



Program Details

Program Type: School Age Child Care	Program Name: Sacred Heart School	Program Number: 1000017804
Address: 500 Smith Rd Fremont OH 43420		County: SANDUSKY
Organization Name: Toledo Diocese	Org IRN: 052555	Site IRN: 016524

Inspection Information

Inspection Type: Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 05/11/2017	Begin Time: 3:30 PM	End Time: 11:59 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings

Number of Rules Verified: 152	Number of Rules with Non-Compliances: 2	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 2	Low Risk Non-Compliances: 0

Summary of Non-Compliances

Program Fully Compliant? No

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: 10 Written Policies & Procedures



Rule: 3301-32:06 Medication Administration By Qualified Staff

Code: This rule requires nonprescription and prescription medication to be administered according to program policies and procedures and only with written permission of a parent and requires nonprescription and prescription medication to be administered by employees who are health professionals or who have completed drug administration training.

Findings: On the day of the inspection and a review of medication administration records, medication is administered to children by employees who are not health professionals and/or who have not completed drug administration training.

Corrective Action Plan Due: 08/18/2017

Domain: 10 Written Policies & Procedures

Rule: 3301-32:06 Medication Administration Policy Requirements

Code: This rule requires prescription medicine to be current within the last twelve months, kept in its original container, labeled with the child's name and have written instructions from a licensed physician, nurse practitioner, or dentist. It requires medication to be stored in a locked storage place, except that drugs requiring refrigeration may be kept in a refrigerator not accessible to children. It states that an inhaler or nonprescription medication may be available to a school child with a special health condition with parental permission in accordance with the program's policy.

Findings: On the day of the inspection, medication was not stored in a locked storage place.

Corrective Action Plan Due: 08/18/2017

Low Risk Non-Compliances

No Low Risk Non-Compliances were observed during this inspection

Rules in Compliance/Not Verified

Rule: 3301-32:08 Ill Child within Sight And Hearing *Compliant*

Rule: 3301-32:06 First Aid Supplies *Compliant*

Rule: 3301-32:10 Admission And Registration Policy Requirements *Compliant*



Rule: 3301-32:06 Nondiscrimination Policy	<i>Compliant</i>
Rule: 3301-32:02 Program Assistant Qualifications	<i>Compliant</i>
Rule: 3301-32:10 Parent Participation Regarding Program Design And Evaluation	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Arrival And Departure Time	<i>Compliant</i>
Rule: 3301-32:02 Staff In-Service Documentation Requirements	<i>Compliant</i>
Rule: 3301-32:05 Curriculum Addresses Needs Of Children	<i>Compliant</i>
Rule: 3301-32:04 Furniture, Equipment And Supplies Appropriate For Children	<i>Compliant</i>
Rule: 3301-32:09 Written Discipline Policy: Child Within Sight And Hearing	<i>Compliant</i>
Rule: 3301-32:05 Communication	<i>Compliant</i>
Rule: 3301-32:10 Volunteer Policies	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Transportation From Program Authorization	<i>Compliant</i>
Rule: 3301-32:04: Equipment And Materials Promote Large Muscle Development	<i>Compliant</i>
Rule: 3301-32:10 Snack And Meal Requirements	<i>Compliant</i>
Rule: 3301-32:05 Developmentally Appropriate Equipment And Materials	<i>Compliant</i>
Rule: 3301-32:02 Non-guilty / Non-conviction Statement	<i>Compliant</i>
Rule: 3301-32:10 Staff/Parent Communication Regarding Program	<i>Compliant</i>
Rule: 3301-32:08 Staff Trained To Recognize Communicable Diseases	<i>Compliant</i>



Rule: 3301-32:03 Staff Meeting Requirements Counted In Ratio	<i>Compliant</i>
Rule: 3301-32:02 Orientation Training	<i>Compliant</i>
Rule: 3301-32:05 Curriculum Adapted For Children With Disabilities	<i>Compliant</i>
Rule: 3301-32:08 Parent Notified Of Child's Illness	<i>Compliant</i>
Rule: 3301-32:05 Equipment And Materials Support Program Plans	<i>Compliant</i>
Rule: 3301-32:02 Staff In-Service Requirements	<i>Compliant</i>
Rule: 3301-32:04 Working Phone	<i>Compliant</i>
Rule: 3301-32:03 Supervision Plan: Children Running Errands	<i>Compliant</i>
Rule: 3301-32:04 Storing Children's Belongings	<i>Compliant</i>
Rule: 3301-32:10 Program Coordinator Policy Responsibilities	<i>Compliant</i>
Rule: 3301-32:03 Staff/Child Ratios Based Upon Age Of Children	<i>Compliant</i>
Rule: 3301-32:08 Reasons To Isolate And Discharge Child At Some During The Day	<i>Compliant</i>
Rule: 3301-32:10 Personnel Polices Available	<i>Compliant</i>
Rule: 3301-32:04 Condition Of Furniture And Equipment	<i>Compliant</i>
Rule: 3301-32:10 Child Record Information	<i>Compliant</i>
Rule: 3301-32:08 Notification To Parents: Exposed To Communicable Disease	<i>Compliant</i>
Rule: 3301-32:02 Unqualified Trainer Restrictions	<i>Compliant</i>



