



Program Details		
Program Type: Pre School	Program Name: Hillsboro Early Childhood Center	Program Number: 1000018068
Address: 500 US Route 62 Hillsboro OH 45133		County: HIGHLAND
Organization Name: Hillsboro City	Org IRN: 044123	Site IRN: 095661

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 05/12/2021	Begin Time: 10:00 AM	End Time: 12:40 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 196	Number of Rules with Non-Compliances: 1	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 1

Summary of Non-Compliances
Program Fully Compliant? No
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection
Moderate Risk Non-Compliances



No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: 09 Children's Files

Rule: 3301-37:08 Child Medical Statement

Code: This rule requires the parent to provide, prior to admission or not later than thirty days after date of admission, and every thirteen months from the date of examination thereafter, a medical statement affirming that the child is in suitable condition for enrollment in the program.

Findings: A review of children records indicated that all children did not have a medical statement on file.

Corrective Action Plan Due: 06/20/2021

Rules in Compliance/Not Verified

Rule: 3301-37:04 Seven Or More Children In Attendance	<i>Compliant</i>
Rule: 3301-37:04 Nap Time: Staff Presence	<i>Compliant</i>
Rule: 3301-37:04 Nap Time: Staff Able To Summon Other Adults	<i>Compliant</i>
Rule: 3301-37:04 Nap Time: Accessible Staff	<i>Compliant</i>
Rule: 3301-37:04 Nap Time: Open Wall Space And Staff Supervision	<i>Compliant</i>
Rule: 3301-37:05 Supervising Children To And From Play Areas	<i>Compliant</i>
Rule: 3301-37:04 Extended Day Child Care Ratio	<i>Compliant</i>
Rule: 3301-37:04 Maximum Group Size by age of children	<i>Compliant</i>



Rule: 3301-37:04 Special Education Staff/Child Ratios	<i>Compliant</i>
Rule: 3301-37:04 Combined Age Groups	<i>Compliant</i>
Rule: 3301-37:04 Nap/Rest Time Ratio	<i>Compliant</i>
Rule: 3301-37:05 Maintaining Staff/Child Ratio-Large Motor Space	<i>Compliant</i>
Rule: 3301-37:04 Staff Physically Present To Maintain Ratio	<i>Compliant</i>
Rule: 3301-37:06 Storage Of Cleaning Supplies	<i>Compliant</i>
Rule: 3301-37:06 Sanitizing Cots	<i>Compliant</i>
Rule: 3301-37:05 Annual fire Inspection	<i>Compliant</i>
Rule: 3301-37:07 Medical and Dental Emergency Postings	<i>Compliant</i>
Rule: 3301-37:07 Emergency Phone Numbers	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Chart	<i>Compliant</i>
Rule: 3301-37:06 Furniture, Materials, And Equipment	<i>Compliant</i>
Rule: 3301-37:07 Record of Drills	<i>Compliant</i>
Rule: 3301-37:02 Compliance and Corrective Action	<i>Compliant</i>
Rule: 3301-37:06 Cots	<i>Compliant</i>
Rule: 3301-37:09 Menus	<i>Compliant</i>
Rule: 3301-37:07 Emergency Procedure Postings	<i>Compliant</i>
Rule: 3301-37:05 Facility Requirements	<i>Compliant</i>



Rule: 3301-37:05 Indoor Space: Square Footage, Exclusions, Group Size and Barriers	<i>Compliant</i>
Rule: 3301-37:05 Large Motor Play Space	<i>Compliant</i>
Rule: 3301-37:05 Phone Availability	<i>Compliant</i>
Rule: 3301-37:06 Use Of Space Heaters	<i>Compliant</i>
Rule: 3301-37:07 Injury Logs	<i>Compliant</i>
Rule: 3301-37:04 Nap Time Preparations Complete	<i>Compliant</i>
Rule: 3301-37:06 Protective Mats	<i>Compliant</i>
Rule: 3301-37:06 Electrical Fans	<i>Compliant</i>
Rule: 3301-37:06 Ease Of Reaching Play Materials	<i>Compliant</i>
Rule: 3301-37:06 First Aid Supplies	<i>Compliant</i>
Rule: 3301-37:09 Snack Nutritional Requirements	<i>Compliant</i>
Rule: 3301-37:09 Use Of Powdered Milk For Snacks	<i>Compliant</i>
Rule: 3301-37:09 Nutritious Snack Choices Provided	<i>Compliant</i>
Rule: 3301-37:09 Meals Provided To Children Who Attend Four Or More Hours	<i>Compliant</i>
Rule: 3301-37:09 Meal Nutritional Requirements	<i>Compliant</i>
Rule: 3301-37:09 Use Of Powdered Milk For Meals	<i>Compliant</i>
Rule: 3301-37:09 Meal Service Time	<i>Compliant</i>
Rule: 3301-37:09 Snack Service Time	<i>Compliant</i>



