

# **Center Licensing Inspection Full Report**

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <a href="http://jfs.ohio.gov/CDC/childcare.stm">http://jfs.ohio.gov/CDC/childcare.stm</a>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

|                               | Program Deta            | ils             |       |                   |
|-------------------------------|-------------------------|-----------------|-------|-------------------|
| Program Name                  | Program Number          |                 | Progr | ram Type          |
| HERE FOR YOU CDC 2            | 000000100094            |                 | Child | Care Center       |
|                               |                         |                 |       |                   |
| Address                       |                         |                 | Coun  | nty               |
| 7641 WALES AVE. NW CANTON     |                         |                 | STAR  | RK                |
| OH 44720                      |                         |                 |       |                   |
|                               |                         |                 |       |                   |
|                               |                         |                 |       |                   |
| Building Approval Date        | Use Group/Code          | Occupancy Limit | l l   | Maximum Under 2 ½ |
| 09/05/2012                    | E                       | 48              | 9     | 9                 |
| Fire Inspection Approval Date | Food Service Risk Level |                 |       |                   |
| 12/07/2022                    | Exempt                  |                 |       |                   |

| Inspection Information     |                                |                  |                   |              |
|----------------------------|--------------------------------|------------------|-------------------|--------------|
| Inspection Type            | Inspection So                  | cope             | Inspection Notice |              |
| Annual                     | Full                           |                  | Unannounced       |              |
| Inspection Date 10/05/2023 | Begin Time 7                   | 7:45 AM          | End Time 1:00 PM  |              |
| Reviewer:                  |                                |                  |                   |              |
| SHAWN CRAWFO               | SHAWN CRAWFORD                 |                  |                   |              |
| Summary of Findings        |                                |                  |                   |              |
| No. Rules Verified         | No. Rules with Non-compliances | No. Serious Risk | No. Moderate Risk | No. Low Risk |
| 58                         | 6                              | 0                | 2                 | 5            |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 5          | 0         | 5     |
| Young Toddler   |                  | 2          | 0         | 2     |
| Total Under 2 ½ Years                                     | 9                | 7          | 0         | 7     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 21         | 0         | 21    |
| School Age  |                  | 0          | 17        | 17    |
| Total Capacity/Enrollment                                 | 48               | 21         | 17        | 45    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |

| Infant/Toddler | 0 to < 12 months     | 1 to 3  |             |
|----------------|----------------------|---------|-------------|
| Infant/Toddler | 0 to < 12 months     | 2 to 5  | Lunch       |
| Infant/Toddler | 0 to < 12 months     | 2 to 5  | Nap         |
| Pre-K          | 3 years to < 4 years | 2 to 11 | PS, PK, SA  |
|                | ***                  |         | combined    |
| Pre-K          | 3 years to < 4 years | 2 to 17 | Lunch(PS/PK |
|                |                      |         | combined)   |
| Pre-K          | 3 years to < 4 years | 2 to 17 | Nap (PS/PK  |
|                | 1900                 |         | combined)   |

### **Summary of Non-Compliances**

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

| Serious Risk Non-Compliances   |  |  |
|--|--|--|
| No Serious Risk Non-Compliances were observed during this inspection |  |  |
| ·  |  |  |
|  |  |  |
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|  |  |  |

#### **Moderate Risk Non-Compliances**

#### Domain: 09 Children's Files

Rule: 5101:2-12-25 Medication Administration

<u>Code</u>: The program is required to use the appropriate form and retain current documentation to administer medications. The program is also required to obtain separate documentation for each medication and child, and retain on file each JFS 01217 "Request for Administration of Medication for Child Care" for at least one year. The program is required to administer medication only if it has the prescription label attached or had written instructions from a licensed physician. The program is also required to have each medication to be administered stored in its original container.

<u>Finding</u>: During the inspection, it was determined the program did not meet the requirement(s) for administering a medication or medical food or a prescription topical product to a child as noted in number(s) 19 below:

- 1. The JFS 01217 "Request for Administration of Medication for Child Care" was not on file for a medication, medical food, or prescription topical product that was not required by a JFS 1236 ""Child Medical/Physical Care Plan for Child Care"".
- 2. The child's name was missing on the JFS 01217.
- 3. The child's date of birth was missing on the JFS 01217 and was needed to determine the correct dosage.
- 4. The child's weight was missing on the JFS 01217 and was needed to determine the correct dosage.
- 5. The name of the medication was missing on the JFS 01217.
- 6. The exact dose was missing on the JFS 01217.
- 7. The time to administer was missing on the JFS 01217.
- 8. The time period to administer was missing on the JFS 01217.
- 9. The medication's expiration date was missing on the JFS 01217.
- 10. The Parent/Guardian's dated signature was missing on the JFS 01217.
- 11. Physician instructions were missing on the JFS 01217.
- 12. Possible side effects were missing on the JFS 01217.
- 13. Physician's dated signature was missing on the JFS 01217.
- 14. Physician's phone number was missing on the JFS 01217.
- 15. Date medication was administered was missing on the JFS 01217.
- 16. Time medication was administered was missing on the JFS 01217.
- 17. Dosage administered was missing on the JFS 01217.
- 18. Staff member's signature was missing on the JFS 01217.
- 19. A prescription label was not attached to the prescription medication.
- 20. The medication or product, [ ], was not brought to the program in its original container.
- 21. Parent instructions conflict with either the manufacturer or physician instructions.

