



Program Details		
Program Type: Pre School	Program Name: Holmesville School	Program Number: 1000019307
Address: 8141 Jackson Street  Holmesville OH 44633		County: WAYNE
Organization Name: Tri-County ESC	Org IRN: 050526	Site IRN: 016256

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 10/23/2019	Begin Time: 1:20 PM	End Time: 3:00 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 194	Number of Rules with Non-Compliances: 3	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 3

Summary of Non-Compliances
Program Fully Compliant? No
<b>Serious Risk Non-Compliances</b>
<b>No Serious Risk Non-Compliances were observed during this inspection</b>



## Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

## Low Risk Non-Compliances

### Domain: 08 Staff Files

Rule: 3301-37:04 Staff Medical Statement

Code: This rule requires preschool staff members to have a medical statement on file.

Findings: During the inspection and review of staff files one member did not have a medical statement on file.

Corrective Action Plan Due: 12/01/2019

### Domain: 08 Staff Files

Rule: 3301-37:04 Staff In-service Training Areas

Code: This rule requires in-service training to be in one or more of the following areas: (a) Child development or early childhood education; (b) Child abuse recognition and prevention; (c) First aid; and/or (d) Prevention, recognition, and management of communicable diseases.

Findings: During the inspection and review of staff files, several staff members did not complete their Preschool and SACC Orientation Training through OCCRRA. I observed the Speech Therapist who had a preschool file, working in the classroom alone with a child and she did not complete the Orientation Training.

Corrective Action Plan Due: 12/01/2019

### Domain: 08 Staff Files

Rule: 3301-37:04 Criminal Background Check Requirements

Code: This rule requires that the director and preschool staff member provide evidence of a BCII investigation and FBI criminal background check. Documentation that reports and five-year updates have been sent to the district or the department's office of educator licensure shall be kept on file.

Findings: During the inspection and review of staff files one staff member did not have their FBI five year updates on file.

Corrective Action Plan Due: 12/01/2019



Rules in Compliance/Not Verified	
<b>Rule: 3301-37:04 Seven Or More Children In Attendance</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Supervising Children To And From Play Areas</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Maximum Group Size by age of children</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Special Education Staff/Child Ratios</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Combined Age Groups</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Maintaining Staff/Child Ratio-Large Motor Space</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Physically Present To Maintain Ratio</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Storage Of Cleaning Supplies</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Annual fire Inspection</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Medical and Dental Emergency Postings</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Emergency Phone Numbers</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Chart</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Furniture, Materials, And Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Record of Drills</b>	<i>Compliant</i>
<b>Rule: 3301-37:02 Compliance and Corrective Action</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Menus</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Emergency Procedure Postings</b>	<i>Compliant</i>



<b>Rule: 3301-37:05 Facility Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Indoor Space: Square Footage, Exclusions, Group Size and Barriers</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Large Motor Play Space</b>	<i>Compliant</i>
<b>Rule: 3301-37:05 Phone Availability</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Use Of Space Heaters</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Injury Logs</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Nap Time Preparations Complete</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Protective Mats</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Electrical Fans</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Ease Of Reaching Play Materials</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 First Aid Supplies</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Nutritional Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Nutritious Snack Choices Provided</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Service Time</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Annual Rosters</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Philosophy and Goals</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Written Curriculum</b>	<i>Compliant</i>



<b>Rule: 3301-37:03 Daily Schedule</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Progress Reporting and Parent Conferences</b>	<i>Compliant</i>
<b>Rule: 3301-37:03 Parent Handbook</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Attendance Records</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Food License</b>	<i>Compliant</i>
<b>Rule: 3301-37:12 Diapering And Hand washing Facilities</b>	<i>Compliant</i>
<b>Rule: 3301-37:12 Use Of Disposable Gloves</b>	<i>Compliant</i>
<b>Rule: 3301-37:12 Disinfecting Diaper-Changing Station or Crib</b>	<i>Compliant</i>
<b>Rule: 3301-37:12 Use Of Ointments, Creams and Lotions</b>	<i>Compliant</i>
<b>Rule: 3301-37:12 Parental Permission for Use Of Ointments, Creams and Lotions</b>	<i>Compliant</i>
<b>Rule: 3301-37:12 Clean Diaper Storage</b>	<i>Compliant</i>
<b>Rule: 3301-37:12 Handling Soiled Diapers That Are Sent Home</b>	<i>Compliant</i>
<b>Rule: 3301-37:12 Handling Soiled Diapers</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Potty Chairs</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Non-guilty/non-Conviction Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Under 18 Years Old Education Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Responsibilities And Onsite Time</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff In-service Training</b>	<i>Compliant</i>



