



## Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

### Program Details

Program Name RUSSELL, PATRICIA	Program Number 000000934510634	Program Type FCC - Type B Home
Address 1506 FRANKLIN AV  CINCINNATI OH 45237		County HAMILTON

### Inspection Information

Inspection Type Compliance	Inspection Scope Full	Inspection Notice Announced
Inspection Date 10/26/2018	Begin Time 7:00 AM	End Time 8:17 AM
Reviewer: Sandra Jones		

### Summary of Findings

No. Rules Verified 77	No. Rules with Non-compliances 5	No. Serious Risk 0	No. Moderate Risk 0	No. Low Risk 6
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### License Capacity and Enrollment at the Time of Inspection

Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)		1	0	1
Young Toddler		0	0	0
<b>Total Under 2 Years</b>	3	1	0	1
Older Toddler		1	1	2
Preschool		2	0	2
School Age		5	1	6
<b>Total Capacity/Enrollment</b>	6	8	2	11

### Staff-Child Ratios at the Time of Inspection

Group	Age Group/Range	Ratio Observed	Comment
Placement 10/26/2018	Mixed Age Group	1 to 3	



### Summary of Non-Compliances

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-13-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

#### Low Risk Non-Compliances

**Domain: 06 Program Information**

Rule: 5101:2-13-14 Requirements for Field and Routine Trips

Code: The program is required to obtain a completed written parental permission before conducting a field or routine trip..

Findings: In review of the program's records, it was determined that the form used to secure the written permission of the parent for a field trip or routine trip was missing the required information listed in number(s)



1, 3, 7 below:

1. Child's name;
2. Date of the trip (field trips only);
3. Destination of the trip;
4. Departure and return time of the trip (field trips only);
5. Signature of the parent/guardian;
6. Date on which the permission was signed;
7. Statement notifying parents how their child will be transported;
8. Other [ ].

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/25/2018

**Domain: 08 Staff Files**

Rule: 5101:2-13-07 Provider Requirements

Code: The provider is required to have hours of availability posted in a noticeable place.

Findings: During the inspection, it was determined that the provider did not have hours of availability posted in a noticeable place. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 11/25/2018

**Domain: 08 Staff Files**

Rule: 5101:2-13-09 Background Checks

Code: Individuals are required to completed the background check process and obtain complete results.

Findings: "In review of the staff records, it was determined that background check requirements were incomplete for the individuals listed on the Employee Record Chart, as noted in number(s) 1 below:

1. The JFS 01176 "Program Notification of Background check Review for Child Care" was not on file at the program, but was on file at the county agency and the individual is eligible.
2. The JFS 01176 was not on file at the program, but the BCI and FBI results were on file at the program and the individual had no prohibitive offenses which did not meet the rehabilitation criteria.
3. The JFS 01176 was not on file at the program, but the BCI and FBI results were on file at the county agency and the individual had no prohibitive offenses which did not meet the rehabilitation criteria.

Submit the program's corrective action plan, which includes a statement that the correct form is now on file, to verify compliance with the requirements of this rule.

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Corrective Action Plan Due: 11/25/2018



**Domain: 08 Staff Files**

Rule: 5101:2-13-07 Provider Requirements

Code: The provider is required to maintain the required liability insurance or have a completed JFS 01933 "Liability Insurance Statement for Family Child Care Providers" on file for each child in care.

Findings: During the inspection, it was determined the JFS 01933 Liability Insurance Statement for Family Child Care Provides Waiver form was not filled out completely with child name on it. Correct the violation and submit proof of insurance with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 11/25/2018

**Domain: 09 Children's Files**

Rule: 5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information for Child Care," as required, for the items in number(s) 11 below:

1. Complete parent information;
2. Complete emergency contact information;
3. Complete physician information;
4. Information regarding the parent list;
5. Health information;
6. Additional information for all boxes checked "yes";
7. Emergency transportation information;
8. Parent/guardian's signature;
9. Diapering statement;
10. Acknowledgement of policies and procedures;
11. Provider's signature.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/25/2018

**Domain: 09 Children's Files**



Rule: 5101:2-13-15 Child's Medical

Code: The program is required to have a current medical on file for each child.

Findings: In review of records, it was determined a medical form was not on file and was not updated every thirteen months for 2 out of 5 children. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 11/25/2018

**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Driver Requirements	Compliant	
5101:2-13-21 Evening and Overnight Care	Compliant	
5101:2-13-02 License Posted	Compliant	
5101:2-13-23 Infant Daily Care	Compliant	
5101:2-13-10 Health Training B	Compliant	
5101:2-13-16 Disaster Plan	Compliant	
5101:2-13-18 Ratio and Group Size	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Ratio and Group Size	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Provider Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Indoor Space	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Child Care Staff Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Flammable and Combustible Materials in Type B Home	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Topical Products and Lotions	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Handwashing	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Programming	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 On-site Pools	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Equipment	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Fire Safety for Type B Homes	Compliant	
5101:2-13-24 Parent Permission for Swimming	Compliant	
5101:2-13-20 Sleep and Napping Requirements for a Licensed Family Child Care Provider	Compliant	
5101:2-13-13 Smoke Free	Compliant	
5101:2-13-08 Employee Requirements	Compliant	
5101:2-13-16 Standard Precautions	Compliant	
5101:2-13-14 Vehicle Inspections	Compliant	
5101:2-13-08 Review Policies and Procedures	Compliant	
5101:2-13-02 Voluntary Temporary Closure	Compliant	
5101:2-13-22 Fluid Milk	Compliant	
Rule	Status	Documenting Statement(s), If applicable



5101:2-13-20 Crib and Playpen Requirements	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-14 Vehicle Requirements	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-11 Fall Zone	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-08 Staff Records	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-16 Incident/Injury	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-23 Diapering	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-12 Pets	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-24 Swimming Sites	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-22 Food Handling	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-12 Safe Environment	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-11 Outdoor Equipment	Compliant	





Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Child Guidance	Compliant	
5101:2-13-16 First Aid Kit	Compliant	
5101:2-13-04 Heaters in a Type B Home	Compliant	
5101:2-13-03 Compliance Inspection and Complaint Investigation of a Licensed Family Child Care Provider	Compliant	
5101:2-13-14 Ratio and Supervision for Field and Routine Trips	Compliant	
5101:2-13-16 Medical, Dental, and General Emergency Requirements	Compliant	
5101:2-13-16 Medical, Dental, and General Emergency Requirements	Compliant	
5101:2-13-25 Medication Storage	Compliant	
5101:2-13-19 School Age Supervision	Compliant	
5101:2-13-07 Type B Provider - Foster Parent	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Infant Bottle and Food Preparation	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Toothbrushing	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Materials and Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Supervision	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Clean Environment and Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Communicable Diseases	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-21 Sanitary Environment and Hygiene	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Medication Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Information in Provider Portal	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Whistle Blower	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Serious Incident	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-10 Professional Development	Compliant	
5101:2-13-20 Use of Crib and Playpen	Compliant	
5101:2-13-22 Meals and Snacks	Compliant	
5101:2-13-08 Substitute Requirements	Compliant	
5101:2-13-08 Substitute Requirements	Compliant	
5101:2-13-15 Health Conditions	Compliant	
5101:2-13-02 Information in OCLQS	Compliant	
5101:2-13-11 Outdoor Space	Compliant	
5101:2-13-02 Provider Medical	Compliant	
5101:2-13-09 Background Checks	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Attendance	Compliant	