Submit the program's corrective action plan, which includes the completed JFS 01217 for each child needed, verification that the prescription label is now attached, and/or verification that the medication or product is now in its original container, and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/04/2023

#### Domain: 09 Children's Files

Rule: 5101:2-12-15 Medical/Physical Care Plans

<u>Code</u>: The program is required to have a completed JFS 01236 "Child Medical/Physical Care Plan for Child Care" on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the JFS 01236 "Child Medical/Physical Care Plan for Child Care" present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the JFS 01236.

<u>Finding</u>: In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children Records Review, with a condition that requires a JFS 01236 ""Child Medical/Physical Care Plan" as noted in number(s) 1,8-19 below:

1. No plan was on file.

#### (Page 1)

- 2. Child's name was missing.
- 3. Name of the condition was missing.
- 4. Indication if medication or medical food is required was missing.
- 5. Signs, symptoms or situations that require staff to take action were missing.
- 6. Activities, foods, environmental conditions to avoid were missing.
- 7. Training instructions for procedures for staff to follow were missing or incomplete. (Page 2)
- 8. Child's name was missing or not attached.
- 9. Child's date of birth was missing or not attached.
- 10. Child's weight was missing or not attached.
- 11. Name of the medication/medical food was missing or not attached.
- 12. Dosage of medication/medical food to be administered was missing or not attached.
- 13. Time for medication/medical food to be administered was missing or not attached.
- 14. Expiration date for medication/medical food was missing or not attached.
- 15. Symptoms that require staff to administer medication/medical food were missing or not attached.
- 16. Specific instructions to administer the medication/medical food were missing or not attached.
- 17. Actions to be taken if the symptoms do not subside were missing or not attached.
- 18. Physician's signature was missing or not attached.
- 19. The date of the physician's signature was missing or not attached.

#### (Page 3)

- 20. Child's name was missing.
- 21. Instructions regarding emergency evacuation, if applicable, were missing.
- 22. Signature of parent granting permission to implement the plan and verifying training was missing.
- 23. Date of parent signature was missing.
- 24. Certified Professional Trainer information was missing.
- 25. Signature of certified professional who trained the program staff was missing, if parent was not the trainer.
- 26. Date of trainer signature was missing.
- 27. Printed name(s)of child care staff member(s) who have received instructions for care and/or have been trained to perform the procedure were missing.
- 28. Signature(s) of child care staff member(s) who have received instructions for care and/or have been trained to perform the procedure were missing.
- 29. Date of staff signature was missing.
- 30. Administrator/Provider signature was missing
- 31. Date of administrator/Provider was missing.

#### (Page 4)

- 32. Child's name was missing.
- 33. Name of medication or medical food was missing.
- 34. Date the medication/medical food was administered was missing.
- 35. Time medication/medical food was administered was missing.
- 36. Dosage of medication/medical food that was administered was missing.
- 37. Signature of person administering medication/medical food was missing.
- 38. The plan was not followed or implemented.
- 39. The plan was not able to be implemented due to conflicting information.
- 40. None of the child care staff members trained in the procedures on the JFS 01236 were onsite when a child requiring the plan was present.
- 41. Child care staff members trained in the procedures on the JFS 01236 were not scheduled to be present the entire the time the child requiring the plan was onsite.

- 42. None of the child care staff members trained in the procedures on the JFS 01236 accompanied the child requiring the plan during a trip.
- 43. A child care staff member who had not been trained in the procedures on the JFS 01236 performed the procedure.
- 44. Medication listed in the procedures to follow was not onsite available to administer as instructed and alternate instructions for this situation were not included on the plan.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed JFS 01236, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/04/2023

#### Low Risk Non-Compliances

#### Domain: 02 Safe & Sanitary Environment

Rule: 5101:2-12-12 Safe Environment

<u>Code</u>: The program is required to store chemicals and cleaning and sanitizing supplies in a place that is inaccessible to children. Cleaning agents, aerosol cans and chemical substances must be stored in their original container or clearly labeled. School-age children may use cleaning supplies and equipment with adult supervision.

