

Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at http://jfs.ohio.gov/CDC/childcare.stm. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

	Program Deta	ails	
Program Name	Program Number		Program Type
OWENS COMMUNITY COLLEGE EARLY LEARNING CTR	000000503487		Child Care Center
Address			County
3200 Bright Rd FINDLAY			HANCOCK
OH 45840			
Building Approval Date	Use Group/Code	Occupancy Limit	Maximum Under 2 ½
11/09/2005	E		
Fire Inspection Approval Date	Food Service Risk L	evel	
08/22/2019	Level II		

	Insp	ection Information		
Inspection Type	Inspection So	cope	Inspection Notice	
Annual	Full		Unannounced	
Inspection Date 03/02/2022	Begin Time 9	:03 AM	End Time 3:37 PM	
Reviewer:				
ELLEN WOODRUF	F			
	Sur	mmary of Findings		
No. Rules Verified	No. Rules with Non-compliances	No. Serious Risk	No. Moderate Risk	No. Low Risk
58	11	0	3	11

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity		Enr	ollment
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		0	0	0
Young Toddler		7	0	7
Total Under 2 ½ Years	25	7	0	7
Older Toddler		6	0	6
Preschool		56	0	56
School Age		39	0	39
Total Capacity/Enrollment	100	101	0	108

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Toddler	18 months to < 30 months	2 to 10	

Toddler	18 months to < 30 months	2 to 11	
Young Preschool	30 months to < 36 months	4 to 18	
Young Preschool	30 months to < 36 months	4 to 21	
PreK	4 years to < 5 years	4 to 21	

Summary of Non-Compliances

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

Serious Risk Non-Compliances		
No Serious Risk Non-Compliances were observed during this inspection		
No serious kisk Non-compilances were observed during this hispection		

Moderate Risk Non-Compliances

Domain: 08 Staff Files

Rule: 5101:2-12-09 Background Check Requirements

<u>Code</u>: The program is required to have staff update their background checks every five years as required.

<u>Finding</u>: In review of the staff records, it was determined that background checks were not updated every five years for the individual(s) listed on the Employee Record Chart as noted in number(s) 3 below:

- 1. Owner;
- 2. Administrator;
- 3. Child Care Staff Member, employee.

Submit the program's corrective action plan, which includes a statement the background check update has been requested, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Domain: 08 Staff Files

Rule: 5101:2-12-09 Background Check Requirements

<u>Code</u>: The program is required to have all staff request background checks as required.

<u>Finding</u>: In review of the staff records, it was determined that background checks were not requested for the person(s) listed on the Employee Record Chart as noted in number(s) 1 below:

1. Submitting the request for a background check for child care in the OPR.

2. Submitting fingerprints electronically according to the process established by BCI.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Domain: 09 Children's Files

Rule: 5101:2-12-25 Medication Administration

<u>Code</u>: The program is required to use the appropriate form and retain current documentation to administer medications. The program is also required to obtain separate documentation for each medication and child, and retain on file each JFS 01217 "Request for Administration of Medication for Child Care" for at least one year. The program is required to administer medication only if it has the prescription label attached or has written instructions from a licensed physician. The program is also required to have each medication to be administered stored in its original container.

<u>Finding</u>: During the inspection, it was determined the program did not meet the requirement for administering a medication or medical food that is not required by a JFS 01236 "Child Medical/Physical Care Plan for Child Care" or a prescription topical product to a child as noted in number 13 below:

- 1. No JFS 01217 "Request for Administration of Medication for Child Care" was on file.
- 2. The child's name was missing on the JFS 01217.
- 3. The child's date of birth was missing on the JFS 01217 and was needed to determine the correct dosage.
- 4. The child's weight was missing on the JFS 01217 and was needed to determine the correct dosage.
- 5. The name of the medication was missing on the JFS 01217.
- 6. The exact dose was missing on the JFS 01217.
- 7. The time to administer was missing on the JFS 01217.
- 8. The time period to administer was missing on the JFS 01217.
- 9. The medication's expiration date was missing on the JFS 01217.
- 10. The Parent/Guardian's dated signature was missing on the JFS 01217.
- 11. Physician instructions were missing on the JFS 01217.
- 12. Possible side effects were missing on the JFS 01217.
- 13. Physician's dated signature was missing on the JFS 01217.
- 14. Physician's phone number was missing on the JFS 01217.
- 15. Date medication was administered was missing on the JFS 01217.
- 16. Time medication was administered was missing on the JFS 01217.

