



**Program Details**

|   |                                 |                                    |
|---|---------------------------------|------------------------------------|
| Program Type:<br>FCC - Type B Home          | Program Name:<br>SHUTO, BARBARA | Program Number:<br>000000989794284 |
| Address:<br>248 E HOWARD ST GIRARD OH 44420 |                                 | County:<br>TRUMBULL                |

**Inspection Information**

|                                |                           |                                 |
|--------------------------------|---------------------------|---------------------------------|
| Inspection Type:<br>Compliance | Inspection Scope:<br>Full | Inspection Notice:<br>Announced |
| Reviewer:<br>Tisha Mackey      | Visit Date:<br>02/02/2017 | Begin Time:<br>1:00 PM          |
|                                |                           | End Time:<br>3:00 PM            |

All licensed child care programs are inspected at least once each year. All documented non-compliances are grouped as Serious, Moderate and Low risk violations. Documenting statements and supplemental information may be included in this report. This information is provided for technical assistance, and may not be associated with any Out of Compliance items.

Licensing inspection reports from the previous two years can be found on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. Complaint investigations that resulted in additional non-compliance findings are also available on the website, however allegations that were unable to be substantiated are not included. For complete records of child care licensing inspections and complaint investigations, including all allegations, please contact the Child Care Help Desk at 1-877-302-2347 option 4, or the child care website for a public records request.

**Summary of Findings**

|                                 |   |                              |
|---------------------------------|---|------------------------------|
| Number of Rules Verified: 75    | Number of Rules with Non-Compliances: 9 |                              |
| Serious Risk Non-Compliances: 0 | Moderate Risk Non-Compliances: 1        | Low Risk Non-Compliances: 16 |

**Summary of Non-Compliances**

|  |
|--|
| Program Fully Compliant? No  |
| <b>Serious Risk Non-Compliances</b>                                  |
| No Serious Risk Non-Compliances were observed during this inspection |
| <b>Moderate Risk Non-Compliances</b>                                 |



**Domain: 02 Safe & Sanitary Environment**

Rule: 5101:2-13-12 Safe Environment

Code: The program staff is required to remove, replace, or repair any equipment that may be hazardous to children.

Findings: During the inspection, the following item(s) were observed to be hazardous to children [razor on bathroom sink accessible to children ]. The equipment or hazardous condition must be removed, replaced, or repaired. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/09/2017

**Low Risk Non-Compliances**

**Domain: 00 License & Approvals**

Rule: 5101:2-13-04 Fire Safety for Type B Homes

Code: The program is required to maintain smoke detectors in the appropriate areas of the program building.

Findings: During the inspection, it was determined the following space did not contain a working smoke detector [upper level of the home ]. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 02 Safe & Sanitary Environment**

Rule: 5101:2-13-12 Safe Environment

Code: The program is required to have a sign posted prohibiting carrying a deadly weapon on the premises.

Findings: During the inspection it was determined that the sign prohibiting any person, other than law enforcement, from carrying a deadly weapon on the provider premises, in accordance with section 2923.1212(A)(8) of the Revised Code, [ was not posted; did not contain required information]. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 02 Safe & Sanitary Environment**

Rule: 5101:2-13-12 Safe Environment

Code: The program staff is required to refrain from using aerosol spray when children are in attendance.

Findings: During the inspection, it was determined that a spray aerosol was accessible to children. Submit the program's corrective action plan to verify compliance with the requirements of this rule.



Corrective Action Plan Due: 03/09/2017

**Domain: 02 Safe & Sanitary Environment**

Rule: 5101:2-13-12 Safe Environment

Code: The program is required to have running water below the temperature of 125 degrees Fahrenheit.

Findings: During the inspection, it was determined the water temperature was [126 ] in the following room(s) [bathroom ]. This temperature exceeds the requirement of remaining below 120 degrees Fahrenheit. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 03 Postings & Equipment**

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the completed JFS 01201 "Dental First Aid" and implement as required by rule.

Findings: During the inspection, it was determined the JFS 01201 'Dental First Aid' was not [completed/posted]. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 03 Postings & Equipment**

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the fire and weather alert plan with a diagram.

Findings: During the inspection, it was determined a fire and weather alert plan [was not complete/posted as required by rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule. Partial plan was completed but some area's required in rule were missing.

Corrective Action Plan Due: 03/09/2017

**Domain: 03 Postings & Equipment**

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the completed JFS 01242 "Medical, Dental, and General Emergency Plan for Child Care" and implement as required by rule.

