



## Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name Advantage Early Learning Academy	Program Number 2230027685	Program Type Child Care Center
Address 233 W Church Street B Marion OH 43302		County MARION

Inspection Information			
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced
Reviewer(s) Jada Hightower	Inspection Day 06/29/2023	Begin Time 2:05 PM	End Time 4:30 PM
Reviewer(s) CRYSTAL LUSE	Inspection Day 06/29/2023	Begin Time 2:05 PM	End Time 4:30 PM
Reviewer(s) CRYSTAL LUSE	Inspection Day 07/03/2023	Begin Time 8:30 AM	End Time 10:30 AM
Reviewer(s) Jada Hightower	Inspection Day 07/03/2023	Begin Time 8:30 AM	End Time 10:30 AM

Summary of Findings				
No. Rules Verified 13	No. Rules with Non-compliances 12	No. Serious Risk 0	No. Moderate Risk 3	No. Low Risk 11

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Toddler	18 months to < 30 months	1 to 15	Out of compliance-Nap time
Infant	0 to < 12 months	3 to 14	
Infant 2	12 months to < 18 months	1 to 6	
Preschool	3 years to < 4 years	1 to 15	Nap time
Pre-K	4 years to < 5 years	1 to 7	
School age	School-Age to < 11 years	1 to 18	



### Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Domain:01 Ratio & Supervision

Rule: 5101:2-12-18 Ratio

Code: The program is required to maintain the appropriate staff to child ratio for each group served.

Allegation: Complainant alleges that program is not following the required staff to child ratios.

Determination: Substantiated

Findings: During the inspection, required staff/child ratios were not maintained for different groups on multiple occasions, as noted below:

The ratio observed for the Toddler group was 1 Child Care Staff Member(s) for 15 children during nap time and the ratio determined for the Toddler group was 1 Child Care Staff Member(s) for 9 children on additional occasions based on interviews with child care staff members. Additionally, a ratio of 1 Child Care Staff Member(s) for 19 children was determined for the School age group based on interviews with child care staff members.

Additional staff members must be hired or current Child Care Staff Members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Risk Level: Moderate

Corrective Action Plan Due: 08/02/2023

#### Domain:01 Ratio & Supervision

Rule: 5101:2-12-19 Supervision

Code: The program staff is required to supervise children in their assigned group by sight and hearing. Supervision includes being near enough to respond and reach children immediately and protecting them from harm.

Allegation: Complainant alleges that the program did not provide adequate supervision.

Determination: Substantiated

Findings: During the inspection, it was determined that children were left unattended while inside the program as noted in number 3 below:

1. Child(ren) were left unattended once.
2. Child(ren) were left unattended more than once.
3. Child(ren) left the group and were unattended (A school age child left the room on multiple occasions and child care staff members were not aware. On one occasion the child's parent arrived to pick up and no one knew where the child was. After several minutes the child was found wondering the hallways of the program).
4. Child care staff were using a baby monitor to supervise children.
5. Child care staff were using a walkie talkie to supervise children.
6. Child care staff were using mirrors to view children in another room.
7. Child care staff were using a video camera instead of physically being present in the room.
8. Other [ ].



Children must be supervised and within sight and hearing of a child care staff member at all times. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Risk Level: Moderate

Corrective Action Plan Due: 08/02/2023

**Domain:07 Diapering & Infant Care**

Rule: 5101:2-12-23 Diapering and Toilet Training

Code: The program staff is required to change wet or soiled diapers immediately.

Allegation: Complainant alleges that diapers were not checked and changed immediately when needed.

Determination: Substantiated

Findings: During the inspection, it was determined that a child's basic diapering needs were not being met in number 1 below:

1. Diapers were not checked and immediately changed when needed;
2. Diapers not checked regularly;
3. Diapers not changed when found to be wet or soiled;
4. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 08/02/2023

**Domain:10 Written Policies & Procedures**

Rule: 5101:2-12-07 Written Program Policies and Procedures

Code: The program's handbook is required to be available at the program and must be given to all parents and employees.

Allegation: Complainant alleges that parents did not receive a copy of the parent handbook.

Determination: Substantiated

Findings: During the inspection, it was determined that written policies and procedures listed in appendix B of this rule, or revisions, were not provided as noted in number 1 below:

1. A copy of the written policies and procedures was not given to at least one parent.
2. A copy of the written policies and procedures was not given to at least one employee.
3. The written policies and procedures were not available at the program.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 08/02/2023



**Domain:10 Written Policies & Procedures**

Rule: 5101:2-12-07 Written Program Policies and Procedures

Code: The program administrator is required to maintain and implement the parent handbook.

Allegation: Complainant alleges that the program is not following the procedures as outlined in the parent handbook.

Determination: Substantiated

Findings: During the inspection, it was determined the administrator did not implement the policies and procedures detailed in Appendix B of this rule (The programs diapering policy is to check diapers every two hours, however they were checking them every three hours).

Submit the program’s corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 08/02/2023

**Summary of Additional Non-Compliances**

**Serious Risk Non-Compliances**

**No Additional Serious Risk Non-Compliances were observed during this inspection**

Empty text boxes for reporting serious risk non-compliances.

