



Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name Birdies Learning Pad	Program Number 2190020966	Program Type FCC - Type B Home
Address 2222 Hughey sq ct Reynoldsburg OH 43068		County FRANKLIN

Inspection Information		
Inspection Type Monitor	Inspection Scope Full	Inspection Notice Unannounced
Inspection Date 04/28/2022	Begin Time 1:15 PM	End Time 2:30 PM
Reviewer: Jamie Nunamaker-Dukuray		

Summary of Findings				
No. Rules Verified 19	No. Rules with Non-compliances 9	No. Serious Risk 0	No. Moderate Risk 2	No. Low Risk 13

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		1	0	1
Young Toddler		2	0	2
Total Under 2 Years	3	3	0	3
Older Toddler		4	0	4
Preschool		4	0	4
School Age		8	0	8
Total Capacity/Enrollment	6	16	0	19

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Birdies Learning Pad	Mixed Age Group	1 to 1	



Summary of Non-Compliances

If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-13-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

Domain: 08 Staff Files

Rule: 5101:2-13-09 Background Checks

Code: The program is required to have a JFS 01176 "Program Notification of Background Check Review for Child Care" on file for the individual to have sole responsibility.

Findings: During the inspection, it was determined that child care staff member had sole responsibility of children in the group and neither a preliminary approval nor the JFS 01176 "Program Notification of Background Check Review for Child Care" were on file as required.

Submit the program's corrective action plan, which includes a copy of the JFS 01176 or a statement that the child care staff member(s) no longer have sole responsibility of children, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022

Domain: 08 Staff Files

Rule: 5101:2-13-09 Background Checks

Code: The program is required to receive a preliminary approval from ODJFS prior to allowing an individual to engage in assigned duties or be near children.

Findings: During the inspection, it was determined that individual had engaged in assigned duties or were near children and preliminary approval from ODJFS was not on file as required. Submit the program's corrective action plan, which includes a copy of the preliminary approval or a statement that the individual are no longer



engaged in assigned duties and is not near children, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022

Low Risk Non-Compliances

Domain: 00 License & Approvals

Rule: 5101:2-13-03 Inspection Requirements

Code: The program is required to respond to all non-compliances by the date noted in the inspection report.

Findings: During the inspection, it was determined the program had not responded to the non-compliances addressed in the inspection report dated 12/29/21. The rule requires the program complete and submit a corrective action plan in OCLQS to address non-compliances detailed in written inspection reports within the timeframe outlined in the report. Submit the program's corrective action plan, which includes a statement that current and future corrective action plans will be submitted timely, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022

Domain: 05 Health & Safety

Rule: 5101:2-13-16 Disaster Plan

Code: The program is required to train child care staff members and employees on the written disaster plan annually and keep written documentation of the training on-site.

Findings: During the inspection, it was determined the program's written disaster plan did not meet the requirement for training child care staff members and employees on the plan annually as noted in number 1 and 2 below:

1. Child care staff members and employees were not trained annually.
2. Written documentation of the training was not kept on file.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022



Domain: 08 Staff Files

Rule: 5101:2-13-08 Employee Requirements

Code: The program is required to obtain completed medical statements for all program staff.

Findings: During the inspection, it was determined that a completed medical examination statement for the employees listed on the Employee Record Chart was not on file, as required by this rule. Submit the program's corrective action plan, which includes a copy of the completed medical statement with all required information, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022

Domain: 08 Staff Files

Rule: 5101:2-13-08 Child Care Staff Requirements

Code: The program staff is required to complete the prescribed orientation within 30 days of starting employment.

Findings: In review of the staff records, it was determined that the child care staff member(s) or substitute child care staff member had not completed the online orientation training as noted in number 3 below:

1. The training was not completed within thirty days of the starting employment.
2. There was no documentation of completing the training after December 31, 2016.
3. Completion of training is not documented with verification from the OPR for the Child Care Staff Members listed on the Employee Record Chart, as required.

Submit the program's corrective action plan, which includes copies of verification of training, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022

Domain: 08 Staff Files

Rule: 5101:2-13-08 Child Care Staff Requirements

Code: The program staff is required to complete the prescribed orientation training before having sole custody of children.

