



Program Details		
Program Type: School Age Child Care	Program Name: J F Burns Elementary School	Program Number: 1000018005
Address: 8471 Columbia Rd Kings Mills OH 45034		County: WARREN
Organization Name: Kings Local	Org IRN: 050435	Site IRN: 017541

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 05/12/2022	Begin Time: 3:00 PM	End Time: 4:30 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 113	Number of Rules with Non-Compliances: 3	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 3

Summary of Non-Compliances
Program Fully Compliant? No
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection
Moderate Risk Non-Compliances



No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: 02 Safe & Sanitary Environment

Rule: 3301-32:04 Annual fire inspection

Code: This rule requires both the scheduled and completed dates of the annual fire inspection shall be documented and maintained by the program.

Findings: During the inspection, documentation of a current fire inspection was not on file.

Date of the fire inspection was illegible and staff could not report when the fire inspection was last completed.

Corrective Action Plan Due: 07/28/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Staff minimum requirements

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have evidence that they have a high school diploma, GED or high school equivalency.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of a high school diploma or equivalent on file and available for review.

Corrective Action Plan Due: 07/28/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.



Corrective Action Plan Due: 07/28/2022

Rules in Compliance/Not Verified

Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants	<i>Compliant</i>
Rule: 3301-32:04 Using cleaning supplies	<i>Compliant</i>
Rule: 3301-32:04 Furniture and equipment requirements	<i>Compliant</i>
Rule: 3301-32:04 Safe furniture and equipment	<i>Compliant</i>
Rule: 3301-32:04 Safe areas	<i>Compliant</i>
Rule: 3301-32:04 Program cleaning and sanitizing	<i>Compliant</i>
Rule: 3301-32:04 Outdoor play space	<i>Compliant</i>
Rule: 3301-32:10 Enrollment of children with disabilities	<i>Compliant</i>
Rule: 3301-32:10 Supervision plan policies	<i>Compliant</i>
Rule: 3301-32:05 Written philosophy and goals	<i>Compliant</i>
Rule: 3301-32:09 Reporting abuse policy	<i>Compliant</i>
Rule: 3301-32:10 Discipline policy requirements	<i>Compliant</i>
Rule: 3301-32:10 Food service policies	<i>Compliant</i>
Rule: 3301-32:10 Ill child policies	<i>Compliant</i>
Rule: 3301-32:10 Medication administration policy requirements	<i>Compliant</i>
Rule: 3301-32:10 Emergency procedures	<i>Compliant</i>



Rule: 3301-32:10 Training on emergency procedures	<i>Compliant</i>
Rule: 3301-32:10 Emergency drill practice	<i>Compliant</i>
Rule: 3301-32:10 Accident policy and procedures	<i>Compliant</i>
Rule: 3301-32:10 Child release policies	<i>Compliant</i>
Rule: 3301-32:10 Reporting absences	<i>Compliant</i>
Rule: 3301-32:03 Staff/child ratio	<i>Compliant</i>
Rule: 3301-32:04 Storage of belongings	<i>Compliant</i>
Rule: 3301-32:04 Access to facilities	<i>Compliant</i>
Rule: 3301-32:04 First aid supplies	<i>Compliant</i>
Rule: 3301-32:04 Phone requirements	<i>Compliant</i>
Rule: 3301-32:04 Smoking prohibited	<i>Compliant</i>
Rule: 3301-32:04 Handwashing facilities	<i>Compliant</i>
Rule: 3301-32:04 License and written compliance report posted	<i>Compliant</i>
Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease	<i>Compliant</i>
Rule: 3301-32:08 Communicable disease chart	<i>Compliant</i>
Rule: 3301-32:03 Maximum group by age group exceeded	<i>Compliant</i>
Rule: 3301-32:03 Second adult requirements	<i>Compliant</i>



