



Program Details

Program Type: School Age Child Care	Program Name: Sacred Heart SACC	Program Number: 1000017804
Address: 500 Smith Rd Fremont OH 43420		County: SANDUSKY
Organization Name: Toledo Diocese	Org IRN: 052555	Site IRN: 012510

Inspection Information

Inspection Type: Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: Error! No bookmark name given.	Begin Time:	End Time:

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings

Number of Rules Verified: 152	Number of Rules with Non-Compliances: 6	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 1	Low Risk Non-Compliances: 7

Summary of Non-Compliances

Program Fully Compliant? No

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: 08 Staff Files



Rule: 3301-32:02 Criminal Background Check

Code: This rule requires that staff are to have a criminal background check report on file.

Findings: On the day of the inspection all staff members did not have required criminal background check report on file.

Corrective Action Plan Due: 10/05/2018

Low Risk Non-Compliances

Domain: 04 Indoor/Outdoor Space

Rule: 3301-32-04 Indoor Primary Space

Code: This rule requires a minimum of thirty-five square feet of indoor primary space per child.

Findings: On the day of the inspection and a review of the indoor square footage, there was not a minimum of thirty-five square feet per child.

Corrective Action Plan Due: 10/05/2018

Domain: 08 Staff Files

Rule: 3301-32:02 Orientation Training

Code: This rule requires all staff members, volunteers and responsible individuals used as staff members to receive orientation training which addresses program policies and procedures specified in rule 3301-32-10 of the Administrative Code prior to or within seven calendar days of the first day on the job. The discipline policy and procedures are to be reviewed as specified in paragraphs (B) and (C) of rule 3301-32-09 of the Administrative Code.

Findings: On the day of the inspection and a review of staff files, there was no documentation indicating that all staff received orientation training.

Corrective Action Plan Due: 10/05/2018

Domain: 08 Staff Files

Rule: 3301-32:03 Staff First Aid, CPR, Child Abuse and Communicable Disease Training Certification

Code: This rule requires a staff member with current valid child abuse recognition and prevention certification to be present at all times when children are in attendance.

Findings: On the day of the inspection no staff member with current valid child abuse recognition and prevention certification was on site during the time children were in attendance.

Corrective Action Plan Due: 10/05/2018

Domain: 08 Staff Files



Rule: 3301-32:02 Staff Medical Statements

Code: This rule requires that staff have a medical examination completed prior to employment have it kept on file and updated according to program policies.

Findings: On the day of the inspection all staff did not have a medical examination completed and on file.

Corrective Action Plan Due: 10/05/2018

Domain: 08 Staff Files

Rule: 3301-32:03 Staff First Aid, CPR, Child Abuse and Communicable Disease Training Certification

Code: This rule requires a staff member with current valid First Aid certification to be present at all times and readily available during field trips.

Findings: On the day of the inspection no staff member with current valid first aid certification was on site during the time children were in attendance.

Corrective Action Plan Due: 10/05/2018

Domain: 08 Staff Files

Rule: 3301-32:02 Non-guilty / Non-conviction Statement

Code: This rule requires that staff non-guilty/non-conviction statements are to be signed annually.

Findings: On the day of the inspection all staff, volunteers, and responsible individuals did not have the required signed non-guilty/non-conviction statement on file. Statements are to be signed annually.

Corrective Action Plan Due: 10/05/2018

Domain: 08 Staff Files

Rule: 3301-32:03 Staff First Aid, CPR, Child Abuse and Communicable Disease Training Certification

Code: This rule requires a staff member with current valid management of communicable disease certification to be present at all times when children are in attendance.

Findings: On the day of the inspection no staff member with current valid management of communicable disease certification was on site during the time children were in attendance.

Corrective Action Plan Due: 10/05/2018

Rules in Compliance/Not Verified



Rule: 3301-32:08 Ill Child within Sight And Hearing	<i>Compliant</i>
Rule: 3301-32:06 First Aid Supplies	<i>Compliant</i>
Rule: 3301-32:10 Admission And Registration Policy Requirements	<i>Compliant</i>
Rule: 3301-32:06 Nondiscrimination Policy	<i>Compliant</i>
Rule: 3301-32:02 Program Assistant Qualifications	<i>Compliant</i>
Rule: 3301-32:10 Parent Participation Regarding Program Design And Evaluation	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Arrival And Departure Time	<i>Compliant</i>
Rule: 3301-32:02 Staff In-Service Documentation Requirements	<i>Compliant</i>
Rule: 3301-32:05 Curriculum Addresses Needs Of Children	<i>Compliant</i>
Rule: 3301-32:04 Furniture, Equipment And Supplies Appropriate For Children	<i>Compliant</i>
Rule: 3301-32:09 Written Discipline Policy: Child Within Sight And Hearing	<i>Compliant</i>
Rule: 3301-32:05 Communication	<i>Compliant</i>
Rule: 3301-32:10 Volunteer Policies	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Transportation From Program Authorization	<i>Compliant</i>
Rule: 3301-32:04: Equipment And Materials Promote Large Muscle Development	<i>Compliant</i>
Rule: 3301-32:10 Snack And Meal Requirements	<i>Compliant</i>
Rule: 3301-32:05 Developmentally Appropriate Equipment And Materials	<i>Compliant</i>



