



Program Details

Program Type: FCC - Type B Home	Program Name: HARRIS, AUTUMN	Program Number: 000000931669864
Address: 27275 ST. RT. 180 ROCKBRIDGE OH 43149		County: HOCKING

Inspection Information

Inspection Type: Compliance	Inspection Scope: Full	Inspection Notice: Unannounced	
Reviewer: Ashley Herring	Visit Date: 02/08/2017	Begin Time: 9:35 AM	End Time: 11:59 PM

All licensed child care programs are inspected at least once each year. All documented non-compliances are grouped as Serious, Moderate and Low risk violations. Documenting statements and supplemental information may be included in this report. This information is provided for technical assistance, and may not be associated with any Out of Compliance items.

Licensing inspection reports from the previous two years can be found on the child care website at <http://ifs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. Complaint investigations that resulted in additional non-compliance findings are also available on the website, however allegations that were unable to be substantiated are not included. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website for a public records request.

Summary of Findings

Number of Rules Verified: 75	Number of Rules with Non-Compliances: 10	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 1	Low Risk Non-Compliances: 13

Summary of Non-Compliances

Program Fully Compliant? No
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection
Moderate Risk Non-Compliances



Domain: 08 Staff Files

Rule: 5101:2-13-09 Criminal Records checks

Code: The program staff is required to have their criminal records checks updated every five years.

Findings: Background checks are required to be updated every five years for the following: 1. Owner, Provider, Owner Representative 2. Administrator 3. Child care staff member, employee During the inspection, it was determined that the individual(s) in number [2] above did not complete the BCI and FBI criminal record checks every five years as required. Submit the program's corrective action plan, which includes copies of the criminal records check results, to verify compliance with the requirements of this rule. EJ and Autumn need updated FBI

Corrective Action Plan Due: 03/19/2017

Low Risk Non-Compliances

Domain: 00 License & Approvals

Rule: 5101:2-13-02 Information in OCLQS

Code: The provider is required to have all current information in OCLQS.

Findings: The following information is required to be kept current in the Ohio Child Licensing and Quality system (OCLQS): 1. Mailing Address, 2. Telephone Number, 3. Email Address, 4. Days and Hours of Operation, 5. Services Offered, 6. Name of Program-Type A Only

Corrective Action Plan Due: 03/19/2017

Domain: 03 Postings & Equipment

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the completed JFS 01201 'Dental First Aid' and implement as required by rule.

Findings: During the inspection, it was determined the JFS 01201 'Dental First Aid' was not [completed/posted]. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/19/2017

Domain: 03 Postings & Equipment

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the completed JFS 01242 'Medical, Dental, and General Emergency Plan for Child Care' and implement as required by rule.



Findings: During the inspection, it was determined the JFS 01242 'Medical, Dental and General Emergency Plan for Child Care' was not [completed/implemented/posted] as required by rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule. UPDATE PLAN WITH THE NEW FORM ABOVE

Corrective Action Plan Due: 03/19/2017

Domain: 03 Postings & Equipment

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the fire and weather alert plan with a diagram.

Findings: During the inspection, it was determined a fire and weather alert plan [was not posted/did not include a diagram] as required by rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/19/2017

Domain: 05 Health & Safety

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to complete and document the required drills.

Findings: During the inspection, it was determined that the required drills were not completed for item number(s) [2&3] below: 1. Monthly fire drills 2. Monthly weather emergency drills (March through September) 3. Quarterly emergency/lockdown drills Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/19/2017

Domain: 05 Health & Safety

Rule: 5101:2-13-16 Disaster Plan

Code: The program is required to complete a disaster plan.

Findings: During the inspection, it was determined a written disaster plan had not been completed. Develop and submit a disaster plan that meets the requirement of this rule and a written statement verifying corrective action.

Corrective Action Plan Due: 03/19/2017

Domain: 06 Program Information

Rule: 5101:2-13-14 Vehicle Requirements

Code: The program is required to complete and document weekly vehicle inspections.



Findings: During the inspection, it was determined that the program and/or transportation services had not [performed/documented] weekly inspections of vehicles used for transporting children. The weekly inspection needs to include the following; 1. A visual inspection of the tires for wear and tire pressure; 2. A visual inspection of headlights, taillights, signals, mirrors, wiper blades, and dash gauges; 3. An inspection for properly functioning child and driver restraints; 4. An inspection for properly functioning doors and windows; 5. An inspection for, and cleaning of, debris from inside the vehicle. 6. Other [] Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/19/2017

Domain: 07 Diapering & Infant Care

Rule: 5101:2-13-23 Infant Daily Care

Code: The program staff is required to provide a daily written record for each infant in care.

Findings: During the inspection, it was determined that there was no daily written record for each infant provided to the parent or person picking up the infant on a daily basis. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/19/2017

Domain: 07 Diapering & Infant Care

Rule: 5101:2-13-23 Infant Daily Care

Code: The program is required to provide a daily written record for each infant in care to the parents when picking up the infant each day.

