



Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name BA Day Care	Program Number 2170015262	Program Type FCC - Type A Home	
Address 125 Austin Street Fremont OH 43420		County SANDUSKY	
<i>Building and Fire Approvals apply to Type A Family Child Care Homes only</i>			
Building Approval Date 07/20/2017	Use Group/Code	Occupancy Limit 12	Maximum Under 2 ½
Fire Inspection Approval Date			

Inspection Information		
Inspection Type Provisional	Inspection Scope Full	Inspection Notice Unannounced
Inspection Day 1 02/22/2018	Begin Time 4:01 PM	End Time 6:32 PM
Reviewer: Renee Livas		

Summary of Findings				
No. Rules Verified 76	No. Rules with Non-compliances 17	No. Serious Risk 0	No. Moderate Risk 0	No. Low Risk 18

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		Total
	Totals	Full Time	Part Time	
Infant (Birth to < 18 m)		3	0	3
Young Toddler		1	0	1
Total Under 2 ½ Years		4	0	4
Older Toddler		2	0	2
Preschool		2	0	2
School Age		12	0	12
Total Capacity/Enrollment		16	0	20

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
BA Day Care	BA Day Care	2 to 9	



Summary of Non-Compliances

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-13-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: 00 License & Approvals

Rule: 5101:2-13-02 License Posted

Code: The program is required to have their license posted.

Finding: During the inspection, it was determined the provider's license was not posted. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018



Domain: 01 Ratio & Supervision

Rule: 5101:2-13-18 Attendance

Code: The program staff is required to document attendance upon arrival and departure of each child.

Finding: During the inspection, it was determined that the child care staff members responsible for the group were not recording attendance upon the arrival and/or departure of each child. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018

Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-13-13 Toothbrushing

Code: The program is required to dispense a pea sized amount of toothpaste on a clean product for each child.

Finding: During the inspection, it was determined that a single tube of toothpaste was used for all children and was not a pea sized amount/dispensed on a clean product for each child. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018

Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-13-13 Handwashing

Code: The program is required to have the required sinks for hand washing and food serving.

Finding: During the inspection, it was determined that at least one staff member washed his or her hands in a sink that is used for meal preparation or clean-up or is near the food serving area. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018

Domain: 03 Postings & Equipment

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to post the fire and weather alert plan with a diagram.

Finding: During the inspection, it was determined a fire and weather alert plan was not posted & did not include a diagram as required by rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.



Corrective Action Plan Due: 03/25/2018

Domain: 05 Health & Safety

Rule: 5101:2-13-16 First Aid Kit

Code: The program is required to replace required items in the first aid kit once they have expired, been damaged, or are no longer sterile.

Finding: During the inspection, it was determined that items in the first aid kit(s) were not replaced as they were used, expired, damaged or sterile packages were opened. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/25/2018

Domain: 05 Health & Safety

Rule: 5101:2-13-16 Disaster Plan

Code: The program is required to complete a disaster plan.

Finding: On the day of the inspection, it was determined the program's written disaster plan provided to all child care staff and employees was missing the information in number(s) 12, update where supplies are located below:
Procedures: 1. Weather emergencies and natural disasters which include severe thunderstorms, tornadoes, flash flooding, major snowfall, blizzards, ice storms or earthquakes 2. Emergency outdoor and indoor lockdown or evacuation due to threats of violence which includes active shooter, bioterrorism or terrorism 3. Emergency or disaster evacuations due to hazardous materials and spills, gas leaks or bomb threats. 4. Outbreaks, epidemics or other infectious disease emergencies 5. Loss of power, water, or heat 6. Other threatening situations that may pose a health or safety hazard to the children in the provider Details: 7. Shelter in place or evacuation, how the provider will care for and account for the children until they can be reunited with the parent 8. Assisting infants and children with special needs and/or health conditions 9. Emergency contact information for parents and the provider 10. Procedures for notifying and communicating with parents regarding the location of the children if evacuated 11. Procedures for communicating with parents during loss of communications, no phone or internet service available 12. The location of supplies and procedures for gathering necessary supplies for staff and children if required to shelter in place 13. What to do if a disaster occurs during the transport of children or when on a field trip or routine trip 14. Training of staff or reassignment of staff duties as appropriate 15. Updating the plan on a yearly basis 16. Contact with local emergency management officials
Add the missing information to the disaster plan and submit a copy and a written statement verifying corrective action.

