



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name COLUMBUS DAYCARE LLC	Program Number 000000411347	Program Type Child Care Center	
Address 3389 WESTERVILLE RD COLUMBUS OH 43224		County FRANKLIN	
Building Approval Date 08/09/2010	Use Group/Code E	Occupancy Limit	Maximum Under 2 ½
Fire Inspection Approval Date 11/22/2016	Food Service Risk Level Level III		

Inspection Information				
Inspection Type Annual	Inspection Scope Full		Inspection Notice Unannounced	
Inspection Day 1 2/26/2019 11:00 AM	Begin Time 11:00 AM		End Time 4:51 PM	
Reviewer: TEANNA McCall				
Summary of Findings				
No. Rules Verified 56	No. Rules with Non-compliances 16	No. Serious Risk 0	No. Moderate Risk 0	No. Low Risk 16

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)		8	0	8
Young Toddler		12	0	12
<b>Total Under 2 ½ Years</b>		20	0	20
Older Toddler		3	0	3
Preschool		18	0	18
School Age		0	50	50
<b>Total Capacity/Enrollment</b>		21	50	91

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment



Infant	0 to < 12 months	1 to 3	
Infant		1 to 3	Naptime
Toddler	18 months to < 30 months	1 to 4	Naptime
Preschool	18 months to < 30 months	3 to 11	Lunchtime in Preschool Room
Preschool	3 years to < 4 years	1 to 7	Naptime

**Summary of Non-Compliances**

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

**Serious Risk Non-Compliances**

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**No Moderate Risk Non-Compliances were observed during this inspection**



### Low Risk Non-Compliances

#### Domain: 01 Ratio & Supervision

Rule: 5101:2-12-19 Supervision

Code: The program staff is required to meet each child's basic and special needs.

Finding: During the inspection, it was determined that child care staff did not meet the basic needs of a child as noted in the following number 4 below in that the infant teacher "shhh" at a child who was crying and confined to a bouncy seat:

1. Assisting children with toileting;
2. Assisting children with hand washing;
3. Assisting children with basic hygiene;
4. Responding appropriately to a child in distress;
5. Assisting a child wiping his/her nose;
6. Washing a child's face;
7. Assisting a child in tying his/her shoes;
8. Assisting a child in changing his/her clothes when needed.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

#### Domain: 01 Ratio & Supervision

Rule: 5101:2-12-18 Attendance Records

Code: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the attendance record for a period of one year.

Finding: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record as listed in number 2 below:

1. No attendance record was being maintained;
2. The attendance record was not being consistently completed;
3. The attendance documentation was not kept at the program for a period of one year.

Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/28/2019



**Domain: 02 Safe & Sanitary Environment**

**Rule:** 5101:2-12-13 Handwashing Requirements

**Code:** The program is required to have all children wash their hands as outlined in rule.

**Finding:** During the inspection, it was determined that at least one child in the School Age and Toddler groups did not wash his or her hands at the time listed in numbers 1 & 6 below, as required in rule:

1. Upon arrival;
2. After toileting/diaper change;
3. After contact with bodily fluids;
4. After returning from outdoor play;
5. After handling pets, pet cages, or other pet objects that have come in contact with the pet, before moving on to another activity;
6. Before eating or assisting with food preparation;
7. After water activities;
8. When visibly soiled (must use soap and water);
9. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/28/2019

**Domain: 02 Safe & Sanitary Environment**

**Rule:** 5101:2-12-12 Safe Environment

**Code:** The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

**Finding:** Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined that children were not protected from the following items or conditions which may threaten their health, safety, or well-being as noted in the following number 6 below in that two diaper bags were stored in children's reach near the floor in the Infant classroom & 13 below:

1. Open pull cords that are not closed loop;
2. Telephone cords;
3. Electrical/extension cords attached to an object that would not likely result in a severe injury if pulled;
4. Stacked chairs;
5. Employee(s) purse(s);
6. Diaper bags;
7. Television not securely anchored;
8. Small or lightweight pieces of shelving units are not securely anchored to the wall;



9. Smoke detector needing batteries replaced;
10. Staff member stepped over a barrier/gate while holding a child;
11. Chipping or peeling paint;
12. Emergency exits were blocked by the following classroom furniture: [ ];
13. Other in that there is a baseball size hole in the dry wall in the School Age Classroom.

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/28/2019

**Domain: 02 Safe & Sanitary Environment**

**Rule:** 5101:2-12-13 Toothbrushing Requirements

**Code:** The program is required to have a sanitary system for tooth brushing.

**Finding:** During the inspection, it was determined that the program's procedure for brushing teeth was not sanitary, as noted in numbers 1 & 2 below, as required:

1. The toothbrushes were not labeled;
2. The toothbrushes were not stored in a manner to prevent contact with other toothbrushes or surfaces;
3. The toothpaste from a common tube was not dispensed on individual clean pieces of paper or a paper product for each child.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 02 Safe & Sanitary Environment**

**Rule:** 5101:2-12-13 Sanitary Equipment and Environment

**Code:** The program is required to provide a clean restroom with the appropriate materials available.

**Finding:** During the inspection, it was determined that unsanitary conditions, as noted in the following numbers 1 & 3 below, were in the Toddler restroom:

1. There was no liquid soap;
2. There was no toilet paper;
3. There were no paper towels;
4. The toilet cleaning brush was accessible to the children;



5. The plunger was accessible to the children;
6. The sinks were dirty;
7. The toilets were dirty;
8. The floor was dirty;
9. The trash was not emptied from the day before;
10. There was a strong urine odor;
11. Other [ ].

