



Family Child Care Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name Elite Early Learning Center	Program Number 2180017744	Program Type FCC - Type A Home
Address 5942 Glenway Ave Cincinnati OH 45238		County HAMILTON

Inspection Information			
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced
Reviewer(s) Lindsey Sweeney	Inspection Day 09/29/2021	Begin Time 2:40 PM	End Time 3:45 PM

Summary of Findings				
No. Rules Verified 3	No. Rules with Non-compliances 2	No. Serious Risk 0	No. Moderate Risk 0	No. Low Risk 2

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
09/29/2021		3 to 5	



Complaint Allegations

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-13-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

Domain: 05 Health & Safety

Rule: 5101:2-13-16 Incident/Injury

Code: The program is required to retain the JFS 01299 'incident/Injury Report' on file at the program for at least one year.

Allegation: It was reported that no incident was given or kept on file.

Determination: Substantiated

Findings: In review of the program's records, it was determined that completed JFS 01299 'Incident/Injury Report' forms were not being kept on file at the program for at least one year, as required. Submit the program's corrective action plan, which includes a statement that all Incident/Injury Report forms will be maintained on file at the provider for a minimum of one year, to verify compliance with the requirements of the rule.

Risk Level: Low

Corrective Action Plan Due: 10/31/2021

Domain: 10 Written Policies & Procedures

Rule: 5101:2-13-07 Provider Requirements

Code: The program is required to have policies and procedures for all items listed in this rule.

Allegation: The handbook was not updated to fit changes in hours of the daycare and payments when the provider added payments for transportation.

Determination: Substantiated

Findings: On the day of the inspection, the program's written policies and procedures provided to the parents/guardians and employees was missing item number 3, 9 below:

General Information

1. Name, address, email address and telephone number.
2. Description of the provider's program philosophy.
3. Days and hours of operation, scheduled closings and basic daily schedule.
4. Staff/child ratios and group size.
5. Meals and snacks provided.
6. Outdoor play, including limitations placed on outdoor play due to weather or safety issues. Considerations may include but are not limited to temperature, humidity, wind chill, ozone levels, pollen count, lightning, rain or ice.
7. Opportunities for parent involvement in activities.
8. Opportunities for parents to meet with the provider regarding their child.
9. Payment schedule, overtime charges and registration fees as applicable.
10. Programs shall have a policy in place describing supports for onsite breastfeeding or pumping for mothers who wish to do so (if the program serves infants or toddlers).

Provider Policies and Procedures

11. Enrollment including required enrollment information.



12. Care of children without immunizations.
13. Attendance including procedures for arrival and departure, the program's absent day policy, releasing child to persons other than the parent, releasing a child according to a custody agreement and follow up when a child scheduled to arrive from another program or activity does not arrive.
14. Supervision and child guidance.
15. Parent provided food and provider dietary policy, if applicable. If all of the food is parent provided, the policy shall also include if the provider supplements food when the parent does not provide sufficient food for the day.
16. Management of illness including isolation precautions, symptoms for discharge and return, notification of parent of ill child and whether or not the provider will care for sick children.
17. Summary of procedures taken in the event of an emergency, serious illness or injury.
18. Administration of medication including food supplements, modified diets and whether school age children are permitted to carry their own medication and ointments.
19. Transportation for trips and emergencies.
20. Water activities/swimming.
21. Infant care, if applicable, including frequency of diaper checks.
22. Napping and Resting.
23. Evening and overnight care, if applicable.
24. Policy on operation and/or closing due to weather, school delays or closings and any other factors.
25. Policy on the provider using a substitute or child care staff member pursuant to 5101:2-13-08 of the Administrative Code for sick days, vacations or other time off.
26. Policy on when the provider will require dis enrollment of a child
27. Procedure for parents or employees to follow when needing assistance in resolving problems related to the family child care home.
28. Policy on whether or not the provider will provide child care services to children whose parents refuse to grant consent for transportation to the source of emergency treatment.
29. Policy on whether the program conducts formal assessments on enrolled children and if the Enrollment including required enrollment information.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Risk Level: Low

Corrective Action Plan Due: 10/31/2021

Summary of Additional Non-Compliances

Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection



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Moderate Risk Non-Compliances

No Additional Moderate Risk Non-Compliances were observed during this inspection

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Low Risk Non-Compliances

No Additional Low Risk Non-Compliances were observed during this inspection

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