

## Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at <https://childcaresearch.ohio.gov/>. This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details                                           |                                |                                   |
|-----------------------------------------------------------|--------------------------------|-----------------------------------|
| Program Name<br>LITTLE HANDS LEARNING CENTER              | Program Number<br>000000100359 | Program Type<br>Child Care Center |
| Address<br>46600 Y & O ROAD EAST LIVERPOOL<br>OH<br>43920 | County<br>COLUMBIANA           |                                   |

| Inspection Information        |                          |                                         |                                  |
|-------------------------------|--------------------------|-----------------------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/09/2026 | Begin Time<br>8:50 AM    | End Time<br>10:50 AM                    | Reviewer:<br>JENNIFER COPE       |

| Summary of Findings             |                                            |                                        |                                        |
|---------------------------------|--------------------------------------------|----------------------------------------|----------------------------------------|
| No. Requirements Verified<br>67 | No. Requirements with Non-compliances<br>0 | No. Requirements Compliant<br>49       |                                        |
| No. Serious Risk<br>0           | No. Moderate Risk Findings<br>0            | No. Other Non-compliance Findings<br>0 | No. Technical Assistance Provided<br>1 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|-----------------------------------------------------------|------------------|------------|-----------|-------|
| Age Group                                                 | License Capacity | Enrollment |           |       |
|                                                           | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler                                             |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler                                             |                  | 0          | 0         | 0     |
| Preschool                                                 |                  | 0          | 12        | 12    |
| School Age                                                |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 12               | 0          | 12        | 12    |

| Staff-Child Ratios at the Time of Inspection |                      |                |               |              |
|----------------------------------------------|----------------------|----------------|---------------|--------------|
| Group                                        | Age Group/Range      | Ratio Observed | Compliance    | Comment      |
| M, W, F AM                                   | 4 years to < 5 years | 2 to 12        | In Compliance | 8:50 arrival |
| M, W, F AM                                   | 4 years to < 5 years | 2 to 12        | In Compliance | 10:20 snack  |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

### Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No moderate risk non-compliances were observed during this inspection**

#### Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

**No other non-compliances were observed during this inspection**

#### Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

**Domain: 08 Staff Files**

Rule: 5180:2-12-10 Professional Development Requirements

Requirement: The program is required to ensure child care staff members, including substitutes used more than ninety days annually, obtain at least 6 hours of professional development each state fiscal year.

Findings: During the inspection, it was determined staff did not complete professional development as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

#### In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| Rule | Status | Documenting Statement(s), If applicable |
|------|--------|-----------------------------------------|
|------|--------|-----------------------------------------|

Rule: 5180:2-12-18 License Capacity

Compliant

Documenting Statement: The program was operating within their license capacity limits.

| Rule                               | Status    | Documenting Statement(s), If applicable                                              |
|------------------------------------|-----------|--------------------------------------------------------------------------------------|
| Rule: 5180:2-12-02 License Visible | Compliant | Documenting Statement: The license was in a location visible to parents as required. |

| Rule                                 | Status    | Documenting Statement(s), If applicable |
|--------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-03 Inspection Requirements | Compliant |                                         |

| Rule                                              | Status    | Documenting Statement(s), If applicable                                                                                             |
|---------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-04 Building Department Inspection | Compliant | Documenting Statement: A copy of the certificate of occupancy was available on-site for review.                                     |
| Rule: 5180:2-12-04 Building Department Inspection | Compliant | Documenting Statement: On the day of the inspection, the program was operating in compliance with the current building approval(s). |

| Rule                               | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
|------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-04 Fire Inspection | Compliant | Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 8/25/27. |

| Rule                                         | Status    | Documenting Statement(s), If applicable                                                                           |
|----------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-04 Food Service Requirements | Compliant | Documenting Statement: The program has obtained a food service exemption status from the local health department. |

| Rule                                           | Status         | Documenting Statement(s), If applicable |
|------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-05 Denial, Revocation and Suspension | Not Applicable |                                         |

| Rule | Status | Documenting Statement(s), If applicable |
|------|--------|-----------------------------------------|
|------|--------|-----------------------------------------|

