



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                   |                                     |                                |                                   |
|---|-------------------------------------|--------------------------------|-----------------------------------|
| Program Name<br>ALTA HEAD START RENAISSANCE       |                                     | Program Number<br>000000100337 | Program Type<br>Child Care Center |
| Address<br>345 OAK HILL YOUNGSTOWN<br>OH<br>44502 |                                     |                                | County<br>MAHONING                |
| Building Approval Date<br>02/07/2008              | Use Group/Code<br>E                 | Occupancy Limit<br>248         | Maximum Under 2 ½<br>NA           |
| Fire Inspection Approval Date<br>05/06/2025       | Food Service Risk Level<br>Level II |                                |                                   |

| Inspection Information        |                                     |                          |                                  |
|-------------------------------|-------------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     |                                     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>12/10/2025 |                                     | Begin Time<br>8:30 AM    | End Time<br>3:20 PM              |
| Reviewer:<br>SHAWN CRAWFORD   |                                     |                          |                                  |
| Summary of Findings           |                                     |                          |                                  |
| No. Rules Verified<br>58      | No. Rules with Non-compliances<br>9 | No. Serious Risk<br>0    | No. Moderate Risk<br>2           |
|                               |                                     | No. Low Risk<br>8        |                                  |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |           |            |
|---|------------------|------------|-----------|-----------|------------|
| Age Group   | License Capacity | Enrollment |           |           |            |
|   |                  | Totals     | Full Time | Part Time | Total      |
| Infant ( Birth to < 18 m)                                 |                  | 2          | 0         |           | 2          |
| Young Toddler   |                  | 6          | 0         |           | 6          |
| <b>Total Under 2 ½ Years</b>                              | <b>16</b>        | <b>8</b>   | <b>0</b>  |           | <b>8</b>   |
| Older Toddler   |                  | 15         | 0         |           | 15         |
| Preschool   |                  | 139        | 0         |           | 139        |
| School Age  |                  | 0          | 0         |           | 0          |
| <b>Total Capacity/Enrollment</b>                          | <b>203</b>       | <b>154</b> | <b>0</b>  |           | <b>162</b> |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |

|          |                          |         |           |
|----------|--------------------------|---------|-----------|
| Alta #9  | 3 years to < 4 years     | 2 to 11 | Nap       |
| Alta #9  | 3 years to < 4 years     | 3 to 11 | Lunch     |
| Alta #3  | 3 years to < 4 years     | 2 to 13 | Nap       |
| Alta #3  | 3 years to < 4 years     | 2 to 13 | Lunch     |
| Alta #3  | 3 years to < 4 years     | 2 to 10 |           |
| Alta #8  | 3 years to < 4 years     | 2 to 15 | Lunch     |
| Alta #8  | 3 years to < 4 years     | 2 to 15 | Nap       |
| Alta #5  | 30 months to < 36 months | 2 to 7  | Nap       |
| Alta #5  | 30 months to < 36 months | 3 to 7  | Lunch     |
| Alta #1  | 30 months to < 36 months | 2 to 5  | Nap       |
| Alta #1  | 30 months to < 36 months | 2 to 5  | Breakfast |
| Alta #2  | 3 years to < 4 years     | 3 to 16 | Nap       |
| Alta #2  | 3 years to < 4 years     | 2 to 16 | Lunch     |
| Alta #2  | 3 years to < 4 years     | 2 to 8  |           |
| Alta #4  | 12 months to < 18 months | 2 to 5  | Lunch     |
| Alta #4  | 0 to < 12 months         | 2 to 4  |           |
| Alta #4  | 0 to < 12 months         | 2 to 5  | Nap       |
| Alta #6  | 3 years to < 4 years     | 2 to 15 | Lunch     |
| Alta #6  | 3 years to < 4 years     | 2 to 15 | Nap       |
| Alta #7  | 3 years to < 4 years     | 2 to 15 | Nap       |
| Alta #7  | 3 years to < 4 years     | 2 to 15 |           |
| Alta #7  | 3 years to < 4 years     | 2 to 15 | Lunch     |
| Alta #10 | 3 years to < 4 years     | 2 to 14 | Nap       |
| Alta #10 | 3 years to < 4 years     | 2 to 15 | Lunch     |
| Alta #10 | 3 years to < 4 years     | 3 to 11 |           |
| Alta #11 | 3 years to < 4 years     | 2 to 17 | Lunch     |
| Alta #11 | 3 years to < 4 years     | 2 to 16 | Nap       |

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

### Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

### **Moderate Risk Non-Compliances**

#### **Domain: 02 Safe & Sanitary Environment**

Rule: 5180:2-12-12 Safe Environment

Code: The program is required to store chemicals and machinery in a place that is inaccessible to children. The program is required to provide an outdoor play area away from machinery in operation.