Findings: During the inspection, it was determined the JFS 01242 'Medical, Dental and General Emergency Plan for Child Care' was outdated. Correct the violation and submit the program's corrective action plan to verify



compliance with the requirement of the rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 05 Health & Safety**

Rule: 5101:2-13-16 First Aid Kit

Code: The program is required to provide all materials required in the first aid kit.

Findings: During the inspection, it was determined that the program did not have a first aid kit [onsite, on the vehicle, on a field trip] as required, that included all items listed in the appendix A of the rule. The kit(s) were missing the item(s) listed in number(s) [3 ] below: 1. One roll of hypoallergenic first-aid tape 2. Individually wrapped sterile gauze squares in assorted sizes 3. Sterile adhesive bandages in assorted sizes 4. Tweezers 5. Gauze rolled bandage 6. Triangular bandage 7. Rounded end scissors 8. Tooth preservation system or fresh chilled liquid milk in which to transport a lost permanent tooth, including a written reference indicating location of the refrigerator/freezer where milk is stored if a tooth preservation system is not part of the first aid kit (for programs serving school age children only) 9. A guide to emergency first aid 10. A working digital thermometer 11. Disposable non-latex gloves 12. A working flashlight 13. An instant cold pack that has not been activated or ice, including a written reference indicating location of the refrigerator/freezer where the ice is stored if an instant cold pack is not part of the first aid kit 14. Sealable leak-proof plastic bags in assorted sizes or double bagged plastic bags that can be securely tied for materials soiled with blood or bodily fluids 15. Pocket mask or face shield, appropriate for all ages of children in care , for cardiopulmonary resuscitation (CPR) administration 16. Soap or waterless sanitizer (field trip or transporting away from the program only) 17. Bottled water (field trip or transporting away from the program only) Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

Corrective Action Plan Due: 03/09/2017

**Domain: 05 Health & Safety**

Rule: 5101:2-13-16 Disaster Plan

Code: The program is required to complete a disaster plan available for staff.

Findings: During the inspection, it was determined the written disaster plan was not available to all child care staff members and employees. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 05 Health & Safety**

Rule: 5101:2-13-16 Disaster Plan

Code: The program is required to complete a disaster plan.

Findings: During the inspection, it was determined a written disaster plan had not been completed. Develop and



submit a disaster plan that meets the requirement of this rule and a written statement verifying corrective action.

Corrective Action Plan Due: 03/09/2017

**Domain: 05 Health & Safety**

Rule: 5101:2-13-16 Disaster Plan

Code: The program is required to complete a disaster plan.

Findings: On the day of the inspection, it was determined the program's written disaster plan provided to all child care staff and employees was missing information. Make sure plan includes all of the following. Procedures:

1. Weather emergencies and natural disasters which include severe thunderstorms, tornadoes, flash flooding, major snowfall, blizzards, ice storms or earthquakes
  2. Emergency outdoor and indoor lockdown or evacuation due to threats of violence which includes active shooter, bioterrorism or terrorism
  3. Emergency or disaster evacuations due to hazardous materials and spills, gas leaks or bomb threats.
  4. Outbreaks, epidemics or other infectious disease emergencies
  5. Loss of power, water, or heat
  6. Other threatening situations that may pose a health or safety hazard to the children in the provider
  7. Shelter in place or evacuation, how the provider will care for and account for the children until they can be reunited with the parent
  8. Assisting infants and children with special needs and/or health conditions
  9. Emergency contact information for parents and the provider
  10. Procedures for notifying and communicating with parents regarding the location of the children if evacuated
  11. Procedures for communicating with parents during loss of communications, no phone or internet service available
  12. The location of supplies and procedures for gathering necessary supplies for staff and children if required to shelter in place
  13. What to do if a disaster occurs during the transport of children or when on a field trip or routine trip
  14. Training of staff or reassignment of staff duties as appropriate
  15. Updating the plan on a yearly basis
  16. Contact with local emergency management officials
- Add the missing information to the disaster plan and submit a copy and a written statement verifying corrective action.

Corrective Action Plan Due: 03/09/2017

**Domain: 05 Health & Safety**

Rule: 5101:2-13-16 Disaster Plan

Code: The program is required to complete a disaster plan.

Findings: During the inspection, it was determined a written disaster plan had not been completed. Develop and submit a disaster plan that meets the requirement of this rule and a written statement verifying corrective action.

Corrective Action Plan Due: 03/09/2017

**Domain: 05 Health & Safety**

Rule: 5101:2-13-16 Disaster Plan

Code: The program is required to complete a disaster plan.

