



**Program Details**

Program Type: Pre School	Program Name: Beautiful Savior Lutheran	Program Number: 1000018689
Address: 2213 White Rd Grove City OH 43123		County: FRANKLIN
Organization Name: Beautiful Savior Lutheran	Org IRN: 098525	Site IRN: 098525

**Inspection Information**

Inspection Type: Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 10/31/2017	Begin Time: 8:15 AM	End Time: 12:45 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

**Summary of Findings**

Number of Rules Verified: 199	Number of Rules with Non-Compliances: 3	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 2	Low Risk Non-Compliances: 4

**Summary of Non-Compliances**

Program Fully Compliant? No
<b>Serious Risk Non-Compliances</b>
<b>No Serious Risk Non-Compliances were observed during this inspection</b>
<b>Moderate Risk Non-Compliances</b>
<b>Domain: 10 Written Policies &amp; Procedures</b>



Rule: 3301-37:07 Medication Administration Requirements

Code: This rule requires a program to store medication in a designated locked storage place, except drugs requiring refrigeration are to be kept in a refrigerator that is not accessible to children.

Findings: The program's policies and procedures do not address storing medication in a designated locked storage cabinet and storing refrigerated drugs in a refrigerator that is not accessible to children.

Corrective Action Plan Due: 12/01/2017

**Domain: 10 Written Policies & Procedures**

Rule: 3301-37:07 Medication Administration Requirements

Code: This rule requires that when administering a medication, food supplement, modified diet, or fluoride supplement the program secures written instructions of a licensed physician or licensed dentist.

Findings: The program's policies and procedures do address obtaining written medication administration instructions from a licensed physician or dentist however, medication administration instructions from the physician were not obtained for a child with an epi-pen. The epi-pen was provided by the parent without physician instructions.

Corrective Action Plan Due: 12/01/2017

**Low Risk Non-Compliances**

**Domain: 00 License & Approvals**

Rule: 3301-37:02 Compliance and Corrective Action

Code: This rule requires the center to post the most recent inspection reports and corrective action plan in a location that is visible to parents.

Findings: During the inspection, it was observed the center's compliance report was not posted in a location visible to parents. The program has not assigned roles in OEDS in order to access the OCLQS system.

**Domain: 08 Staff Files**

Rule: 3301-37:04 Employee Medical

Code: This rule requires preschool staff members to have a medical statement on file.

Findings: During the inspection and review of staff files one or more staff members did not have a medical statement on file. The staff member without a medical on file stated she would obtain it.

**Domain: 10 Written Policies & Procedures**



Rule: 3301-37:07 Medication Administration Requirements

Code: This rule requires that medication administration records or logs are to be kept on file for one year.

Findings: The program's policies and procedures do not include maintaining medication administration logs for one year.

**Domain: 10 Written Policies & Procedures**

Rule: 3301-37:07 Medication Administration Requirements

Code: This rule requires only employees who are health professionals or who have completed drug administration training may administer medication pursuant to section 3313.713 of the Revised Code.

Findings: The program's policies and procedures do not address requiring only health professionals or employees who have completed drug administration training to administer medication.

### Rules in Compliance/Not Verified

<b>Rule: 3301-37:03 Philosophy and Goals</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Head Teacher Acting As A Director Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37 10:Behavior Management/Discipline Policy Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Sufficient First Aid Supplies</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Director Responsibilities And Onsite Time</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Protective Mats</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Behavior Management/Discipline Policy Ensures Well Being Of Individuals</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Parent Notification Of Child Illness</b>	<i>Compliant</i>



<b>Rule: 3301-37:06 Storage Of Cleaning Supplies</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Immunization Record</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Nutritional Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child Medical Statement Signed By Medical Personnel</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Unlimited Parent Access</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Diseases</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Maximum Group Size by age of children</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Injury Notification and Reports</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Emergency Procedure Postings</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Medications</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Cumulative Record Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Play Space: Defined</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Annual Training Year</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Supervision Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Non-guilty/non-Conviction Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff In-service Training Areas</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Non-guilty/Non-Conviction Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Symptoms of Illness</b>	<i>Compliant</i>



<b>Rule: 3301-37:07 Program Policy Approval</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Daily Schedule</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Notification To Parents: Exposed To Communicable Disease</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Record of Drills</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Group Rosters</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Reference Checks</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 In-service Trainer Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Staff Communicable Disease Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Choices From Two Food Groups</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Staff Receive Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Reasons to isolate and discharge child at some during the day</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Transportation Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Indoor and Outdoor Play Space</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Maintaining Staff/Child Ratio</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Written Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Isolating And Discharging An Ill Child</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Program Rosters</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Furniture, Materials, And Equipment</b>	<i>Compliant</i>



<b>Rule: 3301-37:04 Staff Training Hour Requirement: Associates Degree Or Higher</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Phone Availability</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Developmental Planning</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Behavior Management/Discipline Policy Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Annual 10 Hours of Training Requirement</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Electrical Outlets</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Supervision of Children</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Annual fire Inspection</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 First-aid Facilities and Materials</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Isolating And Discharging An Ill Child</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Availability Of Second Adult</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Chart</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Progress Reporting and Parent Conferences</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Attendance, Admission And Withdrawal Records</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Emergency Phone Numbers</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nontax-Supported, Nonpublic School Teacher Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Child Abuse Recognition and Prevention</b>	<i>Compliant</i>



<b>Rule: 3301-37:04 Staff Summon A Second Staff Member</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Admission and Withdrawal Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Medical and Dental Emergency Postings</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Cumulative Record</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Supervising Children To And From Play Areas</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nonpublic Director Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Physically Present To Maintain Ratio</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Parents Receive Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:07: Injury Reporting</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Safe And Sanitary Furniture, Materials, Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Readmittance</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Indoor Space: Square Footage, Exclusions, Group Size and Barriers</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Allergies</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health record: Emergency Medical And Dental Care</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 First-aid Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Emergency Transportation Permission</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Written Curriculum</b>	<i>Compliant</i>



<b>Rule: 3301-37:07 Injury Logs</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Health and Safety Procedures: ODE Funded Programs</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child Medical Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Ease Of Reaching Play Materials</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Developmental Materials And Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health record: Physician and Dentist Information</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Age and Minimum Education Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Play Space: Protection From Falls And Drainage</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Service Time</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Medical Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Required Cumulative and Immunization Records Due Dates</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Hand washing</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Management of Communicable Disease Policy B</b>	<i>Compliant</i>
<b>Rule: 3301-37 10:Staff Responsibility For Behavior Management/Discipline</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Chronic Health Problems</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff In-service Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Authorization To Administer Medication</b>	<i>Compliant</i>





<b>Rule: 3301-37:04 Seven Or More Children In Attendance</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Play Space: Free Of Hazards</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Management of Communicable Disease Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Parent Handbook</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Parent Notification Of Illness</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Facility Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Criminal Background Check Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Means Of Training Staff</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Discipline Restrictions</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Health and Safety Procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Policy Implementation</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Mildly Ill Child Procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Nutritional Information For Parents Providing Snacks</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Awareness of Child Records</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Play Space: Protection From Falls and Drainage</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Policy Minimum Requirements</b>	<i>Compliant</i>