



Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name HILLTOP LEARNING CENTER	Program Number 000000101990	Program Type Child Care Center	
Address 121 W. WOOD STREET MALVERN OH 44644		County CARROLL	
Inspection Information			
Building Approval Date 05/21/2013	Use Group/Code E	Occupancy Limit 114	Maximum Under 2 ½
Fire Inspection Approval Date 06/12/2017	Food Service Risk Level Level III		

Inspection Information		
Inspection Type Annual	Inspection Scope Partial	Inspection Notice Unannounced
Inspection Date 05/26/2026	Begin Time 11:00 AM	End Time 12:45 PM
Reviewer: JENNIFER COPE		

Summary of Findings				
No. Rules Verified 5	No. Rules with Non-compliances 1	No. Serious Risk 0	No. Moderate Risk 0	No. Low Risk 1

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant (Birth to < 18 m)		3	0	3
Young Toddler		5	0	5
Total Under 2 ½ Years	24	8	0	8
Older Toddler		0	0	0
Preschool		15	0	15
School Age		0	21	21
Total Capacity/Enrollment	77	15	21	44

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment

Infants	0 to < 12 months	1 to 1	arrival
Toddlers	18 months to < 30 months	1 to 2	arrival
Preschool	3 years to < 4 years	2 to 10	arrival

Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances

No Serious Risk Non-Compliances were observed during this inspection

Moderate Risk Non-Compliances

No Moderate Risk Non-Compliances were observed during this inspection

Low Risk Non-Compliances

Domain: 08 Staff Files

Rule: 5180:2-12-09 Background Check Requirements

Code: The program is required to maintain a current JFS 01176 "Program Notification of Background Check Review for Child Care" on file for each staff.

Finding: In review of the staff records, it was determined that background check requirements had not been followed, for the individual(s) listed on the Employee Record Chart, as noted in number(s) 1 below:

1. The JFS 01177 "Individual Notification of Background Check Review for Child Care" was on file instead of the JFS 01176.
2. The JFS 01176 on file was for a different program.

Submit the program's corrective action plan, which includes a statement that the correct form is now on file, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/25/2026

Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Written Disaster Plan	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 License Posted	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-04 Building Department Inspection	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-02 Current Information	Not Verified	
Rule	Status	Documenting Statement(s), If applicable

5180:2-12-03 Inspection Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-04 Fire Inspection	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-04 Food Service Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-07 Administrator Qualifications	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-05 Denial, Revocation and Suspension	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-07 Administrator Responsibilities/Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-07 Written Program Policies and Procedures	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-08 Medical Statement	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-08 Child Care Staff Member Educational Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-08 Orientation Training & Whistle Blower Protection	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-10 Health Training Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-10 Professional Development Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable

5180:2-12-11 Indoor Space Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Separation of Children Under 2 1/2 Years	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Outdoor Space Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-12 Safe Equipment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Outdoor Play Equipment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-11 Outdoor Play Fall Zones	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-12 Safe Environment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-13 Sanitary Equipment and Environment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-13 Handwashing Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-13 Smoke Free Environment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-13 Toothbrushing Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-14 Transportation and Field Trip Procedures	Not Verified	
Rule	Status	Documenting Statement(s), If applicable

5180:2-12-14 Transportation - Driver Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-14 Transportation - Vehicle Requirements	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-15 Child Medical and Enrollment Records	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-15 Medical/Physical Care Plans	Compliant	Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Medical, Dental, and General Emergency Plan	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Emergency Drills	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 First Aid/Standard Precautions	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Management of Communicable Disease	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Incident/Injury Reporting	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-17 Materials and Equipment	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-17 Daily Schedule	Not Verified	
Rule	Status	Documenting Statement(s), If applicable
5180:2-12-18 Attendance Records	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-18 Group Size	Compliant	Documenting Statement: The group sizes observed on the day of the inspection were in compliance.
Rule: 5180:2-12-17 Daily Outdoor Play	Not Verified	
Rule: 5180:2-12-18 License Capacity	Not Verified	
Rule: 5180:2-12-18 Ratio	Compliant	Documenting Statement: Staff/child ratios observed during the inspection were in compliance.
Rule: 5180:2-12-20 Cots and Napping	Not Verified	
Rule: 5180:2-12-19 Supervision	Compliant	Documenting Statement: Child Care Staff Members were supervising the children and were able to intervene as needed.
Rule: 5180:2-12-19 Child Guidance	Not Verified	
Rule: 5180:2-12-20 Cribs	Not Verified	
Rule: 5180:2-12-21 Evening and Overnight Care	Not Verified	
Rule: 5180:2-12-22 Meal and Snack Requirements	Not Verified	
Rule: 5180:2-12-22 Safe Food Handling/Storage	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5180:2-12-22 Fluid Milk Requirements	Not Verified	
5180:2-12-23 Infant Daily Care	Not Verified	
5180:2-12-23 Infant Bottle and Food Preparation	Not Verified	
5180:2-12-23 Diapering and Toilet Training	Not Verified	
5180:2-12-24 Swimming and Water Safety Requirements	Not Verified	
5180:2-12-25 Medication Administration	Not Verified	