Rule: 3301-37:07 Annual Rosters	<i>Compliant</i>
Rule: 3301-37:03 Philosophy and Goals	<i>Compliant</i>
Rule: 3301-37:03 Written Curriculum	<i>Compliant</i>
Rule: 3301-37:03 Daily Schedule	<i>Compliant</i>
Rule: 3301-37:03 Nap/Rest-Time Requirements	<i>Compliant</i>
Rule: 3301-37:03 Nap/Rest-Time: Cot Requirements And Flexible Schedule	<i>Compliant</i>
Rule: 3301-37:03 Progress Reporting and Parent Conferences	<i>Compliant</i>
Rule: 3301-37:03 Parent Handbook	<i>Compliant</i>
Rule: 3301-37:08 Attendance Records	<i>Compliant</i>
Rule: 3301-37:09 Food License	<i>Compliant</i>
Rule: 3301-37:12 Diapering And Hand washing Facilities	<i>Compliant</i>
Rule: 3301-37:12 Use Of Disposable Gloves	<i>Compliant</i>
Rule: 3301-37:12 Disinfecting Diaper-Changing Station or Crib	<i>Compliant</i>
Rule: 3301-37:12 Use Of Ointments, Creams and Lotions	<i>Compliant</i>
Rule: 3301-37:12 Parental Permission for Use Of Ointments, Creams and Lotions	<i>Compliant</i>
Rule: 3301-37:12 Clean Diaper Storage	<i>Compliant</i>
Rule: 3301-37:12 Handling Soiled Diapers That Are Sent Home	<i>Compliant</i>
Rule: 3301-37:12 Handling Soiled Diapers	<i>Compliant</i>



Rule: 3301-37:04 Non-guilty/non-Conviction Statement	<i>Compliant</i>
Rule: 3301-37:04 Staff Medical Statement	<i>Compliant</i>
Rule: 3301-37:04 Criminal Background Check Requirements	<i>Compliant</i>
Rule: 3301-37:04 Additional Background Check for Sex Offender Registry Requirements	<i>Compliant</i>
Rule: 3301-37:04 Staff Under 18 Years Old Education Requirements	<i>Compliant</i>
Rule: 3301-37:04 Responsibilities And Onsite Time	<i>Compliant</i>
Rule: 3301-37:04 Staff In-service Training	<i>Compliant</i>
Rule: 3301-37:04 Director Qualifications	<i>Compliant</i>
Rule: 3301-37:04 Special Education Director Qualifications	<i>Compliant</i>
Rule: 3301-37:04 Nonpublic Director Qualifications	<i>Compliant</i>
Rule: 3301-37:04 Head Teacher Acting As A Director Qualifications	<i>Compliant</i>
Rule: 3301-37:04 Teacher Qualifications: Publicly Funded Programs	<i>Compliant</i>
Rule: 3301-37:04 Teacher Qualifications: Operated By Public School	<i>Compliant</i>
Rule: 3301-37:04 Head Teacher Qualifications	<i>Compliant</i>
Rule: 3301-37:04 Special Education Teacher Qualifications	<i>Compliant</i>
Rule: 3301-37:04 Nontax-Supported, Nonpublic School Teacher Qualifications	<i>Compliant</i>
Rule: 3301-37:04 Extended Day Child Care Staff Qualifications	<i>Compliant</i>



Rule: 3301-37:04 Non Public School Substitute Qualifications	<i>Compliant</i>
Rule: 3301-37:04 Public School Substitute Qualifications	<i>Compliant</i>
Rule: 3301-37:04 Staff In-service Training Areas	<i>Compliant</i>
Rule: 3301-37:04 Staff Annual Training Year	<i>Compliant</i>
Rule: 3301-37:04 Part-time Staff Training Hour Requirement	<i>Compliant</i>
Rule: 3301-37:04 Staff Annual 10 Hours of Training Requirement	<i>Compliant</i>
Rule: 3301-37:04 Staff Training Hour Requirement: Associates Degree Or Higher	<i>Compliant</i>
Rule: 3301-37:04 In-service Trainer Requirements	<i>Compliant</i>
Rule: 3301-37:07 First-aid Training	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Training	<i>Compliant</i>
Rule: 3301-37:11 Staff Trained to Recognize Communicable Disease	<i>Compliant</i>
Rule: 3301-37:07 Child Abuse Recognition and Prevention Training	<i>Compliant</i>
Rule: 3301-37:04 Volunteers	<i>Compliant</i>
Rule: 3301-37:07 Annual Roster Permission	<i>Compliant</i>
Rule: 3301-37:08 Child Medical Statement Signed By Medical Personnel	<i>Compliant</i>
Rule: 3301-37:08 Child medical statement: child with disability	<i>Compliant</i>
Rule: 3301-37:08 Cumulative Record	<i>Compliant</i>
Rule: 3301-37:08 Health Record: Authorization To Administer Medication	<i>Compliant</i>