Corrective Action Plan Due: 03/25/2018



Domain: 05 Health & Safety

Rule: 5101:2-13-16 Medical, Dental, and General Emergency Requirements

Code: The program is required to complete and document the required drills.

Finding: During the inspection, it was determined that the required drills were not completed for item number(s) 2 & 3 below:

1. Monthly fire drills;
2. Monthly weather emergency drills (March through September);
3. Quarterly emergency/lock down drills.

Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018

Domain: 05 Health & Safety

Rule: 5101:2-13-22 Fluid Milk

Code: The program is required to have written documentation from a licensed physician if child is to be served something other than the required fluid milk.

Finding: During the inspection, it was determined that milk other than one per cent or skim cow's milk that is Vitamin A and D fortified was served to children older than twenty-four months of age. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/25/2018

Domain: 06 Program Information

Rule: 5101:2-13-14 Driver Requirements

Code: The program is required to have all drivers complete and annually update the bus driver training.

Finding: During the inspection, it was determined that the employee(s) noted on the Employee Record Chart who are responsible for transporting children did not complete the training form for the Ohio preservice school bus driver training class provided pursuant to rule 3301-83-10 of the Administrative Code, as required. Correct the violation and submit documentation of the completed training with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/25/2018



Domain: 06 Program Information

Rule: 5101:2-13-14 Requirements for Field and Routine Trips

Code: The program is required to obtain written parental permission before conducting a field or routine trip.

Finding: During the inspection, it was determined that written parental permission was not secured for routine trips off the premises or out of the areas approved for child care, as required. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018

Domain: 08 Staff Files

Rule: 5101:2-13-08 Staff Records

Code: The program is required to include days and hours worked, duties, and group assignments in each staff file.

Finding: During the inspection it was determined that employee records did not include days and hours worked, duties and group assignments. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018

Domain: 08 Staff Files

Rule: 5101:2-13-08 Child Care Staff Requirements

Code: The program staff is required to complete the prescribed orientation within 30 days of starting employment.

Finding: In review of the staff records, it was determined the prescribed orientation training was not completed, no documentation of completing the training after December 31, 2016 for the Child Care Staff Member(s) and/or Substitute Child Care Staff Member(s) listed on the Employee Record Chart, as required. Submit the program's corrective action plan, which includes copies of verification of training, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018

Domain: 08 Staff Files

Rule: 5101:2-13-08 Staff Records

Code: The program is required to retain staff files for at least three years.

Finding: During the inspection, it was determined that employment records were not maintained on file at the program for the current employees as well as for past employees who had left the program's employment in the



past three years. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018

Domain: 08 Staff Files

Rule: 5101:2-13-07 Provider Requirements

Code: The provider is required to have hours of availability posted in a noticeable place.

Finding: During the inspection, it was determined that the provider did not have hours of availability posted in a noticeable place. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/25/2018

Domain: 09 Children's Files

Rule: 5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Finding: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information for Child Care," as required, for the items in number(s) [2 & 3] below:

1. Complete parent information;
2. Complete emergency contact information;
3. Complete physician information;
4. Information regarding the parent list;
5. Health information;
6. Additional information for all boxes checked "yes";
7. Emergency transportation information;
8. Parent/guardian's signature;
9. Diapering statement;
10. Acknowledgement of policies and procedures;
11. Provider's signature.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018



Domain: 09 Children's Files

Rule: 5101:2-13-15 Child's Medical

Code: The program is required to have a current medical on file for each child.