Finding: During the inspection, a potentially hazardous item or toxic substance was used or stored in an unlocked cabinet where children had access to it, as noted in number(s) 1 below.

1. Bleach.
2. Cleaning agent.
3. Fish tank chemicals.
4. Gasoline.
5. Pesticide.
6. Poison, including insect/rodent poison.
7. Flammable substance.
8. Windshield washer fluid.
9. Aerosol cans.
10. A lawn mower.
11. A weed trimmer.
12. Hedge trimmers.
13. A snow blower.
14. Other potentially hazardous substance, equipment or machinery: [ ].

Provide staff training. Submit the program's corrective action plan, which includes a statement that the potentially hazardous substance or item is no longer accessible to children and/or children will not be outside when machinery is in use and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/10/2026

#### **Domain: 09 Children's Files**

Rule: 5180:2-12-15 Medical/Physical Care Plans

Code: The program is required to have a completed JFS 01236 "Child Medical/Physical Care Plan for Child Care" on file at the program for any child having a health condition and must implement and/or follow instructions on the plan. The program is required to have staff trained to perform the procedures on the JFS 01236 "Child Medical/Physical Care Plan for Child Care" present at the program when the child requiring the procedure is onsite. Only staff who have been trained shall be permitted to perform the procedures listed on the JFS 01236.

**Finding:** In review of the children's records, it was determined the program did not meet the requirements for caring for at least one child, indicated on the Children Records Review, with a condition that requires a JFS 01236 "Child Medical/Physical Care Plan" as noted in number(s) 11-14 below:

1. No plan was on file.
- (Page 1)
2. Child's name was missing.
3. Name of the condition was missing.
4. Indication if medication or medical food is required was missing.
5. Signs, symptoms or situations that require staff to take action were missing.
6. Activities, foods, environmental conditions to avoid were missing.
7. Training instructions for procedures for staff to follow were missing or incomplete.

(Page 2)

8. Child's name was missing or not attached.
9. Child's date of birth was missing or not attached.
10. Child's weight was missing or not attached.
11. Name of the medication/medical food was missing or not attached.
12. Dosage of medication/medical food to be administered was missing or not attached.
13. Time for medication/medical food to be administered was missing or not attached.
14. Expiration date for medication/medical food was missing or not attached.
15. Symptoms that require staff to administer medication/medical food were missing or not attached.
16. Specific instructions to administer the medication/medical food were missing or not attached.
17. Actions to be taken if the symptoms do not subside were missing or not attached.
18. Physician's signature was missing or not attached.
19. The date of the physician's signature was missing or not attached.

(Page 3)

20. Child's name was missing.
21. Instructions regarding emergency evacuation, if applicable, were missing.
22. Signature of parent granting permission to implement the plan and verifying training was missing.
23. Date of parent signature was missing.
24. Certified Professional Trainer information was missing.
25. Signature of certified professional who trained the program staff was missing, if parent was not the trainer.
26. Date of trainer signature was missing.
27. Printed name(s) of child care staff member(s) who have received instructions for care and/or have been trained to perform the procedure were missing.
28. Signature(s) of child care staff member(s) who have received instructions for care and/or have been trained to perform the procedure were missing.
29. Date of staff signature was missing.
30. Administrator/Provider signature was missing
31. Date of administrator/Provider was missing.

(Page 4)

32. Child's name was missing.
33. Name of medication or medical food was missing.
34. Date the medication/medical food was administered was missing.
35. Time medication/medical food was administered was missing.
36. Dosage of medication/medical food that was administered was missing.
37. Signature of person administering medication/medical food was missing.
38. The plan was not followed or implemented.
39. The plan was not able to be implemented due to conflicting information.

