



Licensing Inspection Full Report

Program Details		
Program Type: School Age Child Care	Program Name: St Mary Byzantine	Program Number: 1000019697
Address: 4600 State Rd Cleveland OH 44109		County: CUYAHOGA
Organization Name: Cleveland Catholic Diocese	Org IRN: 052522	Site IRN: 056358

Inspection Information		
Inspection Type Annual	Inspection Scope: Full	Inspection Notice: Unannounced
Visit Date: 09/21/2022	Begin Time: 2:00 PM	End Time: 3:30 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 113	Number of Rules with Non-Compliances: 15	
Serious Risk Non-Compliances: 0	Moderate Risk Non-Compliances: 1	Low Risk Non-Compliances: 15

Summary of Non-Compliances
If a program disagrees with a licensing finding, the program may request a review of the finding(s). The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious risk non-compliance is cited.
Serious Risk Non-Compliances
No Serious Risk Non-Compliances were observed during this inspection



Moderate Risk Non-Compliances

Domain: 10 Written Policies & Procedures

Rule: 3301-32:10 Medication administration policy requirements

Code: This rule requires policies and procedures for an inhaler or nonprescription medication to be available to a school child with a special health condition with parental permission in accordance with the programs policy.

Findings: During the inspection and policy review, policies and procedures did not include inhaler or nonprescription medication availability to a school child with a special health condition with parental permission. A child had an inhaler in his bookbag and self-administered inhaler as needed according to the teacher.

Corrective Action Plan Due: 10/29/2022

Low Risk Non-Compliances

Domain: 02 Safe & Sanitary Environment

Rule: 3301-32:04 Annual fire inspection

Code: This rule requires both the scheduled and completed dates of the annual fire inspection shall be documented and maintained by the program.

Findings: During the inspection, documentation of a current fire inspection was not on file.

Corrective Action Plan Due: 10/29/2022

Domain: 03 Postings & Equipment

Rule: 3301-32:10 Emergency procedures

Code: This rule requires policies and procedures regarding emergency action in case of fire, homeland security, severe weather, medical, dental, and other emergencies. General emergencies include any threats to the safety of children due to environmental conditions or threats of violence, natural disasters such as fire, tornado, flood, and loss of power, heat, or water.

Findings: During the inspection, emergency medical and dental procedures were not available in all spaces for the aftercare program.

Corrective Action Plan Due: 10/29/2022

Domain: 03 Postings & Equipment

Rule: 3301-32:07 Menu requirements

Code: This rule requires that menus must be planned on a weekly basis at a minimum.



Findings: During the inspection, it was determined that menus were not planned on a weekly basis and where it can be reviewed by parents.

Corrective Action Plan Due: 10/29/2022

Domain: 03 Postings & Equipment

Rule: 3301-32:04 Phone requirements

Code: This rule requires phone numbers for emergency services as locally appropriate must be posted in a visible location readily accessible to the appropriate program personnel in the area.

Findings: During the inspection, emergency phone numbers were not posted in a visible location and accessible for staff.

Corrective Action Plan Due: 10/29/2022

Domain: 03 Postings & Equipment

Rule: 3301-32:04 License and written compliance report posted

Code: This rule requires each school child program to have the most recent compliance report and corrective action plan posted in a conspicuous place.

Findings: During the inspection, the most recent written compliance report was not posted in a conspicuous place.

Corrective Action Plan Due: 10/29/2022

Domain: 05 Health & Safety

Rule: 3301-32:10 Emergency drill practice

Code: This rule requires children shall have drill practice at least once per quarter during the school year and at least once during a summer program to demonstrate appropriate procedures and appropriate behavior in accordance with the programs written policy and procedures during an emergency regarding the rooms where the program is provided.

Findings: During the inspection, the program did not have documentation of emergency drill practice at least once quarterly.

Corrective Action Plan Due: 10/29/2022

Domain: 05 Health & Safety

Rule: 3301-32:07 Snack served from two of the five basic food groups



Code: This rule requires that the program serve a nutritious snack that provides nutritional value in addition to calories and contains at least one food from any two of the five basic food groups: meat/beans; grains; fruits; vegetables; and/or milk.

Findings: During the inspection, it was determined that the program did not serve a nutritious snack from any two of the five basic food groups: meat/beans; grains; fruits; vegetables; and/or milk. Only one food group was verified during snack time.

Corrective Action Plan Due: 10/29/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Staff medical statement

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in ratio is obligated to have evidence of a signed medical statement on or before the first day of employment.

Findings: During the inspection and review of staff files, individuals used to count in ratio did not have evidence of a signed medical statement on or before the first day of employment.

