



Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details | | | |
|--|--------------------------------------|-----------------------------------|-------------------------|
| Program Name ZENITH LEARNING CENTER | Program Number 000000400244 | Program Type Child Care Center | |
| Address 4600 HEATON ROAD COLUMBUS OH 43229 | | County FRANKLIN | |
| Building Approval Date 10/13/2012 | Use Group/Code E | Occupancy Limit 93 | Maximum Under 2 ½ 93 |
| Fire Inspection Approval Date 06/19/2017 | Food Service Risk Level Level III | | |

| Inspection Information | | |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type Annual | Inspection Scope Full | Inspection Notice Unannounced |
| Inspection Date 05/16/2019 | Begin Time 8:35 AM | End Time 4:06 PM |
| Inspection Date 05/16/2019 | Begin Time 8:50 AM | End Time 4:07 PM |
| Reviewer: TONYA COZART | | |
| Reviewer: BEVERLY JAMES | | |

| Summary of Findings | | | | |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified 54 | No. Rules with Non-compliances 9 | No. Serious Risk 0 | No. Moderate Risk 2 | No. Low Risk 9 |

| License Capacity and Enrollment at the Time of Inspection | | | | |
|---|------------------|------------|-----------|-------|
| Age Group | License Capacity | Enrollment | | |
| | Totals | Full Time | Part Time | Total |
| Infant (Birth to < 18 m) | | 3 | 0 | 3 |
| Young Toddler | | 5 | 0 | 5 |
| Total Under 2 ½ Years | 60 | 8 | 0 | 8 |
| Older Toddler | | 3 | 0 | 3 |
| Preschool | | 14 | 0 | 14 |
| School Age | | 0 | 27 | 27 |
| Total Capacity/Enrollment | 71 | 17 | 27 | 52 |



| Staff-Child Ratios at the Time of Inspection | | | |
|--|--------------------------|----------------|----------------------------|
| Group | Age Group/Range | Ratio Observed | Comment |
| Infant | 0 to < 12 months | 1 to 1 | classroom-arrival |
| Infant | 0 to < 12 months | 2 to 3 | |
| Toddler | 18 months to < 30 months | 1 to 1 | classroom-arrival |
| Toddler | 18 months to < 30 months | 2 to 5 | Nap Time |
| Preschool | 4 years to < 5 years | 1 to 1 | classroom-arrival |
| Preschool | 4 years to < 5 years | 2 to 8 | Nap Time |
| Schoolage | School-Age to < 11 years | 1 to 12 | School Age-pm after school |

Summary of Non-Compliances

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: 09 Children's Files

Rule: 5101:2-12-25 Medication Administration and Food Supplements

Code: The program is required to retain the completed JFS 01217 "Request For Administration of Medication for Child Care" on file at the program.

Finding: During the inspection, it was determined that the program had a medication available to administer to a child without securing complete written instructions from the parent/guardian on the JFS 01217 "Request For Administration Of Medication For Child Care". The information noted in number(s) 8 below was not completed correctly on the JFS 01217 "Request For Administration Of Medication For Child Care":

1. No JFS 01217 was on file.
2. Child's name.



3. Date of birth.
4. Weight.
5. Name of medication.
6. Exact dosage.
7. Time to administer.
8. Time period to administer.
9. Parent/Guardian dated signature.
10. Possible side effects.
11. Expiration date.
12. Physician instructions.
13. Physician's dated signature.
14. Physician's phone number.
15. Date medication was administered.
16. Time medication was administered.
17. Dosage administered.
18. Staff members signature.
19. Other [].

Provide training to staff responsible for the administration of medication and documentation on the prescribed form. See the Children Record Review for the names of children for whom corrected forms are needed. Submit the program's corrective action plan, which includes the completed JFS 01217 "Request for Administration of Medication for Child Care" for each child needed, and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/15/2019

Domain: 09 Children's Files

Rule: 5101:2-12-15 Medical/Physical Care Plans

Code: The program is required to have a completed JFS 01236 "Child Medical/Physical Care Plan For Child Care" with the required signatures on file at the program for any child having a health condition.

Finding: In review of the children's records, it was determined the JFS 01236 "Child Medical/Physical Care Plan For Child Care" was missing information and/or signatures, as noted in the following number(s) 8 below, as required by the rule:

1. Child's name and date of birth;
2. Name of the condition;
3. Symptoms to watch for and action to be taken if symptoms occur;
4. Activities/foods/environmental conditions to avoid, if applicable;
5. Medical procedures to be followed and expected benefit;
6. Name of any applicable medication;
7. Instructions regarding emergency evacuation, if applicable;
8. Training instructions;
9. Dated signature of parent or certified professional who trained the program staff;
10. Dated signature(s) of child care staff member(s) trained to perform the procedure;



11. Directions regarding additional services, if applicable;
12. Dated signature of parent giving permission to perform the procedure;
13. Dated signature of program administrator;
14. Other [].