5180:2-12-07 Administrator  
Qualifications

Compliant

| Rule                                                     | Status    | Documenting Statement(s), If applicable |
|----------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-07 Administrator Responsibilities/Requirements | Compliant |                                         |

| Rule                                                       | Status    | Documenting Statement(s), If applicable                                                                                     |
|------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-07 Written Program Policies and Procedures | Compliant | Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete. |

| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                  |
|---------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program. |

| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                      |
|---------------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection | Compliant | Documenting Statement: On the day of the inspection, all child care staff members had met orientation training requirements. |

| Rule                                             | Status    | Documenting Statement(s), If applicable                                                                                                    |
|--------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-09 Background Check Requirements | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed. |

| Rule                                      | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-10 Health Training Requirements | Compliant |                                         |

| Rule                                         | Status    | Documenting Statement(s), If applicable                                   |
|----------------------------------------------|-----------|---------------------------------------------------------------------------|
| Rule: 5180:2-12-11 Indoor Space Requirements | Compliant | Documenting Statement: The restrooms are used exclusively by the program. |

| Rule | Status | Documenting Statement(s), If applicable |
|------|--------|-----------------------------------------|
|------|--------|-----------------------------------------|

Rule: 5180:2-12-11 Outdoor Space  
Requirements

Compliant

Documenting Statement: The outdoor play area is separated from traffic and other hazards by a fence.

| Rule                                | Status    | Documenting Statement(s), If applicable |
|-------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-11 Outdoor Play Equipment | Compliant |                                         |

| Rule                                 | Status         | Documenting Statement(s), If applicable |
|--------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-11 Outdoor Play Fall Zones | Not Applicable |                                         |

| Rule                              | Status    | Documenting Statement(s), If applicable                                |
|-----------------------------------|-----------|------------------------------------------------------------------------|
| Rule: 5180:2-12-12 Safe Equipment | Compliant | Documenting Statement: Equipment was observed to be in good condition. |

| Rule                                | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
|-------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-12 Safe Environment | Compliant | Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which threaten their health, safety and well-being. |

| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                     |
|-------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-13 Sanitary Equipment and Environment | Compliant | Documenting Statement: The environment, furniture, materials, and equipment were kept in a sanitary condition at all times. |

| Rule                                        | Status    | Documenting Statement(s), If applicable                                                   |
|---------------------------------------------|-----------|-------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-13 Handwashing Requirements | Compliant | Documenting Statement: Children were viewed washing their hands, as required by the rule. |

| Rule                                      | Status    | Documenting Statement(s), If applicable                                                                                                                   |
|-------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-13 Smoke Free Environment | Compliant | Documenting Statement: Written notice had been given to parents which stated smoking occurred at the program outside of the program's hours of operation. |

| Rule                                                  | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-14 Transportation and Field Trip Procedures | Compliant |                                         |

| Rule                                              | Status         | Documenting Statement(s), If applicable |
|---------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-14 Transportation - Driver Requirements | Not Applicable |                                         |

| Rule                                               | Status         | Documenting Statement(s), If applicable |
|----------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-14 Transportation - Vehicle Requirements | Not Applicable |                                         |

| Rule                                              | Status    | Documenting Statement(s), If applicable                                                                      |
|---------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-16 First Aid/Standard Precautions | Compliant | Documenting Statement: During the inspection, the program had complete first aid kits available as required. |

| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
|-------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-16 Management of Communicable Disease | Compliant | Documenting Statement: The DCY 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents. |

| Rule                                   | Status    | Documenting Statement(s), If applicable |
|----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Incident/Injury Reporting | Compliant |                                         |

| Rule                                       | Status    | Documenting Statement(s), If applicable                                                                                                                   |
|--------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-15 Child Health Care Plans | Compliant | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions. |

| Rule                                                  | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Emergency Preparedness and Response Plan | Compliant |                                         |

| Rule                              | Status    | Documenting Statement(s), If applicable                      |
|-----------------------------------|-----------|--------------------------------------------------------------|
| Rule: 5180:2-12-17 Daily Schedule | Compliant | Documenting Statement: Daily schedules were observed posted. |

| Rule                                       | Status    | Documenting Statement(s), If applicable                                     |
|--------------------------------------------|-----------|-----------------------------------------------------------------------------|
| Rule: 5180:2-12-17 Materials and Equipment | Compliant | Documenting Statement: Sufficient equipment was observed in all categories. |

| Rule                            | Status    | Documenting Statement(s), If applicable |
|---------------------------------|-----------|-----------------------------------------|
| 5180:2-12-17 Daily Outdoor Play | Compliant |                                         |

| Rule                     | Status    | Documenting Statement(s), If applicable                                                                                                                     |
|--------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-18 Ratio | Compliant | Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required. |
| Rule: 5180:2-12-18 Ratio | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.                                                                |

| Rule                          | Status    | Documenting Statement(s), If applicable                                                          |
|-------------------------------|-----------|--------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-18 Group Size | Compliant | Documenting Statement: The group sizes observed on the day of the inspection were in compliance. |