Findings: On the day of the inspection, it was determined the program's written disaster plan provided to all child care staff and employees was missing the information in number(s) [ ] below: Procedures: 1. Weather



emergencies and natural disasters which include severe thunderstorms, tornadoes, flash flooding, major snowfall, blizzards, ice storms or earthquakes 2. Emergency outdoor and indoor lockdown or evacuation due to threats of violence which includes active shooter, bioterrorism or terrorism 3. Emergency or disaster evacuations due to hazardous materials and spills, gas leaks or bomb threats. 4. Outbreaks, epidemics or other infectious disease emergencies 5. Loss of power, water, or heat 6. Other threatening situations that may pose a health or safety hazard to the children in the provider Details: 7. Shelter in place or evacuation, how the provider will care for and account for the children until they can be reunited with the parent 8. Assisting infants and children with special needs and/or health conditions 9. Emergency contact information for parents and the provider 10. Procedures for notifying and communicating with parents regarding the location of the children if evacuated 11. Procedures for communicating with parents during loss of communications, no phone or internet service available 12. The location of supplies and procedures for gathering necessary supplies for staff and children if required to shelter in place 13. What to do if a disaster occurs during the transport of children or when on a field trip or routine trip 14. Training of staff or reassignment of staff duties as appropriate 15. Updating the plan on a yearly basis 16. Contact with local emergency management officials Add the missing information to the disaster plan and submit a copy and a written statement verifying corrective action.

Corrective Action Plan Due: 03/09/2017

**Domain: 05 Health & Safety**

Rule: 5101:2-13-22 Meals and Snacks

Code: The program is required to post a current menu for the week.

Findings: During this inspection, it was observed that the current menu for this week was not dated for current week. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 05 Health & Safety**

Rule: 5101:2-13-16 Disaster Plan

Code: The program is required to complete a disaster plan available for staff.

Findings: During the inspection, it was determined the written disaster plan was not available to all child care staff members and employees. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 06 Program Information**

Rule: 5101:2-13-14 Requirements for Field and Routine Trips

Code: The program is required to update routine permission forms annually.

Findings: In review of the program's records, it was determined that permission forms for routine trips were not



being updated annually, as required. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 08 Staff Files**

Rule: 5101:2-13-10 Health Training B

Code: The program is required to meet the health training requirements.

Findings: In review of records, it was determined the provider did not attend a current training in [communicable disease/child abuse recongnition]. Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 08 Staff Files**

Rule: 5101:2-13-10 Health Training B

Code: The program is required to meet the health training requirements.

Findings: In review of records, it was determined the provider did not have a current certification in [first aid/CPR]. Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/09/2017

**Domain: 09 Children's Files**

Rule: 5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'

Code: The program is required to have an updated JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that the required JFS 01234 'Child Enrollment and Health Information For Child Care' had not been updated. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of this rule.

Corrective Action Plan Due: 03/09/2017

**Rules in Compliance/Not Verified**



|   |                  |
|---|------------------|
| Rule: 5101:2-13-21 Evening and Overnight Care   | <i>Compliant</i> |
| Rule: 5101:2-13-02 License Posted   | <i>Compliant</i> |
| Rule: 5101:2-13-18 Attendance   | <i>Compliant</i> |
| Rule: 5101:2-13-23 Infant Daily Care  | <i>Compliant</i> |
| Rule: 5101:2-13-09 Prohibited Offenses  | <i>Compliant</i> |
| Rule: 5101:2-13-18 Ratio and Group Size   | <i>Compliant</i> |
| Rule: 5101:2-13-18 Ratio and Group Size   | <i>Compliant</i> |
| Rule: 5101:2-13-07 Provider Requirements  | <i>Compliant</i> |
| Rule: 5101:2-13-07 Provider Requirements  | <i>Compliant</i> |
| Rule: 5101:2-13-11 Indoor Space   | <i>Compliant</i> |
| Rule: 5101:2-13-04 Flammable and Combustible Materials in Type B Home                       | <i>Compliant</i> |
| Rule: 5101:2-13-25 Topical Products and Lotions   | <i>Compliant</i> |
| Rule: 5101:2-13-13 Handwashing  | <i>Compliant</i> |
| Rule: 5101:2-13-17 Programming  | <i>Compliant</i> |
| Rule: 5101:2-13-12 Safe Equipment   | <i>Compliant</i> |
| Rule: 5101:2-13-20 Sleep and Napping Requirements for a Licensed Family Child Care Provider | <i>Compliant</i> |





