



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                                     |                                   |                   |
|--|-------------------------------------|-----------------------------------|-------------------|
| Program Name<br>YMCA Cardinal Corner Childcare Center        | Program Number<br>2200022565        | Program Type<br>Child Care Center |                   |
| Address<br>124 East Maple Street NORTH LEWISBURG<br>OH 43060 |                                     | County<br>CHAMPAIGN               |                   |
|  |                                     |                                   |                   |
| Building Approval Date                                       | Use Group/Code                      | Occupancy Limit                   | Maximum Under 2 ½ |
| Fire Inspection Approval Date                                | Food Service Risk Level<br>Level II |                                   |                   |

| Inspection Information         |                          |                                  |
|--------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Provisional | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>06/03/2021  | Begin Time 8:45 AM       | End Time 12:35 PM                |
| Reviewer:<br>Rebecca Worrell   |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                    |
|--------------------------|-------------------------------------|-----------------------|------------------------|--------------------|
| No. Rules Verified<br>59 | No. Rules with Non-compliances<br>6 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>10 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 4          | 0         | 4     |
| Young Toddler   |                  | 1          | 0         | 1     |
| <b>Total Under 2 ½ Years</b>                              | 22               | 5          | 0         | 5     |
| Older Toddler   |                  | 5          | 0         | 5     |
| Preschool   |                  | 12         | 0         | 12    |
| School Age  |                  | 16         | 0         | 16    |
| <b>Total Capacity/Enrollment</b>                          |                  | 58         | 33        | 0     |

| Staff-Child Ratios at the Time of Inspection |                  |                |            |
|--|------------------|----------------|------------|
| Group  | Age Group/Range  | Ratio Observed | Comment    |
| Infant                                       | 0 to < 12 months | 1 to 4         | at arrival |



|            |                          |        |            |
|------------|--------------------------|--------|------------|
| Toddler    | 18 months to < 30 months | 1 to 4 | at arrival |
| Preschool  | 3 years to < 4 years     | 1 to 9 | at arrival |
| School Age | School-Age to < 11 years | 1 to 5 | at arrival |

### Summary of Non-Compliances

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

#### Low Risk Non-Compliances

**Domain: 01 Ratio & Supervision**



**Rule:** 5101:2-12-18 Attendance Records

**Code:** The program is required to have the information listed in rule on all attendance records.

**Finding:** During the inspection, it was determined that the attendance records did not include the required information listed in number(s) 1 & 2 below:

1. The name of the child. (child's last name)
2. The birth date of the child.
3. The assigned group.
4. The child's weekly schedule.
5. The time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/04/2021

**Domain: 02 Safe & Sanitary Environment**

**Rule:** 5101:2-12-13 Sanitary Equipment and Environment

**Code:** The program is required to follow the cleaning schedule for equipment.

**Finding:** During the inspection, it was determined that the children's individual blankets and belongings were stored in an unsanitary manner. Children's belongings need to be stored in a sanitary manner to prevent the spread of germs. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time.

Corrective Action Plan Due: 07/04/2021

**Domain: 02 Safe & Sanitary Environment**

**Rule:** 5101:2-12-12 Safe Equipment

**Code:** The program is required to refrain from using trampolines, inflatable bounce houses, and ball pits.

**Finding:** During the inspection, it was determined that the program had equipment that was prohibited for children to use as noted in number(s) 1 below:

1. Trampoline.
2. Inflatable bounce house.
3. Inflatable slide.



4. Inflatable equipment used for climbing and bouncing.
5. Ball pit.
6. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/04/2021

**Domain: 02 Safe & Sanitary Environment**

Rule: 5101:2-12-12 Safe Equipment

Code: The program is required to refrain from placing indoor swings, slides, climbers, and climbing apparatus directly over a hard surface.

Finding: The rule requires that indoor swings, slides, climbers, and climbing apparatus shall not be placed over concrete, tile, carpet, or any similarly hard surface. During the inspection, it was determined that the rocking boat in the toddler room was not placed on appropriate landing mats. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/04/2021

**Domain: 05 Health & Safety**

Rule: 5101:2-12-16 Emergency Drills

Code: The program is required to complete fire drills, weather drills, and emergency/lockdown drills appropriately.