Rule: 3301-32:10 Staff/Parent Communication Regarding Program	<i>Compliant</i>
Rule: 3301-32:08 Staff Trained To Recognize Communicable Diseases	<i>Compliant</i>
Rule: 3301-32:03 Staff Meeting Requirements Counted In Ratio	<i>Compliant</i>
Rule: 3301-32:08 Parent Notified Of Child's Illness	<i>Compliant</i>
Rule: 3301-32:05 Equipment And Materials Support Program Plans	<i>Compliant</i>
Rule: 3301-32:02 Staff In-Service Requirements	<i>Compliant</i>
Rule: 3301-32:04 Working Phone	<i>Compliant</i>
Rule: 3301-32:03 Supervision Plan: Children Running Errands	<i>Compliant</i>
Rule: 3301-32:04 Storing Children's Belongings	<i>Compliant</i>
Rule: 3301-32:06 Medication Administration Policy Requirements	<i>Compliant</i>
Rule: 3301-32:10 Program Coordinator Policy Responsibilities	<i>Compliant</i>
Rule: 3301-32:03 Staff/Child Ratios Based Upon Age Of Children	<i>Compliant</i>
Rule: 3301-32:08 Reasons To Isolate And Discharge Child At Some During The Day	<i>Compliant</i>
Rule: 3301-32:10 Personnel Polices Available	<i>Compliant</i>
Rule: 3301-32:04 Condition Of Furniture And Equipment	<i>Compliant</i>
Rule: 3301-32:10 Child Record Information	<i>Compliant</i>
Rule: 3301-32:08 Notification To Parents: Exposed To Communicable Disease	<i>Compliant</i>
Rule: 3301-32:10 Accident Records	<i>Compliant</i>



Rule: 3301-32:09 Written Discipline Policy	<i>Compliant</i>
Rule: 3301-32:02 Community Partners	<i>Compliant</i>
Rule: 3301-32:03 Supervision Plan: Summoning Another Adult When Children Are Outdoors	<i>Compliant</i>
Rule: 3301-32:10 Philosophy And Goals	<i>Compliant</i>
Rule: 3301-32:07 Food Procedures	<i>Compliant</i>
Rule: 3301-32:08 Symptoms Of Illness	<i>Compliant</i>
Rule: 3301-32:04 Outdoor Play Space	<i>Compliant</i>
Rule: 3301-32:10 Continuity Of Care	<i>Compliant</i>
Rule: 3301-32:03 Maximum Group Size	<i>Compliant</i>
Rule: 3301-32:02 Updating First Aid, CPR, Child Abuse Recognition and Communicable Disease Training	<i>Compliant</i>
Rule: 3301-32:02 Approved Trainer Qualifications	<i>Compliant</i>
Rule: 3301-32:09 Staff In-service Regarding Discipline Policy	<i>Compliant</i>
Rule: 3301-32:08 Ill Child Isolated	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Attendance Records	<i>Compliant</i>
Rule: 3301-32:09 Excluding Children For Disciplinary Reasons	<i>Compliant</i>
Rule: 3301-32:10 Personnel Polices	<i>Compliant</i>
Rule: 3301-32:03 Accessibility of staff	<i>Compliant</i>
Rule: 3301-32:05 Parent Communication And Involement Policies	<i>Compliant</i>



Rule: 3301-32:02 Team Leader Qualifications	<i>Compliant</i>
Rule: 3301-32:06 Child Medical And Immunization Records Not Needed	<i>Compliant</i>
Rule: 3301-32:10 Written Discipline Policy Includes Exclusion Reasons	<i>Compliant</i>
Rule: 3301-32:07 Safe Drinking Water	<i>Compliant</i>
Rule: 3301-32:10 Medication Administration Policy: Staff Training	<i>Compliant</i>
Rule: 3301-32:05 Written Philosophy, Goals, Objectives, And Daily Plans	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Destination Of Child Leaving Program	<i>Compliant</i>
Rule: 3301-32:10 Provisions For Children Without A Snack/Meal	<i>Compliant</i>
Rule: 3301-32:08 Management of Communicable Disease Policy	<i>Compliant</i>
Rule: 3301-32:08 Ill Child Observed For Worsening Condition	<i>Compliant</i>
Rule: 3301-32:05 Ombudsman Information	<i>Compliant</i>
Rule: 3301-32:09 Parent Provided Written Discipline Policy	<i>Compliant</i>
Rule: 3301-32:02 Staff In-Service Training Areas	<i>Compliant</i>
Rule: 3301-32:07 Snack Policies And Procedures	<i>Compliant</i>
Rule: 3301-32:04 Use of cleaning supplies by children	<i>Compliant</i>
Rule: 3301-32:08 Blankets Used By Ill Child Are Laundered	<i>Compliant</i>
Rule: 3301-32:02 Staff In-Service Requirements: Associate Degree Or Higher	<i>Compliant</i>
Rule: 3301-32:08 Isolating Ill Child	<i>Compliant</i>