40. None of the child care staff members trained in the procedures on the JFS 01236 were onsite when a child requiring the plan was present.
41. Child care staff members trained in the procedures on the JFS 01236 were not scheduled to be present the entire the time the child requiring the plan was onsite.
42. None of the child care staff members trained in the procedures on the JFS 01236 accompanied the child requiring the plan during a trip.
43. A child care staff member who had not been trained in the procedures on the JFS 01236 performed the procedure.
44. Medication listed in the procedures to follow was not onsite available to administer as instructed and alternate instructions for this situation were not included on the plan.

Provide staff training. Submit the program's corrective action plan, which includes a copy of the completed JFS 01236, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/10/2026

### **Low Risk Non-Compliances**

#### **Domain: 01 Ratio & Supervision**

Rule: 5180:2-12-18 Attendance Records

Code: The program is required to have a method for tracking the children in each group. The tracking method must be updated throughout the day and kept with the group at all times.

Finding: During the inspection, it was determined that the method for tracking children in each group did not meet the requirements of the rule as noted in number(s) 5 below:

1. There was no method in place;
2. The method did not include each child's name;
3. The method did not include each child's date of birth;
4. The tracking method did not remain with the group at all times;
5. The tracking method was not updated throughout the day as children entered or left the group.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/10/2026

**Domain: 08 Staff Files**

Rule: 5180:2-12-10 Health Training Requirements

Code: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Finding: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training as noted in number(s) 1-6 below:

1. Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
2. First aid training was not completed within ninety days of hire.
3. Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
4. The child abuse and neglect recognition and prevention training was expired.
5. The first aid training was expired.
6. The CPR training was expired.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/10/2026

**Domain: 08 Staff Files**

Rule: 5180:2-12-07 Administrator Responsibilities/Requirements

Code: The program administrator is required to maintain current employee records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in number(s) 3,4, below:

1. At least one administrator, employee or child care staff member (including substitutes) had not created a profile.
2. At least one administrator, employee or child care staff member had not created an employment record for the program on or before their first day of employment.
3. At least one administrator, employee or child care staff member had not updated changes to positions or roles within five calendar days of the change.
4. The administrator had not assigned at least one employee or child care staff member to the program's organization dashboard.
5. At least one individual's schedule was not current.
6. At least one individual's position or role did not include an applicable group assignment.
7. At least one individual's employment had not been end dated.

8. Other: [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/10/2026

**Domain: 08 Staff Files**

Rule: 5180:2-12-10 Professional Development Requirements

Code: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

Finding: In review of the staff records, it was determined that at least one child care staff member did not meet the annual professional development requirement as noted in number(s) 1 below:

1. The child care staff member(s) had not completed at least six hours of professional development.
2. Documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
3. Training topic did not meet the requirements listed in appendix A of this rule.
4. Documentation of training did not meet the requirements of this rule.
5. The substitute(s) had been used more than ninety days annually between July first and June thirtieth and had not completed at least six hours of professional development
6. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/10/2026

**Domain: 08 Staff Files**

Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection

Code: The program is required to have staff complete the online staff orientation training. Additionally, the training must be completed before they are permitted to have sole responsibility of children.

Finding: In review of the staff records, it was determined that child care staff member(s) did not meet the requirements for completing the online orientation training as noted in number(s) 1 below:

1. The training was not completed within 30 days of starting employment at the program as a child care staff member.
2. Documentation of completing the training after December 31, 2016 was not on file.
3. Completion of the training was not verified in the OPR.
4. A child care staff member had sole responsibility of children and had not completed the online orientation.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/10/2026

#### **Domain: 09 Children's Files**

Rule: 5180:2-12-25 Medication Administration

Code: The program staff is required to obtain signed written permission prior to administering topical products and lotions other than hand sanitizer to be used by children older than twenty-four months and lip balm.

Finding: During the inspection, it was determined the program did not obtain signed written permission from the parent prior to administering topical products and lotions, other than hand sanitizer to be used by children older than twenty-four months and lip balm. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/10/2026

#### **Domain: 09 Children's Files**

Rule: 5180:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 9 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information

7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain: 09 Children's Files**

Rule: 5180:2-12-15 Child Medical and Enrollment Records

Code: The program is required to have a completed medical on file for each child enrolled.

