



## Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name RUSSELL, ELAINE	Program Number 000000924433139	Program Type FCC - Type B Home
Address 241 EAST 246TH STREET  CLEVELAND OH 44123		County CUYAHOGA

Inspection Information		
Inspection Type Compliance	Inspection Scope Full	Inspection Notice Unannounced
Inspection Date 05/26/2021	Begin Time 9:44 AM	End Time 12:20 PM
Reviewer: Linda Golson		

Summary of Findings				
No. Rules Verified 79	No. Rules with Non-compliances 12	No. Serious Risk 0	No. Moderate Risk 3	No. Low Risk 12

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)	3	1	0	1
Young Toddler		2	0	2
<b>Total Under 2 Years</b>		3	0	3
Older Toddler	6	1	0	1
Preschool		1	0	1
School Age		2	0	2
<b>Total Capacity/Enrollment</b>	6	4	0	7

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Elaine Russell	Mixed Age Group	1 to 5	



### Summary of Non-Compliances

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-13-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**Domain: 01 Ratio & Supervision**

Rule: 5101:2-13-18 Ratio and Group Size

Code: The program is required to follow group size requirements.

Findings: During the inspection, it was determined 7 children with 2 under two years of age were in the care of one child care staff member which resulted in more than six children/three children under two years of age based on attendance sheets. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 04 Indoor/Outdoor Space**

Rule: 5101:2-13-11 Fall Zone

Code: The program is required to have an adequate fall surface on the outdoor playground.

Findings: "During the inspection, it was determined that the playground did not have adequate fall surface under and around equipment as noted in the following number 1 below:

1. No fall surface under sliding board
2. Adequate fall surface to soften the impact of a fall
3. Other [ ]

Any equipment designed for climbing, swinging, bouncing, or sliding needs a fall zone of protective material resilient under and around the equipment in order to protect children in the event of a fall. Submit the program's corrective action plan, which includes written verification of the discontinued use of this equipment



until corrections are made along with a description of the resilient material added, to the Department to verify compliance with the requirements of this rule."

Corrective Action Plan Due: 06/25/2021

**Domain: 09 Children's Files**

Rule: 5101:2-13-15 Health Conditions

Code: The program is required to have a completed JFS 01236 "Medical/Physical Care Plan" on file for each health condition for each child.

Findings: A written, signed and dated JFS 01236 "Child Medical/Physical Care Plan" must be on file for any child having health conditions which require monitoring for symptoms or a medical procedure be performed at the program. In review of the children's records, it was determined that the required written information was either not on file, implemented or followed, for at least one child indicated on the Children Records Review, as noted in number 1 below:

1. No plan was on file.
2. Child's name was missing.
3. Child's date of birth was missing.
4. Name of the condition was missing.
5. Symptoms to watch for were missing.
6. Action to be taken if symptoms to occur were missing.
7. Activities/foods/environmental conditions to avoid, if applicable, were missing.
8. Medical procedures to be followed were missing.
9. Expected benefit was missing.
10. Name of any applicable medication was missing.
11. Instructions regarding emergency evacuation, if applicable, were missing.
12. Training instructions were missing.
13. Dated signature of parent or certified professional who trained the program staff was missing.
14. Dated signature(s) of child care staff member(s) trained to perform the procedure were missing.
15. Directions regarding additional services, if applicable, were missing.
16. Dated signature of parent giving permission to perform the procedure was missing.
17. Dated signature of program administrator was missing.
18. The plan was not implemented.
19. The plan was not followed.

Submit the program's corrective action plan, which includes a copy of the completed JFS 01236 "Child Medical/Physical Care Plan", to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/25/2021



### Low Risk Non-Compliances

**Domain: 00 License & Approvals**

Rule: Transitional Pandemic Requirements

Code: The program is required to ensure safe health practices to prevent the spread of COVID-19.

Findings: During the inspection, it was determined that the program did not follow the requirements for ensuring safe practices to prevent the spread of COVID-19 as noted in number(s) [ ] below:

1. At least one child was not assessed for temperature and symptoms listed in appendix A to this rule prior to, or as soon as they arrived each day.
2. The provider was not assessed for temperature and symptoms listed in appendix A to this rule prior to the start of the day.
3. At least one resident was not assessed for temperature and symptoms listed in appendix A to this rule prior to the start of the day.
4. The program did not immediately send home any child, child care staff member or employee who had a temperature of one hundred degrees or higher.
5. The program did not immediately send home any child, child care staff member or employee who had at least one symptom listed in appendix A to this rule and has had known contact with someone confirmed or suspected to have COVID-19.
6. The individual was allowed to return to the family child care home prior to being fever free without the use of fever-reducing medication for at least twenty-four hours.
7. An individual who had a temperature of one hundred degrees or higher, or had at least one symptom listed in appendix A to this rule, and had known contact with someone confirmed or suspected to have COVID-19 did not complete isolation or quarantine procedures for COVID-19 in coordination with the local health department, or in compliance with the Ohio Department of Health and CDC guidelines, prior to returning to the family child care home.
8. The provider or resident had a temperature of 100 degrees or higher and the provider did not stop providing care until the individual was fever-free without the use of medication for at least twenty-four hours.
9. The provider or resident had at least one symptom listed in appendix A to this rule, and had known contact with someone confirmed or suspected to have COVID-19 did not complete isolation or quarantine procedures for COVID-19 in coordination with the local health department or Ohio Department of Health and CDC guidelines prior to resuming care.
10. Other: [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 00 License & Approvals**

Rule: Transitional Pandemic Requirements

Code: The program is required to have all staff and children wash their hands as outlined in rule.



Findings: During the inspection, it was determined that handwashing requirements were not followed as listed in number 7 below:

1. The provider or at least one child care staff member and or employee did not wash their hands upon entering the family child care home.
2. The provider or at least one child care staff member and or employee did not wash their hands prior to leaving for the day.
3. The provider or at least one child care staff member or employee did not wash their hands after caring for someone who is sick.
4. The provider or at least one child care staff member or employee did not wash their hands after eating, serving or preparing food or bottles or feeding a child.
5. The provider or at least one child care staff member or employee did wash their hands after blowing their nose, coughing or sneezing.
6. The provider or at least one child care staff member or employee did not wash their hands before or after touching their face or handling their mask.
7. At least one child did not wash their hands upon arrival.
8. At least one child did not wash their hands after eating or assisting with food preparation.
9. At least one child did not wash their hands after blowing their nose, coughing or sneezing.
10. At least one child did not wash their hands after touching their face or handling their mask.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 02 Safe & Sanitary Environment**

Rule: 5101:2-13-12 Pets

Code: The program is required to properly care for all pets.

Findings: During the inspection, it was determined that a pet at the program posed a threat to the safety or health of the children, in that proper licensing and/or inoculations not on file/ other safety concerns in that visiting dog(Yukie) were not available. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 02 Safe & Sanitary Environment**

Rule: 5101:2-13-12 Safe Environment

Code: The program is required to refrain from using and storing outdoor machinery around children.

Findings: During the inspections, a potentially hazardous substance, which was determined to not present a serious risk to a child, was accessible to children as noted in number 2 below:

1. Cosmetics



2. Disinfecting wipes and Lysol spray in kitchen
3. Fish food
4. Hand lotion
5. Hand sanitizer (for children under 24 months).
6. Laundry detergent
7. Powder dish washing soap
8. Paint cans
9. White out
10. Potting soil
11. Other potentially hazardous substance [ ]

The potentially hazardous substance was determined to be accessible to children in the following area: [ ]  
Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 02 Safe & Sanitary Environment**

Rule: 5101:2-13-12 Safe Environment

Code: The program is required to have all outlets and surge protectors covered.

Findings: During the inspection, it was determined that surge protectors or outlets did not have childproof receptacle covers in kitchen. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 03 Postings & Equipment**

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the fire and weather alert plan with a diagram.

Findings: During the inspection, it was determined a fire and weather alert plan was not posted/did not include a diagram in basement bathroom as required by rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 03 Postings & Equipment**

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements



Code: The program is required to post the completed JFS 01242 "Medical, Dental, and General Emergency Plan for Child Care" and implement as required by rule.

Findings: During the inspection, it was determined the requirements for the JFS 01242 "Medical, Dental and General Emergency Plan" were not followed as noted in number1 (in basement) below:

1. The plan was not posted on each level of the home used for child care.
2. The name, address and telephone number of the program were not complete.
3. The location of the first aid kit, fire extinguisher and fire alarm system, fire alarm pull stations and electrical circuit box were not complete.
4. The telephone number for emergency squad, fire department hospital, poison control program, public children services agency, local health department, local emergency management agency and police department were not complete.
5. Location of children's records was not complete.
6. Emergency information including any medications or supplies needed i the event of an evacuation was not complete.
7. The current version of the prescribed form was not used.
8. The plan was not implemented when necessary in that [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 06 Program Information**

Rule: 5101:2-13-21 Sanitary Environment and Hygiene

Code: The program staff is required to provide clean, individually labeled hygiene items.