Finding: During the inspection, it was determined that the required drills were not completed for item number(s) 2 below:

1. Monthly fire drills;
2. Monthly weather emergency drills (March through September);
3. Quarterly emergency/lockdown drills.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/04/2021



**Domain: 09 Children's Files**

**Rule:** 5101:2-12-25 Medication Administration and Food Supplements

**Code:** The program is required to store medication out of the reach of children.

**Finding:** During the inspection, it was determined that a topical product, sunscreen, was within the reach of children in the Toddler room. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time.

Corrective Action Plan Due: 07/04/2021

**Domain: 09 Children's Files**

**Rule:** 5101:2-12-25 Medication Administration and Food Supplements

**Code:** The program is required to refrain from administering the first dose of a medication to a child.

**Finding:** During the inspection, it was determined that a child had not received the first dose or application prior to the program administering a dose or applying the product for any non-emergency medication, food supplement, medical food and/or topical product. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/04/2021

**Domain: 09 Children's Files**

**Rule:** 5101:2-12-25 Medication Administration and Food Supplements

**Code:** The program is required to use the appropriate form and retain current documentation to administer medications. The program is also required to obtain separate documentation for each medication and child, and retain on file each JFS 01217 "Request for Administration of Medication for Child Care" for at least one year.

**Finding:** During the inspection, it was determined the program did not meet the requirements for the JFS 01217 "Request for Administration of Medication for Child Care" as noted in number(s) 1 below:

1. The JFS 01217 was missing or incomplete for a topical product, food supplement, medical food.
2. The program used an old version of the JFS 01217.
3. The signature date on the JFS 01217 exceeded more than 12 months.
4. The time period to administer the medication on the JFS 01217 was exceeded.



5. The JFS 01217 included more than one medication.
6. The JFS 01217 included more than one child's name.
7. The JFS 01217 was not on file for one year.
8. The prescription label was not current.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/04/2021

**Domain: 09 Children's Files**

**Rule:** 5101:2-12-15 Child Medical and Enrollment Records

**Code:** The program is required to have a completed medical on file at the program for each child enrolled.

**Finding:** In review of 25% of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in number(s) 1 & 2 below:

1. No medical was on file for at least one child
2. Medical(s) on file were not updated every 13 months
3. Medical(s) were missing child's name and date of birth
4. Medical(s) were missing the date of the medical examination
5. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
6. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
7. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
8. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule
9. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
10. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 07/04/2021



**Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 3,5,6,9,12 & 14 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete parent information
4. Complete emergency contact information
5. Complete physician information
6. Information regarding the parent list
7. Health information
8. Additional information for all boxes checked "yes"
9. Emergency transportation information
10. Parent/guardian's signature
11. Diapering Statement
12. Acknowledgement of Policies and Procedures
13. Enrollment form for at least one child was not updated by either the parent or the administrator
14. Enrollment form for at least one child was not signed by the administrator
15. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time.

Corrective Action Plan Due: 07/04/2021

**Rules In-Compliance/Not Verified**

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Snacks were provided at intervals as required by this rule. |



| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| 5101:2-12-13 Handwashing Requirements                               | Compliant |  |
| 5101:2-12-04 Fire Approval  | Compliant |  |
| Rule: 5101:2-12-16 Management of Communicable Disease               | Compliant | Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.                             |
| Rule: 5101:2-12-13 Smoke Free Environment                           | Compliant | Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.   |
| 5101:2-12-07 Administrator Qualifications                           | Compliant |  |
| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.                                 |
| 5101:2-12-16 Written Disaster Plan                                  | Compliant |  |
| Rule: 5101:2-12-24 Swimming and Water Safety Requirements           | Compliant | Documenting Statement: The program staff indicated only wading pools and sprinklers were being used.   |
| Rule: 5101:2-12-04 Food License                                     | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: # CCOD-BYCRET expires 3/1/22. |





| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5101:2-12-19 Child Guidance                          | Compliant | Documenting Statement: Appropriate child guidance techniques and practices were observed being used during the inspection.             |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-22 Fluid Milk Requirements                       | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-16 First Aid/Standard Precautions          | Compliant | Documenting Statement: During the inspection, 2 first aid kits were reviewed and available as required.                                |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-11 Outdoor Play Fall Zones                 | Compliant | Documenting Statement: The protective material used under outdoor equipment was mulch.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-18 License Capacity                              | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-22 Safe Food Handling/Storage                    | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-07 Written Program Policies and Procedures | Compliant | Documenting Statement: No changes have been made to the written policies and procedures since it was last approved by this Department. |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-11 Indoor Space Requirements                     | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-17 Materials and Equipment                 | Compliant | Documenting Statement: Sufficient equipment was observed in all categories.  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-11 Outdoor Play Equipment                  | Compliant | Documenting Statement: Outdoor equipment was viewed to be safe and   |



|   |           | free of rust, sharp points, and other hazards.  |
|---|-----------|---|
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-17 Daily Outdoor Play                 | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-04 Building Approval                  | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-02 License Posted               | Compliant | Documenting Statement: The license was posted in a visible location as required.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-11 Outdoor Space Requirements   | Compliant | Documenting Statement: The quarterly playground inspection(s) [was/were] completed and documented, as required. The most recent inspection report form was dated 4/01/21. |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-19 Supervision                  | Compliant | Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-02 Current Information                | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-23 Infant Bottle and Food Preparation | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-17 Daily Schedule               | Compliant | Documenting Statement: Daily schedules were observed posted.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-20 Cots and Napping             | Compliant | Documenting Statement: Cots were placed appropriately and safely during nap time.   |



| Rule  | Status       | Documenting Statement(s), If applicable   |
|---|--------------|---|
| Rule: 5101:2-12-23 Infant Daily Care                  | Compliant    | Documenting Statement: Appropriate daily written records for all infants were viewed.   |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-15 Medical/Physical Care Plans        | Compliant    | Documenting Statement: At the time of the inspection, there were no children currently enrolled who had health conditions.  |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-20 Cribs                              | Compliant    | Documenting Statement: All cribs were placed 2 feet apart.  |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| 5101:2-12-11 Separation of Children Under 2 1/2 Years | Compliant    |   |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-08 Orientation and Staff Records      | Compliant    | Documenting Statement: On the day of the inspection, all employee files were complete and up to date.   |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-10 Health Training Requirements       | Compliant    | Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation. |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| 5101:2-12-10 Professional Development Requirements    | Not Verified |   |
| Rule  | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-12 Safe Environment                   | Compliant    | Documenting Statement: All electrical outlets were covered with safety receptacles.   |
| Rule  | Status       | Documenting Statement(s), If applicable   |



|  |               |   |
|--|---------------|---|
| Rule: 5101:2-12-14 Transportation and Field Trip Procedures    | Compliant     | Documenting Statement: The form(s) used by the program for routine and/or field trips were verified to meet the requirements of the rule.   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-16 Incident/Injury Reporting                         | Compliant     |   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant     | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-18 Group Size                                  | Compliant     | Documenting Statement: The group sizes observed on the day of the inspection were in compliance.  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-18 Ratio                                       | Compliant     | Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.                                 |
| Rule: 5101:2-12-18 Ratio                                       | Compliant     | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-23 Diapering and Toilet Training                     | Compliant     |   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-09 Background Check Requirements               | Compliant     | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-03 Inspection Requirements                           | Compliant     |   |



| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| Rule: 5101:2-12-07 Administrator Responsibilities/Requirements | Compliant | Documenting Statement: The administrator has until December 2021 to complete the rules review course. |
| Rule: 5101:2-12-08 Medical Statement                           | Compliant | Documenting Statement: All employees had current medical statements on file.                          |
| Rule<br>CCCMTL No. 25  | Compliant |   |