## **Family Child Care Licensing Inspection Full Report**

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <a href="http://jfs.ohio.gov/CDC/childcare.stm">http://jfs.ohio.gov/CDC/childcare.stm</a>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name	Program Number	Program Type	
WIGGINS, KATHY	000000959837614	FCC - Type B Home	
Address		County	
1203 W. JEFFERSON ST.		ERIE	
SANDUSKY			
OH 44870			

Inspection Information				
Inspection Type	Inspection Sc	cope	Inspection Notice	
Compliance	Full		Unannounced	
Inspection Date	Begin Time		End Time	
06/04/2021	1:22 PM		2:30 PM	
Reviewer:				
Julie Kyer				
Summary of Findings				
No. Rules Verified	No. Rules with Non-compliances	No. Serious Risk	No. Moderate Risk	No. Low Risk
79	1	0	0	1

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		2	0	2
Young Toddler		1	1	2
Total Under 2 Years	3	3	1	4
Older Toddler		1	0	1
Preschool		1	1	2
School Age		3	4	7
Total Capacity/Enrollment	6	5	5	14

Staff-Child Ratios at the Time of Inspection			
Group Age Group/Range Ratio Observed Comment			
Kathy Wiggins	Mixed Age Group	2 to 3	



## **Summary of Non-Compliances**

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-13-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

Serious Risk Non-Compliances				
No Serious Risk Non-Compliances were observed during this inspection				
Moderate Risk Non-Compliances				
No Moderate Risk Non-Compliances were observed during this inspection				

## **Low Risk Non-Compliances**

Domain: 09 Children's Files

Rule: 5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for

Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) #7 below for one of fourteen children.

- 1. No enrollment form was completed for at least one child
- 2. The current JFS 01234 was not completed for at least one child
- 3. Complete parent information
- 4. Complete emergency contact information
- 5. Complete physician information
- 6. Information regarding the parent list
- 7. Health information
- 8. Additional information for all boxes checked "yes"
- 9. Emergency transportation information
- 10. Parent/guardian's signature
- 11. Diapering Statement
- 12. Acknowledgement of Policies and Procedures
- 13. Enrollment form for at least one child was not updated by either the parent or the administrator
- 14. Enrollment form for at least one child was not signed by the administrator
- 15. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/04/2021

## **Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Driver Requirements	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-21 Evening and Overnight	Compliant	
Care		
I		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 License Posted	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Infant Daily Care	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-10 Health Training B	Compliant	Bocamenting statement(3), if applicable
Dula	Chabina	Decree where Chatana and a life and include
Rule 5101:2-13-16 Disaster Plan	Status Compliant	Documenting Statement(s), If applicable
3101.2-13-10 Disaster Flair	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Ratio and Group Size	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Ratio and Group Size	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Provider Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Indoor Space	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Child Care Staff	Compliant	3 (" 11
Requirements		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Flammable and	Compliant	Bocamenting statement(s), it applicable
Combustible Materials in Type B Home		
Pulo	Ctatus	Documenting Statement/s) If a reliable
Rule 5101:2-13-25 Topical Products and	Status Compliant	Documenting Statement(s), If applicable
Lotions	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Handwashing	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Programming	Compliant	Bocamenting statement(5), it applicable
3101.2-13-17 Programming	Compilant	
- 1	I	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 On-site Pools	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Equipment	Compliant	
	-	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Fire Safety for Type B	Compliant	
Homes	Compilation	
Homes		
L	ı	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Parent Permission for	Compliant	bocumenting statement(s), if applicable
	Compilant	
Swimming		
	I s	2
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Sleep and Napping	Compliant	
Requirements for a Licensed Family		
Child Care Provider		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Smoke Free	Compliant	
	1	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Employee Requirements	Compliant	2 334 Menting Statement(5), in applicable
5101.2-13-06 Employee Requirements	Compliant	
	l	
Pula	Ctatus	Decumenting Statement/s) If a will askip
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Standard Precautions	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Inspections	Compliant	
Rule	Status	Documenting Statement(s), If applicable