Findings: During the inspection, it was determined the Child Care Staff Member listed on the Employee Record Chart were left alone with children in care before completing the orientation training. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022



Domain: 08 Staff Files

Rule: 5101:2-13-10 Health Training

Code: Child care staff members and substitute child care staff members are required to complete health trainings within the first ninety days of hire and prior to being left alone with children.

Findings: In review of records, it was determined the CCSM or Substitute CCSM did not meet health training requirements listed in number 1 below:

1. All health trainings were not completed prior to being left alone with children.
2. Communicable Disease training was not completed within the first ninety days of hire.
3. Child Abuse training was not completed within the first ninety days of hire.

Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 05/29/2022

Domain: 08 Staff Files

Rule: 5101:2-13-10 Health Training

Code: The program is required to meet the health training requirements.

Findings: In review of records, it was determined the provider did not have current valid documentation for training(s) listed in number 15 below:

1. First Aid - expired training
2. First Aid - did not have verification of the completion of First Aid training
3. First Aid - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
4. CPR - expired training
5. CPR - had not taken CPR training
6. CPR - did not have verification of the completion of CPR training
7. CPR - training taken did not include all age groups and developmental levels of all children in care
8. CPR - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
9. CPR- audiovisual or electronic media training taken did not include an in-person component of the training
10. Communicable Disease - expired training
11. Communicable Disease - had not taken CD training
12. Communicable Disease - did not have verification of the completion of CD training
13. Communicable Disease - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
14. Child Abuse - expired training
15. Child Abuse - had not taken Child Abuse training



16. Child Abuse - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule

Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 05/29/2022

Domain: 08 Staff Files

Rule: 5101:2-13-07 Staff Records

Code: The program is required to maintain a file for each staff member at the program.

Findings: During the inspection, it was determined that documentation was not on file at the program to meet the requirements of this rule for the child care staff members, as noted on the Employee Record Chart. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022

Domain: 08 Staff Files

Rule: 5101:2-13-07 Staff Records

Code: The program is required to retain staff files for three years if not yet verified in the OPR.

Findings: During the inspection, it was determined that employment records were not maintained on file at the program for the current employees as well as for past employees who had left the program's employment in the past three years, if not yet verified in the OPR. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022

Domain: 08 Staff Files

Rule: 5101:2-13-10 Health Training

Code: The program is required to meet the health training requirements.

Findings: In review of records, it was determined the CCSM or Substitute CCSM was left alone with children and did not have current valid documentation for training(s) listed in number 2, 6, 11, 12, 15 and 16 below:

1. First Aid - expired training
2. First Aid - did not have verification of completion of First Aid training
3. First Aid - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule



4. CPR - expired training
5. CPR - had not taken CPR training
6. CPR - did not have verification of the completion of CPR training
7. CPR - training taken did not include all age groups the program serves and developmental levels of all children in care
8. CPR - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
9. CPR - audiovisual or electronic media training taken by staff did not include an in-person component of the training
10. Communicable Disease - expired training
11. Communicable Disease - had not taken CD training
12. Communicable Disease - did not have verification of the completion of the CD training
13. Communicable Disease - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
14. Child Abuse - expired training
15. Child Abuse - had not taken Child Abuse training
16. Child Abuse - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule

Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 05/29/2022

Domain: 09 Children's Files

Rule: 5101:2-13-15 Child Medical and Enrollment Records

Code: The program is required to have a completed medical on file for each child.

Findings: In review of of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in numbers 1 and 2 below

:

1. No medical was on file for at least one child
2. Medical(s) on file was not updated every 13 months
3. Medical(s) were missing child's name and date of birth
4. Medical(s) were missing the date of the medical examination
5. The date of the exam was more than 13 months prior to the date the form was signed
6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule



10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
11. Other []

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022

Domain: 09 Children's Files

Rule: 5101:2-13-25 Medication Requirements

Code: The program is required to have a current and completed JFS 01217 on file.

