

5101:2-12-35: Incident/Injury Reporting

In Compliance

5101:2-12-36: First Aid Supplies/Procedures (*)

In Compliance

Children's Records

5101:2-12-37: Medical/Enrollment Records

Out of Compliance

Code

Each child attending the center, except those children who are attending a grade of kindergarten or above in an elementary school, shall have a medical statement on file within 30 days of the child's date of admission. The medical statement must have a date of examination within the 12 months preceding the child's date of enrollment and be updated every 13 months after the examination date. The form prescribed by the department, JFS 01234 "Child Enrollment and Health Information", shall be used to secure enrollment, health, and emergency transportation information for children. The completed forms for each child who attends must be maintained on file at the center and updated annually.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
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Children's Records

Findings/Corrections

In review of 25% of the children's records, it was determined that the following required information on the prescribed form had not been secured from the parent/guardian as required: complete physician information; information regarding the parent list. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

In review of 25% of the children's records, it was determined that the required health and enrollment information had not been reviewed and updated annually by the parents/guardians, as required. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

In review of 25% of the children's records, it was determined that current medical statements were not on file, as required, for children listed on the Children's Records Review form. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-38: Care Plan for Children with Health Conditions

Out of Compliance

Code

The rule requires a child-care center that provides care for children who have health conditions or who require medical procedures to do so in accordance with a written, detailed Medical/Physical Care plan.

Findings/Corrections - Serious Risk

A written, signed and dated Medical/Physical Care Plan must be on file for any child having health conditions which require medical procedures be performed at the center. It was determined that the required written information was not on file for the child indicated on the Children's Records Review form, which would allow child-care staff members to perform a medical/physical procedure. Please secure this information and submit a copy of the completed Medical/Physical Care Plan(s) to verify compliance.

Compliance Response Due by: 07/02/2016

Findings/Corrections

The Medical/Physical Care Plan must include the following information: 1. The name of the child; 2. Identification of and instructions for any necessary medical procedure to be performed; 3. The names of the child-care staff members trained by the parent/guardian or certified professional to perform the medical procedures; 4. The parent/guardian's permission statement to perform the medical procedures; 5. Symptoms the staff need to be aware of for any condition, and the action to take should a symptom be observed; 6. Written individualized emergency preparedness plan should the building need to be evacuated. In review of the children's records, it was determined that information was missing for the child as noted on the Children's Records Review form. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

Handwashing and Infant/Toddler Care

5101:2-12-15.1: Handwashing and Standard Precautions (*)

Out of Compliance

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
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Handwashing and Infant/Toddler Care

Code

This rule requires the center to provide liquid soap, a handwashing facility and individually assigned or disposable toweling, in all restrooms. Specific instances are listed in the rule where handwashing is required for all children and employees, such as upon arrival, after changing diapers or pull-ups, after toileting or assisting with toileting, returning inside from outside, before eating, serving or preparing food, before and after administering medication, first aid, or completing a medical procedure.

Findings/Corrections

During the inspection, it was observed that staff with the toddler group did not wash her hands with liquid soap and running water after changing diapers or pull-ups. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection, it was observed that children in the toddler group did not wash their hands with soap and running water before eating. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection, it was observed that the center did not provide towels in the employee; children's restroom as required. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During this inspection, it was observed that the sink in the infant room(s) was used for handwashing and rinsing bottles or dishes for reuse. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-15.2: Diapering and Toilet Training (*)

Out of Compliance

Code

This rule sets requirements for diapering and appropriate toilet training procedures. When infants and children under two and one half years of age are removed from the spaces where they receive care for diapering and toileting, the rule requires that these routines be practiced in a manner that is both safe and sanitary for the children.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
---------------------------------------	--------------------------

Handwashing and Infant/Toddler Care

Findings/Corrections

During this inspection, it was observed that the staff did not use a separation material between each diaper change, as required by this rule, at the toddler diaper changing station. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During this inspection, it was observed that potty chairs were not emptied immediately; rinsed, cleaned and sanitized after each use, as required by this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

