



## Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name SHERRI'S DAYCARE	Program Number 2170012490	Program Type FCC - Type A Home	
Address 423 SOUTH PICKAWAY STREET CIRCLEVILLE OH 43113		County PICKAWAY	
<i>Building and Fire Approvals apply to Type A Family Child Care Homes only</i>			
Building Approval Date 02/03/2017	Use Group/Code	Occupancy Limit 12	Maximum Under 2 ½ 6
Fire Inspection Approval Date 08/03/2018			

Inspection Information		
Inspection Type Compliance	Inspection Scope Full	Inspection Notice Unannounced
Inspection Day 1 11/01/2018	Begin Time 8:10 AM	End Time 10:47 AM
Reviewer: Kim Fincher		

Summary of Findings				
No. Rules Verified 77	No. Rules with Non-compliances 16	No. Serious Risk 0	No. Moderate Risk 2	No. Low Risk 15

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		Total
	Totals	Full Time	Part Time	
Infant ( Birth to < 18 m)		5	0	5
Young Toddler		0	3	3
<b>Total Under 2 ½ Years</b>		5	3	8
Older Toddler		0	0	0
Preschool		0	5	5
School Age		0	9	9
<b>Total Capacity/Enrollment</b>		0	14	22

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Main	Mixed Age Group	2 to 13	When inspector arrived at 8:10a Sherri had 12 children in care. One additional



			child arrived by 8:20a, placing the total number of children in care as 13. While discussing this non-compliance with Sherri, 4 school age children were picked up by the school bus at 8:30a, placing the group in ratio.
Main	Mixed Age Group	2 to 9	At 8:30a Sherri had 9 children in care, and was in ratio.



### Summary of Non-Compliances

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-13-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**Domain: 00 License & Approvals**

Rule: 5101:2-13-18 Ratio and Group Size

Code: The program is required to monitor the number of children in care to remain within the licensed capacity.

Findings: During the inspection, it was determined there were 13 children in care during the hours of operation, which is over the capacity listed on the license. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 07 Diapering & Infant Care**

Rule: 5101:2-13-20 Crib and Playpen Requirements

Code: The program is required to refrain from placing blankets in cribs with children under 12 months of age and using bumper pads.

Findings: During the inspection, it was determined that a child under 12 months was placed in a crib with a blanket which created a hazard. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 12/01/2018



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**Low Risk Non-Compliances**

**Domain: 02 Safe & Sanitary Environment**

Rule: 5101:2-13-13 Handwashing

Code: The program staff is required to have children wash their hands at the appropriate times as outlined in rule.

Findings: During the inspection, it was determined the hand washing requirements were not being followed by the children in care at the program, in that children's hands were not washed upon arrival at program, or before meals. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 02 Safe & Sanitary Environment**

Rule: 5101:2-13-12 Safe Environment

Code: The program is required to have running water below the temperature of 120 degrees Fahrenheit.

Findings: During the inspection, it was determined the water temperature was 130 in the following room: Kitchen. This temperature exceeds the requirement of remaining below 120 degrees Fahrenheit. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 03 Postings & Equipment**

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the fire and weather alert plan with a diagram.

Findings: During the inspection, it was determined a fire and weather alert plan was not posted as required by rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 12/01/2018



**Domain: 04 Indoor/Outdoor Space**

Rule: 5101:2-13-11 Outdoor Space

Code: The program staff is required to protect the children from hazardous conditions in the outdoor play area.

Findings: the following hazardous conditions existed in the outdoor play area, as noted in number(s) 10 below:

1. There was broken glass.
2. There were tall weeds.
3. There was poison ivy.
4. There were protruding bolts.
5. There were tree branches.
6. There was mold visible.
7. The sandbox was contaminated.
8. There were thistles with prickles.
9. There were bird droppings.
10. "S" hooks at the top of blue swings on the large play set are open beyond what is allowed.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 05 Health & Safety**

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to complete and document the required drills.

Findings: During the inspection, it was determined that the required drills were not completed for item number(s) 2,3 below:

1. Monthly fire drills
2. Monthly weather emergency drills (March through September)
3. Quarterly emergency/lockdown drills.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 05 Health & Safety**

Rule: 5101:2-13-16 Disaster Plan

Code: The program is required to have a completed written disaster plan.