Rule: 3301-32:10 Accident Records	<i>Compliant</i>
Rule: 3301-32:09 Written Discipline Policy	<i>Compliant</i>
Rule: 3301-32:02 Community Partners	<i>Compliant</i>
Rule: 3301-32:03 Supervision Plan: Summoning Another Adult When Children Are Outdoors	<i>Compliant</i>
Rule: 3301-32:10 Philosophy And Goals	<i>Compliant</i>
Rule: 3301-32:07 Food Procedures	<i>Compliant</i>
Rule: 3301-32:08 Symptoms Of Illness	<i>Compliant</i>
Rule: 3301-32-04 Outdoor Play Space	<i>Compliant</i>
Rule: 3301-32:10 Continuity Of Care	<i>Compliant</i>
Rule: 3301-32:03 Maximum Group Size	<i>Compliant</i>
Rule: 3301-32:02 Updating First Aid, CPR, Child Abuse Recognition and Communicable Disease Training	<i>Compliant</i>
Rule: 3301-32:02 Approved Trainer Qualifications	<i>Compliant</i>
Rule: 3301-32:09 Staff In-service Regarding Discipline Policy	<i>Compliant</i>
Rule: 3301-32:08 Ill Child Isolated	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Attendance Records	<i>Compliant</i>
Rule: 3301-32:09 Excluding Children For Disciplinary Reasons	<i>Compliant</i>
Rule: 3301-32:11 Employment without fingerprinting / known conviction	<i>Compliant</i>
Rule: 3301-32:10 Personnel Polices	<i>Compliant</i>



Rule: 3301-32:03 Accessibility of staff	<i>Compliant</i>
Rule: 3301-32:05 Parent Communication And Involement Policies	<i>Compliant</i>
Rule: 3301-32:02 Team Leader Qualifications	<i>Compliant</i>
Rule: 3301-32:06 Child Medical And Immunization Records Not Needed	<i>Compliant</i>
Rule: 3301-32:10 Written Discipline Policy Includes Exclusion Reasons	<i>Compliant</i>
Rule: 3301-32:07 Safe Drinking Water	<i>Compliant</i>
Rule: 3301-32:10 Medication Administration Policy: Staff Training	<i>Compliant</i>
Rule: 3301-32:05 Written Philosophy, Goals, Objectives, And Daily Plans	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Destination Of Child Leaving Program	<i>Compliant</i>
Rule: 3301-32:10 Provisions For Children Without A Snack/Meal	<i>Compliant</i>
Rule: 3301-32:08 Management of Communicable Disease Policy	<i>Compliant</i>
Rule: 3301-32:08 Ill Child Observed For Worsening Condition	<i>Compliant</i>
Rule: 3301-32:11 Supervision Of Children	<i>Compliant</i>
Rule: 3301-32:02 Use Of Non Qualified staff Members and Expectations	<i>Compliant</i>
Rule: 3301-32:05 Ombudsman Information	<i>Compliant</i>
Rule: 3301-32:09 Parent Provided Written Discipline Policy	<i>Compliant</i>
Rule: 3301-32:02 Staff In-Service Training Areas	<i>Compliant</i>
Rule: 3301-32:03 Staff First Aid, CPR, Child Abuse and Communicable Disease	<i>Compliant</i>



Training Certification

Rule: 3301-32:07 Snack Policies And Procedures	<i>Compliant</i>
Rule: 3301-32:04 Use of cleaning supplies by children	<i>Compliant</i>
Rule: 3301-32:08 Blankets Used By Ill Child Are Laundered	<i>Compliant</i>
Rule: 3301-32:02 Staff In-Service Requirements: Associate Degree Or Higher	<i>Compliant</i>
Rule: 3301-32:08 Isolating Ill Child	<i>Compliant</i>
Rule: 3301-32:10 Staff Record Requirements	<i>Compliant</i>
Rule: 3301-32:07 Staff Awareness Of Child Allergies	<i>Compliant</i>
Rule: 3301-32:09 Staff Provided Written Discipline Policy	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Health History	<i>Compliant</i>
Rule: 3301-32:10 Excluding Ill Children And Reporting Communicable Diseases	<i>Compliant</i>
Rule: 3301-32:06 Medication Administration: First Dose	<i>Compliant</i>
Rule: 3301-32:04 Indoor Primary Space	<i>Compliant</i>
Rule: 3301-32:10 Supervision Plan	<i>Compliant</i>
Rule: 3301-32:10 Release Of Children To Authorized Individuals	<i>Compliant</i>
Rule: 3301-32:10 Child Registration Information	<i>Compliant</i>
Rule: 3301-32:10 Emergency Procedures	<i>Compliant</i>
Rule: 3301-32:02 Volunteer Used As Staff	<i>Compliant</i>