The restroom(s) must be kept sanitary at all times. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 03 Postings & Equipment**

**Rule:** 5101:2-12-17 Materials and Equipment

**Code:** The program is required to have enough equipment for all children in care.

**Finding:** During the inspection, it was determined that equipment and materials in the following categories 1, 2, 3, 5, 6, 7, 8, and 10 were not provided in sufficient quantities for children in the Infant, Toddler and Preschool classrooms, as required by the rule; nor were five of the nine categories available in the School Age room:

1. Art supplies (excludes infants);
2. Manipulative materials and equipment;
3. Blocks;
4. Science-nature equipment (excludes infants);
5. Language arts and auditory materials and equipment;
6. Pretend or dramatic play materials;
7. Music equipment;
8. Transportation materials and equipment;
9. Gross motor equipment;
10. Sensory motor equipment.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 03 Postings & Equipment**



**Rule:** 5101:2-12-16 Medical, Dental, and General Emergency Plan  
**Code:** The program is required to post the fire and weather plans.

**Finding:** During the inspection, it was determined that the following information was not posted for item numbers 2 & 4 below in the Toddler and School Age Room in that the routes/location were not visible/had routes for another classroom:

1. Fire alert plan;
2. Fire diagram;
3. Weather alert plan;
4. Weather diagram.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/28/2019

**Domain: 05 Health & Safety**

**Rule:** 5101:2-12-22 Fluid Milk Requirements

**Code:** The program is required to serve one percent or skim milk that is Vitamin A and D fortified to children over 24 months of age.

**Finding:** During the inspection, it was determined that that one percent or skim milk that is Vitamin A and D fortified was not served to children over 24 months of age for the Toddler and Preschool groups. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 05 Health & Safety**

**Rule:** 5101:2-12-22 Meal and Snack Requirements

**Code:** The program is required to refrain from using televisions, computers, and other screens during meals and snacks.

**Finding:** During the inspection it was determined that a cell phone was on during meals in the Preschool Classroom, where a child was watching a video while eating lunch on a cell phone. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.



**Domain: 07 Diapering & Infant Care**

**Rule:** 5101:2-12-23 Infant Bottle and Food Preparation

**Code:** The program is required to safely store, prepare, and serve formula, breast milk, and food.

**Finding:** During the inspection, it was determined that open containers of ready to serve food and concentrated formula was not stored appropriately as noted in number 8 below:

1. The food/formula was not covered;
2. The food/formula was not dated;
3. The food/formula was not refrigerated according to the manufacturer's instructions;
4. The food/formula was not discarded or sent home daily if not used;
5. The food/formula was not refrigerated upon arrival;
6. The food/formula was not refrigerated immediately after preparation;
7. The food/formula was served beyond the expiration date;
8. The food/formula was not prepared prior to the manufacturer's instructions in that there was cereal in a bottle in the Infant Fridge;
9. The food/formula was not prepared according to the instructions from the infant's physician, physician's assistant or certified nurse practitioner;
10. Other [ ].

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 07 Diapering & Infant Care**

**Rule:** 5101:2-12-23 Infant Daily Care

**Code:** The program is required to provide a daily written record for each infant in care to the parents when picking up the infant each day.

**Finding:** During the inspection, it was determined that there was no daily written record for each infant provided to the parent or person picking up the infant on a daily basis. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.





**Domain: 07 Diapering & Infant Care**

Rule: 5101:2-12-20 Cribs

Code: The program is required to space cribs two feet apart when in use.

Finding: During the inspection, it was determined that cribs were not two feet apart when in use, as required by this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 08 Staff Files**

Rule: 5101:2-12-08 Orientation and Staff Records

Code: The program is required to have staff complete the online staff orientation training.

Finding: In review of the staff records, it was determined that child care staff member had not completed the online orientation training as noted in number 1 below:

1. Within 30 days of starting employment at the program as a child care staff member.
2. No documentation of completing the training after December 31, 2016.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/28/2019

**Domain: 10 Written Policies & Procedures**

Rule: 5101:2-12-16 Written Disaster Plan

Code: The program is required to have a written disaster plan completed.

Finding: During the inspection, it was determined the program's written disaster plan provided to all child care staff and employees was missing the information in numbers 1, 2, 3, 4, 6, 7, 8, 10, 11, 12, 14, 15, & 16 below:

Procedures:

1. Weather emergencies and natural disasters which include severe thunderstorms, tornadoes, flash flooding,



- major snowfall, blizzards, ice storms or earthquakes;
2. Emergency outdoor and indoor lockdown or evacuation due to threats of violence which includes active shooter, bioterrorism or terrorism;
  3. Emergency or disaster evacuations due to hazardous materials and spills, gas leaks or bomb threats;
  4. Outbreaks, epidemics or other infectious disease emergencies;
  5. Loss of power, water, or heat;
  6. Other threatening situations that may pose a health or safety hazard to the children in the program.