5101:2-13-08 Review Policies and Procedures	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Voluntary Temporary	Compliant	Documenting Statement(s), if applicable
Closure	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-22 Fluid Milk	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Crib and Playpen Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Requirements	Compliant	bocamenting statement(s), it applicable
5101.2 15 14 Vehicle Requirements	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Fall Zone	Compliant	bocumenting statement(s), if applicable
3101.2 13 11 (4) 2010	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Staff Records	Compliant	
3-3-1-2-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3-3-		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Incident/Injury	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Diapering	Compliant	bocumenting statement(s), if applicable
3101.2-13-23 Diapering	Compilant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Pets	Compliant	bocumenting statement(s), if applicable
3101.2-13-12 FEI3	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Swimming Sites	Compliant	bocumenting statement(s), if applicable
JIOI.2 13 24 JWIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	Compilant	

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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-22 Food Handling	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Environment	Compliant	0 (7)
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Equipment	Compliant	bocumenting statement(s), it applicable
3101.2-13-11 Outdoor Equipment	Compliant	
Dulo	Ctatus	Documenting Statement(s) If anyther his
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Child Guidance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 First Aid Kit	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Heaters in a Type B	Compliant	
Home		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Ratio and Supervision	Compliant	3 (" 11
for Field and Routine Trips		
Tot Freid and Roadine Trips		
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Medical, Dental, and	Compliant	bootinenting ottatement(3), it applicable
General Emergency Requirements	Compilant	
General Emergency Requirements		
Dula	Ctatus	Documenting Statement(s) If a reliable
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Medical, Dental, and	Compliant	
General Emergency Requirements		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Medication Storage	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 School Age Supervision	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Type B Provider - Foster	Compliant	
Parent		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Infant Bottle and Food	Compliant	
Preparation		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Toothbrushing	Compliant	Documenting statement(s), if applicable
JIOI.2-13-13 TOOLIIDI USIIIIIR	Compilant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Materials and	Compliant	S (" 11
Equipment		
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Supervision	Compliant	
	1.	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Clean Environment and	Compliant	
Equipment		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Communicable Diseases	Compliant	bocumenting statement(s), if applicable
	Compilant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-21 Sanitary Environment	Compliant	
and Hygiene		
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Medication	Compliant	
Requirements		
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Rule	Status	Documenting Statement(s), If applicable

5101:2-13-02 Information in Provider Portal	Compliant	
Bulo	Ctatus	Documenting Statement/s) If applicable
Sample 5101:2-13-14 Requirements for Field and Routine Trips	Status   Compliant	Documenting Statement(s), If applicable
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Whistle Blower	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Serious Incident	Compliant	, , , , , , , , , , , , , , , , , , ,
Rule	Ctatus	Documenting Statement(s) If applicable
5101:2-13-10 Professional	Status Compliant	Documenting Statement(s), If applicable
Development Development	Соприанс	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Use of Crib and Playpen	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-15 Child's Medical	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-22 Meals and Snacks	Compliant	Documenting statement(s), it applicable
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Substitute Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Substitute Requirements	Compliant	Bootheriting statement(s), it applicable
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-15 Health Conditions	Compliant	Documenting Statement(s), II applicable
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Information in OCLQS	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Space	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Provider Medical	Compliant	Doddinenting Statement(S), it approasts
5101.2 15 02 Frovider Wedlear	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	bocamenting statement(s), it applicable
J101.2-13-09 Background Checks	Compliant	
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Dula	Chahua	Decumenting Chaterrant/s) If and back
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Attendance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Change of Location	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Provider Requirements	Compliant	0 (7, 11
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Rule	Status	Documenting Statement(s), If applicable
5101:2-13-03 Inspection	Compliant	
Requirements		
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Rule	Status	Documenting Statement(s), If applicable
Transitional Pandemic Requirements	Compliant	