



Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details

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|--|-----------------------------------|-----------------------------------|
| Program Name DIAZ, ROSA | Program Number 000000974354038 | Program Type FCC - Type B Home |
| Address 4304 OAK PARK AVENUE CLEVELAND OH 44109 | | County CUYAHOGA |

Inspection Information

| | | |
|--------------------------------|--------------------------|----------------------------------|
| Inspection Type Compliance | Inspection Scope Full | Inspection Notice Unannounced |
| Inspection Day 1 03/13/2019 | Begin Time 11:30 AM | End Time 3:30 PM |
| Reviewer: Peggy Henderson | | |

Summary of Findings

| | | | | |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified 77 | No. Rules with Non-compliances 7 | No. Serious Risk 0 | No. Moderate Risk 1 | No. Low Risk 9 |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|

License Capacity and Enrollment at the Time of Inspection

| Age Group | License Capacity | Enrollment | | |
|----------------------------------|------------------|------------|-----------|-------|
| | Totals | Full Time | Part Time | Total |
| Infant (Birth to < 18 m) | | 2 | 0 | 2 |
| Young Toddler | | 0 | 0 | 0 |
| Total Under 2 ½ Years | | 2 | 0 | 2 |
| Older Toddler | | 0 | 0 | 0 |
| Preschool | | 1 | 0 | 1 |
| School Age | | 2 | 0 | 2 |
| Total Capacity/Enrollment | | 3 | 0 | 5 |

Staff-Child Ratios at the Time of Inspection

| Group | Age Group/Range | Ratio Observed | Comment |
|-----------|-----------------|----------------|---------|
| Rosa Diaz | Mixed Age Group | 1 to 2 | |



Summary of Non-Compliances

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-13-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: 08 Staff Files

Rule: 5101:2-13-09 Background Checks

Code: The program is required to have a JFS 01176 "Program Notification of Background Check Review for Child Care" on file for the individual to have sole responsibility.

Findings: During the inspection, it was determined that the provider, child care staff member(s), or substitute had sole responsibility of children in the all age group(s) and the JFS 01176 "Program Notification of Background Check Review for Child Care" was not on file as required. Submit the program's corrective action plan, which includes a copy of the JFS 01176 or a statement that the child care staff member(s) no longer have sole responsibility of children, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/13/2019

Low Risk Non-Compliances

Domain: 01 Ratio & Supervision

Rule: 5101:2-13-18 Attendance



Code: The program is required to have attendance records with the required information.

Findings: During the inspection, it was determined that the attendance records did not include all of the required information listed below:

1. The name of the child;
2. The birth date of the child;
3. The child's weekly schedule.

Information in number(s) 3 must be added to the form used to maintain attendance records. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/13/2019

Domain: 01 Ratio & Supervision

Rule: 5101:2-13-18 Attendance

Code: The program is required to have a tracking method for children.

Findings: During the inspection, it was determined that the method for tracking the children in the group did not meet the requirements in rule as noted in the number(s) 5 below:

1. There was no method in place.
 2. The method did not include each child's name.
 3. The method did not include each child's birthdate.
 4. The tracking method did not remain with the group at all times.
 5. The tracking method was not updated throughout the day as children entered or left the group.
- Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/13/2019

Domain: 03 Postings & Equipment

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the fire and weather alert plan with a diagram.

Findings: During the inspection, it was determined a fire and weather alert plan [was not posted/did not include a diagram] as required by rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 04/13/2019

Domain: 03 Postings & Equipment



Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the completed JFS 01242 "Medical, Dental, and General Emergency Plan for Child Care" and implement as required by rule.

Findings: During the inspection, it was determined the JFS 01242 "Medical, Dental and General Emergency Plan for Child Care" was not [completed/implemented/posted] as required by rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 04/13/2019

Domain: 08 Staff Files

Rule: 5101:2-13-09 Background Checks

Code: Individuals associated to the program are required to submit the JFS 01175 "Request for Background Check For Child Care" and create a profile in the registry.

Findings: In review of the staff records, it was determined that the provider, and or and or a resident did not complete requirements of this rule as noted in number(s) 2 below:

1. Individuals employed after October 29, 2017, did not create a profile in the OPR;
2. Individuals employed prior to October 29, 2017 did not create a profile in the OPR by January 1, 2018;
3. Individuals employed prior to October 29, 2017 did not submit the JFS 01175 "Request for a Background Check for Child Care" to ODJFS.

Submit the program's corrective action plan, which includes a statement the individual(s) have created a profile in the OPR, and/or the individual(s) have submitted the JFS 01175 to ODJFS, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/13/2019

Domain: 08 Staff Files

Rule: 5101:2-13-07 Provider Requirements

Code: The program is required to have the current licensing rules available in a noticeable area on the premises.