Findings: On the day of the inspection, it was determined the program's written disaster plan was not provided to all child care staff and employees and was missing the information in number(s) 1-16 below:

Procedures:

1. Weather emergencies and natural disasters which include severe thunderstorms, tornadoes, flash flooding, major snowfall, blizzards, ice storms or earthquakes;
2. Emergency outdoor and indoor lockdown or evacuation due to threats of violence which includes active shooter, bioterrorism or terrorism;
3. Emergency or disaster evacuations due to hazardous materials and spills, gas leaks or bomb threats;
4. Outbreaks, epidemics or other infectious disease emergencies;
5. Loss of power, water, or heat;
6. Other threatening situations that may pose a health or safety hazard to the children in the provider.

Details:

7. Shelter in place or evacuation, how the provider will care for and account for the children until they can be reunited with the parent;
8. Assisting infants and children with special needs and/or health conditions;
9. Emergency contact information for parents and the provider;
10. Procedures for notifying and communicating with parents regarding the location of the children if evacuated;
11. Procedures for communicating with parents during loss of communications, no phone or internet service available;
12. The location of supplies and procedures for gathering necessary supplies for staff and children if required to shelter in place;
13. What to do if a disaster occurs during the transport of children or when on a field trip or routine trip;
14. Training of staff or reassignment of staff duties as appropriate;
15. Updating the plan on a yearly basis;
16. Contact with local emergency management officials.

Add the missing information to the disaster plan and submit a copy and a written statement verifying corrective action.

Corrective Action Plan Due: 12/01/2018

**Domain: 07 Diapering & Infant Care**

Rule: 5101:2-13-23 Infant Daily Care

Code: The program staff is required to provide a daily written record for each infant in care.

Findings: During the inspection, it was determined that there was no daily written record for each infant provided to the parent or person picking up the infant on a daily basis. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/01/2018



**Domain: 07 Diapering & Infant Care**

Rule: 5101:2-13-23 Diapering

Code: The program is required to use a disposable separation material during diaper changes.

Findings: During the inspection, it was determined that the staff did not use a separation material between each diaper change, as required by the rule, at the infant diaper changing station. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 08 Staff Files**

Rule: 5101:2-13-10 Professional Development

Code: The program staff is required to complete at least six clock hours of training annually.

Findings: In review of records, it was determined the Child Care Staff Member(s) indicated on the Employee Record Chart did not complete a minimum of six clock hours of training. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 08 Staff Files**

Rule: 5101:2-13-08 Staff Records

Code: The program is required to maintain a file for each staff member at the program.

Findings: During the inspection, it was determined that documentation was not on file at the program to meet the requirements of this rule for the employee(s), as noted on the Employee Record Chart. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 08 Staff Files**

Rule: 5101:2-13-07 Provider Requirements

Code: The program is required to maintain a written list of current staff onsite.

Findings: During the inspection, it was determined the program did not maintain a written list of current employees on-site. Correct the violation and submit the program's corrective action plan to verify compliance



with the requirement of the rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 08 Staff Files**

Rule: 5101:2-13-07 Provider Requirements

Code: The provider is required to have hours of availability posted in a noticeable place.

Findings: During the inspection, it was determined that the provider did not have hours of availability posted in a noticeable place. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 08 Staff Files**

Rule: 5101:2-13-09 Background Checks

Code: Individuals associated to the program are required to submit the JFS 01175 "Request for Background Check For Child Care" and create a profile in the registry.

Findings: In review of the staff records, it was determined that the provider, administrator, or an individual did not complete requirements of this rule as noted in number(s) 2 below

1. Individuals employed after October 29, 2017, did not create a profile in the OPR;
2. Individuals employed prior to October 29, 2017 did not create a profile in the OPR by January 1, 2018;
3. Individuals employed prior to October 29, 2017 did not submit the JFS 01175 "Request for a Background Check for Child Care" to ODJFS.

Submit the program's corrective action plan, which includes a statement the individual(s) have created a profile in the OPR, and/or the individual(s) have submitted the JFS 01175 to ODJFS, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 09 Children's Files**

Rule: 5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'

Code: The program is required to have an updated JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.





Findings: In review of the children's records, it was determined that the required JFS 01234 "Child Enrollment and Health Information for Child Care" had not been initialed by the parent or provider to indicate the form had been reviewed and updated annually. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of this rule.