<u>Finding</u>: During the inspection, a potentially hazardous substance, (cleaner/sanitizer in preschool, school age room), which was determined to not present a serious risk to a child, was not used or stored properly as noted in number(s) 12 below:

- 1. Cosmetics were accessible to children in the [ ] area.
- 2. Disinfecting wipes were accessible to children in the [ ] area.
- 3. Fish food was accessible to children in the [ ] area.
- 4. Hand lotion was accessible to children in the [ ] area.
- 5. Hand sanitizer (for children under 24 months) was accessible to children in the [ ] area.
- 6. Laundry detergent was accessible to children in the [ ] area.
- 7. Powder dish washing soap was accessible to children in the [ ] area.
- 8. Paint cans were accessible to children in the [ ] area.
- 9. White out was accessible to children in the [ ] area.
- 10. Potting Soil was accessible to children in the [ ] area.
- 11. Other potentially hazardous substance [ ] was accessible to children in the [ ] area.
- 12. Cleaning/sanitizing supplies had not been clearly labeled.
- 13. School-age children were using cleaning supplies, agents and/or equipment without adult supervision.
- 14. A spray aerosol was used in the [ ] group while children were in attendance.

15. Other: [ ].

Provide staff training. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/04/2023

#### **Domain: 08 Staff Files**

Rule: 5101:2-12-10 Professional Development Requirements

<u>Code</u>: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

<u>Finding</u>: In review of the staff records, it was determined that at least one child care staff member did not meet the annual professional development requirement as noted in number(s) 1 below:

- 1. The child care staff member(s) had not completed at least six hours of professional development.
- 2. Documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
- 3. Training topic did not meet the requirements listed in appendix A of this rule.
- 4. Documentation of training did not meet the requirements of this rule.
- 5. The substitute(s) had been used more than ninety days annually between July first and June thirtieth and had not completed at least six hours of professional development
- 6. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/04/2023

#### Domain: 09 Children's Files

Rule: 5101:2-12-25 Medication Administration

<u>Code</u>: The program is required to remove all medication, medical foods and topical products that are no longer being administered or have expired. The program is also required to maintain current documentation to administer medications, medical foods and topical products.



<u>Finding</u>: During the inspection, it was determined that medication, medical foods and/or topical products did not meet the requirement(s) for administering medication, medical foods, and/or medical products as noted in number(s) 1 below:

- 1. The medication, medical food, or topical product was no longer needed and had not been removed from the program.
- 2. The medication, medical food, or topical product had expired and had not been removed from the program.
- 3. The prescription label had expired.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/04/2023

#### Domain: 09 Children's Files

Rule: 5101:2-12-15 Child Medical and Enrollment Records

<u>Code</u>: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child

Care".

<u>Finding</u>: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 4,6,13 below.

- 1. No enrollment form was completed for at least one child
- 2. The current JFS 01234 was not completed for at least one child
- 3. Complete child information
- 4. Complete parent information
- 5. Complete emergency contact information
- 6. Complete physician information
- 7. Information regarding the parent list
- 8. Health information
- 9. Additional information for all boxes checked "yes"
- 10. Emergency transportation information
- 11. Parent/guardian's signature
- 12. Diapering Statement
- 13. Acknowledgement of Policies and Procedures
- 14. Enrollment form for at least one child was not updated by either the parent or the administrator
- 15. Enrollment form for at least one child was not signed by the administrator
- 16. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

## **Domain: 10 Written Policies & Procedures**

Rule: 5101:2-12-16 Written Disaster Plan

<u>Code</u>: The program is required to train child care staff members and employees on the written disaster plan annually and keep written documentation of the training on-site.

<u>Finding</u>: During the inspection, it was determined the program's written disaster plan did not meet the requirement for training child care staff members and employees on the plan annually as noted in number(s) 2 below:

- 1. Child care staff members and employees were not trained annually.
- 2. Written documentation of the training was not kept on file.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/04/2023

# **Rules In-Compliance/Not Verified**

| Rule                              | Status    | Documenting Statement(s), If applicable  |
|-----------------------------------|-----------|--|
| Rule: 5101:2-12-02 License Posted | Compliant | Documenting Statement: The license was in a location visible to parents as required. |

| Rule                             | Status    | Documenting Statement(s), If applicable |
|----------------------------------|-----------|---|
| 5101:2-12-02 Current Information | Compliant |   |



