



Program Details		
Program Type: Pre School	Program Name: Highland Elementary School	Program Number: 1180018558
Address: 1125 Main St Hamilton OH 45013		County: BUTLER
Organization Name: Hamilton City	Org IRN: 044107	Site IRN: 011619

Inspection Information		
Inspection Type Incident / Injury / Illness	Inspection Scope: Partial	Inspection Notice: Unannounced
Visit Date: 09/01/2021	Begin Time: 1:30 PM	End Time: 3:00 PM

The most recent written compliance reports and the program's corrective action plan shall remain posted in a conspicuous place near the posted program license until the next compliance report is received from the department

Note: All documented non-compliances are grouped as Serious, Moderate and Low risk violations. A serious risk non-compliance may impact a program's Step up to Quality rating.

Summary of Findings		
Number of Rules Verified: 1	Number of Rules with Non-Compliances: 1	
Serious Risk Non-Compliances: 1	Moderate Risk Non-Compliances: 0	Low Risk Non-Compliances: 0

Summary of Non-Compliances
Program Fully Compliant? No
Serious Risk Non-Compliances
<p>Domain: 00 License & Approvals</p> <p>Rule: 3301-37:02 A child was left unattended inside or outside the facility</p> <p>Code: This violation is identified as a serious risk due to the great risk of harm ; a child was left unattended inside or outside of facility/building.</p> <p>Findings: It was observed or reported that a child was left unattended inside or outside the facility.</p> <p>Corrective Action Plan Due:11/14/2021</p>



Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

No Low Risk Non-Compliances were observed during this inspection

Rules in Compliance/Not Verified

Rule: 3301-37:06 Electrical fans	<i>Not Verified</i>
Rule: 3301-37:02 Program amendment submitted	<i>Not Verified</i>
Rule: 3301-37:02 Written compliance report posted	<i>Not Verified</i>
Rule: 3301-37:02 A child was left unattended inside or outside the facility	<i>Not Verified</i>
Rule: 3301-37:02 Child is left unattended on a field trip or in a vehicle	<i>Not Verified</i>
Rule: 3301-37-02 Falsified information was submitted to the department	<i>Not Verified</i>
Rule: 3301-37:02 Program failed to report suspected abuse, neglect, or endangerment	<i>Not Verified</i>
Rule: 3301-37:02 Medication was dispensed to the wrong child or the wrong dosage was administered	<i>Not Verified</i>



Rule: 3301-37:04 Orientation training	<i>Not Verified</i>
Rule: 3301-37:04 Non-guilty non-conviction statement	<i>Not Verified</i>
Rule: 3301-37:04 Required background checks	<i>Not Verified</i>
Rule: 3301-37:04 Staff Medical statement	<i>Not Verified</i>
Rule: 3301-32:11 Substantiated finding of abuse or neglect	<i>Not Verified</i>
Rule: 3301-37:03 Developmental progress and parent teacher conferences	<i>Not Verified</i>
Rule: 3301-37:03 Parent handbook	<i>Not Verified</i>
Rule: 3301-37:04 Staff Non-Discrimination	<i>Not Verified</i>
Rule: 3301-37:04 Director onsite fifty percent of operating hours	<i>Not Verified</i>
Rule: 3301-37:04 Program operation	<i>Not Verified</i>
Rule: 3301-37:04 Staff supervision	<i>Not Verified</i>
Rule: 3301-37:04 Annual in-service requirements	<i>Not Verified</i>
Rule: 3301-37:04 Staff with required health and safety trainings	<i>Not Verified</i>
Rule: 3301-37:04 Substitute requirements	<i>Not Verified</i>
Rule: 3301-37:05 Play space free of hazards	<i>Not Verified</i>
Rule: 3301-37:04 Director qualifications	<i>Not Verified</i>
Rule: 3301-37:04 Director responsibilities	<i>Not Verified</i>
Rule: 3301-37:04 Administrator rules training	<i>Not Verified</i>