Findings: During the inspection, it was determined that the form used to document infant routines and activities was missing information as noted in the following number(s) [] below: 1. Food intake 2. Sleeping patterns 3. Times and results of diaper changes 4. Information about daily activities Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Corrective Action Plan Due: 03/19/2017

Domain: 08 Staff Files

Rule: 5101:2-13-07 Provider Requirements

Code: The provider is required to have hours of availability posted in a noticeable place.

Findings: During the inspection, it was determined that the provider did not have hours of availability posted in a noticeable place. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/19/2017



Domain: 09 Children's Files

Rule: 5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'

Code: The program is required to have a completed JFS 01234 'Child Enrollment and Health Information for Child Care' on file on the premises for each child.

Findings: In review of children's records, it was determined that at least one child listed on the Children's Record Review did not have the JFS 01234 'Child Enrollment and Health Information For Child Care' on file at the program for review. Correct the violation and submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/19/2017

Domain: 10 Written Policies & Procedures

Rule: 5101:2-13-07 Provider Requirements

Code: The program is required to have policies and procedures for all items listed in this rule.

Findings: On the day of the inspection, the program's written policies and procedures provided to the parents/guardians and employees was missing item number(s) [] below: General Information 1. provider name, address, email address and telephone number. 2. Description of the provider's program philosophy. 3. Days and hours of operation, scheduled closings and basic daily schedule. 4. Utilizing a substitute or child care staff member for the provider. 5. Meals and snacks provided. 6. Outdoor play, including limitations placed on outdoor play due to weather or safety issues. Considerations may include but are not limited to temperature, humidity, wind chill, ozone levels, pollen count, lightning, rain or ice. 7. Opportunities for parent involvement in provider activities. 8. Opportunities for parents to meet with teachers regarding their child. 9. Payment schedule, overtime charges and registration fees as applicable. 10. Location of onsite space for mothers to breastfeed and/or pump breastmilk. provider Policies and Procedures 11. Enrollment including required enrollment information. 12. Enrollment of children without immunizations. 13. Attendance including procedures for arrival and departure, the program's absent day policy, releasing child to persons other than the parent, releasing a child according to a custody agreement and follow up when a child scheduled to arrive from another program or activity does not arrive. 14. Supervision and child guidance. 15. Parent provided food and provider-wide dietary policy, if applicable. If all of the food is parent provided, the policy shall also include if the provider supplements food when the parent does not provide sufficient food for the day. 16. Management of illness including isolation precautions, symptoms for discharge and return and notification of parent of ill child. 17. Summary of procedures taken in the event of an emergency, serious illness or injury. 18. Administration of medication including food supplements, modified diets and whether school age children are permitted to carry their own medication and ointments. 19. Transportation for trips and emergencies. 20. Water activities/swimming. 21. Infant care, if applicable, including frequency of diaper checks. 22. Napping and Resting. 23. Evening and overnight care, if applicable. 24. Policy on operation and/or closing due to weather, school delays or closings and any other factors. 25. Policy on when the provider will require disenrollment of a child. 26. Procedure for parents or employees to follow when needing assistance in resolving problems related to the child care provider. 27. Policy on whether or not the provider will provide child care services to children whose parents refuse to grant consent for transportation to the source of emergency treatment. 28. Policy on whether the program conducts formal assessments on enrolled children and if the program reports child level data to ODJFS pursuant to 5101:2-17-02 of the Administrative Code. 29. Information on the Early and Periodic Screening, Diagnosis and Treatment program



under the Medicaid program carried out under Title XIX of Social Security Act (42 U.S.C. 1396 et seq.).
30. Information on the developmental screening services available under section 619 and part C of the Individuals with Disabilities Education Act (20 U.S.C. 1419, 1431 et seq.).

Corrective Action Plan Due: 03/19/2017

Domain: 10 Written Policies & Procedures

Rule: 5101:2-13-07 Provider Requirements

Code: The program is required to have policies and procedures available at the program.

Findings: During the inspection, it was determined the written policies and procedures were not available at the program as required. A copy must be made available onsite for review. Submit the program's corrective action plan to verify compliance with this rule.

Corrective Action Plan Due: 03/19/2017

Rules in Compliance/Not Verified	
Rule: 5101:2-13-14 Driver Requirements	<i>Compliant</i>
Rule: 5101:2-13-02 License Posted	<i>Compliant</i>
Rule: 5101:2-13-18 Attendance	<i>Compliant</i>
Rule: 5101:2-13-09 Prohibited Offenses	<i>Compliant</i>
Rule: 5101:2-13-10 Health Training B	<i>Compliant</i>
Rule: 5101:2-13-18 Ratio and Group Size	<i>Compliant</i>
Rule: 5101:2-13-18 Ratio and Group Size	<i>Compliant</i>
Rule: 5101:2-13-11 Indoor Space	<i>Compliant</i>
Rule: 5101:2-13-04 Flammable and Combustible Materials in Type B Home	<i>Compliant</i>