- 17. Dosage administered was missing on the JFS 01217.
- 18. Staff member's signature was missing on the JFS 01217.
- 19. A prescription label was not attached to the prescription medication.
- 20. The medication or product, [], was not brought to the program in its original container.
- 21. Parent instructions conflict with either the manufacturer or physician instructions.

Submit the program's corrective action plan, which includes the completed JFS 01217 for each child needed, verification that the prescription label is now attached, and/or verification that the medication or product is now in its original container, and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Low Risk Non-Compliances

Domain: 05 Health & Safety

Rule: 5101:2-12-22 Fluid Milk Requirements

Code: The program is required to obtain written documentation when serving substitutions for fluid milk.

<u>Finding</u>: During the inspection, it was determined that required documentation for substitutions for fluid milk was not on file as noted in number(s) 3 below:

- 1. Written instructions from a licensed physician, physician's assistant, or certified nurse practitioner when infants up to 12 months of age are served anything other than formula or breast milk.
- 2. Written instructions from a licensed physician, physician's assistant, or certified nurse practitioner when infants and toddlers 12 months of age up to 24 months of age are served anything other than unflavored whole homogenized vitamin D fortified cow's milk, breast milk, or non-cow milk substitution that is nutritionally equivalent to milk.
- 3. Written instructions from a licensed physician, physician's assistant, or certified nurse practitioner when toddlers and children 24 months of age and older are served anything other than unflavored one per cent milk that is vitamin A and D fortified, unflavored fat free or skim milk that is vitamin A and D fortified, or non-cow milk substitutions that are nutritionally equivalent to milk.
- 4. Written parental consent for non-cow milk substitutions that are nutritionally equivalent to milk for children 12 months of age and older.

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 05 Health & Safety

Rule: 5101:2-12-16 First Aid/Standard Precautions

<u>Code</u>: The program is required to have a first aid kit onsite.

<u>Finding</u>: During the inspection, it was determined first aid kit(s) at the program had missing, or expired, items that are required by appendix A of this rule to be contained in a first aid kit, as noted in number(s) 9, 12 below:

- 1. The program did not have a first aid kit [onsite, on the vehicle, on a field trip].
- 2. One roll of hypoallergenic first-aid tape.
- 3. Individually wrapped sterile gauze squares in assorted sizes.
- 4. Sterile adhesive bandages in assorted sizes.
- 5. Tweezers.
- 6. Gauze rolled bandage.
- 7. Triangular bandage.
- 8. Rounded end scissors.
- 9. Tooth preservation system or fresh chilled liquid milk in which to transport a lost permanent tooth, including a written reference indicating location of the refrigerator/freezer where milk is stored if a tooth preservation system is not part of the first aid kit (for programs serving school age children only).
- 10. A working digital thermometer.
- 11. Disposable non-latex gloves.
- 12. A working flashlight.
- 13. An instant cold pack that has not been activated or ice, including a written reference indicating location of the refrigerator/freezer where the ice is stored if an instant cold pack is not part of the first aid kit.
- 14. Sealable leak-proof plastic bags in assorted sizes or double bagged plastic bags that can be securely tied for materials soiled with blood or bodily fluids.
- 15. Pocket mask or face shield, appropriate for all ages of children in care, for cardiopulmonary resuscitation (CPR) administration.
- 16. Soap or waterless sanitizer (field trip or transporting away from the program only).
- 17. Bottled water (field trip or transporting away from the program only).

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 06 Program Information

Rule: 5101:2-12-14 Transportation - Driver Requirements

<u>Code</u>: The program is required to have all drivers transporting children complete the driver training.

<u>Finding</u>: During the inspection, it was determined that at least one employee who is responsible for transporting children did not have documentation of completion of the prescribed driver training as noted in number(s) 1 below:

- 1. No documentation on file
- 2. Incomplete documentation

Please refer to the Employee Record Chart which indicates any driver needing current documentation of completion of this training. Complete the training as discussed. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Domain: 08 Staff Files

Rule: 5101:2-12-08 Orientation Training & Whistle Blower Protection

Code: The program is required to have staff complete the online staff orientation training.

<u>Finding</u>: In review of the staff records, it was determined that child care staff member(s) had not completed the online orientation training as noted in number(s) 1 below:

- 1. Within 30 days of starting employment at the program as a child care staff member.
- 2. No documentation of completing the training after December 31, 2016.
- 3. Completion of the training was not verified in the OPR.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Domain: 08 Staff Files

Rule: 5101:2-12-10 Health Training Requirements

<u>Code</u>: The program is required to have staff complete training in child abuse and neglect recognition and prevention within sixty days of hire.