**Moderate Risk Non-Compliances**

**Domain:00 License & Approvals**

Rule: 5101:2-12-04 Building Department Inspection

Code: The program is required to refrain from using space that did not receive building approval and from caring for children in spaces not approved for that age group. The program is required to refrain from using a remodeled or modified space before obtaining building approval. The program is required to maintain building occupancy limitations.

Findings: During the inspection, it was determined the program was using space for child care in a manner that was not approved by the Ohio Department of Commerce or local certified building authority as noted in number 6 below:

- 1. The [ ] room or space was not approved.



2. Children under school age were being cared for in a building only approved for school age.
3. The space had been modified and not yet re-inspected and approved.
4. The [ ] floor, which had not been approved by the building department for child care, was being used.
5. The building limitation had been exceeded. [ ] children were being cared for and the building had been approved for [ ] children.
6. The Toddler room (Room 108) occupancy had been exceeded. 15 children were being cared for in this space that had been approved for 14 children. Also, the Preschool room (Room 103) occupancy had been exceeded. 15 children were being cared for in this space that had been approved for 12 children.
7. Care was provided to [ ] children less than two and one-half years of age. This violated the program's building code limitation in that, [ ].

Submit the program's corrective action plan, which includes building approval for use of this space, a written statement that the building occupancy limitations are being maintained, or a written statement that it is no longer being used, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/02/2023

### Low Risk Non-Compliances

#### Domain:01 Ratio & Supervision

Rule: 5101:2-12-18 Group Size

Code: The program is required to maintain the appropriate group size for each group of children served.

Findings: During the inspection, group size limitations were not maintained for the group of Infants as it was determined there were 14 children grouped together and the group of Young Toddlers as it was determined there were 15 children grouped together. The group size shall not exceed twice the maximum number of children allowed per Child Care Staff Member. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/02/2023

#### Domain:01 Ratio & Supervision

Rule: 5101:2-12-18 Attendance Records

Code: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the center for a period of one year.

Findings: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record as listed in number 2 below:

1. No attendance record was being maintained.
2. The attendance record was not being consistently completed (Children were not marked in or out on the attendance sheet).
3. The original attendance documentation was not kept at the program for a period of one year.



Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/02/2023

#### **Domain:01 Ratio & Supervision**

Rule: 5101:2-12-18 Attendance Records

Code: The program is required to have the information listed in rule on all attendance records.

Findings: During the inspection, it was determined that the attendance records did not include the required information listed in number 2 below:

1. The name of the child.
2. The birth date of the child.
3. The assigned group.
4. The child's weekly schedule.
5. The time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/02/2023

#### **Domain:02 Safe & Sanitary Environment**

Rule: 5101:2-12-13 Handwashing Requirements

Code: The program is required to have all staff wash their hands as outlined in rule.

Findings: During the inspection, it was determined that at least one staff member with the Infant group did not wash his or her hands at the time listed in number 5 below, as required in rule.

1. Upon arrival for the day.
2. Prior to departure.
3. Upon entry into a classroom.
4. After toileting or assisting a child with toileting.
5. After each diaper change or pull-up change.
6. After contact with bodily fluids or cleaning up spills or objects contaminated with bodily fluids.
7. After cleaning or sanitizing or using any chemical products.
8. After handling pets, pet cages or other pet objects that have come in contact with the pet.
9. Before eating, serving or preparing food or bottles or feeding a child.
10. Before and after completing a medical procedure or administering medication.
11. When visibly soiled (must use soap and water).
12. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/02/2023



**Domain:02 Safe & Sanitary Environment**

Rule: 5101:2-12-13 Handwashing Requirements

Code: The program is required to have all children wash their hands as outlined in rule.

Findings: During the inspection, it was determined that at least one child in the Infant group did not wash his or her hands at the time listed in number 3 below, as required in rule.

1. Upon arrival.
2. Prior to departure.
3. After toileting/diaper change.
4. After contact with bodily fluids.
5. After returning from outdoor play.
6. After handling pets, pet cages, or other pet objects that have come in contact with the pet, before moving on to another activity.
7. Before eating or assisting with food preparation.
8. After water activities.
9. When visibly soiled (must use soap and water)
10. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/02/2023

**Domain:02 Safe & Sanitary Environment**

Rule: 5101:2-12-13 Sanitary Equipment and Environment

Code: The program is required to following the cleaning schedule for equipment.

Findings: During the inspection it was determined that equipment was not sanitized after being used for eating, as noted in number 4 below:

1. Highchairs;
2. High chair trays;
3. Cribs;
4. Table Tops; (Infant room)
5. Cots;
6. Other [ ].

Furniture, materials and equipment must be maintained according to the cleaning and sanitizing schedule in Appendix A to this rule. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/02/2023

**Domain:07 Diapering & Infant Care**

Rule: 5101:2-12-23 Diapering and Toilet Training

Code: The program staff is required to use and discard a separation material between each diaper change.



Findings: During the inspection, it was determined that the staff did not use a/discard separation material between each diaper change, as required by the rule, at the diaper changing station. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/02/2023

**Domain:07 Diapering & Infant Care**

Rule: 5101:2-12-20 Cribs

Code: The program is required to provide enough cribs for all infants in attendance who require a crib.

Findings: During the inspection, it was determined that the program had 12 cribs and needed 14. A crib must be provided for all infants in attendance, unless the infant meets the criteria for sleeping on a cot or mat. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 08/02/2023