



Program Details		
Program Type: Pre School	Program Name: Laurel School	Program Number: 1000018931
Address: 1 Lyman Cir  Shaker Heights OH 44122		County: CUYAHOGA
Organization Name: Ohio Association of Independent Schools	Org IRN: 000136	Site IRN: 060764

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 05/10/2021	Begin Time: 9:00 AM	End Time: 11:30 AM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 195	Number of Rules with Non-Compliances: 6	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 1	Low Risk Non-Compliances: 5

Summary of Non-Compliances
Program Fully Compliant? No
<b>Serious Risk Non-Compliances</b>
<b>No Serious Risk Non-Compliances were observed during this inspection</b>



## Moderate Risk Non-Compliances

### Domain: 04 Indoor/Outdoor Space

Rule: 3301-37:05 Facility Requirements

Code: This rule requires the space to be approved for the age groups served by a building authority per 3301.55 of the Revised Code.

Findings: Documentation of building approval for the age groups served per section 3301.55 of the Revised Code, was not on file. The program must submit a change of capacity amendment to add additional classroom spaces to the program license and add documentation for serving children under 2 1/2.

Corrective Action Plan Due: 06/16/2021

## Low Risk Non-Compliances

### Domain: 06 Program Information

Rule: 3301-37:03 Written Curriculum

Code: This rule requires the program to adopt a written curriculum that is aligned to the early learning content standards and meets the individual needs of children.

Findings: Documentation that the written curriculum is aligned with the early learning content standards was not verified.

Corrective Action Plan Due: 06/16/2021

### Domain: 10 Written Policies & Procedures

Rule: 3301-37:11 Symptoms of Illness

Code: This rule requires a child with severe coughing, causing the child to become red or blue in the face or to make a whooping sound be immediately isolated and discharged to his parent or guardian.

Findings: Severe coughing, yellowish skin or eyes, sore throat or difficulty swallowing and evidence of lice, scabies or other parasitic infestation was not listed as a symptom of illness in the communicable disease management policy.

Corrective Action Plan Due: 06/16/2021

### Domain: 10 Written Policies & Procedures

Rule: 3301-37:11 Notification To Parents: Exposed To Communicable Disease

Code: This rule requires the written policy concerning the management of communicable disease to include procedures for notifying all parents when children are exposed to a diagnosed communicable disease.

Findings: The communicable disease policy did not include procedures for notifying all parents when children are exposed to a diagnosed communicable disease.



Corrective Action Plan Due: 06/16/2021

**Domain: 10 Written Policies & Procedures**

Rule: 3301-37:11 Isolating And Discharging An Ill Child

Code: A child isolated due to suspected communicable disease shall be made comfortable and provided with a cot.

Findings: The provision of an ill child being made comfortable and provided a cot, cleaning of the cot or any blankets used, and observing the child carefully for worsening conditions was not included in the communicable disease management policy.

Corrective Action Plan Due: 06/16/2021

**Domain: 10 Written Policies & Procedures**

Rule: 3301-37:11 Mildly Ill Child Procedures

Code: This rule requires the written communicable disease policy to include procedures regarding the care of a mildly ill child. 'Mildly ill child' means a child who is experiencing minor common cold symptoms, does not feel well enough to participate in activities, but who is not exhibiting any communicable disease symptoms.

Findings: The communicable disease policy did not include provisions regarding the care of a mildly ill child. 'Mildly ill child' means a child who is experiencing minor common cold symptoms, does not feel well enough to participate in activities, but who is not exhibiting any communicable disease symptoms.

