



Program Details		
Program Type: Pre School	Program Name: St Mary	Program Number: 1000018352
Address: 237 4th St  Elyria OH 44035		County: LORAIN
Organization Name: Cleveland Catholic Diocese	Org IRN: 052522	Site IRN: 057307

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 10/28/2020	Begin Time: 8:30 AM	End Time: 10:30 AM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 190	Number of Rules with Non-Compliances: 2	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 2

Summary of Non-Compliances
Program Fully Compliant? No
<b>Serious Risk Non-Compliances</b>
<b>No Serious Risk Non-Compliances were observed during this inspection</b>
<b>Moderate Risk Non-Compliances</b>



**No Moderate Risk Non-Compliances were observed during this inspection**

## Low Risk Non-Compliances

### Domain: 08 Staff Files

Rule: 3301-37:04 Staff Annual 10 Hours of Training Requirement

Code: This rule requires preschool staff members licensed by the department to complete ten annual clock hours, which may be part of the professional development plan in accordance with Chapter 3301-24 of the Administrative Code. Annual completion refers to the school year, from July first to June thirtieth.

Findings: During the inspection and a review of staff files, staff who are licensed by the department did not have documentation of completing ten annual clock hours.

Staff did not have the required ODE orientation training on file for review.

Corrective Action Plan Due: 11/27/2020

### Domain: 08 Staff Files

Rule: 3301-37:04 Staff Medical Statement

Code: This rule requires preschool staff members to have a medical statement on file.

Findings: During the inspection and review of staff files one or more staff members did not have a medical statement on file.

Corrective Action Plan Due: 11/27/2020

## Rules in Compliance/Not Verified

**Rule: 3301-37:04 Seven Or More Children In Attendance** *Compliant*

**Rule: 3301-37:04 Nap Time: Staff Presence** *Not Verified*

**Rule: 3301-37:04 Nap Time: Staff Able To Summon Other Adults** *Not Verified*



<b>Rule: 3301-37:04 Nap Time: Accessible Staff</b>	<i>Not Verified</i>
<b>Rule: 3301-37:04 Nap Time: Open Wall Space And Staff Supervision</b>	<i>Not Verified</i>
<b>Rule: 3301-37:05 Supervising Children To And From Play Areas</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Maximum Group Size by age of children</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Combined Age Groups</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nap/Rest Time Ratio</b>	<i>Not Verified</i>
<b>Rule: 3301-37:05 Maintaining Staff/Child Ratio-Large Motor Space</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Physically Present To Maintain Ratio</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Storage Of Cleaning Supplies</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Sanitizing Cots</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Annual fire Inspection</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Medical and Dental Emergency Postings</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Emergency Phone Numbers</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Chart</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Furniture, Materials, And Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Record of Drills</b>	<i>Compliant</i>
<b>Rule: 3301-37:02 Compliance and Corrective Action</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Cots</b>	<i>Compliant</i>



<b>Rule: 3301-37:09 Menus</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Emergency Procedure Postings</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Facility Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Indoor Space: Square Footage, Exclusions, Group Size and Barriers</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Large Motor Play Space</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Phone Availability</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Injury Logs</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nap Time Preparations Complete</b>	<i>Not Verified</i>
<b>Rule: 3301-37:06 Ease Of Reaching Play Materials</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 First Aid Supplies</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Nutritional Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Use Of Powdered Milk For Snacks</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Nutritious Snack Choices Provided</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Meals Provided To Children Who Attend Four Or More Hours</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Meal Nutritional Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Use Of Powdered Milk For Meals</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Meal Service Time</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Service Time</b>	<i>Compliant</i>



<b>Rule: 3301-37:07 Annual Rosters</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Philosophy and Goals</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Written Curriculum</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Daily Schedule</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Nap/Rest-Time Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Nap/Rest-Time: Cot Requirements And Flexible Schedule</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Progress Reporting and Parent Conferences</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Parent Handbook</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Attendance Records</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Food License</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Non-guilty/non-Conviction Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Criminal Background Check Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Responsibilities And Onsite Time</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff In-service Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Director Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nonpublic Director Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Head Teacher Acting As A Director Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Head Teacher Qualifications</b>	<i>Compliant</i>



<b>Rule: 3301-37:04 Nontax-Supported, Nonpublic School Teacher Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Non Public School Substitute Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff In-service Training Areas</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Annual Training Year</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Part-time Staff Training Hour Requirement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Training Hour Requirement: Associates Degree Or Higher</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 In-service Trainer Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 First-aid Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Staff Trained to Recognize Communicable Disease</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Child Abuse Recognition and Prevention Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Annual Roster Permission</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child Medical Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child Medical Statement Signed By Medical Personnel</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child medical statement: child with disability</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Cumulative Record</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Authorization To Administer Medication</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Chronic Health Problems</b>	<i>Compliant</i>



<b>Rule: 3301-37:08 Health record: Emergency Medical And Dental Care</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Emergency Transportation Permission</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Immunization Record</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Allergies</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Diseases</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Medications</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Medical Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health record: Physician and Dentist Information</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Injury Notification</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Required Cumulative and Immunization Records Due Dates</b>	<i>Compliant</i>
<b>Rule: 3301-37 10:Staff Responsibility For Behavior Management/Discipline</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Admission and Withdrawal Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Developmental Materials And Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Developmental Planning</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 First-aid Facilities and Materials</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Hand washing</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Health and Safety Procedures</b>	<i>Compliant</i>



<b>Rule: 3301-37:07 Management of Communicable Disease Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Medication Administration Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Policy Implementation</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Policy Minimum Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Program Policy Approval</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Program Rosters</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Awareness of Child Records</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Reference Checks</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Supervision Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Transportation Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Unlimited Parent Access</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Written Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Cumulative Record Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07: Injury Procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Behavior Management/Discipline Policy Ensures Well Being Of Individuals</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Behavior Management/Discipline Policy Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Discipline Restrictions</b>	<i>Compliant</i>





<b>Rule: 3301-37:10 Parents Receive Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Staff Receive Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Isolating And Discharging An Ill Child</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Means Of Training Staff</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Readmittance</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Parent Notification Of Illness</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Isolating And Discharging An Ill Child</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Mildly Ill Child Procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Notification To Parents: Exposed To Communicable Disease</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Parent Notification Of Child Illness</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Reasons to isolate and discharge child at some point during the day</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Symptoms of Illness</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Supervision of Children</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Safe And Sanitary Furniture, Materials, Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Choices From Two Food Groups</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Electrical Outlets</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Age and Minimum Education Requirements</b>	<i>Compliant</i>



**Rule: 3301-37:04 Maximum group size exceeded**

*Compliant*