<u>Finding</u>: In review of the staff records, it was determined that at least one child care staff member had not completed training in child abuse and neglect recognition and prevention as noted in number(s) 1,2 below:

- 1. The training was not completed within sixty days of hire.
- 2. The training was expired, as it is only valid for two years.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete training in child abuse and neglect recognition and prevention. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Domain: 08 Staff Files

Rule: 5101:2-12-08 Medical Statement

Code: The program staff medicals are required to be completed and on file at the program.

Finding: In review of the staff records, it was determined a completed medical examination statement for the employee(s) listed on the Employee Record Chart was not on file, as required by this rule. Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Domain: 08 Staff Files

Rule: 5101:2-12-07 Administrator Responsibilities/Requirements

Code: The program administrator is required to maintain current employee records in the Ohio Professional

Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in number(s) 4 below:

- 1. At least one administrator, employee or child care staff member (including substitutes) had not created a profile.
- 2. At least one administrator, employee or child care staff member had not created an employment record for the program on or before their first day of employment.
- 3. At least one administrator, employee or child care staff member had not updated changes to positions or roles within five calendar days of the change.
- 4. The administrator had not assigned at least one employee or child care staff member to the program's organization dashboard.
- 5. At least one individual's schedule was not current.
- 6. At least one individual's position or role did not include an applicable group assignment.

7. At least one individual's employment had not been end dated.

8. Other: []

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Domain: 08 Staff Files

Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements

Code: The program staff is required to have educational verification on file at the program.

<u>Finding</u>: In review of the staff records, it was determined that verification of a high school education was not on file for Child Care Staff Member(s) listed on the Employee Record Chart, as required. Submit the program's corrective action plan, which includes a copy of the verification of a high school education, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Domain: 09 Children's Files

Rule: 5101:2-12-25 Medication Administration

<u>Code</u>: The program is required to use the appropriate form and retain current documentation to administer medications, medical foods and topical products. The program is also required to obtain separate documentation for each medication/product and child.

<u>Finding</u>: During the inspection, it was determined the program did not meet the requirements for the JFS 01217 "Request for Administration of Medication for Child Care" as noted in number 1 below:

- 1. The program used an old version of the JFS 01217.
- 2. The signature date on the JFS 01217 exceeded more than 12 months.
- 3. The time period to administer the medication or medical food on the JFS 01217 was exceeded.
- 4. The JFS 01217 included more than one medication or medical food.
- 5. The JFS 01217 included more than one child's name.
- 6. The prescription label was not current.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Domain: 09 Children's Files

Rule: 5101:2-12-15 Child Medical and Enrollment Records

<u>Code</u>: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

<u>Finding</u>: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 6 below.

- 1. No enrollment form was completed for at least one child
- 2. The current JFS 01234 was not completed for at least one child
- 3. Complete child information
- 4. Complete parent information
- 5. Complete emergency contact information
- 6. Complete physician information
- 7. Information regarding the parent list
- 8. Health information
- 9. Additional information for all boxes checked "yes"
- 10. Emergency transportation information
- 11. Parent/guardian's signature
- 12. Diapering Statement
- 13. Acknowledgement of Policies and Procedures
- 14. Enrollment form for at least one child was not updated by either the parent or the administrator
- 15. Enrollment form for at least one child was not signed by the administrator
- 16. Other []

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Domain: 09 Children's Files

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to have a completed medical on file at the program for each child enrolled.

<u>Finding</u>: In review of 25% of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in number(s) 2,3 below:

- 1. No medical was on file for at least one child
- 2. Medical(s) on file was not updated every 13 months
- 3. Medical(s) were missing child's date of birth
- 4. Medical(s) were missing the date of the medical examination
- 5. The date of the exam was more than 13 months prior to the date the form was signed.
- 6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
- 7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
- 8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
- 9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases
- required by division 5104.014 of the Revised Code and found in appendix A to this rule
- 10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions

11. Other []

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/01/2022

Rules In-Compliance/Not Verified

Rule: 5101:2-12-02 License Posted Rule: 5101:2-12-02 License Posted Compliant Documenting Statement: The license was in a location visible to parents as required.			
in a location visible to parents as	Rule	Status	Documenting Statement(s), If applicable
	Rule: 5101:2-12-02 License Posted	Compliant	in a location visible to parents as