Rule: 5101:2-13-25 Topical Products and Lotions	<i>Compliant</i>
Rule: 5101:2-13-13 Handwashing	<i>Compliant</i>
Rule: 5101:2-13-17 Programming	<i>Compliant</i>
Rule: 5101:2-13-24 On-site Pools	<i>Compliant</i>
Rule: 5101:2-13-12 Safe Equipment	<i>Compliant</i>
Rule: 5101:2-13-04 Fire Safety for Type B Homes	<i>Compliant</i>
Rule: 5101:2-13-20 Sleep and Napping Requirements for a Licensed Family Child Care Provider	<i>Compliant</i>
Rule: 5101:2-13-13 Smoke Free	<i>Compliant</i>
Rule: 5101:2-13-16 Standard Precautions	<i>Compliant</i>
Rule: 5101:2-13-14 Vehicle Inspections Documenting Statement: During the inspection, it was determined the vehicle utilized by the program was not mechanically safe in that []. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule. NEEDS TO BEGIN KEEPING WEEKLY INSPECTION LOGS WITH ALL THE NECESSARY ITEMS CHECKED.	<i>Compliant</i>
Rule: 5101:2-13-02 Voluntary Temporary Closure	<i>Compliant</i>
Rule: 5101:2-13-22 Fluid Milk	<i>Compliant</i>
Rule: 5101:2-13-20 Crib and Playpen Requirements	<i>Compliant</i>
Rule: 5101:2-13-11 Fall Zone	<i>Compliant</i>
Rule: 5101:2-13-16 Incident/Injury	<i>Compliant</i>



Rule: 5101:2-13-23 Diapering	<i>Compliant</i>
Rule: 5101:2-13-12 Pets	<i>Compliant</i>
Rule: 5101:2-13-22 Food Handling	<i>Compliant</i>
Rule: 5101:2-13-12 Safe Environment	<i>Compliant</i>
Rule: 5101:2-13-11 Outdoor Equipment	<i>Compliant</i>
Rule: 5101:2-13-19 Child Guidance	<i>Compliant</i>
Rule: 5101:2-13-16 First Aid Kit	<i>Compliant</i>
Rule: 5101:2-13-04 Heaters in a Type B Home	<i>Compliant</i>
Rule: 5101:2-13-03 Compliance Inspection and Complaint Investigation of a Licensed Family Child Care Provider	<i>Compliant</i>
Rule: 5101:2-13-14 Ratio and Supervision for Field and Routine Trips	<i>Compliant</i>
Rule: 5101:2-13-25 Medication Storage	<i>Compliant</i>
Rule: 5101:2-13-19 School Age Supervision	<i>Compliant</i>
Rule: 5101:2-13-07 Type B Provider - Foster Parent	<i>Compliant</i>
Rule: 5101:2-13-23 Infant Bottle and Food Preparation	<i>Compliant</i>
Rule: 5101:2-13-17 Materials and Equipment	<i>Compliant</i>



Rule: 5101:2-13-19 Supervision	<i>Compliant</i>
Rule: 5101:2-13-13 Clean Environment and Equipment	<i>Compliant</i>
Rule: 5101:2-13-16 Communicable Diseases	<i>Compliant</i>
Rule: 5101:2-13-21 Sanitary Environment and Hygiene	<i>Compliant</i>
Rule: 5101:2-13-25 Medication Requirements	<i>Compliant</i>
Rule: 5101:2-13-02 Information in Provider Portal	<i>Compliant</i>
Rule: 5101:2-13-14 Requirements for Field and Routine Trips	<i>Compliant</i>
Rule: 5101:2-13-16 Serious Incident	<i>Compliant</i>
Rule: 5101:2-13-09 JFS 01328 'Statement of Nonconviction for Child Care'	<i>Compliant</i>
Rule: 5101:2-13-10 Professional Development	<i>Compliant</i>
Rule: 5101:2-13-20 Use of Crib and Playpen	<i>Compliant</i>
Rule: 5101:2-13-15 Child's Medical	<i>Compliant</i>
Rule: 5101:2-13-22 Meals and Snacks	<i>Compliant</i>
Rule: 5101:2-13-15 Health Conditions	<i>Compliant</i>
Rule: 5101:2-13-11 Outdoor Space	<i>Compliant</i>

Supplemental Information



Indoor Space Log

Room/Space	Area	Children Allowed
living room	240	6
kitchen	180	5
playroom	108	3
Total	528	14

Outdoor Space Log

Room/Space	Area	Children Allowed
outdoor	174,240	2,904
Total	174,240	2,904

Ratios (Number of Staff to Children)

No Ratios were observed during this Inspection

Group	Age Group/Range	Ratio	Comment

License Capacity and Enrollment

No License Capacity and Enrollment was observed during this Inspection

Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 months)		0	0	0
Young Toddler (18 months to < 30 months)		0	0	0
Total Under 2 ½	0			
Older Toddlers (30 months to < 3 years)		0	0	0
Preschool (3 years to Kindergarten)		0	0	0
School Age (Kindergarten to 15 years)		0	0	0
Total Enrollment	0			

Technical Assistance