



Program Details		
Program Type: School Age Child Care	Program Name: South Lebanon Elementary School	Program Number: 1000018098
Address: 50 Ridgeview Ln  Maineville OH 45039		County: WARREN
Organization Name: Kings Local	Org IRN: 050435	Site IRN: 033217

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 05/18/2022	Begin Time: 4:30 PM	End Time: 6:00 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 112	Number of Rules with Non-Compliances: 3	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 1	Low Risk Non-Compliances: 2

Summary of Non-Compliances
Program Fully Compliant? No
Serious Risk Non-Compliances
<b>No Serious Risk Non-Compliances were observed during this inspection</b>
Moderate Risk Non-Compliances



### Domain: 08 Staff Files

Rule: 3301-32:03 Required background checks

Code: This rule requires each individual used in ratio to provide evidence of criminal record checks and five-year updates that meet the requirements as prescribed in section 3301.541 of the Revised Code and if applicable, rehabilitation criteria as described in rules 3301-20-01 and 3301-20-03 of the Administrative Code.

Findings: During the inspection and review of staff files, background checks were not updated every five years.

Background check expired 8/3/21, no evidence was available that the staff member updated the background check.

Corrective Action Plan Due: 07/29/2022

### Low Risk Non-Compliances

### Domain: 02 Safe & Sanitary Environment

Rule: 3301-32:04 Annual fire inspection

Code: This rule requires both the scheduled and completed dates of the annual fire inspection shall be documented and maintained by the program.

Findings: During the inspection, documentation of a current fire inspection was not on file.

Program had a fire inspection dated 12/10/19 and did not have evidence available of a current fire inspection which must be completed annually.

Corrective Action Plan Due: 07/29/2022

### Domain: 08 Staff Files

Rule: 3301-32:03 Staff minimum requirements

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have evidence that they have a high school diploma, GED or high school equivalency.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of a high school diploma or equivalent on file and available for review.

Corrective Action Plan Due: 07/29/2022

### Rules in Compliance/Not Verified



<b>Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Using cleaning supplies</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Furniture and equipment requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Safe furniture and equipment</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Safe areas</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Program cleaning and sanitizing</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Outdoor play space</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Enrollment of children with disabilities</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Supervision plan policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:05 Written philosophy and goals</b>	<i>Compliant</i>
<b>Rule: 3301-32:09 Reporting abuse policy</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Discipline policy requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Food service policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Ill child policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Medication administration policy requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Emergency procedures</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Training on emergency procedures</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Emergency drill practice</b>	<i>Compliant</i>



<b>Rule: 3301-32:10 Accident policy and procedures</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Child release policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Reporting absences</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Staff/child ratio</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Storage of belongings</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Access to facilities</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 First aid supplies</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Phone requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Smoking prohibited</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Handwashing facilities</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 License and written compliance report posted</b>	<i>Compliant</i>
<b>Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease</b>	<i>Compliant</i>
<b>Rule: 3301-32:08 Communicable disease chart</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Second adult requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Administrator onsite time</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Annual orientation training requirement</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Individual used in ratio</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile</b>	<i>Compliant</i>



<b>Rule: 3301-32:03 Licensing orientation training</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 In-service hour requirement</b>	<i>Compliant</i>
<b>Rule: 3301-32:09 Written discipline policy requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:09 Staff receive discipline policy</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Transportation policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:05 Written curriculum requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:05 Equitable activities, materials and equipment</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Staff medical statement</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Medication administration training</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Annual in-service requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32-03 Approved trainer requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:03 Staff with required health and safety training</b>	<i>Compliant</i>
<b>Rule: 3301-32:04 Indoor space</b>	<i>Compliant</i>
<b>Rule: 3301-32:09 Written discipline policy: Exclusions</b>	<i>Compliant</i>
<b>Rule: 3301-32:09 Discipline restrictions</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Policies for providing meals</b>	<i>Compliant</i>
<b>Rule: 3301-32:09 Staff responsibility for discipline</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Personnel trained in sanitary procedures</b>	<i>Compliant</i>



<b>Rule: 3301-32:05 Written curriculum: Adapted for children with disabilities</b>	<i>Compliant</i>
<b>Rule: 3301-32:05 Materials and equipment</b>	<i>Compliant</i>
<b>Rule: 3301-32:06 Individual child registration</b>	<i>Compliant</i>
<b>Rule: 3301-32-06 Individual child transportation plan</b>	<i>Compliant</i>
<b>Rule: 3301-32-06 Individual child medical needs</b>	<i>Compliant</i>
<b>Rule: 3301-32-06 Attendance records</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Program meal and snack policies and requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Menu requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Handwashing</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Special dietary needs</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Program personnel informed of children's allergies</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Safe drinking water</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Food served</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Safe food storage</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Screen time during meal or snack time</b>	<i>Compliant</i>
<b>Rule: 3301-32:07 Parent provided snack requirements</b>	<i>Compliant</i>
<b>Rule: 3301-32:08 Children observed for communicable disease upon arrival</b>	<i>Compliant</i>
<b>Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge</b>	<i>Compliant</i>



<b>Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent</b>	<i>Compliant</i>
<b>Rule: 3301-32:11 Program license application</b>	<i>Compliant</i>
<b>Rule: 3301-32:11 Program application requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Program amendment submitted</b>	<i>Compliant</i>
<b>Rule: 3301-32:11 Child left unattended outside the building or unsupervised</b>	<i>Not Verified</i>
<b>Rule: 3301-32:10 Program policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Staff/parent communication</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Field trip policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Program evaluation</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Staff record policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Volunteer policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Nondiscrimination policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Parent handbook</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Staff policies</b>	<i>Compliant</i>
<b>Rule: 3301-32:11 OCLQS not maintained</b>	<i>Compliant</i>
<b>Rule: 3301-32:10 Child Data Privacy</b>	<i>Compliant</i>