Rule: 3301-32:10 Staff Record Requirements	<i>Compliant</i>
Rule: 3301-32:07 Staff Awareness Of Child Allergies	<i>Compliant</i>
Rule: 3301-32:09 Staff Provided Written Discipline Policy	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Health History	<i>Compliant</i>
Rule: 3301-32:10 Excluding Ill Children And Reporting Communicable Diseases	<i>Compliant</i>
Rule: 3301-32:06 Medication Administration: First Dose	<i>Compliant</i>
Rule: 3301-32:10 Supervision Plan	<i>Compliant</i>
Rule: 3301-32:10 Release Of Children To Authorized Individuals	<i>Compliant</i>
Rule: 3301-32:10 Child Registration Information	<i>Compliant</i>
Rule: 3301-32:10 Emergency Procedures	<i>Compliant</i>
Rule: 3301-32:04 Phone Requirements	<i>Compliant</i>
Rule: 3301-32:04 Phone Requirements	<i>Compliant</i>
Rule: 3301-32:04 Access To Toilets, Sinks and Drinking Water	<i>Compliant</i>
Rule: 3301-32:10 Child Data Privacy	<i>Compliant</i>
Rule: 3301-32:03 Team leader on site at least fifty per cent of program hours	<i>Compliant</i>
Rule: 3301-32:06 Emergency Drill practice	<i>Compliant</i>
Rule: 3301-32:02 Staff Medical Statements	<i>Compliant</i>
Rule: 3301-32:07 Nutritional Information To Parents	<i>Compliant</i>



Rule: 3301-32:10 License, Compliance Report, and Corrective Action Plan	<i>Compliant</i>
Rule: 3301-32:10 Transportation Policies	<i>Compliant</i>
Rule: 3301-32:09 Staff Responsibility For Discipline	<i>Compliant</i>
Rule: 3301-32:03 Staff/Child Ratios	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Physician/Dentist	<i>Compliant</i>
Rule: 3301-32:03 Supervision Plan: Child Leaves Program For Activities	<i>Compliant</i>
Rule: 3301-32:04 Space Maintained	<i>Compliant</i>
Rule: 3301-32:04 Annual fire inspection	<i>Compliant</i>
Rule: 3301-32:07 Meal Policies And Procedures	<i>Compliant</i>
Rule: 3301-32:09 Written Discipline Methods	<i>Compliant</i>
Rule: 3301-32:03 Supervision Plan: Children Within Sight/Hearing Of Staff	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Medication Administration	<i>Compliant</i>
Rule: 3301-32:06 Medication Administration Permission	<i>Compliant</i>
Rule: 3301-32:07 Meal And Snack Requirements	<i>Compliant</i>
Rule: 3301-32:07 Meal And Snack Requirements	<i>Compliant</i>
Rule: 3301-32:08 Staff Trained To Recognize Communicable Diseases B	<i>Compliant</i>
Rule: 3301-32:05 Curriculum	<i>Compliant</i>
Rule: 3301-32:04 Space Cleaned Daily	<i>Compliant</i>



Rule: 3301-32:10 Child Information: Injury reports	<i>Compliant</i>
Rule: 3301-32:10 Child Abuse And Neglect Reporting	<i>Compliant</i>
Rule: 3301-32:09 Abuse And Neglect Protection	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Authorization To Take child From Program	<i>Compliant</i>
Rule: 3301-32:08 Ill Child Made Comfortable	<i>Compliant</i>
Rule: 3301-32:09 Discipline Restrictions	<i>Compliant</i>
Rule: 3301-32:06 Medication Administration By Qualified Staff	<i>Compliant</i>
Rule: 3301-32:08 Caring For A Mildly Ill Child Procedures	<i>Compliant</i>
Rule: 3301-32:06 Emergency Plan	<i>Compliant</i>
Rule: 3301-32:02 Program Coordinator Requirements	<i>Compliant</i>
Rule: 3301-32:10 Absences, No Shows and Missing Persons	<i>Compliant</i>
Rule: 3301-32:03 Staff Responsible For Continuity Of Care	<i>Compliant</i>
Rule: 3301-32:10 Child Information: Emergency Transportation	<i>Compliant</i>
Rule: 3301-32:10 Transportation Policies For Field Trips	<i>Compliant</i>
Rule: 3301-32:02 Staff In-Service Training Sources	<i>Compliant</i>
Rule: 3301-32:06 Health And Safety Policies	<i>Compliant</i>
Rule: 3301-32:10 Distribution Of Policies and Procedures	<i>Compliant</i>
Rule: 3301-32:08 Management of Communicable Disease Policy B	<i>Compliant</i>