Details:

7. Shelter in place or evacuation, how the program will care for and account for the children until they can be reunited with the parent;
8. Assisting infants and children with special needs and/or health conditions;
9. Emergency contact information for parents and the program;
10. Procedures for notifying and communicating with parents regarding the location of the children if evacuated;
11. Procedures for communicating with parents during loss of communications, no phone or internet service available;
12. The location of supplies and procedures for gathering necessary supplies for staff and children if required to shelter in place;
13. What to do if a disaster occurs during the transport of children or when on a field trip or routine trip;
14. Training of staff or reassignment of staff duties as appropriate;
15. Updating the plan on a yearly basis;
16. Contact with local emergency management officials.

Add the missing information to the disaster plan. Submit the program's corrective action plan, which includes the missing information, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/28/2019

**Domain: 10 Written Policies & Procedures**

**Rule:** 5101:2-12-07 Written Program Policies and Procedures

**Code:** The program is required to provide appendix C to all parents of the children enrolled.

**Finding:** During the inspection, it was determined that parents of the children enrolled in the program were not provided with a copy of Appendix C to this rule. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.



**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-04 Fire Approval	Compliant	Documenting Statement: Please Note: An annual fire inspection approval must be secured for the program. Secure a new approval by 11/28/19.
Rule: 5101:2-12-04 Fire Approval	Compliant	Documenting Statement: Although the program had a current fire approval at the time of the licensing inspection, the program did not have the fire inspection completed within 12 months from the date of the last fire approval. Please ensure that fire inspections are completed in accordance with the rule requirements.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-16 Management of Communicable Disease	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-13 Smoke Free Environment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-07 Administrator Qualifications	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements	Compliant	Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-08 Medical Statement	Compliant	Documenting Statement: All employees had current medical statements on file.



Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-04 Food License	Compliant	Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: #98662708 and 3/1/19.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-19 Child Guidance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 First Aid/Standard Precautions	Compliant	Documenting Statement: During the inspection, 1 first aid kits were reviewed and available as required.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-11 Outdoor Play Fall Zones	Compliant	Documenting Statement: The protective material used under outdoor equipment was wood chip mulch.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-18 License Capacity	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-22 Safe Food Handling/Storage	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-21 Evening and Overnight Care	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Indoor Space Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Emergency Drills	Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills were verified during this inspection.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-11 Outdoor Play Equipment	Compliant	Documenting Statement: Outdoor equipment was viewed to be safe and



		free of rust, sharp points, and other hazards.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-17 Daily Outdoor Play	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-04 Building Approval	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-02 License Posted	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-11 Outdoor Space Requirements	Compliant	Documenting Statement: The outdoor play area is separated from traffic and other hazards by a fence.
Rule: 5101:2-12-11 Outdoor Space Requirements	Compliant	Documenting Statement: The quarterly playground inspection(s) [was/were] completed and documented, as required. The most recent inspection report form was dated 1/1/19.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-02 Current Information	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-17 Daily Schedule	Compliant	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-20 Cots and Napping	Compliant	Documenting Statement: The rest area had adequate lighting, which allowed for the visual supervision of children.
Rule: 5101:2-12-20 Cots and Napping	Compliant	Documenting Statement: Cots were placed appropriately and safely during nap time.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-15 Child Medical and Enrollment Records	Compliant	Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the records



		were complete, as required by the rule.
Rule: 5101:2-12-15 Child Medical and Enrollment Records	Compliant	Documenting Statement: In review of 25% of the records, at the time of the inspection, children's medical statements were complete and on file, as required by the rule.
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-12-12 Safe Equipment	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
Rule: 5101:2-12-15 Medical/Physical Care Plans	Compliant	Documenting Statement: At the time of the inspection, there were no children currently enrolled who had health conditions.
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-12-11 Separation of Children Under 2 1/2 Years	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-12-03 Inspection Requirements	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-12-07 Administrator Responsibilities/Requirements	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
Rule: 5101:2-12-10 Health Training Requirements	Compliant	Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation.
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
Rule: 5101:2-12-10 Professional Development Requirements	Compliant	Documenting Statement: At the time of the inspection, all staff had completed the required amount of professional development training.
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>



5101:2-12-16 Incident/Injury Reporting	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-12-18 Group Size	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-12-18 Ratio	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
Rule: 5101:2-12-23 Diapering and Toilet Training	Compliant	Documenting Statement: Appropriate diaper changing procedures were observed during the inspection in the infant room.
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
Rule: 5101:2-12-25 Medication Administration and Food Supplements	Compliant	Documenting Statement: There were no children on medication at the time of the inspection; however, the method of storage and practices for the administration were reviewed.
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
Rule: 5101:2-12-09 Background Check Requirements	Compliant	Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.