| 2.1  |           |  |
|--|-----------|--|
| Rule   | Status    | Documenting Statement(s), If applicable    |
| 5101:2-12-03 Inspection  | Compliant |  |
| Requirements   |           |  |
|  |           | (A)    |
| Rule   | Status    | Documenting Statement(s), If applicable    |
| Rule: 5101:2-12-04 Building  | Compliant | Documenting Statement: On the day of       |
| Department Inspection  |           | the inspection, the program was            |
|  |           | operating in compliance with the current   |
|  |           | building approval(s).                      |
|  |           |  |
| Rule: 5101:2-12-04 Building  | Compliant | Documenting Statement: A copy of the       |
| Department Inspection  |           | certificate of occupancy was available on- |
|  |           | site for review.                           |
|  |           |  |
| D.J.   | Chat      | D  |
| Rule   | Status    | Documenting Statement(s), If applicable    |
| Rule: 5101:2-12-04 Fire Inspection   | Compliant | Documenting Statement: Please Note:        |
|  |           | Documentation of a fire inspection         |
|  |           | without any uncorrected violations must    |
|  |           | be secured for the program by 12/7/23.     |
|  |           |  |
| Dula   | Chatus    | Decumenting Statement(s) If applicable     |
| Rule: 5101:2-12-04 Food Service  | Status    | Documenting Statement(s), If applicable    |
| African's common | Compliant | Documenting Statement: The program         |
| Requirements   |           | has obtained a food service exemption      |
|  |           | status from the local health department.   |
|  |           |  |
| Rule   | Status    | Documenting Statement(s), If applicable    |
| 5101:2-12-07 Administrator   | Compliant | (-)/                                       |
| Qualifications   | <b>I</b>  |  |
| 1.   | l         |  |
| Rule   | Status    | Documenting Statement(s), If applicable    |
| Rule: 5101:2-12-07 Administrator   | Compliant | Documenting Statement: The current         |
| Responsibilities/Requirements  |           | licensing rules were available in a        |
| ,  |           | noticeable location on the premises.       |
|  |           |  |
| Rule: 5101:2-12-07 Administrator   | Compliant | Documenting Statement: The                 |
| Responsibilities/Requirements  |           | administrator's hours of availability to   |
| •  |           | meet with parents were posted in a         |
|  |           | noticeable location.                       |
|  |           |  |
| Rule: 5101:2-12-07 Administrator   | Compliant | Documenting Statement: Employment          |
| Responsibilities/Requirements  | 100       | records for current as well as past        |
|  |           | employees were being maintained on file    |
|  |           | as required.                               |
|  |           |  |
| Rule: 5101:2-12-07 Administrator   | Compliant | Documenting Statement: The                 |
| Responsibilities/Requirements  |           | administrator's posted hours of            |
|  |           | and a poster monto of                      |



|  |           | availability reflected an appropriate schedule meeting rule compliance.      |
|--|-----------|--|
|  |           |  |
| Rule   | Status    | Documenting Statement(s), If applicable                                      |
| Rule: 5101:2-12-07 Written Program Policies and Procedures | Compliant | Documenting Statement: No changes have been made to the written policies     |
| Folicies and Procedures                                    |           | and procedures since it was last approved                                    |
|  |           | by this Department.  |
|  |           | by this Department.  |
| Rule   | Status    | Decumenting Statement(e) If applicable                                       |
| Rule: 5101:2-12-08 Medical Statement                       |           | Documenting Statement(s), If applicable                                      |
| Rule: 5101:2-12-08 Medical Statement                       | Compliant | Documenting Statement: All employees had current medical statements on file. |
|  |           | had current medical statements on file.                                      |
|  |           |  |
| Rule   | Status    | Documenting Statement(s), If applicable                                      |
| Rule: 5101:2-12-08 Orientation                             | Compliant | Documenting Statement: On the day of   |
| Training & Whistle Blower Protection                       |           | the inspection, all child care staff   |
|  |           | members had met orientation training   |
|  |           | requirements.  |
|  |           |  |
| Rule   | Status    | Documenting Statement(s), If applicable                                      |
| Rule: 5101:2-12-09 Background Check                        | Compliant | Documenting Statement: During the  |
| Requirements   |           | inspection, the required documentation                                       |
|  |           | regarding background checks was on file                                      |
|  |           | for all employees listed.  |
|  | i.        |  |
| Rule   | Status    | Documenting Statement(s), If applicable                                      |
| Rule: 5101:2-12-10 Health Training                         | Compliant | Documenting Statement: The program   |
| Requirements   |           | had at least one Child Care Staff Member                                     |
|  |           | with currently valid training in First Aid,                                  |
|  |           | Management of Communicable Disease,  |
|  |           | CPR, and Child Abuse Prevention present                                      |
|  |           | and readily accessible during all hours of                                   |
|  |           | operation.   |
|  |           |  |
| Rule   | Status    | Documenting Statement(s), If applicable                                      |
| 5101:2-12-11 Indoor Space                                  | Compliant |  |
| Requirements   |           |  |
| Rule   | Status    | Documenting Statement(s), If applicable                                      |
| 5101:2-12-11 Separation of Children                        | Compliant |  |
| Under 2 1/2 Years  |           |  |
| Rule   | Status    | Documenting Statement(s), If applicable                                      |
| nuic   | Jiaius    | Documenting statement(s), if applicable                                      |