**Finding:** In review of 25% of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in number(s) 1 below:

1. No medical was on file for at least one child
2. Medical(s) on file was not updated every 13 months
3. Medical(s) were missing child's name and date of birth
4. Medical(s) were missing the date of the medical examination
5. The date of the exam was more than 13 months prior to the date the form was signed.
6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule
10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
11. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 01/10/2026

#### **Rules In-Compliance/Not Verified**

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-16 Written Disaster Plan          | Compliant | Documenting Statement: The program's written disaster plan was reviewed during the inspection and met the requirements.  |
| Rule: 5180:2-12-16 Written Disaster Plan          | Compliant | Documenting Statement: During the inspection, documentation required by rule and strategies to maintain compliance were discussed with program staff. The following resources were provided: |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-02 License Posted                 | Compliant | Documenting Statement: The license was in a location visible to parents as required.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-04 Building Department Inspection | Compliant | Documenting Statement: A copy of the certificate of occupancy was available on-site for review.  |
| Rule: 5180:2-12-04 Building Department Inspection | Compliant | Documenting Statement: On the day of the inspection, the program was operating in compliance with the current building approval(s).  |



| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-02 Current Information                              | Compliant | Documenting Statement: The program had current information entered in the Ohio Child Licensing and Quality System (OCLQS).   |
| Rule: 5180:2-12-03 Inspection Requirements                          | Compliant |  |
| Rule: 5180:2-12-04 Fire Inspection                                  | Compliant | Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 5/6/26. |
| Rule: 5180:2-12-04 Food Service Requirements                        | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: #43, expires 3/1/26.                                    |
| Rule: 5180:2-12-07 Administrator Qualifications                     | Compliant | Documenting Statement: The administrator has completed the rules review course.  |
| Rule: 5180:2-12-07 Written Program Policies and Procedures          | Compliant | Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete.  |
| Rule: 5180:2-12-08 Medical Statement                                | Compliant | Documenting Statement: All employees had current medical statements on file.   |
| Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: During the inspection, it was determined at least one educational document needs to be translated. Please ensure the document                               |

|   |           |   |
|---|-----------|---|
|   |           | is translated in the English language and kept on file for review at the next inspection.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-09 Background Check Requirements      | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-11 Indoor Space Requirements                | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| 5180:2-12-11 Separation of Children Under 2 1/2 Years | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-11 Outdoor Space Requirements         | Compliant | Documenting Statement: The outdoor play area is separated from traffic and other hazards by a fence.  |
| Rule: 5180:2-12-11 Outdoor Space Requirements         | Compliant | Documenting Statement: Shade is provided by means of an awning.   |
| Rule: 5180:2-12-11 Outdoor Space Requirements         | Compliant | Documenting Statement: Outdoor play was not observed due to weather conditions however, the quarterly playground inspections were discussed and documentation was on file, as required. |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-12 Safe Equipment                     | Compliant | Documenting Statement: Equipment was observed to be in good condition.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-11 Outdoor Play Equipment             | Compliant | Documenting Statement: The outdoor play space and equipment were not viewed during this inspection due to rain; however, the requirements were discussed.                               |

| Rule                                       | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5180:2-12-11 Outdoor Play Fall Zones | Compliant | Documenting Statement: The protective surfaces under the outdoor equipment were not viewed during this inspection due to rain; however, the requirements were discussed. |

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-13 Sanitary Equipment and Environment | Compliant | Documenting Statement: During the inspection, it was discussed that blankets were washed weekly.   |
| Rule: 5180:2-12-13 Sanitary Equipment and Environment | Compliant | Documenting Statement: On the day of the inspection, the program provided a clean environment in accordance with Appendix A of this rule, which included the furniture, materials and equipment. |
| Rule: 5180:2-12-13 Sanitary Equipment and Environment | Compliant | Documenting Statement: During the inspection, the cleaning and sanitation of items and toys mouthed by children were discussed.  |
| Rule: 5180:2-12-13 Sanitary Equipment and Environment | Compliant | Documenting Statement: Cots were cleaned and sanitized weekly.   |
| Rule: 5180:2-12-13 Sanitary Equipment and Environment | Compliant | Documenting Statement: During the inspection, the equipment was observed clean and in good repair.   |

| Rule                                  | Status    | Documenting Statement(s), If applicable |
|---------------------------------------|-----------|---|
| 5180:2-12-13 Handwashing Requirements | Compliant |   |

| Rule                                      | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-13 Smoke Free Environment | Compliant | Documenting Statement: No smoking was allowed on the premises, and the notice stating that smoking is prohibited was observed posted in a conspicuous place. |

