



## Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name KIDDIE ACADEMY OF REYNOLDSBURG	Program Number 000000400258	Program Type Child Care Center
Address 6411 EAST MAIN STREET REYNOLDSBURG OH 43068		County FRANKLIN

Inspection Information			
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced
Reviewer(s) BEVERLY JAMES	Inspection Day 11/23/2021	Begin Time 9:30 AM	End Time 12:30 PM
Summary of Findings			
No. Rules Verified 9	No. Rules with Non-compliances 3	No. Serious Risk 0	No. Moderate Risk 1
		No. Low Risk 4	

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Infant 1	0 to < 12 months	2 to 10	
Infant 2	0 to < 12 months	1 to 1	
Leap Frogs	12 months to < 18 months	2 to 10	
Explorers	18 months to < 30 months	2 to 12	
Wonderland	3 years to < 4 years	2 to 21	
Busy Bees	30 months to < 36 months	2 to 8	
Pictures	30 months to < 36 months	2 to 14	
Shining Stars	3 years to < 4 years	3 to 19	
Kwrap/SA	School-Age to < 11 years	2 to 32	
Owls HS	3 years to < 4 years	2 to 23	
Wizards	18 months to < 30 months	1 to 7	



### Complaint Allegations

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

#### Domain:01 Ratio & Supervision

Rule: 5101:2-12-18 Ratio

Code: The program is required to maintain the appropriate staff to child ratio for each group served.

Allegation: The program does not maintain the appropriate staff to child ratio for each group served.

Determination: Substantiated

Findings: During the inspection, the situation in number(s) 15 below occurred:

1. A child care staff member stepped out of the room.
2. A child care staff member had not arrived at work on time.
3. Children were present who were not scheduled to be there.
4. A child care staff member was unable to work.
5. A child was injured in that group.
6. A child arrived in the group before a second staff member was scheduled to arrive with the group.
7. Two groups were combined, and the program did not follow the ratio for the youngest child in the group.
8. A child was transitioning to the next older age group, and the program did not follow the ratio for the youngest child in the group.
9. Ratio was doubled for more than two hours while children were napping.
10. Ratio was doubled while children were napping for a group that included at least one infant.
11. Ratio was doubled while children were napping and there were not enough staff members in the building to meet staff/child ratio.
12. Ratio was doubled in the school age group to allow access to the program, however, the program does not serve only school age children.
13. Both child care staff members did not have a working communication device when one staff member left the group to allow access to the school age only program.
14. The child care staff member did not return to the group after allowing access to the school age only program.
15. Other - During complaint investigation at least two staff members collaborated that other staff will bring children to their rooms in the morning and leave the children in the classrooms even though it puts them out of ratio.

Additional child care staff members must be hired or current child care staff members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Risk Level: Moderate

Corrective Action Plan Due: 12/23/2021

#### Domain:05 Health & Safety

Rule: 5101:2-12-16 Incident/Injury Reporting

Code: The program is required to complete all information on the JFS 01299 "Incident/Injury Report For Child Care."

Allegation: The program does not complete the JFS 01299 "Incident/Injury Report" for injuries and incidents at the program.

Determination: Substantiated



Findings: In review of the records, it was determined that a JFS 01299 "Incident/Injury Report For Child Care" form was missing information as noted in number(s) 4,9,10 below:

1. Program information (program name, number, address);
2. Child's name;
3. Child's birth date;
4. Name of person(s) responsible for the child at the time of the incident;
5. Number of children present in the group at the time of the incident;
6. Date and/or time of the incident;
7. Whether or not parents were contacted;
8. Complete summary of the incident;
9. Accurate summary of the incident;
10. Name and/or signature of the person completing the form;
11. Other [ ].

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Risk Level: Low

#### Domain:05 Health & Safety

Rule: 5101:2-12-16 Incident/Injury Reporting

Code: The program is required to complete the JFS 01299 "Incident/Injury Report" for injuries and incidents at the program.

Allegation: The program idoes not complete the JFS 01299 "Incident/Injury Report" for injuries and incidents at the program.

Determination: Substantiated

Findings: During the inspection, it was determined that a JFS 01299 "Incident/Injury Report" was not completed by child care staff for the situation(s) listed in number(s) 4 below:

1. A child became ill or received an injury which required first aid treatment.
2. A child was transported for emergency medical care.
3. A child received a bump or blow to the head.
4. An unusual or unexpected incident which jeopardized the safety of a child or employee of a program. (Bite)

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Risk Level: Low

#### Summary of Additional Non-Compliances

#### Serious Risk Non-Compliances



**No Additional Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**No Additional Moderate Risk Non-Compliances were observed during this inspection**

**Low Risk Non-Compliances**

**Domain:01 Ratio & Supervision**

Rule: 5101:2-12-18 Attendance Records

Code: The program is required to have a method for tracking the children in each group. The tracking method must be updated throughout the day and kept with the group at all times.

Findings: During the inspection, it was determined that the method for tracking children in each group did not meet the requirements of the rule as noted in number(s) 5 below:

1. There was no method in place;
2. The method did not include each child's name;
3. The method did not include each child's date of birth;
4. The tracking method did not remain with the group at all times;
5. The tracking method was not updated throughout the day as children entered or left the group. (The children from Busy Bees that were in the Wonderland room were not signed in on the attendance sheet.)

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/23/2021



**Domain:01 Ratio & Supervision**

Rule: 5101:2-12-18 Attendance Records

Code: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the center for a period of one year.

Findings: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record as listed in number(s) 2 below:

1. No attendance record was being maintained.
2. The attendance record was not being consistently completed. (Children in the Wonderland room who came over from Busy Bee's room were not originally signed in on the Busy Bees attendance sheet.)
3. The original attendance documentation was not kept at the program for a period of one year.

Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/23/2021