Corrective Action Plan Due: 12/01/2018

**Domain: 09 Children's Files**

Rule: 5101:2-13-15 Child's Medical

Code: The program is required to have a current medical on file for each child.

Findings: In review of records, it was determined a medical form was not updated every thirteen months for 1 out of 22 children. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 12/01/2018

**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Driver Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-21 Evening and Overnight Care	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 License Posted	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Ratio and Group Size	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Provider Requirements	Compliant	
5101:2-13-11 Indoor Space	Compliant	
Rule: 5101:2-13-08 Child Care Staff Requirements	Compliant	Documenting Statement: In review of the staff records, it was determined that verification of a high school education was not on file for Child Care Staff Member(s) listed on the Employee Record Chart, as required. Submit the program's corrective action plan, which includes a copy of the verification of a high school education, to verify compliance with the requirements of this rule.
Rule: 5101:2-13-08 Child Care Staff Requirements	Compliant	Documenting Statement: In review of the staff records, it was determined the prescribed orientation training was not completed, no documentation of completing the training after December 31, 2016 for the Child Care Staff Member(s) and/or Substitute Child Care Staff Member(s) listed on the Employee Record Chart, as required. Submit the program's corrective action plan, which includes copies of verification of training, to verify compliance with the requirements of this rule.
Rule: 5101:2-13-08 Child Care Staff Requirements	Compliant	Documenting Statement: In review of the staff records, it was determined the training requirements were not met for the Child Care Staff Member(s) listed on the Employee Record Chart, as required. Submit the program's corrective action plan, which includes copies of verification of training, to verify compliance with the requirements of this rule.



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Topical Products and Lotions	Compliant	
5101:2-13-04 Fire Inspection for Type A Homes	Compliant	
5101:2-13-17 Programming	Compliant	
5101:2-13-24 On-site Pools	Compliant	
5101:2-13-10 Health Training	Compliant	
5101:2-13-12 Safe Equipment	Compliant	
5101:2-13-24 Parent Permission for Swimming	Compliant	
5101:2-13-20 Sleep and Napping Requirements for a Licensed Family Child Care Provider	Compliant	
5101:2-13-13 Smoke Free	Compliant	
Rule: 5101:2-13-08 Employee Requirements	Compliant	Documenting Statement: During the inspection, it was determined that a completed medical examination statement for the employee(s) listed on the Employee Record Chart was not on



file, as required by this rule. Submit the program's corrective action plan, which includes a copy of the completed medical statement with all required information, to verify compliance with the requirements of this rule.

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Standard Precautions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Inspections	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 JFS 00598 'Owner's Authorized Representative/Partnership Form for Child Care'	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Review Policies and Procedures	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Voluntary Temporary Closure	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-22 Fluid Milk	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Fall Zone	Compliant	

Rule	Status	Documenting Statement(s), If applicable
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5101:2-13-16 Incident/Injury	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-04 Building Inspections for Type A Homes	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-12 Pets	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-24 Swimming Sites	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-22 Food Handling	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-11 Outdoor Equipment	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-19 Child Guidance	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-16 First Aid Kit	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-04 Heaters in a Type B Home	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-03 Compliance Inspection and Complaint Investigation of a Licensed Family Child Care Provider	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-13-14 Ratio and Supervision	Compliant	



for Field and Routine Trips		
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Medication Storage	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 School Age Supervision	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Infant Bottle and Food Preparation	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Toothbrushing	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Materials and Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Supervision	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Clean Environment and Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Communicable Diseases	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-21 Sanitary Environment and Hygiene	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Medication Requirements	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Information in Provider Portal	Compliant	
5101:2-13-14 Requirements for Field and Routine Trips	Compliant	
5101:2-13-08 Whistle Blower	Compliant	
5101:2-13-16 Serious Incident	Compliant	
5101:2-13-20 Use of Crib and Playpen	Compliant	
5101:2-13-22 Meals and Snacks	Compliant	
5101:2-13-08 Substitute Requirements	Compliant	
5101:2-13-08 Substitute Requirements	Compliant	
5101:2-13-15 Health Conditions	Compliant	
5101:2-13-02 Information in OCLQS	Compliant	
5101:2-13-02 Provider Medical	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Attendance	Compliant	