Rule: 3301-32:04 Phone Requirements	<i>Compliant</i>
Rule: 3301-32:04 Phone Requirements	<i>Compliant</i>
Rule: 3301-32:04 Access To Toilets, Sinks and Drinking Water	<i>Compliant</i>
Rule: 3301-32:10 Child Data Privacy	<i>Compliant</i>
Rule: 3301-32:03 Team leader on site at least fifty per cent of program hours	<i>Compliant</i>
Rule: 3301-32:06 Emergency Drill practice	<i>Compliant</i>
Rule: 3301-32:02 Staff Medical Statements	<i>Compliant</i>
Rule: 3301-32:02 Staff Medical Statements	<i>Compliant</i>
Rule: 3301-32:11 Confirmed Child Abuse	<i>Compliant</i>
Rule: 3301-32:11 Compliance Review Denied	<i>Compliant</i>
Rule: 3301-32:07 Nutritional Information To Parents	<i>Compliant</i>
Rule: 3301-32:10 License, Compliance Report, and Corrective Action Plan	<i>Compliant</i>
Rule: 3301-32:10 Transportation Policies	<i>Compliant</i>
Rule: 3301-32:09 Staff Responsibility For Discipline	<i>Compliant</i>
Rule: 3301-32:03 Staff/Child Ratios	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Physician/Dentist	<i>Compliant</i>
Rule: 3301-32:03 Supervision Plan: Child Leaves Program For Activities	<i>Compliant</i>
Rule: 3301-32:11 Child Left Unattended	<i>Compliant</i>



Rule: 3301-32:04 Space Maintained	<i>Compliant</i>
Rule: 3301-32:04 Annual fire inspection	<i>Compliant</i>
Rule: 3301-32:07 Meal Policies And Procedures	<i>Compliant</i>
Rule: 3301-32:09 Written Discipline Methods	<i>Compliant</i>
Rule: 3301-32:11 Failure to Report Abuse	<i>Compliant</i>
Rule: 3301-32:03 Supervision Plan: Children Within Sight/Hearing Of Staff	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Medication Administration	<i>Compliant</i>
Rule: 3301-32:06 Medication Administration Permission	<i>Compliant</i>
Rule: 3301-32:07 Meal And Snack Requirements	<i>Compliant</i>
Rule: 3301-32:07 Meal And Snack Requirements	<i>Compliant</i>
Rule: 3301-32:11 Falsified Information	<i>Compliant</i>
Rule: 3301-32:08 Staff Trained To Recognize Communicable Diseases B	<i>Compliant</i>
Rule: 3301-32:05 Curriculum	<i>Compliant</i>
Rule: 3301-32:04 Space Cleaned Daily	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Injury reports	<i>Compliant</i>
Rule: 3301-32:10 Child Abuse And Neglect Reporting	<i>Compliant</i>
Rule: 3301-32:09 Abuse And Neglect Protection	<i>Compliant</i>
Rule: 3301-32:11 Dispensing Medication	<i>Compliant</i>



Rule: 3301-32:10 Child Information: Authorization To Take child From Program	<i>Compliant</i>
Rule: 3301-32:08 Ill Child Made Comfortable	<i>Compliant</i>
Rule: 3301-32:09 Discipline Restrictions	<i>Compliant</i>
Rule: 3301-32:11 Firearms On Premises	<i>Compliant</i>
Rule: 3301-32:08 Caring For A Mildly Ill Child Procedures	<i>Compliant</i>
Rule: 3301-32:06 Emergency Plan	<i>Compliant</i>
Rule: 3301-32:07 Special Dietary Needs	<i>Compliant</i>
Rule: 3301-32:02 Program Coordinator Requirements	<i>Compliant</i>
Rule: 3301-32:10 Absences, No Shows and Missing Persons	<i>Compliant</i>
Rule: 3301-32:03 Staff Responsible For Continuity Of Care	<i>Compliant</i>
Rule: 3301-32:02 Criminal Background Check	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Emergency Transportation	<i>Compliant</i>
Rule: 3301-32:10 Transportation Policies For Field Trips	<i>Compliant</i>
Rule: 3301-32:02 Staff In-Service Training Sources	<i>Compliant</i>
Rule: 3301-32:06 Health And Safety Policies	<i>Compliant</i>
Rule: 3301-32:10 Distribution Of Policies and Procedures	<i>Compliant</i>
Rule: 3301-32:08 Management of Communicable Disease Policy B	<i>Compliant</i>