Refer to the Children Record Review for those children missing information or signatures. Secure this information. Submit the program's corrective action plan, which includes a copy of the completed JFS 01236, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/15/2019

Low Risk Non-Compliances

Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Equipment

Code: The program is required to provide equipment that is safe and hazard free.

Finding: During the inspection, equipment was determined to be unsafe or hazardous to children and in need of repair as noted in the following number(s) 7 below:

1. The equipment had sharp points or corners;
2. The equipment had splinters;
3. The equipment had protruding nails;
4. The equipment had loose or rusty parts;
5. The equipment had paint which contains lead or other poisonous materials;
6. The equipment had hazardous features;
7. Other [chipped paint on the toy shelves in the toddler room].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/15/2019

Domain: 02 Safe & Sanitary Environment



Rule: 5101:2-12-12 Safe Environment

Code: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

Finding: Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that children were not protected from the following item(s) or condition(s) which may threaten their health, safety, or well-being as noted in the following numbers 11 and 13 below:

1. Open pull cords that are not closed loop;
2. Telephone cords;
3. Electrical/extension cords attached to an object that would not likely result in a severe injury if pulled;
4. Stacked chairs;
5. Employee(s) purse(s);
6. Diaper bags;
7. Television not securely anchored;
8. Small or lightweight pieces of shelving units are not securely anchored to the wall;
9. Smoke detector needing batteries replaced;
10. Staff member stepped over a barrier/gate while holding a child;
11. Chipping or peeling paint; (on the wall between crib and play area in the infant room and toy shelf and book shelf in the toddler room)
12. Emergency exits were blocked by the following classroom furniture: [];
13. Other [cracked window pane in the infant room].

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/15/2019

Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-13 Sanitary Equipment and Environment

Code: The program is required to have all toilets flushed after use.

Finding: During the inspection, it was determined that toilets were not being flushed after each use in the preschool restroom. Toilets are required to be flushed after each use. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.



Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-13 Sanitary Equipment and Environment

Code: The program is required to clean equipment throughout the day if dirty or soiled.

Finding: During the inspection, it was determined that the following equipment was unclean or soiled during daily use:

- rubber mats in the preschool and toddler classrooms
- carpet in the preschool classroom area

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 04 Indoor/Outdoor Space

Rule: 5101:2-12-11 Outdoor Space Requirements

Code: The program is required to have an outdoor play space free from general hazards.

Finding: During the inspection, it was determined that the following hazardous conditions existed in the outdoor play area, as noted in number 2 and 11 below:

1. There was broken glass;
2. There were tall weeds;
3. There was poison ivy;
4. There were protruding bolts;
5. There were tree branches;
6. There was mold visible;
7. The sandbox was contaminated;
8. There were thistles with pricklers;
9. There were bird droppings;
10. There were bolts with more than two threads exposed along a fence line or gate on a playground;
11. Other [the liner was exposed on top of the protective surface, a tripping hazard located near the preschool climber].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/15/2019



Domain: 05 Health & Safety

Rule: 5101:2-12-22 Meal and Snack Requirements

Code: The program is required to provide a meal that includes all food groups.

Finding: During the inspection it was determined that the meal served at the program did not include the following item from each food group, number 3 below:

1. Meat or meat alternative;
2. Fruit and/or vegetable;
3. Bread and grains; (for the toddler group)
4. Fluid milk.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 05 Health & Safety

Rule: 5101:2-12-22 Meal and Snack Requirements

Code: The program is required to provide food that does not pose as a choking hazard and is appropriate for the age of the children.

Finding: During the inspection, it was determined that the Toddler group was served bananas in large pieces, which posed a choking hazard. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 07 Diapering & Infant Care

Rule: 5101:2-12-20 Cribs

Code: The program is required to provide a safe and sufficient barrier to separate the play and sleeping space.

Finding: During the inspection, it was determined that the barrier between the play and sleeping space did not meet the requirements as noted in number 4 below;

1. No barrier had been provided
2. The barrier did not prevent the infants from entering the sleeping area.
3. The barrier was not safe.



4. The barrier was not sturdy.
5. The barrier impaired staff's ability to see and hear all sleeping infants in their cribs.
6. The barrier was inadequate.
7. Other [].