| Rule                     | Status    | Documenting Statement(s), If applicable |
|--------------------------|-----------|-----------------------------------------|
| 5180:2-12-19 Supervision | Compliant |                                         |

| Rule                                  | Status    | Documenting Statement(s), If applicable                                                                                                                    |
|---------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-18 Attendance Records | Compliant | Documenting Statement: Child Care Staff Members were observed recording the attendance for each child upon arrival and documenting each child's departure. |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-12-19 Child Guidance | Compliant |                                         |

| Rule                                                       | Status    | Documenting Statement(s), If applicable |
|------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-22 Meal Preparation and Nutritional Requirements | Compliant |                                         |

| Rule                                    | Status         | Documenting Statement(s), If applicable |
|-----------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-21 Evening and Overnight Care | Not Applicable |                                         |

| Rule                                            | Status         | Documenting Statement(s), If applicable |
|-------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-23 Infant Bottle and Food Preparation | Not Applicable |                                         |

| Rule                                 | Status         | Documenting Statement(s), If applicable |
|--------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-22 Fluid Milk Requirements | Not Applicable |                                         |

| Rule                           | Status         | Documenting Statement(s), If applicable |
|--------------------------------|----------------|-----------------------------------------|
| 5180:2-12-23 Infant Daily Care | Not Applicable |                                         |

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-22 Safe Food Handling/Storage | Compliant |                                         |

| Rule                                                | Status         | Documenting Statement(s), If applicable |
|-----------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-24 Swimming and Water Safety Requirements | Not Applicable |                                         |

| Rule                            | Status    | Documenting Statement(s), If applicable |
|---------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Emergency Postings | Compliant |                                         |

| Rule                                | Status    | Documenting Statement(s), If applicable                                                                                              |
|-------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-16 Emergency Drills | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. |

| Rule                           | Status         | Documenting Statement(s), If applicable |
|--------------------------------|----------------|-----------------------------------------|
| 5180:2-12-21 Mobile Preschools | Not Applicable |                                         |

| Rule                                          | Status    | Documenting Statement(s), If applicable                                                           |
|-----------------------------------------------|-----------|---------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-08 Staff Immunization Records | Compliant | Documenting Statement: All employees had immunization records or exemption documentation on file. |

| Rule                             | Status    | Documenting Statement(s), If applicable |
|----------------------------------|-----------|-----------------------------------------|
| 5180:2-12-02 Current Information | Compliant |                                         |

| Rule                                   | Status         | Documenting Statement(s), If applicable |
|----------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-02 Amendments to the License | Not Applicable |                                         |

| Rule                                      | Status         | Documenting Statement(s), If applicable |
|-------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-20 Cots and Napping - Practices | Not Applicable |                                         |

| Rule                                          | Status    | Documenting Statement(s), If applicable                                                                                                                                 |
|-----------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-15 Child Immunization Records | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the immunization records were complete, as required by the rule. |

| Rule                                        | Status    | Documenting Statement(s), If applicable                                                                                                                               |
|---------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-15 Child Enrollment Records | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the enrollment records were complete, as required by the rule. |

| Rule                                         | Status    | Documenting Statement(s), If applicable                                                                                                        |
|----------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-15 Child Record Requirements | Compliant | Documenting Statement: At the time of the inspection, a system to ensure children's records were kept on file for one year was being utilized. |

| Rule                                               | Status    | Documenting Statement(s), If applicable                                                                 |
|----------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-08 Staff TB Screening Requirements | Compliant | Documenting Statement: All employees had tuberculosis (TB) screenings and immunization records on file. |

| Rule                                                      | Status         | Documenting Statement(s), If applicable |
|-----------------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-20 Cots and Napping - Equipment and Environment | Not Applicable |                                         |

| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
|------------------------------------------------------------|----------------|------------------------------------------------------------------------|
| 5180:2-12-20 Cribs - Safe Environment and Practices        | Not Applicable |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-20 Cribs - Placement                             | Not Applicable |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-22 Specialized Diets                             | Not Applicable |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-23 Diapering and Toilet Training - Practices     | Not Applicable |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-23 2026 Diapering and Toilet Training - Supplies | Not Applicable |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-25 2026 Medication Administration Practices      | Compliant      |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| 5180:2-12-25 2026 Medication Documentation                 | Compliant      |                                                                        |
| Rule                                                       | Status         | Documenting Statement(s), If applicable                                |
| Rule: 5180:2-12-25 2026 Medication Storage                 | Compliant      | Documenting Statement: Medication was stored on top of filing cabinet. |