Rule: 3301-37:04 Lead teacher assigned	<i>Not Verified</i>
Rule: 3301-37:04 Public preschool general education teacher requirements	<i>Not Verified</i>
Rule: 3301-37:04 Special education teacher requirements	<i>Not Verified</i>
Rule: 3301-37:04 Nontax nonpublic preschool teacher requirements	<i>Not Verified</i>
Rule: 3301-37:04 Individuals used in ratio	<i>Not Verified</i>
Rule: 3301-37:04 Staff minimum requirements	<i>Not Verified</i>
Rule: 3301-37:04 Background check updates	<i>Not Verified</i>
Rule: 3301-37:04 Staff/child ratio maintained at all times	<i>Not Verified</i>
Rule: 3301-37:04 Ratio and Group size: General education or co-taught classroom	<i>Not Verified</i>
Rule: 3301-37:04 Ratio and Group size: Integrated classroom	<i>Not Verified</i>
Rule: 3301-37:04 Preschool special education law requirements	<i>Not Verified</i>
Rule: 3301-37:04 Intervention specialist caseload	<i>Not Verified</i>
Rule: 3301-37:04 Second adult requirements	<i>Not Verified</i>
Rule: 3301-37:04 Ratio and Group size: Special education classroom	<i>Not Verified</i>
Rule: 3301-37:04 Mixed age group size	<i>Not Verified</i>
Rule: 3301-37:04 Montessori maximum group size	<i>Not Verified</i>
Rule: 3301-37:05 Outdoor play space	<i>Not Verified</i>



Rule: 3301-37:06 Space heaters	<i>Not Verified</i>
Rule: 3301-37:06 Cleaning and sanitizing supplies	<i>Not Verified</i>
Rule: 3301-37:06 Safe handling, storage, and disposal of bio-contaminants	<i>Not Verified</i>
Rule: 3301-37:06 Materials selected independently	<i>Not Verified</i>
Rule: 3301-37:06 Adequate first-aid supplies	<i>Not Verified</i>
Rule: 3301-37:06 Cot or Mat requirements	<i>Not Verified</i>
Rule: 3301-37:07 Governing body written policies	<i>Not Verified</i>
Rule: 3301-37:07 Program policies and procedures	<i>Not Verified</i>
Rule: 3301-37:07 Appropriate policies for children	<i>Not Verified</i>
Rule: 3301-37:07 Staff policies	<i>Not Verified</i>
Rule: 3301-37:07 Policies address children's cumulative records	<i>Not Verified</i>
Rule: 3301-37:07 Developmentally appropriate program planning	<i>Not Verified</i>
Rule: 3301-37:07 Health and safety procedures	<i>Not Verified</i>
Rule: 3301-37:07 Organized school health services	<i>Not Verified</i>
Rule: 3301-37:07 Emergency procedure postings and records	<i>Not Verified</i>
Rule: 3301-37:07 Immunization records and emergency medical authorization requirements	<i>Not Verified</i>
Rule: 3301-37:08 List of allergies and treatment	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Parent notification of illness	<i>Not Verified</i>



Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation and discharge	<i>Not Verified</i>
Rule: 3301-37:11 Communicable disease chart posted	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Ill child isolation requirements	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Symptoms of illness for isolation	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Readmitting an ill child	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Mildly ill child	<i>Not Verified</i>
Rule: 3301-37:11 Communicable Disease Policy: Exposure to a communicable disease	<i>Not Verified</i>
Rule: 3301-37:12 Diapering requirements	<i>Not Verified</i>
Rule: 3301-37:12 Diaper storage	<i>Not Verified</i>
Rule: 3301-37:12 Soiled diapers storage/laundry	<i>Not Verified</i>
Rule: 3301-37:11 Communicable disease policy: Training staff	<i>Not Verified</i>
Rule: 3301-37:05 Safe play space available	<i>Not Verified</i>
Rule: 3301-37:10 Discipline restrictions	<i>Not Verified</i>
Rule: 3301-37:10 Reporting abuse policy	<i>Not Verified</i>
Rule: 3301-37:10 Discipline policy/ behavior management communication and written consent to parent	<i>Not Verified</i>
Rule: 3301-37:10 Staff receive discipline policy	<i>Not Verified</i>
Rule: 3301-37:07 Admission procedures	<i>Not Verified</i>