<b>Rule: 3301-37:04 Director Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Special Education Director Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Head Teacher Acting As A Director Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Teacher Qualifications: Publicly Funded Programs</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Teacher Qualifications: Operated By Public School</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Head Teacher Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Special Education Teacher Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Infant/Toddler Staff Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Public School Substitute Qualifications</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Annual Training Year</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Part-time Staff Training Hour Requirement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Annual 10 Hours of Training Requirement</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Training Hour Requirement: Associates Degree Or Higher</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 In-service Trainer Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 First-aid Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Training</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Staff Trained to Recognize Communicable Disease</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Child Abuse Recognition and Prevention Training</b>	<i>Compliant</i>



<b>Rule: 3301-37:04 Volunteers</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Annual Roster Permission</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child Medical Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child Medical Statement Signed By Medical Personnel</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Child medical statement: child with disability</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Cumulative Record</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Authorization To Administer Medication</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Chronic Health Problems</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health record: Emergency Medical And Dental Care</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Emergency Transportation Permission</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Immunization Record</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Allergies</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Diseases</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: List Of Medications</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health Record: Medical Statement</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Health record: Physician and Dentist Information</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Injury Notification</b>	<i>Compliant</i>
<b>Rule: 3301-37:08 Required Cumulative and Immunization Records Due Dates</b>	<i>Compliant</i>



<b>Rule: 3301-37 10:Staff Responsibility For Behavior Management/Discipline</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Admission and Withdrawal Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Developmental Materials And Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Developmental Planning</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 First-aid Facilities and Materials</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Hand washing</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Health and Safety Procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Health and Safety Procedures: ODE Funded Programs</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Management of Communicable Disease Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Medication Administration Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Policy Implementation</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Policy Minimum Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Program Policy Approval</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Program Rosters</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Services to Children With Disabilities</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Awareness of Child Records</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Staff Policies</b>	<i>Compliant</i>





<b>Rule: 3301-37:07 Staff Reference Checks</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Supervision Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Transportation Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Unlimited Parent Access</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Written Policies</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Cumulative Record Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:07 Injury Procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Behavior Management/Discipline Policy Ensures Well Being Of Individuals</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Behavior Management/Discipline Policy Requirements</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Discipline Restrictions</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Parents Receive Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:10 Staff Receive Behavior Management and Discipline Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Isolating And Discharging An Ill Child</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Means Of Training Staff</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Readmittance</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Communicable Disease Policy: Parent Notification Of Illness</b>	<i>Compliant</i>



<b>Rule: 3301-37:11 Isolating And Discharging An Ill Child</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Mildly Ill Child Procedures</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Notification To Parents: Exposed To Communicable Disease</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Parent Notification Of Child Illness</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Reasons to isolate and discharge child at some point during the day</b>	<i>Compliant</i>
<b>Rule: 3301-37:11 Symptoms of Illness</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Supervision of Children</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Safe And Sanitary Furniture, Materials, Equipment</b>	<i>Compliant</i>
<b>Rule: 3301-37:09 Snack Choices From Two Food Groups</b>	<i>Compliant</i>
<b>Rule: 3301-37:06 Electrical Outlets</b>	<i>Compliant</i>
<b>Rule: 3301-37:12 Handling Soiled Diapers That Are The Program's Responsibility</b>	<i>Compliant</i>
<b>Rule: 3301-37:12 Diaper-Changing Station or Crib</b>	<i>Compliant</i>
<b>Rule: 3301-37:04 Staff Age and Minimum Education Requirements</b>	<i>Compliant</i>