Finding: In review of records, it was determined a medical form was not on file within 30 days for 7 out of 19 children. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/25/2018

Domain: 09 Children's Files

Rule: 5101:2-13-15 JFS 01234 'Child Enrollment and Health Information'

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Finding: In review of children's records, it was determined that at least one child listed on the Children's Record Review did not have the JFS 01234 "Child Enrollment and Health Information for Child Care" on file at the program for review. Correct the violation and submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/25/2018

Domain: 10 Written Policies & Procedures

Rule: 5101:2-13-07 Provider Requirements

Code: The program is required to have policies and procedures for all items listed in this rule.

Finding: On the day of the inspection, the program's written policies and procedures provided to the parents/guardians and employees was missing item number(s) below:

General Information

1. Provider email address;
2. basic daily schedule;
3. Outdoor play, including limitations placed on outdoor play due to weather or safety issues. Considerations may include but are not limited to temperature, humidity, wind chill, ozone levels, pollen count, lightning, rain or ice;
4. Opportunities for parents to meet with teachers regarding their child;
5. Supports for onsite space breastfeeding or pumping for mothers who wish to do so (if the program serves infants or toddlers).

Provider Policies and Procedures



6. Enrollment including required enrollment information;
7. Enrollment of children without immunizations;
8. Attendance including procedures for arrival, the program's absent day policy, releasing a child according to a custody agreement and follow up when a child scheduled to arrive from another program or activity does not arrive;
9. Supervision;
10. Administration of medication including food supplements, modified diets and whether school age children are permitted to carry their own medication and ointments;
11. Water activities/swimming;
12. Infant care, if applicable, including frequency of diaper checks;
13. Napping and resting;
14. Evening and overnight care, if applicable;
15. Policy on operation and/or closing due to weather, school delays or closings;
16. Procedure for parents or employees to follow when needing assistance in resolving problems related to the child care provider;
17. Policy on whether or not the provider will provide child care services to children whose parents refuse to grant consent for transportation to the source of emergency treatment;
18. Policy on whether the program conducts formal assessments on enrolled children and if the program reports child level data to ODJFS pursuant to 5101:2-17-02 of the Administrative Code;
19. Information on the Early and Periodic Screening, Diagnosis and Treatment program under the Medicaid program carried out under Title XIX of Social Security Act (42 U.S.C. 1396 et seq.);
20. Information on the developmental screening services available under section 619 and part C of the Individuals with Disabilities Education Act (20 U.S.C. 1419, 1431 et seq.).

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/25/2018

Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-21 Evening and Overnight Care	Compliant	
5101:2-13-23 Infant Daily Care	Compliant	
5101:2-13-18 Ratio and Group Size	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Ratio and Group Size	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Indoor Space	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Topical Products and Lotions	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Fire Inspection for Type A Homes	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Programming	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 On-site Pools	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-10 Health Training	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Parent Permission for Swimming	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Sleep and Napping Requirements for a Licensed Family Child Care Provider	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Smoke Free	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Employee Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Standard Precautions	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Inspections	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 JFS 00598 'Owner's Authorized Representative/Partnership Form for Child Care'	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Review Policies and Procedures	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Voluntary Temporary Closure	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Crib and Playpen Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Vehicle Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Fall Zone	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Incident/Injury	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Building Inspections for Type A Homes	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Diapering	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Pets	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Swimming Sites	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-22 Food Handling	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Environment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Child Guidance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-03 Compliance Inspection and Complaint Investigation of a Licensed Family Child Care Provider	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-14 Ratio and Supervision for Field and Routine Trips	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Medication Storage	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 School Age Supervision	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-23 Infant Bottle and Food Preparation	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Materials and Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Supervision	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-13 Clean Environment and Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Communicable Diseases	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-21 Sanitary Environment and Hygiene	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-25 Medication Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Information in Provider Portal	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Whistle Blower	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-16 Serious Incident	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-10 Professional Development	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-20 Use of Crib and Playpen	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-22 Meals and Snacks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Substitute Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-08 Substitute Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-15 Health Conditions	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 Information in OCLQS	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Outdoor Space	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-09 Background Checks	Compliant	