T	Т	
Rule: 5101:2-12-02 Current	Compliant	Documenting Statement: The program
Information		had current information entered in the
		Ohio Child Licensing and Quality System
		(OCLQS).
		(55245).
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-03 Inspection	Compliant	bocamenting statement(s), it applicable
•	Compliant	
Requirements		
Rule	Chatus	Decumenting Statement/s) If applicable
	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-04 Building	Compliant	Documenting Statement: On the day of
Department Inspection		the inspection, the program was
		operating in compliance with the current
		building approval(s).
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-04 Fire Inspection	Compliant	Documenting Statement: Please Note:
		Documentation of a fire inspection
		without any uncorrected violations must
		be secured for the program. Secure a
		new fire inspection by 1/7/2023.
		, , , ,
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-04 Food Service	Compliant	Documenting Statement: During the
Requirements	·	inspection, it was determined the
		program had documentation they had
		applied and paid for the renewal of the
		annual food service license. Please be
		reminded to post the new food service
		license once it has been received from the
		health department.
D. J.	Chatana	December 6: 1/) if
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-07 Administrator	Compliant	
Qualifications		
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-07 Written Program	Compliant	Documenting Statement: During the
Policies and Procedures		inspection, the requirements of the rule
		regarding the program's written policies
		and procedures were discussed.
		·
Rule	Status	Documenting Statement(s), If applicable
Rule Rule: 5101:2-12-10 Professional		
	Status Compliant	Documenting Statement(s), If applicable Documenting Statement: At the time of the inspection, all child care staff

Rule	Status	members had completed the required amount of professional development training. Documenting Statement(s), If applicable
5101:2-12-11 Indoor Space Requirements	Compliant	
Rule 5101:2-12-11 Separation of Children Under 2 1/2 Years	Status Compliant	Documenting Statement(s), If applicable
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-11 Outdoor Space Requirements	Compliant	Documenting Statement: Outdoor play was observed for the toddler and preschool groups.
Rule: 5101:2-12-11 Outdoor Space Requirements	Compliant	Documenting Statement: The outdoor play area is separated from traffic and other hazards by a fence.
Rule: 5101:2-12-11 Outdoor Space Requirements	Compliant	Documenting Statement: The quarterly playground inspections were completed and documented, as required. The most recent inspection report form was dated 12/23/2021.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-11 Outdoor Play Equipment	Compliant	Documenting Statement: All equipment in the outdoor play space was observed to be anchored and stable.
Rule: 5101:2-12-11 Outdoor Play Equipment	Compliant	Documenting Statement: The playground safety kit was used to verify the outdoor play equipment was free from entrapment hazards and unsafe and protruding bolts.
Rule: 5101:2-12-11 Outdoor Play Equipment	Compliant	Documenting Statement: Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-11 Outdoor Play Fall Zones	Compliant	Documenting Statement: The protective material used under outdoor equipment was mulch.