| Beginning!                                       | ily Services |   |
|--|--------------|---|
| Rule: 5101:2-12-11 Outdoor Space<br>Requirements | Compliant    | Documenting Statement: Outdoor play was observed for the preschool/pre-K group(s).  |
| Rule: 5101:2-12-11 Outdoor Space<br>Requirements | Compliant    | Documenting Statement: The outdoor play area is separated from traffic and other hazards by a fence.  |
| Rule: 5101:2-12-11 Outdoor Space<br>Requirements | Compliant    | Documenting Statement: The quarterly playground inspections were completed and documented, as required. The most recent inspection report form was dated 6/14/23. |
| Rule: 5101:2-12-11 Outdoor Space<br>Requirements | Compliant    | Documenting Statement: Shade is provided by means of trees.   |
| Rule   | Status       | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-11 Outdoor Play<br>Equipment     | Compliant    | Documenting Statement: All equipment in the outdoor play space was observed to be anchored and stable.  |
| Rule: 5101:2-12-11 Outdoor Play<br>Equipment     | Compliant    | Documenting Statement: Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards.   |
| D   5101 2 12 11 0     D                         | 6 1: 1       | D 1' CL 1 T 1 T   |

| Rule: 5101:2-12-11 Outdoor Play Equipment    | Compliant | Documenting Statement: All equipment in the outdoor play space was observed to be anchored and stable.   |
|--|-----------|--|
| Rule: 5101:2-12-11 Outdoor Play<br>Equipment | Compliant | Documenting Statement: Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards.  |
| Rule: 5101:2-12-11 Outdoor Play<br>Equipment | Compliant | Documenting Statement: The playground safety kit was used to verify the outdoor play equipment was free from entrapment hazards and unsafe and protruding bolts. |
| Rule: 5101:2-12-11 Outdoor Play<br>Equipment | Compliant | Documenting Statement: All equipment was observed to be properly placed out of the path of the main traffic pattern.   |

| Rule                                 | Status    | Documenting Statement(s), If applicable               |
|--------------------------------------|-----------|---|
| Rule: 5101:2-12-11 Outdoor Play Fall | Compliant | Documenting Statement: The protective                 |
| Zones                                | -         | material used under outdoor equipment was pea gravel. |

| Rule                              | Status    | Documenting Statement(s), If applicable                                |
|-----------------------------------|-----------|--|
| Rule: 5101:2-12-12 Safe Equipment | Compliant | Documenting Statement: Equipment was observed to be in good condition. |

| Rule                                  | Status    | Documenting Statement(s), If applicable    |
|---------------------------------------|-----------|--|
| Rule: 5101:2-12-13 Sanitary           | Compliant | Documenting Statement: During the          |
| Equipment and Environment             |           | inspection, it was discussed that blankets |
| Equipment and Environment             |           | were washed weekly.                        |
|                                       |           | were wasned weekly.                        |
| Rule: 5101:2-12-13 Sanitary           | Compliant | Documenting Statement: On the day of       |
| Equipment and Environment             |           | the inspection, the program provided a     |
|                                       |           | clean environment in accordance with       |
|                                       |           | Appendix A of this rule, which included    |
|                                       |           | the furniture, materials and equipment.    |
| D. I. 5404 2 42 42 5 22               | 0 1       | B  |
| Rule: 5101:2-12-13 Sanitary           | Compliant | Documenting Statement: During the          |
| Equipment and Environment             |           | inspection, the cleaning and sanitation of |
|                                       |           | items and toys mouthed by children were    |
|                                       |           | discussed.                                 |
| Rule: 5101:2-12-13 Sanitary           | Compliant | Documenting Statement: During the          |
| Equipment and Environment             |           | inspection, the equipment was observed     |
|                                       |           | clean and in good repair.                  |
|                                       |           |  |
| 2.1                                   |           |  |
| Rule                                  | Status    | Documenting Statement(s), If applicable    |
| Rule: 5101:2-12-13 Handwashing        | Compliant | Documenting Statement: Staff and           |
| Requirements                          |           | children were observed washing hands as    |
|                                       |           | required by the rule.                      |
|                                       |           |  |
| Rule                                  | Status    | Documenting Statement(s), If applicable    |
| Rule: 5101:2-12-13 Smoke Free         | Compliant | Documenting Statement: No smoking was      |
| Environment                           |           | allowed on the premises, and the notice    |
|                                       |           | stating that smoking is prohibited was     |
|                                       |           | observed posted in a conspicuous place.    |
|                                       |           |  |
| Rule                                  | Status    | Documenting Statement(s), If applicable    |
| Rule: 5101:2-12-14 Transportation and | Compliant | Documenting Statement: Requirements        |
| Field Trip Procedures                 |           | regarding routine and/or field trips were  |
| •                                     |           | discussed during the inspection.           |
|                                       |           |  |
| Rule: 5101:2-12-14 Transportation and | Compliant | Documenting Statement: The program         |
| Field Trip Procedures                 |           | uses the ODJFS sample trip permission      |
| 50                                    |           | form for trips to secure written           |
|                                       |           | permission from parents or guardians.      |
|                                       | 1         |  |
| Rule                                  | Status    | Documenting Statement(s), If applicable    |
| Rule: 5101:2-12-16 Medical, Dental,   | Compliant | Documenting Statement: On the day of       |
| and General Emergency Plan            | ,         | the inspection, the complete prescribed    |