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-13 Toothbrushing Requirements | Compliant | Documenting Statement: Tooth brushing is practiced by the program and it was determined to meet the requirements outlined in the rule. |

| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| Rule: 5180:2-12-14 Transportation and Field Trip Procedures | Compliant | Documenting Statement: Children arriving on a routine trip were observed to be seated and restrained according to the requirements of the Ohio Revised Code, as required. |
| Rule: 5180:2-12-14 Transportation and Field Trip Procedures | Compliant | Documenting Statement: The driver(s) had current and valid training in first aid, management of communicable disease, and CPR.  |
| Rule: 5180:2-12-14 Transportation and Field Trip Procedures | Compliant | Documenting Statement: The form(s) used by the program for routine and/or field trips were verified to meet the requirements of the rule.                                 |

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-14 Transportation - Driver Requirements | Compliant | Documenting Statement: Children were observed boarding and exiting the program's vehicle in a safe manner, during this inspection. |
| Rule: 5180:2-12-14 Transportation - Driver Requirements | Compliant | Documenting Statement: The driver(s) had completed the required ODJFS driver training.   |

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| Rule: 5180:2-12-14 Transportation - Vehicle Requirements | Compliant | Documenting Statement: The vehicle(s) used by the program to transport children are inspected and licensed by the Ohio State Highway Patrol.                |
| Rule: 5180:2-12-14 Transportation - Vehicle Requirements | Compliant | Documenting Statement: During the inspection, weekly safety inspections and/or monthly emergency exiting drills were completed and documented, as required. |

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| Rule: 5180:2-12-16 Medical, Dental, and General Emergency Plan | Compliant | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |

|   |           |  |
|---|-----------|--|
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 Emergency Drills                   | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 First Aid/Standard Precautions     | Compliant | Documenting Statement: During the inspection, the program had complete first aid kits available as required.   |
| Rule: 5180:2-12-16 First Aid/Standard Precautions     | Compliant | Documenting Statement: The program had a system in place for regularly checking and replacing first aid kit supplies.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 Management of Communicable Disease | Compliant | Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.   |
| Rule: 5180:2-12-16 Management of Communicable Disease | Compliant | Documenting Statement: The program staff stated parents were informed when their child had any exposure to a contagious illness by number(s) 2,3 below:<br><br>1. A posted notice;<br>2. Verbal communication;<br>3. A written notice sent home;<br>4. A note posted on the classroom door;<br>5. Other [ ]. |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 Incident/Injury Reporting          | Compliant | Documenting Statement: The JFS 01299 "Incident/Injury Report For Child Care" forms reviewed during this inspection were complete as required.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-17 Materials and Equipment            | Compliant | Documenting Statement: Sufficient equipment was observed in all categories.  |

|                                     |               |   |
|-------------------------------------|---------------|---|
|                                     |               |   |
| <b>Rule</b>                         | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5180:2-12-17 Daily Schedule   | Compliant     | Documenting Statement: Daily schedules were observed posted.  |
| Rule: 5180:2-12-17 Daily Schedule   | Compliant     | Documenting Statement: During the inspection, developmentally-appropriate practices were observed in the classroom(s).                                      |
| <b>Rule</b>                         | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5180:2-12-18 Group Size       | Compliant     | Documenting Statement: The group sizes observed on the day of the inspection were in compliance.  |
| <b>Rule</b>                         | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5180:2-12-17 Daily Outdoor Play     | Compliant     |   |
| <b>Rule</b>                         | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5180:2-12-18 License Capacity | Compliant     | Documenting Statement: The program was operating within their license capacity limits.  |
| <b>Rule</b>                         | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5180:2-12-18 Ratio            | Compliant     | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.                                 |
| Rule: 5180:2-12-18 Ratio            | Compliant     | Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required. |
| Rule: 5180:2-12-18 Ratio            | Compliant     | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.  |
| <b>Rule</b>                         | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5180:2-12-20 Cots and Napping | Compliant     | Documenting Statement: The rest area had adequate lighting, which allowed for the visual supervision of children.   |