Beginning!		
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-12 Safe Equipment	Compliant	Documenting Statement: Equipment was
Transfer de la la la danc aquipinioni		observed to be in good condition.
		observed to be in good condition.
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Rule	Ctatus	Decumenting Statement(s) If applicable
	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-12 Safe Environment	Compliant	Documenting Statement: Cleaning
		supplies were viewed stored out of the
		reach of children.
Rule: 5101:2-12-12 Safe Environment	Compliant	Documenting Statement: All electrical
		outlets were covered with safety
		receptacles.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-13 Sanitary	Compliant	Documenting Statement: On the day of
Equipment and Environment		the inspection, the program provided a
' '		clean environment in accordance with
		Appendix A of this rule, which included
		the furniture, materials and equipment.
		the furniture, materials and equipment.
Rule	Status	Documenting Statement(s), If applicable
Nuie	i Status	
Pulo: E101:2 12 12 Handwaching		
Rule: 5101:2-12-13 Handwashing	Compliant	Documenting Statement: Staff and
Rule: 5101:2-12-13 Handwashing Requirements		Documenting Statement: Staff and children were observed washing hands as
_		Documenting Statement: Staff and
_		Documenting Statement: Staff and children were observed washing hands as
Requirements	Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule.
Requirements	Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable
Requirements Rule Rule: 5101:2-12-13 Smoke Free	Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was
Requirements	Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is
Requirements Rule Rule: 5101:2-12-13 Smoke Free	Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was
Requirements Rule Rule: 5101:2-12-13 Smoke Free	Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is
Requirements Rule Rule: 5101:2-12-13 Smoke Free	Status Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule	Status Compliant Status Status	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule Rule: 5101:2-12-14 Transportation and	Status Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable Documenting Statement: The driver(s)
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule	Status Compliant Status Status	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule Rule: 5101:2-12-14 Transportation and	Status Compliant Status Status	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable Documenting Statement: The driver(s)
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule Rule: 5101:2-12-14 Transportation and	Status Compliant Status Status	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable Documenting Statement: The driver(s) had current and valid training in first aid,
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule Rule: 5101:2-12-14 Transportation and	Status Compliant Status Status	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable Documenting Statement: The driver(s) had current and valid training in first aid, management of communicable disease,
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule Rule: 5101:2-12-14 Transportation and	Status Compliant Status Status	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable Documenting Statement: The driver(s) had current and valid training in first aid, management of communicable disease, and CPR.
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule Rule: 5101:2-12-14 Transportation and Field Trip Procedures Rule: 5101:2-12-14 Transportation and	Status Compliant Status Compliant Status Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable Documenting Statement: The driver(s) had current and valid training in first aid, management of communicable disease, and CPR. Documenting Statement: The program
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule Rule: 5101:2-12-14 Transportation and Field Trip Procedures	Status Compliant Status Compliant Status Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable Documenting Statement: The driver(s) had current and valid training in first aid, management of communicable disease, and CPR. Documenting Statement: The program uses the ODJFS sample trip permission
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule Rule: 5101:2-12-14 Transportation and Field Trip Procedures Rule: 5101:2-12-14 Transportation and	Status Compliant Status Compliant Status Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable Documenting Statement: The driver(s) had current and valid training in first aid, management of communicable disease, and CPR. Documenting Statement: The program uses the ODJFS sample trip permission form for routine trips to secure written
Rule Rule: 5101:2-12-13 Smoke Free Environment Rule Rule: 5101:2-12-14 Transportation and Field Trip Procedures Rule: 5101:2-12-14 Transportation and	Status Compliant Status Compliant Status Compliant	Documenting Statement: Staff and children were observed washing hands as required by the rule. Documenting Statement(s), If applicable Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program. Documenting Statement(s), If applicable Documenting Statement: The driver(s) had current and valid training in first aid, management of communicable disease, and CPR. Documenting Statement: The program uses the ODJFS sample trip permission
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Rule: 5101:2-12-14 Transportation -	Compliant	Documenting Statement: The vehicle(s)
Vehicle Requirements		used by the program to transport children
		are inspected and licensed by the Ohio
		State Highway Patrol.
		State Highway Factor.
Rule: 5101:2-12-14 Transportation -	Compliant	Documenting Statement: During the
•	Compliant	
Vehicle Requirements		inspection, weekly safety inspections
		and/or monthly emergency exiting drills
		were completed and documented, as
		required [using the ODJFS sample form].
		and the second s
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-15 Medical/Physical	Compliant	Documenting Statement: The program
Care Plans		had current information on the medical
Care Flatis		
		status and the required treatment plan
		for the children with health conditions.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Medical, Dental,	Compliant	Documenting Statement: During the
and General Emergency Plan		inspection, the requirements of the rule
		regarding medical, dental and general
		emergencies were discussed.
Rule	Status	Documenting Statement(s), If applicable
Rule Rule: 5101:2-12-16 Emergency Drills	Status Compliant	Documenting Statement(s), If applicable Documenting Statement: Documentation
		Documenting Statement: Documentation for completed fire, weather, and
		Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified
		Documenting Statement: Documentation for completed fire, weather, and
		Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified
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Rule: 5101:2-12-16 Emergency Drills Rule	Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Emergency Drills Rule Rule Rule: 5101:2-12-16 Management of	Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable Documenting Statement: The JFS 08087
Rule: 5101:2-12-16 Emergency Drills Rule	Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable Documenting Statement: The JFS 08087 "Communicable Disease Chart" was
Rule: 5101:2-12-16 Emergency Drills Rule Rule Rule: 5101:2-12-16 Management of	Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff
Rule: 5101:2-12-16 Emergency Drills Rule Rule Rule: 5101:2-12-16 Management of	Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable Documenting Statement: The JFS 08087 "Communicable Disease Chart" was
Rule: 5101:2-12-16 Emergency Drills Rule Rule: 5101:2-12-16 Management of Communicable Disease	Status Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.
Rule: 5101:2-12-16 Emergency Drills Rule Rule: 5101:2-12-16 Management of Communicable Disease Rule: 5101:2-12-16 Management of	Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents. Documenting Statement: The program
Rule: 5101:2-12-16 Emergency Drills Rule Rule: 5101:2-12-16 Management of Communicable Disease	Status Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents. Documenting Statement: The program staff stated parents were informed when
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Rule: 5101:2-12-16 Emergency Drills Rule Rule: 5101:2-12-16 Management of Communicable Disease Rule: 5101:2-12-16 Management of	Status Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents. Documenting Statement: The program staff stated parents were informed when their child had any exposure to a contagious illness by number(s) below: 1 1. A posted notice; 2. Verbal communication;
Rule: 5101:2-12-16 Emergency Drills Rule Rule: 5101:2-12-16 Management of Communicable Disease Rule: 5101:2-12-16 Management of	Status Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents. Documenting Statement: The program staff stated parents were informed when their child had any exposure to a contagious illness by number(s) below: 1 1. A posted notice; 2. Verbal communication; 3. A written notice sent home;
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Rule: 5101:2-12-16 Emergency Drills Rule Rule: 5101:2-12-16 Management of Communicable Disease Rule: 5101:2-12-16 Management of	Status Compliant	Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. Documenting Statement(s), If applicable Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents. Documenting Statement: The program staff stated parents were informed when their child had any exposure to a contagious illness by number(s) below: 1 1. A posted notice; 2. Verbal communication; 3. A written notice sent home;

Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Incident/Injury	Compliant	Documenting Statement: The JFS 01299
Reporting		"Incident/Injury Report For Child Care"
		forms reviewed during this inspection
		were complete as required.
	_ L	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Written Disaster	Compliant	Documenting Statement: During the
Plan		inspection, the requirements of the rule
		regarding the written disaster plan were
		discussed.
	- 1	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-17 Daily Schedule	Compliant	Documenting Statement: During the
·		inspection, developmentally-appropriate
		practices were observed in the
		classroom(s).
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-17 Materials and	Compliant	Documenting Statement: Sufficient
Equipment		equipment was observed in all categories.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-17 Daily Outdoor Play	Compliant	
D. I.	CL	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-18 License Capacity	Compliant	
	1	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-18 Ratio	Compliant	Documenting Statement: The Appendix A
STOTIE TE TO NUMO	Compliant	"Staff/Child Ratios, Age Grouping and
		Maximum Group Size" was posted in a
		noticeable area at the program as
		required.
		required.
Rule: 5101:2-12-18 Ratio	Compliant	Documenting Statement: Staff/child
Naic. 3101.2 12 10 Natio	Compilant	ratios observed during the inspection
		were in compliance.
		were in compliance.
Rule	Status	Documenting Statement(s), If applicable
	3 00 000	2 common described (a)) it applicable

Rule: 5101:2-12-18 Group Size	Compliant	Documenting Statement: The group sizes observed on the day of the inspection were in compliance.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-18 Attendance Records	Compliant	Documenting Statement: Child Care Staff Members were observed recording the attendance for each child upon arrival and documenting each child's departure.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-19 Supervision	Compliant	Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-19 Child Guidance	Compliant	Documenting Statement: Appropriate child guidance techniques and practices were observed being used during the inspection.
	1	
Rule: 5101:2-12-20 Cots and Napping	Status Compliant	Documenting Statement(s), If applicable Documenting Statement: The rest area
Nuie. 3101.2-12-20 Cots and Napping	Compilant	had adequate lighting, which allowed for the visual supervision of children.
Rule: 5101:2-12-20 Cots and Napping	Compliant	Documenting Statement: Cots were placed appropriately and safely during nap time.
	1.	
Rule: 5101:2-12-22 Meal and Snack	Status	Documenting Statement(s), If applicable
Requirements	Compliant	Documenting Statement: Snacks were provided at intervals as required by this rule.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-22 Safe Food Handling/Storage	Compliant	Documenting Statement: Food was stored in a safe and sanitary manner.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-23 Diapering and Toilet Training	Compliant	Documenting Statement: During the inspection, there was discussion concerning diapering routines. Child-care



		staff indicated diapers were changed at appropriate intervals throughout the day.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-24 Swimming and Water Safety Requirements	Compliant	Documenting Statement: Swimming activities were part of the program's schedule in the summer only.
Rule: 5101:2-12-24 Swimming and Water Safety Requirements	Compliant	Documenting Statement: The children have gone swimming at Bluffton pool. The lifeguards are provided by the pool owner.
Rule: 5101:2-12-24 Swimming and Water Safety Requirements	Compliant	Documenting Statement: The program staff indicated wading pools and sprinklers were being used.