Rule: 3301-37:07 Parent Roster	<i>Not Verified</i>
Rule: 3301-37:07 Behavior management/discipline policy requirements	<i>Not Verified</i>
Rule: 3301-37:07 Communicable Disease Policy requirements	<i>Not Verified</i>
Rule: 3301-37:07 Transportation and field trip policies	<i>Not Verified</i>
Rule: 3301-37:07 Safe sleep placement	<i>Not Verified</i>
Rule: 3301-37:07 Offsite swimming policy requirements	<i>Not Verified</i>
Rule: 3301-37-08 Immunization records	<i>Not Verified</i>
Rule: 3301-37:07 Unlimited parent access	<i>Not Verified</i>
Rule: 3301-37-08 List of prescription or nonprescription medications, food supplements, modified diets, or fluoride supplements	<i>Not Verified</i>
Rule: 3301-37-08 List of chronic physical problems and history of hospitalization	<i>Not Verified</i>
Rule: 3301-37-08 List of child diseases	<i>Not Verified</i>
Rule: 3301-37-08 Names and telephone numbers of physician and dentist	<i>Not Verified</i>
Rule: 3301-37-08 Emergency medical and dental care transportation	<i>Not Verified</i>
Rule: 3301-37-08 Daily attendance records	<i>Not Verified</i>
Rule: 3301-37-08 Injury report	<i>Not Verified</i>
Rule: 3301-37-08 Family Educational Rights and Privacy Act	<i>Not Verified</i>
Rule: 3301-37-08 McKinney-Vento Homeless Assistance Act	<i>Not Verified</i>



Rule: 3301-37:09 Food license	<i>Not Verified</i>
Rule: 3301-37:07 Parent Roster permission	<i>Not Verified</i>
Rule: 3301-37:07 Safe sleep policy	<i>Not Verified</i>
Rule: 3301-37:10 Staff responsibility for discipline	<i>Not Verified</i>
Rule: 3301-37:10 Written discipline policy requirements	<i>Not Verified</i>
Rule: 3301-37:09 Menus	<i>Not Verified</i>
Rule: 3301-37:09 Infant food or formula requirements	<i>Not Verified</i>
Rule: 3301-37:10 Discipline policy ensures well being of individuals	<i>Not Verified</i>
Rule: 3301-37:02 Serious risk incident/injury reporting	<i>Not Verified</i>
Rule: 3301-37:02 Children are not protected from harm resulting in a serious incident or injury	<i>Not Verified</i>
Rule: 3301-37:02 The department was denied access to conduct a compliance review	<i>Not Verified</i>
Rule: 3301-37:02 Weapons or ammunition are on the premises without prior approval	<i>Not Verified</i>
Rule: 3301-37:02 Swimming activity supervision/ratio/location violation	<i>Not Verified</i>
Rule: 3301-37:02 Employee refused to be fingerprinted and remains employed or person remains employed when not eligible for employment	<i>Not Verified</i>
Rule: 3301-37:02 Substantiated public children's services agency finding of abuse or neglect	<i>Not Verified</i>
Rule: 3301-37:02 Program used a prohibited disciplinary technique	<i>Not Verified</i>



Rule: 3301-37:02 Preschool application submission	<i>Not Verified</i>
Rule: 3301-37:02 Preschool information reported in Education Management Information System	<i>Not Verified</i>
Rule: 3301-37:05 Lifeguard or certified safety instructor	<i>Not Verified</i>
Rule: 3301-37:05 Children supervised during travel times	<i>Not Verified</i>
Rule: 3301-37:04 Nap/rest time ratio requirements	<i>Not Verified</i>
Rule: 3301-37:04 Preschool/school age mixed group	<i>Not Verified</i>
Rule: 3301-37:05 Ratio maintained at all times	<i>Not Verified</i>
Rule: 3301-37:05 Annual fire inspection	<i>Not Verified</i>
Rule: 3301-37:05 Center cleaning and sanitizing	<i>Not Verified</i>
Rule: 3301-37:05 Electrical outlets	<i>Not Verified</i>
Rule: 3301-37:05 Phone available	<i>Not Verified</i>
Rule: 3301-37:05 Smoking prohibited	<i>Not Verified</i>
Rule: 3301-37:06 Safe and sanitary equipment and materials	<i>Not Verified</i>
Rule: 3301-37:06 Protective Mats	<i>Not Verified</i>
Rule: 3301-37:06 Potty chair requirements	<i>Not Verified</i>
Rule: 3301-37:07 Emergency numbers posting	<i>Not Verified</i>
Rule: 3301-37:07 Medical and dental emergency procedure posting	<i>Not Verified</i>
Rule: 3301-37:05 Room divided by barrier	<i>Not Verified</i>