Findings: During the inspection, it was determined that the program did not meet the requirements for the JFS 01217 "Request for Administration of Medication for Child Care" as noted in number 1 below:

1. The JFS 01217 was missing or incomplete
2. The program used an old version of the JFS 01217.
3. The signature date on the JFS 01217 exceeded more than 12 months.
4. The time period to administer medication on the JFS 01217 was exceeded.
5. The JFS 01217 included more than one child's name.
6. The JFS 01217 included more than one medication or medical food.
7. The prescription label was not current.

Submit the program's corrective action plan to verify compliance with this rule.

Corrective Action Plan Due: 05/29/2022

Domain: 09 Children's Files

Rule: 5101:2-13-15 Child Medical and Enrollment Records

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in numbers 1 and 2 below:

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information



5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other []

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/29/2022

Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable
5101:2-13-02 License Visible	Compliant	
5101:2-13-02 Voluntary Temporary Closure	Not Verified	
5101:2-13-02 Change of Location	Not Verified	
5101:2-13-02 Information in OCLQS	Compliant	
5101:2-13-02 Provider Medical	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-04 Building Requirements for Type B Homes	Not Verified	
5101:2-13-04 Fire Safety for Type B Homes	Not Verified	
5101:2-13-04 Flammable and Combustible Materials in a Type B Home	Not Verified	
5101:2-13-04 Heaters in a Type B Home	Not Verified	
5101:2-13-07 Type B Provider - Foster Parent	Not Verified	
5101:2-13-08 Whistle Blower	Not Verified	
5101:2-13-10 Professional Development	Not Verified	
5101:2-13-11 Outdoor Space	Not Verified	
5101:2-13-11 Outdoor Equipment	Not Verified	
5101:2-13-11 Fall Zone	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Safe Equipment	Not Verified	
5101:2-13-12 Safe Environment	Compliant	
5101:2-13-13 Clean environment and equipment	Not Verified	
5101:2-13-13 Handwashing	Not Verified	
5101:2-13-13 Smoke Free	Not Verified	
5101:2-13-13 Toothbrushing	Not Verified	
5101:2-13-14 Requirements for Field and Routine Trips	Not Verified	
5101:2-13-14 Ratio and Supervision for Field and Routine Trips	Not Verified	
5101:2-13-14 Driver Requirements	Not Verified	
5101:2-13-14 Vehicle Inspections	Not Verified	
5101:2-13-14 Vehicle Requirements	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-15 Health Conditions	Not Verified	
5101:2-13-15 Child Records Retention and Confidentiality	Compliant	
5101:2-13-16 Medical, Dental, and General Emergency Plan	Not Verified	
5101:2-13-16 Emergency Drills	Not Verified	
5101:2-13-16 First Aid Kit/Standard Precautions	Not Verified	
5101:2-13-16 Communicable Diseases	Not Verified	
5101:2-13-16 Incident/Injury	Not Verified	
5101:2-13-18 Attendance	Compliant	
5101:2-13-19 Supervision	Compliant	
5101:2-13-19 School Age Supervision	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-19 Child Guidance	Not Verified	
5101:2-13-20 Sleep and Nap Requirements	Compliant	
5101:2-13-20 Crib and Playpen Requirements	Not Verified	
5101:2-13-21 Evening and Overnight Care	Not Verified	
5101:2-13-21 Sanitary Environment and Hygiene	Not Verified	
5101:2-13-22 Meals and Snacks	Not Verified	
5101:2-13-22 Fluid Milk	Not Verified	
5101:2-13-22 Food Handling	Not Verified	
5101:2-13-23 Infant Daily Care	Not Verified	
5101:2-13-23 Infant Bottle and Food Preparation	Not Verified	
Rule	Status	Documenting Statement(s), If applicable



5101:2-13-23 Diapering	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Parent Permission for Swimming	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-07 Provider Responsibilities	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-18 Group Size and Ratios	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13 Written Policies and Procedures	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Carbon Monoxide Detectors - Type B Only	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-11 Indoor Space	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Programming	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 On-site Pools	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-12 Pets	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5101:2-13-24 Swimming Sites	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5101:2-13-17 Materials and Equipment	Not Verified	