During the inspection, it was observed that when toddlers were taken to a restroom down the hall for diapering, the procedure followed by staff was not sanitary, as required. A child was observed playing in the toilet; A child was placed directly on the restroom floor. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-40: Infant Daily Program (*)

In Compliance

Daily Record
Yes

5101:2-12-40: Infant Care Giver

In Compliance

5101:2-12-41: Infant Food/Formula

Out of Compliance

Code

This rule requires that infants be removed from cribs for all feedings and be held for bottle feedings or fed sitting up; at no time shall a bottle be propped. The center policies and practices shall support parent preferences in infant feeding. The rule requires that infants be served food in conformity with written instructions from the parent/guardian or the physician in charge of the child, and that is prepared according to manufacturer's instructions. The instructions shall be updated as needed, and shall include amounts and type of food and feeding times. If no instructions are provided for the serving of food, the infant must be served food in amounts that meet the meal pattern and quantity as determined by the USDA child and adult care food program child care component. The rule sets requirements for the preparation and storage of infant formula, breast milk, and food. Microwave ovens are prohibited for use in heating liquids, but may be used to warm food. Staff/child ratios must be maintained when food and formula are obtained and/or prepared. Handwashing facilities may not be used for formula, breast milk or food preparation, or for rinsing or washing dishes and bottles.

Findings/Corrections

During this inspection, it was observed that bottles containing formula for a particular infant were not labeled with the child's name and date of preparation. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
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Handwashing and Infant/Toddler Care

5101:2-12-42: Cribs (*)

Out of Compliance

Porta-cribs	Full-sized Cribs
9	0

Code

This rule requires that each infant be provided with a separate crib that meets requirements specified in this rule. Only children less than 30 inches in height may be assigned to a porta crib. Children more than 30 inches, but less than 35 inches in height must be assigned to a full size crib. Any infant 16 months of age or older may be assigned to a cot with written permission from the parents. This rule sets forth requirements for crib construction and size, assignments and labeling, cleaning and sanitation, safety, including sheets and mattresses, and spacing between cribs. A secure waterproof mattress cover that is not hazardous to children must be used. Neither bumper pads nor any other material which can obstruct a child care staff member's view of a child may be used in the crib. Infants may not wear bibs or any other item which poses a strangulation hazard while in a crib. Infants shall be placed on their backs to sleep and are not permitted to sleep in swings, car seats, mesh cribs, playpens, bassinets, or other equipment, unless a medical condition exists in which case a physician's permission is required.

Findings/Corrections

During this inspection, it was observed that 1 crib(s) was not labeled with the child's name, as required by this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

Food/Nutrition

5101:2-12-39: Intervals of Meals/Snacks

In Compliance

5101:2-12-39: Requirements for Meals/Snacks

Out of Compliance

Code

This rule requires that the center serve a meal which meets one-third of the recommended daily dietary allowances as most recently specified by the United States Department of Agriculture (USDA) child and adult care food program. The meals must include one serving of fluid milk, one serving of meat or meat alternative, two servings of vegetables and/or fruits and one serving of bread or grains. The rule also states that required snacks must contain at least one food from two of the four basic food groups.

Findings/Corrections

During this inspection it was observed that the meal served at the center did not include an item from the milk food group. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-39: Menus

Out of Compliance

Code

This rule requires that a currently dated menu that includes all meals served at the center for the entire week shall be displayed in a conspicuous place readily in view for parents and guardians. Any substitute foods served shall be recorded on the posted menu at the time of the change.

COMPLIANCE INSPECTION

Name LIL LAMBS LEARNING CENTER LLC	License Number 400236
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Food/Nutrition

Findings/Corrections

During this inspection, it was observed that the center's menu was not currently dated as required. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Compliance Response Due by: 06/02/2016

5101:2-12-39: Requirements for Food Provided by Parents	N/A
5101:2-12-39: Food Safety and Sanitation	In Compliance
5101:2-12-39: Infant Formula and Toddler Milk	In Compliance