|                                       | T         | <u> </u>                                  |
|---------------------------------------|-----------|---|
|                                       |           | JFS 01242 "Medical, Dental, and General   |
|                                       |           | Emergency Plan For Child Care" were       |
|                                       |           | posted in the program as required.        |
|                                       |           |   |
|                                       |           |   |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-16 Emergency Drills   | Compliant | Documenting Statement: Documentation      |
|                                       |           | for completed fire, weather, and          |
|                                       |           | emergency/lockdown drills was verified    |
|                                       |           | during this inspection.                   |
|                                       |           |   |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-16 First Aid/Standard | Compliant | Documenting Statement: During the         |
| Precautions                           | ***       | inspection, the program had complete      |
|                                       |           | first aid kits available as required.     |
| Rule: 5101:2-12-16 First Aid/Standard | Compliant | Documenting Statement: The program        |
| Precautions                           | Compilant | had a system in place for regularly       |
| riecautions                           |           | checking and replacing first aid kit      |
|                                       |           |   |
|                                       |           | supplies.                                 |
|                                       |           | 1   |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-16 Management of      | Compliant | Documenting Statement: The program        |
| Communicable Disease                  |           | staff stated parents were informed when   |
|                                       |           | their child had any exposure to a         |
|                                       |           | contagious illness by number(s) 1 below:  |
|                                       |           | 1. A posted notice;                       |
|                                       |           | 2. Verbal communication;                  |
|                                       |           |   |
|                                       |           | 3. A written notice sent home;            |
|                                       |           | 4. A note posted on the classroom door;   |
|                                       |           | 5. Other [ ].                             |
| Rule: 5101:2-12-16 Management of      | Compliant | Documenting Statement: The JFS 08087      |
| Communicable Disease                  | ,         | "Communicable Disease Chart" was          |
|                                       |           | posted and was readily available to staff |
|                                       |           | and parents.                              |
|                                       |           | and parents.                              |
| Dula                                  | Chahara   | Downsontin Circumstation (1) 15           |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-16 Incident/Injury    | Compliant | Documenting Statement: The JFS 01299      |
| Reporting                             |           | "Incident/Injury Report For Child Care"   |
|                                       |           | forms reviewed during this inspection     |
|                                       |           | were complete as required.                |
|                                       |           | 1   |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |

| D.Ja. E101.3 13 17 D-!l. C.   |  |  |
|---|--|--|
| Rule: 5101:2-12-17 Daily Schedule   | Compliant                              | Documenting Statement: Daily schedules   |
|   |  | were observed posted.  |
|   |  |  |
| Rule: 5101:2-12-17 Daily Schedule   | Compliant                              | Documenting Statement: During the  |
|   |  | inspection, developmentally-appropriate  |
|   |  | practices were observed in the   |
|   |  | classroom(s).  |
|   |  | 514551 55111(5)1   |
|   | I                                      |  |
| Rule  | Status                                 | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-17 Materials and  | Compliant                              | Documenting Statement: Sufficient  |
| Michigan Change | Compilant                              | equipment was observed in all categories.  |
| Equipment   |  | equipment was observed in all categories.  |
|   |  |  |
| Rule  | Chatus                                 | Decumenting Statement/s) If applicable   |
|   | Status                                 | Documenting Statement(s), If applicable  |
| 5101:2-12-17 Daily Outdoor Play   | Compliant                              |  |
| L   | L                                      |  |
| Pule  | Chatus                                 | Decumenting Statement/s) If and leads  |
| Rule  | Status                                 | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-18 License Capacity   | Compliant                              | Documenting Statement: The program   |
|   |  | was operating within their license   |
|   |  | capacity limits.   |
|   |  |  |
|   |  |  |
|   |  |  |
| Rule  | Status                                 | Documenting Statement(s), If applicable  |
| Rule<br>Rule: 5101:2-12-18 Ratio  | Status<br>Compliant                    | Documenting Statement: During the  |
|   |  | Documenting Statement: During the inspection, enough Child Care Staff  |
| 340000000000000000000000000000000000000   |  | Documenting Statement: During the  |
| 340000000000000000000000000000000000000   |  | Documenting Statement: During the inspection, enough Child Care Staff  |
|   |  | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the  |
|   |  | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  |
| Rule: 5101:2-12-18 Ratio  | Compliant                              | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A   |
| Rule: 5101:2-12-18 Ratio  | Compliant                              | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and   |
| Rule: 5101:2-12-18 Ratio  | Compliant                              | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a   |
| Rule: 5101:2-12-18 Ratio  | Compliant                              | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as   |
| Rule: 5101:2-12-18 Ratio  | Compliant                              | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a   |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant                              | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.   |
| Rule: 5101:2-12-18 Ratio  | Compliant                              | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child   |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant                              | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child ratios observed during the inspection   |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant                              | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child   |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant                              | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child ratios observed during the inspection   |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant  Compliant                   | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child ratios observed during the inspection were in compliance.   |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant  Compliant  Status           | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child ratios observed during the inspection were in compliance.   |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant  Compliant                   | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  Documenting Statement(s), If applicable Documenting Statement: The group sizes   |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant  Compliant  Status           | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  Documenting Statement(s), If applicable Documenting Statement: The group sizes observed on the day of the inspection                     |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant  Compliant  Status           | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  Documenting Statement(s), If applicable Documenting Statement: The group sizes   |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant  Compliant  Status Compliant | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  Documenting Statement(s), If applicable Documenting Statement: The group sizes observed on the day of the inspection were in compliance. |
| Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  Rule: 5101:2-12-18 Ratio  | Compliant  Compliant  Status           | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.  Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required.  Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  Documenting Statement(s), If applicable Documenting Statement: The group sizes observed on the day of the inspection                     |