Findings: During the visit it was determined that the toothbrushes were not available as required. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 07 Diapering & Infant Care**

Rule: 5101:2-13-20 Crib and Playpen Requirements

Code: The program is required to have the proper sheets.

Findings: During the inspection, it was determined that sheets did not meet the rule requirement as noted in number below 1

1. At least one crib or playpen did not have a sheet.
2. At least one sheet was too large.
3. At least one sheet was too small.



4. Sheet was torn.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 07 Diapering & Infant Care**

Rule: 5101:2-13-23 Infant Bottle and Food Preparation

Code: The program is required to retain and update infant feeding instructions.

Findings: During the inspection, it was determined that written instructions for feeding the infants noted on the Children Record Review form were not on file/updated, as required by this rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 06/25/2021

**Domain: 08 Staff Files**

Rule: 5101:2-13-07 Provider Requirements

Code: The provider is required to maintain current employee and resident records in the Ohio Professional Registry.

Findings: During the inspection, it was determined that employment records were not entered or updated within five calendar days of the change in the Ohio Professional Registry (OPR) as noted in number 3 below:

1. At least one employee or child care staff member (including substitutes) had not created an employment record in the OPR for the program.
2. At least one resident had not created an employment record in the OPR for the family child care provider within five days of becoming a resident or turning eighteen.
3. The provider had not assigned resident to the program's organization dashboard.
4. At least one individual's schedule was not current.
5. At least one individual's position or role was not current.
6. At least one individual's employment or residence had not been end dated.
7. Other: [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/25/2021





**Domain: 09 Children's Files**

Rule: 5101:2-13-15 Child's Medical

Code: The program is required to have a completed medical on file for each child.

Findings: In review of of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in numbers 4 & 10 below:

1. No medical was on file for at least one child
2. Medical(s) on file was not updated every 13 months
3. Medical(s) were missing child's name and date of birth
4. Medical were missing the date of the medical examination
5. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
6. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
7. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
8. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule
9. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
10. Shot records were not current

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/25/2021

**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Driver Requirements	Compliant	
5101:2-13-21 Evening and Overnight Care	Compliant	
Rule	Status	Documenting Statement(s), If applicable



5101:2-13-02 License Posted	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-23 Infant Daily Care	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-10 Health Training B	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-16 Disaster Plan	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-18 Ratio and Group Size	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-07 Provider Requirements	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-11 Indoor Space	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-08 Child Care Staff Requirements	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-04 Flammable and Combustible Materials in Type B Home	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-25 Topical Products and Lotions	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Handwashing	Compliant	
5101:2-13-17 Programming	Compliant	
5101:2-13-24 On-site Pools	Compliant	
5101:2-13-12 Safe Equipment	Compliant	
5101:2-13-04 Fire Safety for Type B Homes	Compliant	
5101:2-13-24 Parent Permission for Swimming	Compliant	
5101:2-13-20 Sleep and Napping Requirements for a Licensed Family Child Care Provider	Compliant	
5101:2-13-13 Smoke Free	Compliant	
5101:2-13-08 Employee Requirements	Compliant	
5101:2-13-16 Standard Precautions	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Inspections	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Review Policies and Procedures	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Voluntary Temporary Closure	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-22 Fluid Milk	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Staff Records	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Incident/Injury	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Diapering	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Swimming Sites	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-22 Food Handling	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Equipment	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Child Guidance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 First Aid Kit	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Heaters in a Type B Home	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Ratio and Supervision for Field and Routine Trips	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Medical, Dental, and General Emergency Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Medication Storage	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 School Age Supervision	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Type B Provider - Foster Parent	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Toothbrushing	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Materials and Equipment	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Supervision	Compliant	
5101:2-13-13 Clean Environment and Equipment	Compliant	
5101:2-13-16 Communicable Diseases	Compliant	
5101:2-13-25 Medication Requirements	Compliant	
5101:2-13-02 Information in Provider Portal	Compliant	
5101:2-13-14 Requirements for Field and Routine Trips	Compliant	
5101:2-13-08 Whistle Blower	Compliant	
5101:2-13-16 Serious Incident	Compliant	
5101:2-13-10 Professional Development	Compliant	
5101:2-13-20 Use of Crib and Playpen	Compliant	
Rule	Status	Documenting Statement(s), If applicable



5101:2-13-22 Meals and Snacks	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-08 Substitute Requirements	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-08 Substitute Requirements	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-02 Information in OCLQS	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-11 Outdoor Space	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-02 Provider Medical	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-09 Background Checks	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-09 Background Checks	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-09 Background Checks	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-09 Background Checks	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-18 Attendance	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Change of Location	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-03 Inspection Requirements	Compliant	