|   |                  |
|---|------------------|
| Rule: 5101:2-13-13 Smoke Free   | <i>Compliant</i> |
| Rule: 5101:2-13-16 Standard Precautions   | <i>Compliant</i> |
| Rule: 5101:2-13-02 Voluntary Temporary Closure  | <i>Compliant</i> |
| Rule: 5101:2-13-22 Fluid Milk   | <i>Compliant</i> |
| Rule: 5101:2-13-20 Crib and Playpen Requirements  | <i>Compliant</i> |
| Rule: 5101:2-13-16 Incident/Injury  | <i>Compliant</i> |
| Rule: 5101:2-13-23 Diapering  | <i>Compliant</i> |
| Rule: 5101:2-13-12 Pets   | <i>Compliant</i> |
| Rule: 5101:2-13-22 Food Handling  | <i>Compliant</i> |
| Rule: 5101:2-13-09 Criminal Records checks  | <i>Compliant</i> |
| Rule: 5101:2-13-19 Child Guidance   | <i>Compliant</i> |
| Rule: 5101:2-13-04 Heaters in a Type B Home   | <i>Compliant</i> |
| Rule: 5101:2-13-03 Compliance Inspection and Complaint Investigation of a Licensed Family Child Care Provider | <i>Compliant</i> |
| Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements  | <i>Compliant</i> |
| Rule: 5101:2-13-25 Medication Storage   | <i>Compliant</i> |
| Rule: 5101:2-13-19 School Age Supervision   | <i>Compliant</i> |



|  |                  |
|--|------------------|
| Rule: 5101:2-13-23 Infant Bottle and Food Preparation                    | <i>Compliant</i> |
| Rule: 5101:2-13-13 Toothbrushing   | <i>Compliant</i> |
| Rule: 5101:2-13-17 Materials and Equipment                               | <i>Compliant</i> |
| Rule: 5101:2-13-19 Supervision   | <i>Compliant</i> |
| Rule: 5101:2-13-13 Clean Environment and Equipment                       | <i>Compliant</i> |
| Rule: 5101:2-13-16 Communicable Diseases                                 | <i>Compliant</i> |
| Rule: 5101:2-13-21 Sanitary Environment and Hygiene                      | <i>Compliant</i> |
| Rule: 5101:2-13-25 Medication Requirements                               | <i>Compliant</i> |
| Rule: 5101:2-13-02 Information in Provider Portal                        | <i>Compliant</i> |
| Rule: 5101:2-13-08 Whistle Blower  | <i>Compliant</i> |
| Rule: 5101:2-13-16 Serious Incident                                      | <i>Compliant</i> |
| Rule: 5101:2-13-09 JFS 01328 'Statement of Nonconviction for Child Care' | <i>Compliant</i> |
| Rule: 5101:2-13-10 Professional Development                              | <i>Compliant</i> |
| Rule: 5101:2-13-20 Use of Crib and Playpen                               | <i>Compliant</i> |
| Rule: 5101:2-13-15 Child's Medical                                       | <i>Compliant</i> |
| Rule: 5101:2-13-15 Health Conditions                                     | <i>Compliant</i> |



Rule: 5101:2-13-02 Information in OCLQS

*Compliant*

Rule: 5101:2-13-11 Outdoor Space

*Compliant*

## Supplemental Information

### Indoor Space Log

| Room/Space       | Area | Children Allowed |
|------------------|------|------------------|
| Shuto Compliance | 350  | 10               |
| <b>Total</b>     | 350  | 10               |

### Outdoor Space Log

| Room/Space       | Area  | Children Allowed |
|------------------|-------|------------------|
| Shuto Compliance | 2,200 | 36               |
| <b>Total</b>     | 2,200 | 36               |

### Ratios (Number of Staff to Children)

| Group | Age Group/Range | Ratio  | Comment |
|-------|-----------------|--------|---------|
| Shuto | Mixed Age Group | 1 to 4 |         |

### License Capacity and Enrollment

| Age Group                                | License Capacity | Enrollment |           |       |
|--|------------------|------------|-----------|-------|
|  | Totals           | Full Time  | Part Time | Total |
| Infant (Birth to < 18 months)            |                  | 0          | 0         | 0     |
| Young Toddler (18 months to < 30 months) |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½</b>                   | <b>0</b>         |            |           |       |
| Older Toddlers (30 months to < 3 years)  |                  | 0          | 0         | 0     |
| Preschool (3 years to Kindergarten)      |                  | 0          | 1         | 1     |
| School Age (Kindergarten to 15 years)    |                  | 0          | 3         | 3     |
| <b>Total Enrollment</b>                  | <b>4</b>         |            |           |       |

### Technical Assistance