Findings: During the inspection, it was determined the current licensing rules were not [available/available in a noticeable area] on the premises. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 04/13/2019

Domain: 09 Children's Files



Rule: 5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information for Child Care," as required, for the items in number(s) 1 below:

1. Complete parent information;
2. Complete emergency contact information;
3. Complete physician information;
4. Information regarding the parent list;
5. Health information;
6. Additional information for all boxes checked "yes";
7. Emergency transportation information;
8. Parent/guardian's signature;
9. Diapering statement;
10. Acknowledgement of policies and procedures;
11. Provider's signature.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/13/2019

Domain: 09 Children's Files

Rule: 5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'

Code: The program is required to have an updated JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that the required JFS 01234 "Child Enrollment and Health Information for Child Care" had not been initialed by the [parent/provider] to indicate the form had been reviewed and updated annually. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of this rule.

Corrective Action Plan Due: 04/13/2019

Domain: 09 Children's Files

Rule: 5101:2-13-15 Child's Medical

Code: The program is required to have a current medical on file for each child.

Findings: In review of records, it was determined a medical form was not [on file/on file within 30 days/updated every thirteen months] for 1 out of 5 children. Correct the violation and submit the program's corrective action



plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 04/13/2019

Rules In-Compliance/Not Verified

| Rule | Status | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-13-14 Driver Requirements | Compliant | |
| 5101:2-13-21 Evening and Overnight Care | Compliant | |
| 5101:2-13-02 License Posted | Compliant | |
| 5101:2-13-23 Infant Daily Care | Compliant | |
| 5101:2-13-10 Health Training B | Compliant | |
| 5101:2-13-16 Disaster Plan | Compliant | |
| 5101:2-13-18 Ratio and Group Size | Compliant | |
| 5101:2-13-18 Ratio and Group Size | Compliant | |



| Rule | Status | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-13-07 Provider Requirements | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-11 Indoor Space | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-08 Child Care Staff Requirements | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-04 Flammable and Combustible Materials in Type B Home | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-25 Topical Products and Lotions | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-13 Handwashing | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-17 Programming | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-24 On-site Pools | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-12 Safe Equipment | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-04 Fire Safety for Type B Homes | Compliant | |



| Rule | Status | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-13-24 Parent Permission for Swimming | Compliant | |
| 5101:2-13-20 Sleep and Napping Requirements for a Licensed Family Child Care Provider | Compliant | |
| 5101:2-13-13 Smoke Free | Compliant | |
| 5101:2-13-08 Employee Requirements | Compliant | |
| 5101:2-13-16 Standard Precautions | Compliant | |
| 5101:2-13-14 Vehicle Inspections | Compliant | |
| 5101:2-13-08 Review Policies and Procedures | Compliant | |
| 5101:2-13-02 Voluntary Temporary Closure | Compliant | |
| 5101:2-13-22 Fluid Milk | Compliant | |
| 5101:2-13-20 Crib and Playpen Requirements | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |



| | | |
|-----------------------------------|---------------|--|
| 5101:2-13-14 Vehicle Requirements | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-11 Fall Zone | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-08 Staff Records | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-16 Incident/Injury | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-23 Diapering | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-12 Pets | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-24 Swimming Sites | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-22 Food Handling | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-12 Safe Environment | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-11 Outdoor Equipment | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-19 Child Guidance | Compliant | |



| Rule | Status | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-13-16 First Aid Kit | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-04 Heaters in a Type B Home | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-03 Compliance Inspection and Complaint Investigation of a Licensed Family Child Care Provider | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-14 Ratio and Supervision for Field and Routine Trips | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-16 Medical, Dental, and General Emergency Requirements | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-25 Medication Storage | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-19 School Age Supervision | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-07 Type B Provider - Foster Parent | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-23 Infant Bottle and Food Preparation | Compliant | |
| Rule | Status | Documenting Statement(s), If applicable |
| 5101:2-13-13 Toothbrushing | Compliant | |



| Rule | Status | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-13-17 Materials and Equipment | Compliant | |
| 5101:2-13-19 Supervision | Compliant | |
| 5101:2-13-13 Clean Environment and Equipment | Compliant | |
| 5101:2-13-16 Communicable Diseases | Compliant | |
| 5101:2-13-21 Sanitary Environment and Hygiene | Compliant | |
| 5101:2-13-25 Medication Requirements | Compliant | |
| 5101:2-13-02 Information in Provider Portal | Compliant | |
| 5101:2-13-14 Requirements for Field and Routine Trips | Compliant | |
| 5101:2-13-08 Whistle Blower | Compliant | |
| 5101:2-13-16 Serious Incident | Compliant | |
| 5101:2-13-10 Professional | Compliant | |



| Rule | Status | Documenting Statement(s), If applicable |
|--------------------------------------|-----------|---|
| Development | | |
| 5101:2-13-20 Use of Crib and Playpen | Compliant | |
| 5101:2-13-22 Meals and Snacks | Compliant | |
| 5101:2-13-08 Substitute Requirements | Compliant | |
| 5101:2-13-08 Substitute Requirements | Compliant | |
| 5101:2-13-15 Health Conditions | Compliant | |
| 5101:2-13-02 Information in OCLQS | Compliant | |
| 5101:2-13-11 Outdoor Space | Compliant | |
| 5101:2-13-02 Provider Medical | Compliant | |
| 5101:2-13-09 Background Checks | Compliant | |
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Department of Education
Department of Job and Family Services

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