Corrective Action Plan Due: 06/16/2021

### Rules in Compliance/Not Verified

<b>Rule: 3301-37:04 Seven Or More Children In Attendance</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nap Time: Staff Presence</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nap Time: Staff Able To Summon Other Adults</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nap Time: Accessible Staff</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nap Time: Open Wall Space And Staff Supervision</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Supervising Children To And From Play Areas</b>	<i>Compliant</i>



<b>Rule: 3301-37:04 Maximum Group Size by age of children</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Combined Age Groups</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nap/Rest Time Ratio</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Maintaining Staff/Child Ratio-Large Motor Space</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Physically Present To Maintain Ratio</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Storage Of Cleaning Supplies</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Sanitizing Cots</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Annual fire Inspection</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Medical and Dental Emergency Postings</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Emergency Phone Numbers</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Chart</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Furniture, Materials, And Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Record of Drills</b>	<i>Compliant</i>
<b>Rule: 3301-37:02 Compliance and Corrective Action</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Cots</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Menus</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Emergency Procedure Postings</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Indoor Space: Square Footage, Exclusions, Group Size and Barriers</b>	<i>Compliant</i>



<b>Rule: 3301-37:05 Large Motor Play Space</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Infant and Toddler Sleeping and Play Space</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 First Floor Care For Infant And Toddlers</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Phone Availability</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Injury Logs</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nap Time Preparations Complete</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Protective Mats</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Ease Of Reaching Play Materials</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 First Aid Supplies</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Nutritional Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Nutritious Snack Choices Provided</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Meals Provided To Children Who Attend Four Or More Hours</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Meal Nutritional Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Meal Service Time</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Service Time</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Annual Rosters</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Philosophy and Goals</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Daily Schedule</b>	<i>Compliant</i>



<b>Rule: 3301-37:03 Nap/Rest-Time Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Nap/Rest-Time: Cot Requirements And Flexible Schedule</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Progress Reporting and Parent Conferences</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Parent Handbook</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Attendance Records</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Food License</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Non-guilty/non-Conviction Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Medical Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Criminal Background Check Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Responsibilities And Onsite Time</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff In-service Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nonpublic Director Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Head Teacher Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nontax-Supported, Nonpublic School Teacher Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Extended Day Child Care Staff Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Infant/Toddler Staff Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Non Public School Substitute Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff In-service Training Areas</b>	<i>Compliant</i>



<b>Rule: 3301-37:04 Staff Annual Training Year</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Part-time Staff Training Hour Requirement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Annual 10 Hours of Training Requirement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Training Hour Requirement: Associates Degree Or Higher</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 In-service Trainer Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 First-aid Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Staff Trained to Recognize Communicable Disease</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Child Abuse Recognition and Prevention Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Volunteers</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Annual Roster Permission</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child Medical Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child Medical Statement Signed By Medical Personnel</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child medical statement: child with disability</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Cumulative Record</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Authorization To Administer Medication</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Chronic Health Problems</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health record: Emergency Medical And Dental Care</b>	<i>Compliant</i>



<b>Rule: 3301-37:08 Health Record: Emergency Transportation Permission</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Immunization Record</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Allergies</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Diseases</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Medications</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Medical Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health record: Physician and Dentist Information</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Injury Notification</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Required Cumulative and Immunization Records Due Dates</b>	<i>Compliant</i>
<b>Rule: 3301-37 10:Staff Responsibility For Behavior Management/Discipline</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Admission and Withdrawal Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Developmental Materials And Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Developmental Planning</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 First-aid Facilities and Materials</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Hand washing</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Health and Safety Procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Management of Communicable Disease Policy</b>	<i>Compliant</i>





<b>Rule: 3301-37:07 Medication Administration Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Policy Implementation</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Policy Minimum Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Program Policy Approval</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Program Rosters</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Services to Children With Disabilities</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Awareness of Child Records</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Reference Checks</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Supervision Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Transportation Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Unlimited Parent Access</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Written Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Cumulative Record Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07: Injury Procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Behavior Management/Discipline Policy Ensures Well Being Of Individuals</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Behavior Management/Discipline Policy Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Discipline Restrictions</b>	<i>Compliant</i>



<b>Rule: 3301-37:10 Parents Receive Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Staff Receive Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Isolating And Discharging An Ill Child</b>	<i>Not Verified</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Means Of Training Staff</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Readmittance</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Parent Notification Of Illness</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Parent Notification Of Child Illness</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Reasons to isolate and discharge child at some point during the day</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Supervision of Children</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Safe And Sanitary Furniture, Materials, Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Choices From Two Food Groups</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Electrical Outlets</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Age and Minimum Education Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Swimming: Staff Ratio Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Maximum group size exceeded</b>	<i>Compliant</i>