| Destrants.                        |           | classrooms for children currently in       |
|-----------------------------------|-----------|--|
|                                   |           | transition to a new group.                 |
|                                   |           | transition to a new group.                 |
|                                   |           |  |
| Rule                              | Status    | Documenting Statement(s), If applicable    |
| Rule: 5101:2-12-18 Attendance     | Compliant | Documenting Statement: Child Care Staff    |
| Records                           |           | Members were observed recording the        |
|                                   |           | attendance for each child upon arrival     |
|                                   |           | and documenting each child's departure.    |
| Rule: 5101:2-12-18 Attendance     | Compliant | Documenting Statement: During the          |
| Records                           |           | inspection, attendance records were        |
|                                   |           | reviewed. Child Care Staff Members were    |
|                                   |           | viewed recording the attendance for each   |
|                                   |           | child upon arrival and departure. All      |
|                                   |           | attendance records met the requirements    |
|                                   |           | of the rule and were kept with the group   |
|                                   |           | at all times.                              |
|                                   | 1         |  |
| Rule                              | Status    | Documenting Statement(s), If applicable    |
| Rule: 5101:2-12-19 Supervision    | Compliant | Documenting Statement: During the          |
|                                   | FF        | inspection, child care staff were observed |
|                                   |           | meeting the basic needs of all children    |
|                                   |           | assigned to the group.                     |
| Rule: 5101:2-12-19 Supervision    | Compliant | Documenting Statement: Child Care Staff    |
| and the second                    |           | Members were supervising the children      |
|                                   |           | and were able to intervene as needed.      |
|                                   |           |  |
| Rule: 5101:2-12-19 Supervision    | Compliant | Documenting Statement: The program's       |
|                                   |           | policy stated that school children were    |
|                                   |           | always under the direct supervision of a   |
|                                   |           | child-care staff member.                   |
| Rule: 5101:2-12-19 Supervision    | Compliant | Documenting Statement: During the          |
|                                   |           | inspection, child care staff were observed |
|                                   |           | assisting children throughout the day.     |
|                                   |           |  |
| Rule                              | Status    | Documenting Statement(s), If applicable    |
| Rule: 5101:2-12-19 Child Guidance | Compliant | Documenting Statement: Appropriate         |
|                                   |           | child guidance techniques and practices    |
|                                   |           | were observed being used during the        |
|                                   |           | inspection.                                |
|                                   |           |  |
| Rule                              | Status    | Documenting Statement(s), If applicable    |
|                                   |           |  |

| Rule: 5101:2-12-20 Cots and Napping | Compliant | Documenting Statement: The rest area had adequate lighting, which allowed for the visual supervision of children. |
|-------------------------------------|-----------|---|
| Rule: 5101:2-12-20 Cots and Napping | Compliant | Documenting Statement: Cots were placed appropriately and safely during nap time.                                 |
| Rule: 5101:2-12-20 Cots and Napping | Compliant | Documenting Statement: The were labeled with names and were disinfected weekly.                                   |

| Rule                     | Status    | Documenting Statement(s), If applicable  |
|--------------------------|-----------|--|
| Rule: 5101:2-12-20 Cribs | Compliant | Documenting Statement: Cribs were separated from the play space by a safe and sturdy and physical barrier. |
| Rule: 5101:2-12-20 Cribs | Compliant | Documenting Statement: All cribs were placed 2 feet apart.   |
| Rule: 5101:2-12-20 Cribs | Compliant | Documenting Statement: All cribs were labeled with the assigned infant's name.                             |