Rule: 3301-37:05 Square footage and maximum capacity	<i>Not Verified</i>
Rule: 3301-37:05 Swimming and wading pools	<i>Not Verified</i>
Rule: 3301-37:05 Exclusive use of preschool space	<i>Not Verified</i>
Rule: 3301-37:05 Indoor space minimum requirements	<i>Not Verified</i>
Rule: 3301-37:04 Fluoride supplements	<i>Not Verified</i>
Rule: 3301-37:07 Handwashing and disposable towels or air hand dryer available	<i>Not Verified</i>
Rule: 3301-37:09 Choice of two required food groups for snack	<i>Not Verified</i>
Rule: 3301-37:09 Modified diet accommodations	<i>Not Verified</i>
Rule: 3301-37:09 Nutritious snack choices provided to parents	<i>Not Verified</i>
Rule: 3301-37:09 Screen time during meal or snack time	<i>Not Verified</i>
Rule: 3301-37:09 Snack nutritional requirements	<i>Not Verified</i>
Rule: 3301-37:09 Snack service time	<i>Not Verified</i>
Rule: 3301-37:09 Snacks and meals to children attending four or more hours	<i>Not Verified</i>
Rule: 3301-37:09 Use of powdered milk	<i>Not Verified</i>
Rule: 3301-37:03 Daily Schedule	<i>Not Verified</i>
Rule: 3301-37:03 Nap/Rest-Time Requirements	<i>Not Verified</i>
Rule: 3301-37:05 Crib separated from play space	<i>Not Verified</i>
Rule: 3301-37:05 Infant and toddler space	<i>Not Verified</i>



Rule: 3301-37:06 Crib mattress protection	<i>Not Verified</i>
Rule: 3301-37:06 Crib mattress space	<i>Not Verified</i>
Rule: 3301-37:06 Crib or cot assignment	<i>Not Verified</i>
Rule: 3301-37:06 Crib safety standards	<i>Not Verified</i>
Rule: 3301-37:06 Crib Spacing	<i>Not Verified</i>
Rule: 3301-37:06 Infant crib requirements	<i>Not Verified</i>
Rule: 3301-37:06 Infant sleeping placement	<i>Not Verified</i>
Rule: 3301-37:09 infant Feeding Requirements	<i>Not Verified</i>
Rule: 3301-37:04 Licensed staff in-service requirement	<i>Not Verified</i>
Rule: 3301-37:04 Part-time staff in-service requirement	<i>Not Verified</i>
Rule: 3301-37:04 Substitute providing IEP services	<i>Not Verified</i>
Rule: 3301-37:11 Children observed for communicable disease upon	<i>Not Verified</i>
Rule: 3301-37:03 Written philosophy and goals	<i>Not Verified</i>
Rule: 3301-37:07 Swimming policy	<i>Not Verified</i>
Rule: 3301-37:07 Written medication policy requirements	<i>Not Verified</i>
Rule: 3301-37:07 Written procedures for incident and injury reporting	<i>Not Verified</i>
Rule: 3301-37:09 Policy regarding providing food when parent does not provide it	<i>Not Verified</i>



Rule: 3301-37-08 Child medical signed by licensed physician	<i>Not Verified</i>
Rule: 3301-37:08 Child medical statement	<i>Not Verified</i>
Rule: 3301-37-08 Cumulative record requirements	<i>Not Verified</i>
Rule: 3301-37-08 Medication authorization	<i>Not Verified</i>