Corrective Action Plan Due: 10/29/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Staff with required health and safety training

Code: This rule requires the program to ensure at least one preschool staff member who has completed and is current with a child abuse recognition and prevention course based on an approved curriculum. The child abuse recognition and prevention curriculum used in the course may be consistent with requirements as established by section 3319.073 of the Revised Code or appear on the approved curriculum list posted on the department's website. Consistent with requirements as established by section 3319.073 of the Revised Code, such staff shall complete at least four hours of in-service training in child abuse recognition and prevention within two years of employment and every five years thereafter.

Findings: During the inspection and review of staff files, at least one person onsite does not have a current course on the recognition and prevention of child abuse from an approved provider.

Corrective Action Plan Due: 10/29/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Administrator onsite time

Code: This rule requires one administrator to be present in the program at least fifty percent of the program's operating hours.



Findings: During the inspection, the program administrator was not onsite at least fifty percent of the operating hours.

Corrective Action Plan Due: 10/29/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Licensing orientation training

Code: This rule requires each individual used in ratio to have an orientation training as prescribed by the department completed within thirty days of the individuals start date.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of the required orientation training prescribed by the department completed within thirty days of the start date.

Corrective Action Plan Due: 10/29/2022

Domain: 08 Staff Files

Rule: 3301-32:03 Staff minimum requirements

Code: This rule requires any individual who may have an assigned schedule with a preschool child (or group) or may be used to count in the ratio is obligated to have evidence that they have a high school diploma, GED or high school equivalency.

Findings: During the inspection and review of staff files, individuals used in ratio did not have documentation of a high school diploma or equivalent on file and available for review.

Corrective Action Plan Due: 10/29/2022

Domain: 09 Children's Files

Rule: 3301-32:06 Individual child registration

Code: This rule requires that the registration of each child include the telephone numbers of three authorized person(s) to take the child from the program in an event of an emergency.

Findings: During the inspection and review of children's files, it was determined that the registration of each child did not include the telephone numbers of three authorized person(s) to take the child from the program in an event of an emergency and did not include the name and telephone number of the child's physician, dentist, or other health care providers.

Corrective Action Plan Due: 10/29/2022

Domain: 09 Children's Files

Rule: 3301-32:06 Individual child registration



Code: This rule requires that the registration of each child include a signed parental permission slip for administration of medication and log of medication administration.

Findings: During the inspection and review of children's files, it was determined that the registration of each child did not include a signed parental permission slip for administration of medication and log of medication administration.

Corrective Action Plan Due: 10/29/2022

Domain: 10 Written Policies & Procedures

Rule: 3301-32:08 Communicable Disease Policy: Symptoms of illness for isolation and discharge

Code: This rule requires the following precaution to be taken for children suspected of having a communicable disease: A child with sore throat or difficulty swallowing shall be immediately isolated and discharged to his parent or guardian.

Findings: During the inspection review, it was determined the policy for communicable disease was missing the requirement to isolate and discharge a child with the following symptom: Sore throat or difficulty swallowing and vomiting more than one time when accompanied by any other sign or symptom of illness.

Corrective Action Plan Due: 10/29/2022

Rules in Compliance/Not Verified

Rule: 3301-32:04 Safe handling, storage, and disposal of bio-contaminants	<i>Compliant</i>
Rule: 3301-32:04 Using cleaning supplies	<i>Compliant</i>
Rule: 3301-32:04 Furniture and equipment requirements	<i>Compliant</i>
Rule: 3301-32:04 Safe furniture and equipment	<i>Compliant</i>
Rule: 3301-32:04 Safe areas	<i>Compliant</i>
Rule: 3301-32:04 Program cleaning and sanitizing	<i>Compliant</i>
Rule: 3301-32:04 Outdoor play space	<i>Compliant</i>
Rule: 3301-32:10 Enrollment of children with disabilities	<i>Compliant</i>



Rule: 3301-32:10 Supervision plan policies	<i>Compliant</i>
Rule: 3301-32:05 Written philosophy and goals	<i>Compliant</i>
Rule: 3301-32:09 Reporting abuse policy	<i>Compliant</i>
Rule: 3301-32:10 Discipline policy requirements	<i>Compliant</i>
Rule: 3301-32:10 Food service policies	<i>Compliant</i>
Rule: 3301-32:10 Ill child policies	<i>Compliant</i>
Rule: 3301-32:10 Training on emergency procedures	<i>Compliant</i>
Rule: 3301-32:10 Accident policy and procedures	<i>Compliant</i>
Rule: 3301-32:10 Child release policies	<i>Compliant</i>
Rule: 3301-32:10 Reporting absences	<i>Compliant</i>
Rule: 3301-32:03 Staff/child ratio	<i>Compliant</i>
Rule: 3301-32:04 Storage of belongings	<i>Compliant</i>
Rule: 3301-32:04 Access to facilities	<i>Compliant</i>
Rule: 3301-32:04 First aid supplies	<i>Compliant</i>
Rule: 3301-32:04 Smoking prohibited	<i>Compliant</i>
Rule: 3301-32:04 Handwashing facilities	<i>Compliant</i>
Rule: 3301-32:08 Communicable Disease Policy: Exposure to a communicable disease	<i>Compliant</i>
Rule: 3301-32:08 Communicable disease chart	<i>Compliant</i>