Rule: 3301-32:03 Administrator onsite time	<i>Compliant</i>
Rule: 3301-32:03 Annual orientation training requirement	<i>Compliant</i>
Rule: 3301-32:03 Individual used in ratio	<i>Compliant</i>
Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile	<i>Compliant</i>
Rule: 3301-32:03 Licensing orientation training	<i>Compliant</i>
Rule: 3301-32:03 In-service hour requirement	<i>Compliant</i>
Rule: 3301-32:09 Written discipline policy requirements	<i>Compliant</i>
Rule: 3301-32:09 Staff receive discipline policy	<i>Compliant</i>
Rule: 3301-32:10 Transportation policies	<i>Compliant</i>
Rule: 3301-32:05 Written curriculum requirements	<i>Compliant</i>
Rule: 3301-32:05 Equitable activities, materials and equipment	<i>Compliant</i>
Rule: 3301-32:03 Required background checks	<i>Compliant</i>
Rule: 3301-32:03 Medication administration training	<i>Compliant</i>
Rule: 3301-32:03 Annual in-service requirements	<i>Compliant</i>
Rule: 3301-32-03 Approved trainer requirements	<i>Compliant</i>
Rule: 3301-32:03 Staff with required health and safety training	<i>Compliant</i>
Rule: 3301-32:04 Indoor space	<i>Compliant</i>
Rule: 3301-32:09 Written discipline policy: Exclusions	<i>Compliant</i>



Rule: 3301-32:09 Discipline restrictions	<i>Compliant</i>
Rule: 3301-32:07 Policies for providing meals	<i>Compliant</i>
Rule: 3301-32:09 Staff responsibility for discipline	<i>Compliant</i>
Rule: 3301-32:07 Personnel trained in sanitary procedures	<i>Compliant</i>
Rule: 3301-32:05 Written curriculum: Adapted for children with disabilities	<i>Compliant</i>
Rule: 3301-32:05 Materials and equipment	<i>Compliant</i>
Rule: 3301-32:06 Individual child registration	<i>Compliant</i>
Rule: 3301-32-06 Individual child transportation plan	<i>Compliant</i>
Rule: 3301-32-06 Individual child medical needs	<i>Compliant</i>
Rule: 3301-32-06 Attendance records	<i>Compliant</i>
Rule: 3301-32:07 Menu requirements	<i>Compliant</i>
Rule: 3301-32:07 Handwashing	<i>Compliant</i>
Rule: 3301-32:07 Special dietary needs	<i>Compliant</i>
Rule: 3301-32:07 Program personnel informed of children's allergies	<i>Compliant</i>
Rule: 3301-32:07 Safe drinking water	<i>Compliant</i>
Rule: 3301-32:07 Food served	<i>Compliant</i>
Rule: 3301-32:07 Safe food storage	<i>Compliant</i>
Rule: 3301-32:07 Screen time during meal or snack time	<i>Compliant</i>



Rule: 3301-32:08 Children observed for communicable disease upon arrival	<i>Compliant</i>
Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge	<i>Compliant</i>
Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements	<i>Compliant</i>
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	<i>Compliant</i>
Rule: 3301-32:11 Program license application	<i>Compliant</i>
Rule: 3301-32:11 Program application requirements	<i>Compliant</i>
Rule: 3301-37:11 Program amendment submitted	<i>Compliant</i>
Rule: 3301-32:10 Program policies	<i>Compliant</i>
Rule: 3301-32:10 Staff/parent communication	<i>Compliant</i>
Rule: 3301-32:10 Field trip policies	<i>Compliant</i>
Rule: 3301-32:10 Program evaluation	<i>Compliant</i>
Rule: 3301-32:10 Staff record policies	<i>Compliant</i>
Rule: 3301-32:10 Volunteer policies	<i>Compliant</i>
Rule: 3301-32:10 Nondiscrimination policies	<i>Compliant</i>
Rule: 3301-32:10 Parent handbook	<i>Compliant</i>
Rule: 3301-32:10 Staff policies	<i>Compliant</i>
Rule: 3301-32:11 OCLQS not maintained	<i>Compliant</i>
Rule: 3301-32:10 Child Data Privacy	<i>Compliant</i>