Rule: 3301-37:08 Health Record: Chronic Health Problems	<i>Compliant</i>
Rule: 3301-37:08 Health record: Emergency Medical And Dental Care	<i>Compliant</i>
Rule: 3301-37:08 Health Record: Emergency Transportation Permission	<i>Compliant</i>
Rule: 3301-37:08 Health Record: Immunization Record	<i>Compliant</i>
Rule: 3301-37:08 Health Record: List Of Allergies	<i>Compliant</i>
Rule: 3301-37:08 Health Record: List Of Diseases	<i>Compliant</i>
Rule: 3301-37:08 Health Record: List Of Medications	<i>Compliant</i>
Rule: 3301-37:08 Health Record: Medical Statement	<i>Compliant</i>
Rule: 3301-37:08 Health record: Physician and Dentist Information	<i>Compliant</i>
Rule: 3301-37:08 Injury Notification	<i>Compliant</i>
Rule: 3301-37:08 Required Cumulative and Immunization Records Due Dates	<i>Compliant</i>
Rule: 3301-37 10:Staff Responsibility For Behavior Management/Discipline	<i>Compliant</i>
Rule: 3301-37:07 Behavior Management and Discipline Policy	<i>Compliant</i>
Rule: 3301-37:07 Admission and Withdrawal Policies	<i>Compliant</i>
Rule: 3301-37:07 Developmental Materials And Equipment	<i>Compliant</i>
Rule: 3301-37:07 Developmental Planning	<i>Compliant</i>
Rule: 3301-37:07 First-aid Facilities and Materials	<i>Compliant</i>
Rule: 3301-37:07 Hand washing	<i>Compliant</i>



Rule: 3301-37:07 Health and Safety Procedures	<i>Compliant</i>
Rule: 3301-37:07 Health and Safety Procedures: ODE Funded Programs	<i>Compliant</i>
Rule: 3301-37:07 Management of Communicable Disease Policy	<i>Compliant</i>
Rule: 3301-37:07 Medication Administration Requirements	<i>Compliant</i>
Rule: 3301-37:07 Policy Implementation	<i>Compliant</i>
Rule: 3301-37:07 Policy Minimum Requirements	<i>Compliant</i>
Rule: 3301-37:07 Program Policy Approval	<i>Compliant</i>
Rule: 3301-37:07 Program Rosters	<i>Compliant</i>
Rule: 3301-37:07 Services to Children With Disabilities	<i>Compliant</i>
Rule: 3301-37:07 Staff Awareness of Child Records	<i>Compliant</i>
Rule: 3301-37:07 Staff Policies	<i>Compliant</i>
Rule: 3301-37:07 Staff Reference Checks	<i>Compliant</i>
Rule: 3301-37:07 Supervision Requirements	<i>Compliant</i>
Rule: 3301-37:07 Transportation Policies	<i>Compliant</i>
Rule: 3301-37:07 Unlimited Parent Access	<i>Compliant</i>
Rule: 3301-37:07 Written Policies	<i>Compliant</i>
Rule: 3301-37:07 Cumulative Record Requirements	<i>Compliant</i>
Rule: 3301-37:07: Injury Procedures	<i>Compliant</i>



Rule: 3301-37:10 Behavior Management/Discipline Policy Ensures Well Being Of Individuals	<i>Compliant</i>
Rule: 3301-37:10 Behavior Management/Discipline Policy Requirements	<i>Compliant</i>
Rule: 3301-37:10 Discipline Restrictions	<i>Compliant</i>
Rule: 3301-37:10 Parents Receive Behavior Management and Discipline Policy	<i>Compliant</i>
Rule: 3301-37:10 Staff Receive Behavior Management and Discipline Policy	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Isolating And Discharging An Ill Child	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Means Of Training Staff	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Readmittance	<i>Compliant</i>
Rule: 3301-37:11 Communicable Disease Policy: Parent Notification Of Illness	<i>Compliant</i>
Rule: 3301-37:11 Isolating And Discharging An Ill Child	<i>Compliant</i>
Rule: 3301-37:11 Mildly Ill Child Procedures	<i>Compliant</i>
Rule: 3301-37:11 Notification To Parents: Exposed To Communicable Disease	<i>Compliant</i>
Rule: 3301-37:11 Parent Notification Of Child Illness	<i>Compliant</i>
Rule: 3301-37:11 Reasons to isolate and discharge child at some point during the day	<i>Compliant</i>
Rule: 3301-37:11 Symptoms of Illness	<i>Compliant</i>
Rule: 3301-37:04 Supervision of Children	<i>Compliant</i>



Rule: 3301-37:06 Safe And Sanitary Furniture, Materials, Equipment	<i>Compliant</i>
Rule: 3301-37:09 Snack Choices From Two Food Groups	<i>Compliant</i>
Rule: 3301-37:06 Electrical Outlets	<i>Compliant</i>
Rule: 3301-37:12 Handling Soiled Diapers That Are The Program's Responsibility	<i>Compliant</i>
Rule: 3301-37:04 Staff Age and Minimum Education Requirements	<i>Compliant</i>
Rule: 3301-37:04 Maximum group size exceeded	<i>Compliant</i>
Rule: 5101:2-12-2.2 Transitional Pandemic Requirements	<i>Compliant</i>