| Rule                              | Status     | Documenting Statement(s), If applicable   |
|-----------------------------------|------------|---|
| Rule: 5101:2-12-22 Meal and Snack | Compliant  | Documenting Statement: Posted menus   |
| Requirements                      |            | were current and dated.   |
|                                   |            |   |
| Rule: 5101:2-12-22 Meal and Snack | Compliant  | Documenting Statement: Meals served at  |
| Requirements                      |            | the program included foods from the four  |
|                                   |            | food groups in sufficient amounts.  |
| Rule: 5101:2-12-22 Meal and Snack | Commission | Decree entire Statement. The feed comed   |
| Requirements                      | Compliant  | Documenting Statement: The food served at meal time to the infants/toddlers was |
| Requirements                      |            | developmentally appropriate and did not   |
|                                   |            | pose a choking hazard.  |
|                                   |            | pose a snowing mazarar  |
| Rule: 5101:2-12-22 Meal and Snack | Compliant  | Documenting Statement: The program  |
| Requirements                      |            | served the following: snack only.   |
|                                   |            |   |
| Rule: 5101:2-12-22 Meal and Snack | Compliant  | Documenting Statement: Meals were   |
| Requirements                      |            | provided at intervals as required by this                                       |
|                                   |            | rule.   |
| D 1 5404 2 42 22 M 1 1 2 2        |            | D C   |
| Rule: 5101:2-12-22 Meal and Snack | Compliant  | Documenting Statement: The menu was   |
| Requirements                      |            | posted in the entry.  |
|                                   |            |   |

| Beginning! Department of Job and Family Services  |                     |   |  |
|---|---------------------|---|--|
| Rule: 5101:2-12-22 Meal and Snack<br>Requirements | Compliant           | Documenting Statement: Snacks served at the program included foods from two of the four food groups and provided nutritional value in addition to calories. |  |
| Rule: 5101:2-12-22 Meal and Snack<br>Requirements | Compliant           | Documenting Statement: Snacks were provided at intervals as required by this rule.  |  |
| Rule  | Status              | Documenting Statement(s), If applicable   |  |
| 5101:2-12-22 Fluid Milk Requirements              | Compliant           |   |  |
| Pula  | Chabina             | Decrementing Statements of the mulicipals   |  |
| Rule: 5101:2-12-22 Safe Food                      | Status<br>Compliant | Documenting Statement(s), If applicable  Documenting Statement: Food was stored   |  |
| Handling/Storage                                  | Compliant           | in a safe and sanitary manner.  |  |

| Rule   | Status    | Documenting Statement(s), If applicable                                      |
|--|-----------|--|
| Rule: 5101:2-12-22 Safe Food                     | Compliant | Documenting Statement: Food was stored                                       |
| Handling/Storage                                 |           | in a safe and sanitary manner.   |
| Rule: 5101:2-12-22 Safe Food<br>Handling/Storage | Compliant | Documenting Statement: All eating utensils were developmentally appropriate. |

| Rule                                 | Status    | Documenting Statement(s), If applicable  |
|--------------------------------------|-----------|--|
| Rule: 5101:2-12-23 Infant Daily Care | Compliant | Documenting Statement: Appropriate daily written records for all infants were viewed.  |
| Rule: 5101:2-12-23 Infant Daily Care | Compliant | Documenting Statement: An appropriate program of activities with infants was observed. |

| Rule                                 | Status    | Documenting Statement(s), If applicable                           |
|--------------------------------------|-----------|---|
| Rule: 5101:2-12-23 Infant Bottle and | Compliant | Documenting Statement: All bottles were                           |
| Food Preparation                     |           | labeled as required.  |
| Rule: 5101:2-12-23 Infant Bottle and | Compliant | Documenting Statement: The container                              |
| Food Preparation                     |           | used to heat bottles is emptied and                               |
|                                      |           | cleaned each day.   |
| Rule: 5101:2-12-23 Infant Bottle and | Compliant | Documenting Statement: All bottles were                           |
| Food Preparation                     |           | warmed in accordance with the rule in a                           |
|                                      |           | bottle warmer.  |
| Rule: 5101:2-12-23 Infant Bottle and | Compliant | Documenting Statement: Infants were fed                           |
| Food Preparation                     |           | in conformity with parent/guardian's written, dated instructions. |



| The Committee of the Co |           |   |  |
|--|-----------|---|--|
| Rule: 5101:2-12-23 Infant Bottle and Food Preparation  | Compliant | Documenting Statement: Bottles and opened food were stored in a refrigerator located in the infant/toddler.                       |  |
| Rule Status Documenting Statement(s), If applicable  |           |   |  |
| Rule: 5101:2-12-23 Diapering and Toilet Training   | Compliant | Documenting Statement: Appropriate diaper changing procedures were observed during the inspection in the infant/toddler room(s).  |  |
|  |           |   |  |
| Rule   | Status    | Documenting Statement(s), If applicable   |  |
| Rule: 5101:2-12-08 Child Care Staff<br>Member Educational Requirements   | Compliant | Documenting Statement: All Child Care<br>Staff Members had verification of<br>educational requirements on file at the<br>program. |  |
|  | •         |   |  |