Rule: 3301-32:03 Maximum group by age group exceeded	<i>Compliant</i>
Rule: 3301-32:03 Second adult requirements	<i>Compliant</i>
Rule: 3301-32:03 Annual orientation training requirement	<i>Compliant</i>
Rule: 3301-32:03 Individual used in ratio	<i>Compliant</i>
Rule: 3301-32:03 Maintaining Ohio Professional Registry Profile	<i>Compliant</i>
Rule: 3301-32:03 In-service hour requirement	<i>Compliant</i>
Rule: 3301-32:09 Written discipline policy requirements	<i>Compliant</i>
Rule: 3301-32:09 Staff receive discipline policy	<i>Compliant</i>
Rule: 3301-32:10 Transportation policies	<i>Compliant</i>
Rule: 3301-32:05 Written curriculum requirements	<i>Compliant</i>
Rule: 3301-32:05 Equitable activities, materials and equipment	<i>Compliant</i>
Rule: 3301-32:03 Required background checks	<i>Compliant</i>
Rule: 3301-32:03 Medication administration training	<i>Compliant</i>
Rule: 3301-32:03 Annual in-service requirements	<i>Compliant</i>
Rule: 3301-32:04 Indoor space	<i>Compliant</i>
Rule: 3301-32:09 Written discipline policy: Exclusions	<i>Compliant</i>
Rule: 3301-32:09 Discipline restrictions	<i>Compliant</i>
Rule: 3301-32:07 Policies for providing meals	<i>Compliant</i>



Rule: 3301-32:09 Staff responsibility for discipline	<i>Compliant</i>
Rule: 3301-32:07 Personnel trained in sanitary procedures	<i>Compliant</i>
Rule: 3301-32:05 Written curriculum: Adapted for children with disabilities	<i>Compliant</i>
Rule: 3301-32:05 Materials and equipment	<i>Compliant</i>
Rule: 3301-32-06 Individual child injury report	<i>Compliant</i>
Rule: 3301-32-06 Injury report log	<i>Compliant</i>
Rule: 3301-32-06 Individual child transportation plan	<i>Compliant</i>
Rule: 3301-32-06 Individual child medical needs	<i>Compliant</i>
Rule: 3301-32-06 Attendance records	<i>Compliant</i>
Rule: 3301-32:07 Program meal and snack policies and requirements	<i>Compliant</i>
Rule: 3301-32:07 Handwashing	<i>Compliant</i>
Rule: 3301-32:07 Special dietary needs	<i>Compliant</i>
Rule: 3301-32:07 Program personnel informed of children's allergies	<i>Compliant</i>
Rule: 3301-32:07 Safe drinking water	<i>Compliant</i>
Rule: 3301-32:07 Food served	<i>Compliant</i>
Rule: 3301-32:07 Safe food storage	<i>Compliant</i>
Rule: 3301-32:07 Screen time during meal or snack time	<i>Compliant</i>
Rule: 3301-32:07 USDA Sponsor Violation	<i>Compliant</i>



Rule: 3301-32:08 Children observed for communicable disease upon arrival	<i>Compliant</i>
Rule: 3301-32:08 Communicable Disease Policy: Ill child isolation requirements	<i>Compliant</i>
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	<i>Compliant</i>
Rule: 3301-32:10 Program policies	<i>Compliant</i>
Rule: 3301-32:10 Staff/parent communication	<i>Compliant</i>
Rule: 3301-32:10 Field trip policies	<i>Compliant</i>
Rule: 3301-32:10 Program evaluation	<i>Compliant</i>
Rule: 3301-32:10 Staff record policies	<i>Compliant</i>
Rule: 3301-32:10 Nondiscrimination policies	<i>Compliant</i>
Rule: 3301-32:10 Parent handbook	<i>Compliant</i>
Rule: 3301-32:10 Staff policies	<i>Compliant</i>
Rule: 3301-32:10 Child Data Privacy	<i>Compliant</i>