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 09 Children's Files

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care".

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 4,7,8,11 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete parent information
4. Complete emergency contact information
5. Complete physician information
6. Information regarding the parent list
7. Health information
8. Additional information for all boxes checked "yes"
9. Emergency transportation information
10. Parent/guardian's signature
11. Diapering Statement
12. Acknowledgement of Policies and Procedures
13. Enrollment form for at least one child was not updated by either the parent or the administrator
14. Enrollment form for at least one child was not signed by the administrator
15. Other []

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 09 Children's Files



Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to retain emergency transportation records accessible at the program.

Finding: During the inspection, it was determined that current copies of the completed documents as noted in the following number 1,2 below were not easily and quickly accessible to be removed from the program if there is an emergency that requires the children to be moved to another location:

1. JFS 01234 "Child Enrollment and Health Information For Child Care";
2. JFS 01236 "Child Medical/Physical Care Plan For Child Care"

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Rules In-Compliance/Not Verified

| Rule | Status | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-12-13 Handwashing Requirements | Compliant | |
| Rule: 5101:2-12-04 Fire Approval | Compliant | Documenting Statement: Please Note: An annual fire inspection approval must be secured for the program. Secure a new approval by June 25, 2019. |
| 5101:2-12-16 Management of Communicable Disease | Compliant | |
| 5101:2-12-13 Smoke Free Environment | Compliant | |
| 5101:2-12-07 Administrator | Compliant | |



| Qualifications | | |
|---|--------------|---|
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-08 Medical Statement | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-16 Written Disaster Plan | Not Verified | |
| Rule | Status | Documenting Statement(s), If applicable |
| Rule: 5101:2-12-04 Food License | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: 9868427, expires March 1, 2020. |
| Rule: 5101:2-12-04 Food License | Compliant | Documenting Statement: The caterer's food service license information was observed during the inspection. Following is the audit number and date of expiration: 9868435, expires March 1, 2020. |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-19 Child Guidance | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-22 Fluid Milk Requirements | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| Rule: 5101:2-12-16 First Aid/Standard Precautions | Compliant | Documenting Statement: During the inspection, one first aid kit was reviewed and available as required. |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-11 Outdoor Play Fall Zones | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-18 License Capacity | Compliant | |



| Rule | Status | Documenting Statement(s), If applicable |
|--|--------------|---|
| 5101:2-12-22 Safe Food Handling/Storage | Compliant | |
| 5101:2-12-07 Written Program Policies and Procedures | Not Verified | |
| 5101:2-12-11 Indoor Space Requirements | Compliant | |
| 5101:2-12-16 Emergency Drills | Compliant | |
| 5101:2-12-17 Materials and Equipment | Compliant | |
| 5101:2-12-11 Outdoor Play Equipment | Compliant | |
| 5101:2-12-17 Daily Outdoor Play | Compliant | |
| 5101:2-12-04 Building Approval | Compliant | |
| 5101:2-12-02 License Posted | Compliant | |
| 5101:2-12-19 Supervision | Compliant | |
| 5101:2-12-02 Current Information | Compliant | |
| 5101:2-12-23 Infant Bottle and Food Preparation | Compliant | |
| 5101:2-12-17 Daily Schedule | Compliant | |



| Rule | Status | Documenting Statement(s), If applicable |
|--|--------------|---|
| 5101:2-12-20 Cots and Napping | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-23 Infant Daily Care | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-11 Separation of Children Under 2 1/2 Years | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-03 Inspection Requirements | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-07 Administrator Responsibilities/Requirements | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| Rule: 5101:2-12-08 Orientation and Staff Records | Compliant | Documenting Statement: On the day of the inspection, all employee files were complete and up to date. |
| Rule | Status | Documenting Statement(s), If applicable |
| Rule: 5101:2-12-10 Health Training Requirements | Compliant | Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation. |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-10 Professional Development Requirements | Not Verified | |
| Rule | Status | Documenting Statement(s), If applicable |
| Rule: 5101:2-12-16 Incident/Injury Reporting | Compliant | Documenting Statement: The requirements for completing JFS 01299 "Incident/Injury Report For Child Care" reports were discussed during the inspection. |
| Rule | Status | Documenting Statement(s), If applicable |



| | | |
|--|---------------|--|
| 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-18 Attendance Records | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-18 Group Size | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-18 Ratio | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-12-23 Diapering and Toilet Training | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| Rule: 5101:2-12-09 Background Check Requirements | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed. |