|                                     |           |   |
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| Rule: 5180:2-12-20 Cots and Napping | Compliant | Documenting Statement: Cots were placed appropriately and safely during nap time. |
| Rule: 5180:2-12-20 Cots and Napping | Compliant | Documenting Statement: The cots were disinfected daily.                           |

| Rule                           | Status    | Documenting Statement(s), If applicable   |
|--------------------------------|-----------|---|
| Rule: 5180:2-12-19 Supervision | Compliant | Documenting Statement: During the inspection, child care staff were observed meeting the basic needs of all children assigned to the group. |
| Rule: 5180:2-12-19 Supervision | Compliant | Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed.                         |
| Rule: 5180:2-12-19 Supervision | Compliant | Documenting Statement: During the inspection, child care staff were observed assisting children throughout the day.                         |

| Rule                              | Status    | Documenting Statement(s), If applicable  |
|-----------------------------------|-----------|--|
| Rule: 5180:2-12-19 Child Guidance | Compliant | Documenting Statement: Appropriate child guidance techniques and practices were observed being used during the inspection. |

| Rule                     | Status    | Documenting Statement(s), If applicable  |
|--------------------------|-----------|--|
| Rule: 5180:2-12-20 Cribs | Compliant | Documenting Statement: All cribs were placed 2 feet apart.   |
| Rule: 5180:2-12-20 Cribs | Compliant | Documenting Statement: Cribs were separated from the play space by a safe and sturdy and physical barrier. |
| Rule: 5180:2-12-20 Cribs | Compliant | Documenting Statement: All cribs were labeled with the assigned infant's name.                             |

| Rule   | Status    | Documenting Statement(s), If applicable                                       |
|--|-----------|---|
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Posted menus included foods from all four food groups. |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Posted menus were current and dated.                   |

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| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Meals served at the program included foods from the four food groups in sufficient amounts.  |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The food served at meal time to the infants; toddlers was developmentally appropriate and did not pose a choking hazard.             |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The program served the following: breakfast, lunch, snack.   |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Meals were provided at intervals as required by this rule.   |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The menu was posted in classrooms, in main hall.   |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The menu posted reflected the meal served.   |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Snacks served at the program included foods from two of the four food groups and provided nutritional value in addition to calories. |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Snacks were provided at intervals as required by this rule.  |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Special diets provided by the program were documented as required.   |

| Rule  | Status    | Documenting Statement(s), If applicable                               |
|---|-----------|---|
| Rule: 5180:2-12-22 Safe Food Handling/Storage | Compliant | Documenting Statement: Food was stored in a safe and sanitary manner. |

| Rule                                       | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5180:2-12-22 Fluid Milk Requirements | Compliant | Documenting Statement: All infants/toddlers were served formula/milk in sufficient amounts to meet the nutritional requirements. |

| Rule                                 | Status    | Documenting Statement(s), If applicable  |
|--------------------------------------|-----------|--|
| Rule: 5180:2-12-23 Infant Daily Care | Compliant | Documenting Statement: An appropriate program of activities with infants was observed. |
| Rule: 5180:2-12-23 Infant Daily Care | Compliant | Documenting Statement: Appropriate daily written records for all infants were viewed.  |

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation | Compliant | Documenting Statement: The container used to heat bottles is emptied and cleaned each day.                                       |
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation | Compliant | Documenting Statement: All bottles were labeled as required.   |
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation | Compliant | Documenting Statement: All bottles were warmed in accordance with the rule in a bottle warmer.                                   |
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation | Compliant | Documenting Statement: Bottles and opened food were stored in a refrigerator located in the classroom.                           |
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation | Compliant | Documenting Statement: Infants were fed in conformity with parent/guardian's written, dated instructions.                        |
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation | Compliant | Documenting Statement: The program staff followed all required procedures for infant formula, food preparation and food service. |

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5180:2-12-23 Diapering and Toilet Training | Compliant | Documenting Statement: Appropriate diaper changing procedures were observed during the inspection in the infant/toddler room(s). |